

Article	Description	Sponsor	Comments	Required Vote	Recommendations
	<b>ANNUAL TOWN MEETING</b>				
	<b>SECTION 1</b> <b>Monday May 2, 2016</b>				
<b>1</b>	<b>Annual Town Election</b>		<b>Election is complete</b>		<b>Finance Committee-Adopt</b>
	<b>SECTION 2</b> <b>MONDAY, MAY 2, 2016 8:00 p.m.</b>				
<b>2</b>	Fix the salaries of several elected officials for the fiscal year 2016.	<b>Town Manager</b>		<b>Majority</b>	<b>Fin-Com BOS</b>
<b>2</b> <b>3-21</b>	<b>Consent Calendar</b> Accept Annual Report	<b>Town Manager</b>		<b>Majority</b>	<b>Fin-Com BOS</b>
<b>3-22</b>	<b>Consent Calendar</b> Authorize Lease/Purchase	<b>Town Manager</b>		<b>Majority</b>	<b>Fin-Com BOS</b>
<b>3-23</b>	<b>Consent Calendar</b> Authorize Chapter 90 Funds	<b>Town Manager</b>		<b>Majority</b>	<b>Fin-Com BOS</b>
<b>3-24</b>	<b>Consent Calendar</b> Re-authorize Revolving Funds	<b>Town Manager</b>		<b>Majority</b>	<b>Fin-Com BOS</b>
<b>4</b>	Annual Town Budget (See Town Warrant for amounts) General Government <b>\$1,341,818</b> Finance Department <b>\$1,111,833</b> Community Services <b>\$588,983</b> Council on Aging <b>\$311,105</b> Facilities <b>\$146,957</b> Library <b>\$1,128,900</b> Planning and Development <b>\$805,335</b> Public Safety Budget <b>\$12,232,340</b> School Dept. <b>\$61,605,380</b> DPW Dept <b>\$5,393,759</b> Unclassified <b>\$16,391,982</b> Transfers <b>\$248,775</b>	<b>Town Manager</b>		<b>Majority</b>	<b>Fin-Com - BOS</b> <b>SC-</b>

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5.	To see if the Town will vote to raise and appropriate \$ <b>\$5,991,305</b> to be expended by the Town Manager to operate the Sewer Enterprise Fund; or take any other action relative thereto.	Town Manager		Majority	Fin-Com BOS
6	To see if the Town will vote to raise and appropriate \$ <b>\$6,913,525</b> to be expended by the Town Manager to operate the Water Enterprise Fund; or take any action relative thereto.	Town Manager		Majority	Fin-Com BOS
7	To see if the Town will vote to transfer from the Bond Proceeds the sum of <b>\$40,760.36</b> to reduce Town Exempt Debt Principal; or take any action relative thereto:	Town Manager		Chapter 44 Section 20 2/3	Fin-Com BOS
8	To see if the Town will vote to re-allocate funds from the following accounts to be available and used for transportation projects; or take any action relative thereto. <b>Strongwater Brook Hazard Mitigation Project, Fund # 3228: \$64,263.50</b> <b>River Rd Storm Damage, \$9,958.19</b>	Town Manager		Majority	Fin-Com BOS
9	To see if the Town will vote to transfer the sum of <b>\$25,000</b> to be expended by the Town Manager from Overlay Surplus to fund a Senior Tax Relief Work	Town Manager		Majority	Fin-Com BOS
10	This article authorizes the Town of Tewksbury Health Department/Board of Health to amend an existing self- sufficient fund an account for FY17 for the revenues and expenditures relating to Vaccines and Medical related reimbursements that the Tewksbury Health Department/Board of Health receives.	Town Manager		Majority	Fin-Com BOS

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11	This article authorizes the Town to continue a self-sufficient revolving fund to account for the revenues and expenditures of maintaining a GIS program in the Town of Tewksbury for FY17 with an increase to its funding authorization from <b>\$25,000 to \$50,000</b>	<b>Town Manager</b>	Shouldn't this be part of 3-24?	<b>Majority</b>	<b>Fin-Com BOS</b>
12	This article authorizes the Town to continue a self-sufficient revolving fund to account for the revenues and expenditures of activities run by the Tewksbury Council on Aging for FY17 with an increase to its funding authorization from <b>\$50,000 to \$150,000</b>	<b>Town Manager</b>	Shouldn't this be part of 3-24	<b>Majority</b>	<b>Fin-Com BOS</b>
13	This article authorizes the Town to create an Enterprise Fund for the revenues and expenditures of all operations and activities for Cable Access Television.	<b>Town Manager</b>		<b>Majority</b>	<b>Fin-Com BOS</b>
14	This article amends Addendum D of the Personnel Bylaw by deleting the positions no longer needed, adding new positions, and also increasing hourly wage recommended by Municipal Resources, Inc.	<b>Town Manager</b>	Secret Ballot	<b>Majority</b>	<b>Fin-Com BOS</b>
15	This article amends Addendums of the Personnel Bylaw to add new Job titles and Classifications.	<b>Town Manager</b>	Secret Ballot	<b>Majority</b>	<b>Fin-Com BOS - SC</b>

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<b>16</b>	<p>This article amends the Personnel Bylaw to maintain the current Job titles and Classifications, and also to replace the remaining bylaw with the language within the article to reflect updates that are consistent with the Town Charter and more flexible for administration and oversight</p> <p>222,223</p> <p>33,500</p> <p>\$255,723</p>	<b>Town Manager</b>	Secret Ballot	<b>Majority</b>	<p><i>Fin-Com</i></p> <p><b>BOS</b></p> <p><b>SC</b></p>
<b>17</b>	<p>According to Chapter 105 of the Acts of 2003, the Tewksbury Affordable Housing Trust Fund is to have an allocation submitted to and approved at the Annual Town Meeting. The 2017 allocation plan meets the expenditure requirements of the Special Act <b>\$3,971,512</b></p>	<b>Town Manager CPC</b>		<b>Majority</b>	<b>Fin-Com BOS</b>
<b>18</b>	<p>Massachusetts General Law, Chapter 44B requires that the Town appropriate for spending, or reserve for future spending, from the fund balance at least 10% for open space, 10% for historic preservation, and 10% for community housing. FY2017 Historic 10% Reserve will be achieved with the Town Hall Rehabilitation Bond payment.</p> <p>The total CPA Estimated FY16 revenue is <b>\$878,515.51</b></p>	<b>CPC</b>		<b>Majority</b>	<b>Fin-Com BOS</b>

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<b>2 19</b>	The CPC seeks approval for CPC funds, as submitted by the Town Conservation Agent, to complete 3 wetland boardwalks on Town owned open space to provide connection of 7 miles of walkable trails on the Bay Circuit Trail, running North to South in the Town, connecting the trail with Andover and Billerica's existing Trail. The funds will also provide for 2 kiosks along the trail with information about the Trail's location and history. Volunteers, such as scouts and trail users, will construct the boardwalks. Creation of this recreational use is sought in the Tewksbury Master Plan and Open Space Plan. <b>\$25,000</b>	<b>CPC</b>		<b>Majority</b>	<b>Fin-Com BOS</b>
<b>20</b>	To see if the Town of Tewksbury will vote to appropriate and transfer from the Tewksbury Community Preservation Fund Open Space Reserve the sum of \$35,000 for Long Pond Water Quality Improvements; pursuant to Massachusetts General Laws, Chapter 44B or any other enabling authority, said funds are to be expended under the direction of the Community Preservation Committee; or to take any other action thereon. <b>\$25,000.00</b>	<b>CPC</b>		<b>Majority</b>	<b>Fin-Com BOS</b>
<b>3-21</b>	<b>IF HELD: Consent Calendar</b> Accept Annual Report	<b>Town Manager</b>		<b>Majority</b>	
<b>3-22</b>	<b>IIF HELD: Consent Calendar</b> Authorize Lease/Purchase	<b>Town Manager</b>		<b>Majority</b>	
<b>3-23</b>	<b>IF HELD: Consent Calendar</b> Authorize Chapter 90 Funds	<b>Town Manager</b>		<b>Majority</b>	

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3-24	<b>IF HELD:</b> <b>Consent Calendar</b> Re-authorize Revolving Funds	Town Manager		Majority	
25	The Westside Neighborhood Business District was created in 2014 after studying the unique balance of residential and commercial uses in this area which was previously zoned Heavy Industrial District. This article will provide flexibility on dimension requirements for new projects that are under the Planning Board's site plan special permit review process so long as the requests meet the purposes of Section 6701 such as; acknowledge the balance of residential and commercial uses, promote compact development, minimize impacts on public services and provide well designed small businesses and services that support economic development.	Planning Board		2/3 MGL Chapter 40a Section 5	Planning Board-Fin-Com-BOS-
26	This article adds the ability for multi-family developments on private ways, it adds a cross reference to Section 7010 the affordability requirement of the bylaw, changes the building height to match what is in the Dimensional Table, and it adds the ability to waive certain portions of this section of the bylaw.	Planning Board		2/3 MGL Chapter 40a Section 5	Planning Board-Fin-Com-BOS-
27	This article is a housekeeping item to insert a cross reference to Section 7010 the Affordable Housing Requirement in both the Open Space Residential Design section of the Bylaw and the MFD 55 section of the Bylaw. It consolidates the Affordable Housing requirements within those sections for clarity.	Planning Board		2/3 MGL Chapter 40a Section 5	Planning Board-Fin-Com-BOS-

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<b>28</b>	In order to continue participation in the Flood Plain Insurance Program, the above referenced floodplain map needs to be incorporated into the Town's Floodplain Overlay District. These maps are updating previously existing maps already on file. ARTICLE	<b>Planning Board</b>		<b>2/3 MGL Chapter 40a Section 5</b>	<b>Planning Board- Fin-Com- BOS-</b>
<b>29</b>	This article expands the definition of mixed use development so that housing need not necessarily be a part of the commercial building, but could be accomplished with other building(s) on site. The change is proposed for the Town Center Overlay District, Village Residential Overlay District, Village Mixed-Use District and the South Village Overlay District.	<b>Planning Board</b>		<b>2/3 MGL Chapter 40a Section 5</b>	<b>Planning Board- Fin-Com- BOS-</b>
<b>30</b>	The purpose of the article is to re-zone land currently zone Office / Research to Multi Family Dwellings. ARTICLE	<b>Marc Ginsburg Arnie Martell</b>		<b>2/3 MGL Chapter 40a Section 5</b>	<b>Planning Board- Fin-Com- BOS-</b>
<b>31</b>	The adoption of this article will include the land above in a new zoning overlay district along East Street. This Overlay District recognizes the existing nature of the land described above and allows for this as well as other uses, while underlying zoning rights remain intact	<b>James Andella and others</b>		<b>2/3 MGL Chapter 40a Section 5</b>	<b>Planning Board- Fin-Com- BOS-</b>
<b>32</b>	The purpose of this article is to delete the time in which Town meeting starts on the first Monday in May and subsequent meetings to allow the Board of Selectmen to change the date and time	<b>Town Manger</b>		<b>Majority</b>	<b>Planning Board- Fin-Com- BOS-</b>
<b>33</b>	The purpose of this article is to delete the need for a secret ballot for personnel bylaw changes at Town Meeting. o choose the time.	<b>Town Manger</b>		<b>Majority</b>	<b>Planning Board- Fin-Com- BOS-</b>

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<b>34</b>	This article would transfer a parcel of land to be used for building and selling affordable home(s). The parcel located at 1057 South, Map 109 Parcel 71 is approximately 2.86 acres and will be sold through a public procurement process.	<b>Town Manger</b>	Double check this reference	<b>2/3 Chapter 40 Section 15</b>	<b>Planning Board- Fin-Com- BOS-</b>
<b>35</b>	By accepting this deed, the Town will receive title to the Livingston Street recreation fields.	<b>Town Manger</b>		<b>Majority</b>	<b>Fin-Com BOS-</b>



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	<b>SPECIAL TOWN MEETING</b>				
	<b>WEDNESDAY, MAY 4, 2016 7:00 p.m.</b>				
<b>1</b>	This article is a regular Special Town Meeting article where the Town transfers funds from accounts with a projected surplus to accounts with a projected deficit or to accounts to allow for the purchase of needed items or services. <b>\$397,021</b>	<b>Town Manager</b>		<b>Majority</b>	<b>Fin-Com-BOS-</b>
<b>2</b>	This article allows the Town to utilize funds to replace the 1986 Ladder Truck in the Fire Department. <b>\$975,000</b>	<b>Town Manager</b>		<b>Majority</b>	<b>Fin-Com-BOS-</b>
<b>3</b>	This article utilizes Free Cash certified as of July 1, 2015 to fund Department of Public Works - Snow and Ice due to the amount of snow and ice events during the winter which exceeded the amount budgeted. <b>\$160,000</b>	<b>Town Manager</b>		<b>Majority</b>	<b>Fin-Com-BOS-</b>
<b>4</b>	This article utilizes Free Cash certified as of July 1, 2015 to fund new vehicles, equipment and facility improvements for various departments. <b>\$349,873</b>	<b>Town Manager</b>		<b>Majority</b>	<b>Fin-Com-BOS-</b>
<b>5</b>	This article utilizes Free Cash certified as of July 1, 2015 to fund a consultant to conduct a Town-wide visioning session for residents to set goals and priorities for the Town's future. <b>\$40,000</b>	<b>Town Manager</b>		<b>Majority</b>	<b>Fin-Com-BOS-</b>
<b>6</b>	To see if the Town will vote to transfer from General Fund Free Cash the sum of \$50,126.05 for the following outstanding bills from the previous year; or take any action relative thereto. <b>Constellation Energy: \$50,126.05</b>	<b>Town Manager</b>		<b>Chapter 44 Section 64 9/10</b>	<b>Fin-Com-BOS-</b>

<b>7</b>	At Special Town Meeting in October 2014, funds were approved to fund an Adopt and Island Program. The Beautification Committee would like to expand the use of funds for the Committee's other programs, projects and events. <b>\$3702.54</b>	<b>Town Manager</b>		<b>Majority</b>	<b>Fin-Com-BOS-</b>
<b>8</b>	This article transfers funds received from an insurance claim to purchase a new police cruiser. A Police Cruiser was in an accident that rendered the vehicle unsafe to drive. The insurance company paid the Town \$32,860 for replacement value but the funds are deposited in the Town's Insurance Recovery Account and needs Town Meeting approval to spend. The Finance Committee approved a transfer from the Reserve Fund to have the Cruiser replaced immediately and now this article will replace the funds transferred from the Reserve Fund. <b>\$32,860</b>	<b>Town Manager</b>		<b>Majority</b>	<b>Fin-Com-BOS-</b>
<b>9</b>	This article transfers funds received from an insurance claim for engineering and construction of roof and gutter replacement and repair at the Police Station. The roof at the Police Station was damaged during the winter of 2015 from ice and heavy snow. A report by an engineering consultant recommended areas of the roof be repaired and replaced. A claim was filed with the Town's insurance carrier and the Town received a check to undertake the work. <b>\$151,690</b>	<b>Town Manager</b>		<b>Majority</b>	<b>Fin-Com-BOS-</b>
<b>10</b>	To see if the Town will vote to transfer the sum of \$32,050.76 from the Valley Collaborative Refund Settlement to the Fiscal Year 2017 School Department Circuit Breaker Fund; or take any action relative thereto. <b>\$32,050.76</b>	<b>Town Manager</b>		<b>Majority</b>	<b>Fin-Com-BOS-</b>

<b>11</b>	To see if the Town will vote to transfer the sum of \$553,000 from Water Enterprise Fund retained earnings to be expended by the Town Manager to undertake the following: <b>Total \$553,000</b>	<b>Town Manager</b>		<b>Majority</b>	<b>Fin-Com- BOS-</b>
<b>12</b>	To see if the if the Town will vote to transfer the sum of <b>\$628,000</b> from Sewer Enterprise Fund retained earnings to be expended by the Town Manager to undertake the following:	<b>Town Manager</b>		<b>Majority</b>	<b>Fin-Com- BOS-</b>
<b>13</b>	. This Article will allow the Water Enterprise Fund to have a Stabilization Fund to set funds aside for future use for Water Enterprise operations, Capital Improvements, emergencies and one-time expenditures	<b>Town Manager</b>		<b>Chapter 40 Section 5B 2/3</b>	<b>Fin-Com- BOS-</b>
<b>14</b>	To see if the Town will vote to transfer the sum <b>\$1,140,060</b> from Water Enterprise Retained Earning into the Water Enterprise Stabilization Fund; or take any action relative thereto.	<b>Town Manager</b>		<b>Chapter 40 Section 5B 2/3</b>	<b>Fin-Com- BOS-</b>
<b>15</b>	This Article will allow the Sewer Enterprise Fund to have a Stabilization fund to set funds aside for future use for Water Enterprise operations, Capital Improvements, emergencies and one-time expenditures.	<b>Town Manager</b>		<b>Chapter 40 Section 5B 2/3</b>	<b>Fin-Com- BOS-</b>
<b>16</b>	To see if the Town will vote to transfer the sum <b>\$5,587,812</b> from Sewer Enterprise Retained Earning into the Sewer Enterprise Stabilization Fund; or take any action relative thereto.	<b>Town Manager</b>		<b>Chapter 40 Section 5B 2/3</b>	<b>Fin-Com- BOS-</b>

<b>17</b>	To see if the Town of Tewksbury will vote to appropriate and transfer from the Tewksbury Community Preservation Fund Open Space Reserve the sum of <b>\$38,000</b> for the completion of the Wamesit Indian Park Landscape Project; pursuant to Massachusetts General Laws, Chapter 44B or any other enabling authority. Said funds are to be expended under the direction of the Community Preservation Committee; or take any action relative thereto.	<b>CPC</b>		<b>Majority</b>	<b>Fin-Com-BOS-</b>
<b>18</b>	In May 2016, the Board of the Massachusetts School Building Authority is expected to vote on Tewksbury's application to accept the Trahan School into the MSBA reimbursement program. If the Town's application is approved at that time, this Article would fund the first phase of the process, conducting a feasibility study which would include the consolidation of school populations. \$1,100.000	<b>Town Manager</b>		<b>Majority</b>	<b>Fin-Com-BOS-</b>