



# A G E N D A



**CITY OF IMPERIAL BEACH  
CITY COUNCIL  
PLANNING COMMISSION  
PUBLIC FINANCING AUTHORITY  
HOUSING AUTHORITY**

**IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY**

**APRIL 19, 2017**

**Council Chambers  
825 Imperial Beach Boulevard  
Imperial Beach, CA 91932**

**REGULAR & CLOSED SESSION MEETINGS – 6:00 P.M.**

**THE CITY COUNCIL ALSO SITS AS THE CITY OF IMPERIAL BEACH PLANNING COMMISSION,  
PUBLIC FINANCING AUTHORITY, HOUSING AUTHORITY AND IMPERIAL BEACH  
REDEVELOPMENT AGENCY SUCCESSOR AGENCY**

The City of Imperial Beach is endeavoring to be in total compliance with the Americans with Disabilities Act (ADA). If you require assistance or auxiliary aids in order to participate at City Council meetings, please contact the City Clerk's Office at (619) 628-2347, as far in advance of the meeting as possible.

**REGULAR MEETING CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**AGENDA CHANGES**

**MAYOR/COUNCIL REIMBURSEMENT DISCLOSURE/COMMUNITY  
ANNOUNCEMENTS/REPORTS ON ASSIGNMENTS AND COMMITTEES**

**COMMUNICATIONS FROM CITY STAFF**

**PUBLIC COMMENT-** *Each person wishing to address the City Council regarding items not on the posted agenda may do so at this time. In accordance with State law, Council may not take action on an item not scheduled on the agenda. If appropriate, the item will be referred to the City Manager or placed on a future agenda.*

**PRESENTATIONS (1.1)**

**1.1 RECOGNITION OF LT. HERBERT TAFT, JR., SAN DIEGO COUNTY SHERIFF'S DEPARTMENT. (0410-30)**

**CONSENT CALENDAR (2.1-2.7)**-*All matters listed under Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Councilmember or member of the public requests that particular item(s) be removed from the Consent Calendar and considered separately. Those items removed from the Consent Calendar will be discussed at the end of the Agenda.*

**2.1 MINUTES.**

Recommendation: That the City Council approves the Regular Meeting Minutes of March 15, 2017.

***Continued on Next Page***

Any writings or documents provided to a majority of the City Council/Planning Commission/Public Financing Authority/Housing Authority/I.B. Redevelopment Agency Successor Agency regarding any item on this agenda will be made available for public inspection in the office of the City Clerk located at 825 Imperial Beach Blvd., Imperial Beach, CA 91932 during normal business hours.

## **CONSENT CALENDAR (Continued)**

- 2.2 RATIFICATION OF WARRANT REGISTER. (0300-25)**  
Recommendation: It is respectfully requested that the City Council ratifies the warrant register.
- 2.3 RECEIVE FEBRUARY 2017 TREASURER'S REPORT. (0300-90)**  
Recommendation: That the City Council receives the monthly Treasurer's report.
- 2.4 RESOLUTION NO. 2017-7793: ACCEPTANCE OF COASTAL COMMISSION LOCAL COASTAL PROGRAM (LCP) GRANT AND AUTHORIZATION OF REQUISITE BUDGET ADJUSTMENTS. MF1234. (0620-40)**  
Recommendation: Adopt Resolution No. 2017-7793.
- 2.5 SECOND READING AND ADOPTION OF ORDINANCE NO. 2017-1163, RENEWING THE PUBLIC, EDUCATIONAL AND GOVERNMENTAL (PEG) FEE IN SECTION 13.10.020(B) OF THE IMPERIAL BEACH MUNICIPAL CODE. (0800-10)**  
Recommendation: That the City Council conducts the second reading and adopts Ordinance No. 2017-1163 renewing the PEG Fee in Section 13.10.020(B) of the Imperial Beach Municipal Code ("IBMC") by title only.
- 2.6 RESOLUTION 2017-7795 AWARDING THE PROPOSAL FOR RELOCATION AND PROPERTY MANAGEMENT SERVICES FOR 495 PALM AVENUE (APN 625-241-02-00) TO OVERLAND PACIFIC & CUTLER, INC. (0840-10)**  
Recommendation: Adopt Resolution No. 2017-7795.
- 2.7 A RESOLUTION NO. 2017-7796 OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, ADOPTING OR AFFIRMING REFERENCE DOCUMENTS AS THE CONSTRUCTION STANDARD OF THE CITY OF IMPERIAL BEACH WHEN PERFORMING PUBLIC WORKS PROJECTS; TO WIT: STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION (GREEN BOOK), 2015 EDITION; STANDARD PLANS FOR PUBLIC WORKS CONSTRUCTION 2012 EDITION; AND 2015 SAN DIEGO REGIONAL STANDARD DRAWINGS. (0720-95)**  
Recommendation: Adopt Resolution No. 2017-7796 approving or affirming the:
- Standard Specifications for Public Works Construction (Green Book) – 2015 Edition
  - Standard Plans for Public Works Construction – 2012 Edition; and
  - San Diego Regional Standard Drawings – 2015 Edition
- as the Public Works Construction Standards for public works construction.

## **ORDINANCES/INTRODUCTION & FIRST READING (3)**

None.

## **PUBLIC HEARINGS (4)**

None.

## **REPORTS (5.1-5.3)**

- 5.1 BI-ANNUAL INVESTMENT REPORT PRESENTED BY CHANDLER ASSET MANAGEMENT. (0350-90)**  
Recommendation: That the City Council accepts the bi-annual investment report from Chandler Asset Management.
- 5.2 FISCAL YEAR 2018 & FISCAL YEAR 2019 BUDGET WORKSHOP. (0330-30)**  
Recommendation: That the City Council reviews, receives public comment and provides direction for preparation of the FY2018 and FY2019 budgets.
- 5.3 RESOLUTION NO. 2017-7794 AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE STATE WATER RESOURCES CONTROL BOARD, SIGN THE AGREEMENT AND ANY AMENDMENTS THERETO, AND DESIGNATE THE PUBLIC WORKS DIRECTOR TO REPRESENT THE CITY TO CARRY OUT THE PLANNING, DESIGN, CONSTRUCTION, AND GRANT ADMINISTRATION OF THE LOW IMPACT DEVELOPMENT URBAN RUNOFF CONTROL PROJECTS FOR THE TIJUANA ESTUARY. (0150-40 & 0390-86)**  
Recommendation: Adopt Resolution No. 2017-7794.

**I.B. REDEVELOPMENT AGENCY SUCCESSOR AGENCY REPORTS (6)**

None.

**ITEMS PULLED FROM THE CONSENT CALENDAR (IF ANY)**

**ADJOURN REGULAR MEETING**

**CLOSED SESSION**

**1. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION**

Initiation of litigation pursuant to Govt. Code section 54956.9(d)(4) (3 cases)

**RECONVENE AND ANNOUNCE ACTION (IF APPROPRIATE)**

**ADJOURN CLOSED SESSION**

The Imperial Beach City Council welcomes you and encourages your continued interest and involvement in the City's decision-making process.

FOR YOUR CONVENIENCE, A COPY OF THE AGENDA AND COUNCIL MEETING PACKET MAY BE VIEWED IN THE OFFICE OF THE CITY CLERK AT CITY HALL OR ON OUR WEBSITE AT

[www.ImperialBeachCA.gov](http://www.ImperialBeachCA.gov)

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/s/  
Jacqueline M. Kelly, MMC  
City Clerk

**CITY OF IMPERIAL BEACH  
CITY COUNCIL  
PLANNING COMMISSION  
PUBLIC FINANCING AUTHORITY  
HOUSING AUTHORITY  
IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY**

**MARCH 15, 2017**

**Council Chambers  
825 Imperial Beach Boulevard  
Imperial Beach, CA 91932**

**REGULAR SESSION MEETING - 6:00 P.M.**

**REGULAR MEETING CALL TO ORDER**

Mayor Dedina called the Regular meeting to order at 6:00 p.m.

**ROLL CALL**

Councilmembers present: West, Patton, Spriggs  
Councilmembers absent: None  
Mayor present: Dedina  
Mayor Pro Tem present: Bragg  
Staff present: City Manager Hall, City Attorney Lyon, City Clerk Kelly, Assistant City Manager Dush, City Planner Foltz, Public Works Director Levien, Assistant Public Works Director Helmer, Fire Chief French, Administrative Services Director Bradley

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Antia Ulloa from George Nicoloff Elementary School.

**AGENDA CHANGES**

**MOTION BY SPRIGGS, SECOND BY PATTON, TO PULL ITEM NO. 2.2 – RATIFICATION OF WARRANT REGISTER FROM THE CONSENT CALENDAR FOR DISCUSSION AT THE END OF THE AGENDA AND TO TAKE ITEM NO. 5.2 – RESOLUTION 2017-7783 CONTINUING THE PROCLAMATION OF A STATE OF LOCAL EMERGENCY RELATING TO IMPACTS FROM CROSS-BORDER POLLUTION IN THE TIJUANA RIVER BEFORE THE PUBLIC HEARINGS. MOTION CARRIED UNANIMOUSLY.**

**MAYOR/COUNCIL REIMBURSEMENT DISCLOSURE/COMMUNITY ANNOUNCEMENTS/REPORTS ON ASSIGNMENTS AND COMMITTEES**

Mayor Pro Tem Bragg, along with the Mayor and City Council, presented a Proclamation to Eleanor Yakawetz in recognition of her 100<sup>th</sup> Birthday.

Councilmember Spriggs reported on his attendance at the Metro Wastewater Joint Powers Authority (JPA) meeting. He shared concerns raised over the City of San Diego's plan to invest in infrastructure for the Pure Water Program before determining if secondary treatment is required at the Point Loma Treatment Plant. He noted that upgrades for secondary treatment will cost an additional \$2 billion and he expressed concern about the impacts on the ratepayers. He also reported that he Co-chaired a meeting of the International Boundary and Wastewater Commission (IBWC) Citizens Forum where there was a focus on the sewage spill. In response to the IBWC's announcement that they will conduct an investigation, the Citizens Forum agreed to send a letter to the IBWC Commissioners urging them to have specific findings on what went wrong, why it went wrong and to have specific recommendations on how to prevent future spills.

Councilmember Patton reported he and Mayor Pro Tem Bragg attended the 3<sup>rd</sup> South Bay Union School District Champions event. He also attended the South County Economic Development Council meeting and the School Site Council meeting at Mar Vista High School. He announced the upcoming grand opening of the library.

Councilmember West spoke about going on a tour of the Tijuana River Valley with Congressman Peters and other officials to discuss the problems that are happening in that area. He also reported on his attendance at the I.B. Charter School Walk and Ride, a meeting with Assembly Members Gloria and Gonzales and Assembly Speaker Rendon about the issues in the Tijuana River Valley, participating in some of the South Bay Clean Water Movement events, and meeting with concerned citizens about the Bayshore Bikeway. He announced the 3<sup>rd</sup> Clean City Initiative will be held on March 30 at 13<sup>th</sup> St. and I.B. Blvd. and the Elm Ave. Ribbon Cutting Ceremony is on March 21.

Mayor Pro Tem Bragg reported on her attendance at the recent Metropolitan Transit System Board meeting, the Accessibilities Committee meeting, the LAFCO City Selection Committee meeting for the Mayor, and the League of California Cities meeting. She announced the Chamber Networking Breakfast is on March 23 and the Chamber of Commerce Taste of I.B. event is on March 25.

Mayor Dedina reported on his attendance at the Little League Opening Day and recognized the prior City Council for working with the Little League on the management of the fields.

#### **COMMUNICATIONS FROM CITY STAFF**

None.

#### **PUBLIC COMMENT**

Javier Sanchez asked City Council to consider allowing homeowners to convert garages into living quarters.

Josie Hamada stated she was honored to go to the soft opening of The Little Red Café, formerly K-Pasta, and she encouraged everyone to visit the restaurant.

Melanie Ellsworth, President of the South Bay Union School District Board of Trustees, asked City Council to install a stop sign at the south west corner of Connecticut and Elm due to traffic and safety concerns.

Chris Brown, Vice President of the South Bay Union School District Board of Trustees, asked for a delay of the Elm Ave. Ribbon Cutting Ceremony until the following discrepancies are resolved: the appearance of the new wrought iron fence, some of the colors on the layout (rendering) are not the colors that were actually used, the need for a stop sign, and a section of the sidewalk is not the right texture.

#### **PRESENTATIONS (1)**

None.

#### **CONSENT CALENDAR (2.1 & 2.3-2.8)**

Tim O'Neal, representing I Heart IB, submitted a speaker slip indicating support for Item No. 2.5.

**MOTION BY BRAGG, SECOND BY WEST, TO APPROVE CONSENT CALENDAR ITEM NOS. 2.1 AND 2.3 THROUGH 2.8. MOTION CARRIED UNANIMOUSLY.**

#### **2.1 MINUTES.**

The City Council approved the Regular Meeting Minutes of February 1, 2017.

#### **2.3 RECEIVE JANUARY 2017 TREASURER'S REPORT. (0300-90)**

The City Council received the monthly Treasurer's report.

- 2.4 RESOLUTION 2017-7782 TO AWARD GEOTECHNICAL ENGINEER & GEOLOGIST SERVICES CONTRACT TO GEOCON INCORPORATED FOR ON CALL GEOTECHNICAL ENGINEERING SERVICES TO THE CITY FOR A MAXIMUM OF FIVE YEARS. (0700-05)**  
The City Council adopted Resolution No. 2017-7782.
- 2.5 ADOPTION OF RESOLUTION NO. 2017-7778 AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH PYRO SPECTACULARS, INC. FOR PRODUCTION OF THE 2017 4TH OF JULY FIREWORKS SHOW, THE ASSOCIATED COSTS, AND TO SIGN THE RIGHT OF ENTRY PERMIT GRANTING PYRO SPECTACULARS, INC. ACCESS TO THE PIER TO PRODUCE THE SHOW AND TO ALLOCATE FUNDS FOR THE REMAINDER OF THE 4TH OF JULY EXPENSES. THIS ACTION ALSO APPROVES THE ENVIRONMENTAL DETERMINATION AS INDICATED (1040-10)**  
The City Council adopted Resolution No. 2017-7778.
- 2.6 RESOLUTION NO. 2017-7779 INITIATING PROCEEDINGS FOR THE ANNUAL LEVY OF ASSESSMENTS AND ORDERING THE PREPARATION OF AN ENGINEER'S "REPORT" FOR A SPECIAL ASSESSMENT DISTRICT – AD-67M. (0345-10)**  
The City Council adopted Resolution No. 2017-7779.
- 2.7 SECOND READING/ADOPTION - PROPOSED ZONING CODE AMENDMENTS (ORDINANCE NO. 2017-1161) THAT IMPLEMENTS COMMERCIAL LCP POLICIES. MF 935. (0610-95)**  
The City Council adopted Ordinance No. 2017-1161 approving the proposed Implementation Plan (IP) of the Commercial General Plan/Local Coastal Program Amendment (GPA/LCPA).
- 2.8 NOTIFICATION OF TRAVEL: COUNCILMEMBER SPRIGGS IS PLANNING TO ATTEND THE LEAGUE OF CALIFORNIA CITIES POLICY COMMITTEE MEETINGS MARCH 30-31, 2017 IN ONTARIO, CA. HE SERVES AS VICE-CHAIR OF THE HOUSING, COMMUNITY AND ECONOMIC DEVELOPMENT POLICY COMMITTEE. (0410-60)**

**ORDINANCES/PUBLIC HEARINGS – (3)**

None.

**REPORTS (5.2)**

- 5.2 RESOLUTION 2017-7783 CONTINUING THE PROCLAMATION OF A STATE OF LOCAL EMERGENCY RELATING TO IMPACTS FROM CROSS-BORDER POLLUTION IN THE TIJUANA RIVER. (0150-40 & 0210-26)**

Assistant Public Works Director Helmer reported on the item.

Bethanny Case, with the South Bay Clean Water Movement, spoke about the group's effort to address the pollution in the Tijuana River Valley. The group will continue to raise awareness about the matter and encourage the government to hold appropriate agencies accountable for the pollution on both sides of the border. She thanked everyone who helped out (additional speaking time donated by Carrie Jiampa).

Mark West commented that the Regional Water Quality Control Board hears the concerns and is holding officials on the other side of the border accountable.

Brian Bilbray, Sr., commented on the ongoing pollution problems that have persisted for generations. He encouraged people to contact the Governor and the President and stressed that this problem will always be our problem as long as the community around us gives more importance to having healthy businesses over a healthy environment.

Councilmember Spriggs spoke about the opportunity to make real change. He stated the solution lies in major infrastructure, policy and management changes south of the border. He spoke about the need for City Council to have a consistent message, he suggested a revision to the resolution to authorize the Mayor to engage with other elected officials, and that said action is needed at the Federal level.

Baron Partlow supported the comments made by Mr. Bilbray, he expressed concern about the effects of the sewage spill, he talked to the Sheriff's Dept. about the country of Mexico committing a terrorist act on the U.S.A., and spoke about capturing the water and reclaiming it on this side of the border.

In response to questions of the City Council, Chris Helmer stated the Regional Water Quality Control Board is committed to dedicating their time, resources and staff to address the sewage issue. He also spoke about participating in an investigation by going to Tijuana with other City staff as part of the Workgroup for the Tijuana River Valley Recovery Team. The Workgroup will scrutinize the spill report and demand answers. He also stated that it was eye opening to see how deficient the infrastructure is in Mexico and how much work still needs to be done. He spoke about the need to change priorities and to incentivize partners south of the border to prioritize wastewater infrastructure. With regard to testing, he stated that there is beach water quality testing by the County Department of Environmental Health and they monitor if it is safe to swim. The second testing is a requirement under the IBWC permit with the Regional Board. This testing is done every Tuesday from Point Loma to Rosarito Beach and from Dairy Mart Bridge when there is a flow in the Tijuana River.

Councilmember Patton commented on how Imperial Beach is a great place to live, that this issue will pass, and there will be efforts to ensure this issue doesn't happen again.

Councilmember West expressed concern about violations of Treaty Minute 320 not having repercussions.

Mayor Pro Tem Bragg thanked the Mayor and City Staff for their efforts in addressing the issue. She noted that this is a global problem.

Councilmember Spriggs spoke about the importance of preserving the data of the spill and including images that capture the volume and magnitude of the plume.

Mayor Pro Tem Bragg suggested that data collection also include input from local businesses to see if there was a decrease in business, from realtors to see if there was a decrease in home sales, and input from schools to see if there was an increase in illnesses.

Mayor Dedina encouraged those in the Tijuana River Valley and residents of San Diego to meet with Mayor Kevin Faulconer and Councilmember David Alvarez as this is a regional problem. He spoke about the importance of engaging elected officials of all levels and the need to come up with an advocacy plan. He also noted that for the first time the media is reaching Mexico City. He reported on a press conference he had in Mexico, next to a river of sewage that resulted in various meetings including one with the Governor of Baja California who committed to help solve the problem. He expressed his concern and disappointment with the desalinization plant being a priority over water quality improvements. He also talked about the regional cities signing on to two letters to fast track water quality improvements.

Councilmember Spriggs suggested the following amendment to paragraph 3 of Resolution No. 2017-7783: The City Manager is directed to continue working with local stakeholders and the Mayor is authorized to continue reaching out to elected officials at the local, state and national levels to advance binational projects efforts to improve conditions in the Tijuana River.

**MOTION BY SPRIGGS, SECOND BY WEST, TO ADOPT RESOLUTION NO. 2017-7783 CONTINUING THE PROCLAMATION OF A STATE OF LOCAL EMERGENCY RELATING TO IMPACTS FROM CROSS-BORDER POLLUTION IN THE TIJUANA RIVER AS AMENDED. MOTION CARRIED UNANIMOUSLY.**

**PUBLIC HEARINGS (4.1-4.2)**

**4.1 PUBLIC HEARING TO ADOPT RESOLUTION NO. 2017-7780 APPROVING REGIONAL TRANSPORTATION CONGESTION IMPROVEMENT PROGRAM (RTCIP) PROJECT PLAN – REGIONAL TRANSPORTATION CONGESTION IMPROVEMENT PROGRAM PROJECT ON STATE ROUTE 75. (0680-95)**

Mayor Dedina declared the public hearing open.

Public Works Director Levien gave a PowerPoint presentation on the item.

City Clerk Kelly announced no speaker slips were submitted.

In response to Councilmember Spriggs' question, Public Works Director Levien clarified that the crosswalk would be at 10<sup>th</sup> Street.

Without dissention of City Council, Mayor Dedina closed the public hearing.

**MOTION BY PATTON, SECOND BY WEST, TO ADOPT RESOLUTION NO. 2017-7780 APPROVING REGIONAL TRANSPORTATION CONGESTION IMPROVEMENT PROGRAM (RTCIP) PROJECT PLAN – REGIONAL TRANSPORTATION CONGESTION IMPROVEMENT PROGRAM PROJECT ON STATE ROUTE 75. MOTION CARRIED UNANIMOUSLY.**

**4.2 PUBLIC HEARING ON RESOLUTION NO. 2017-7781 OF THE CITY OF IMPERIAL BEACH, CALIFORNIA ADJUSTING A REGIONAL TRANSPORTATION CONGESTION IMPROVEMENT PLAN (RTCIP) FEE FOR FISCAL YEAR 2017-2018. (0680-95)**

Mayor Dedina opened the public hearing.

Public Works Director Levien reported on the item.

City Clerk Kelly announced no speaker slips were submitted.

Without dissention of City Council, Mayor Dedina closed the public hearing.

**MOTION BY WEST, SECOND BY PATTON, TO ADOPT RESOLUTION NO. 2017-7781 ADJUSTING A REGIONAL TRANSPORTATION CONGESTION IMPROVEMENT PLAN (RTCIP) FEE FOR FISCAL YEAR 2017-2018. MOTION CARRIED UNANIMOUSLY.**

**REPORTS (5.1)**

**5.1 RESOLUTION NO. 2017-7784 AWARDED PUBLIC WORKS CONTRACT TO WIT: CIVIC CENTER WINDOWS REPLACEMENT (F15-201) AND APPROPRIATING \$40,000 FROM THE FACILITIES MAINTENANCE FUND (504 ACCOUNT). (0910-10)**

City Manager Hall reported on the item.

Councilmember Patton stated that with new windows there should be new window coverings.

Mayor Dedina requested a copy of monthly energy costs and commented that City staff and the community deserve better facilities.

**MOTION BY SPRIGGS, SECOND BY PATTON, TO ADOPT RESOLUTION NO. 2017-7784 AWARDED PUBLIC WORKS CONTRACT TO WIT: CIVIC CENTER WINDOWS REPLACEMENT (F15-201) AND APPROPRIATING \$40,000 FROM THE FACILITIES MAINTENANCE FUND (504 ACCOUNT). MOTION CARRIED UNANIMOUSLY.**



**I.B. REDEVELOPMENT AGENCY SUCCESSOR AGENCY REPORTS (6)**

None.

**ITEMS PULLED FROM THE CONSENT CALENDAR (2.2)**

**2.2 RATIFICATION OF WARRANT REGISTER. (0300-25)**

Administrative Services Director Bradley responded to Councilmember Spriggs' questions regarding the Bikeway Village charges and he noted that this is probably the last check because the project is completed.

Assistant City Manager Dush gave an update on the Bikeway Village Project. He announced the west building went through some modifications in that it was originally going to be a hostel and now it will be a brewery/distillery restaurant.

Councilmember Spriggs commented on the future increase in payments made to Metro as a result of the cost for the Pure Water Program.

**MOTION BY WEST, SECOND BY SPRIGGS, TO RATIFY THE WARRANT REGISTER.  
MOTION CARRIED UNANIMOUSLY.**

**ADJOURN REGULAR MEETING**

Mayor Dedina adjourned the Regular meeting at 7:46 p.m.

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Serge Dedina,  
Mayor

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Jacqueline M. Kelly, MMC  
City Clerk



STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER <sup>AH</sup>  
MEETING DATE: APRIL 19, 2017  
ORIGINATING DEPT: DOUG BRADLEY, ADMINISTRATIVE SERVICES DEPARTMENT <sup>DB</sup>  
SUBJECT: RATIFICATION OF WARRANT REGISTER

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**EXECUTIVE SUMMARY:**

Approval of the warrant register in the amount of \$ 1,015,354.36.

**FISCAL ANALYSIS:** Warrants are issued from budgeted funds and there is no additional impact on reserves.

**RECOMMENDATION:**

It is respectfully requested that the City Council ratify the warrant register.

**OPTIONS:**

- Receive and file the report from the City Manager
- Provide direction to the City Manager to take a specific action
- Request additional information and an additional report

**BACKGROUND/ANALYSIS:**

As of April 7, 2004 all large warrants above \$100,000 will be separately highlighted and explained on the staff report.

<u>Vendor:</u>	<u>Check:</u>	<u>Amount:</u>	<u>Description:</u>
San Diego County Sheriff	90198	551,093.68	Feb 2017 Law Enf Services

The following registers are submitted for Council ratification:

**Accounts Payable**

DATE	CHECK #	EFT #	AMOUNT (\$)
03/23/2017	90143-90172		243,178.45
03/30/2017	90173-90205	350-358	611,184.03
	<i>Sub-Total</i>		854,362.48

**Payroll Checks/Direct Deposit**

DATE	CHECK #		AMOUNT (\$)
PPE 3/16/17	47432-47445		160,991.88
	<i>Sub-total</i>		160,991.88

**TOTAL                    \$ 1,015,354.36**

Note: check numbers not in sequence have been voided.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

Attachments:

1. Warrant Register
2. Warrant Register as Budgeted FY2017

City of Imperial Beach  
Warrant Register by Check/EFT Number

2017-03-23	Vendor	Description	Account Number	Invoice	Project Description	Amount	
	90143	ACACIA LANDSCAPE, CO.	OCT 2016	101-6020-452.21-04	5514	(blank)	\$ 245,363.45 \$ 243,178.45
	90144	ACE EXCAVATING & ENVIRONMENTAL SERV	PW VEHICLE WASH PIT	101-5000-532.20-06	1248	CONST OF VEHICLE WASH PIT	\$ 3,625.00
	90145	AMEC FOSTER WHEELER ENVIROMENT & IN	JAN 2017 SD BAY WQIP	101-5050-540.20-06	S47810472	TIJUANA RIVER WQIP FY 17	\$ 43,700.00 Includes \$2,185 of Retainage
	90146	CALIFORNIA AMERICAN WATER	1015-210019748332 FEB 17	101-6020-452.27-02	04-03-2017	(blank)	\$ 24,338.38
			1015-210019749625 FEB 17	101-6020-452.27-02	04-03-2017	(blank)	\$ 15.05
			1015-210019749687 FEB 17	101-6020-452.27-02	04-03-2017	(blank)	\$ 15.05
			1015-210019748080 FEB 17	101-6020-452.27-02	04-03-2017	(blank)	\$ 70.73
			1015-210020440898 FEB 17	101-6020-452.27-02	04-04-2017	(blank)	\$ 8.87
			1015-210021068268 FEB 17	101-6020-452.27-02	04-04-2017	(blank)	\$ 154.26
			1015-210020731235 FEB 17	101-6010-451.27-02	04-06-2017	(blank)	\$ 79.45
			1015-210021067159 FEB 17	101-6020-452.27-02	04-06-2017	(blank)	\$ 9.69
			1015-210021068541 FEB 17	101-6020-452.27-02	04-06-2017	(blank)	\$ 40.08
			1015-210019335347 FEB 17	101-6020-452.27-02	04-06-2017	(blank)	\$ 372.78
			1015-210020277854 FEB 17	101-1910-419.27-02	04-07-2017	(blank)	\$ 215.72
			1015-210021068367 FEB 17	101-1910-419.27-02	04-07-2017	(blank)	\$ 26.35
			1015-210019335248 FEB 17	101-6010-451.27-02	04-07-2017	(blank)	\$ 419.24
			1015-210019335484 FEB 17	101-6020-452.27-02	04-07-2017	(blank)	\$ 661.67
			1015-210019335682 FEB 17	101-6020-452.27-02	04-07-2017	(blank)	\$ 148.35
			1015-210019335774 FEB 17	101-6020-452.27-02	04-07-2017	(blank)	\$ 148.35
			1015-210021082448 FEB 17	101-6020-452.27-02	04-07-2017	(blank)	\$ 26.54
			1015-210019178568 FEB 17	101-6020-452.27-02	04-07-2017	(blank)	\$ 142.35
			1015-210019334948 FEB 17	101-6020-452.27-02	04-07-2017	(blank)	\$ 104.36
			1015-210019335835 FEB 17	101-6020-452.27-02	04-10-2017	(blank)	\$ 8.87
			1015-210019531534 FEB 17	101-6020-452.27-02	04-10-2017	(blank)	\$ 8.87
			1015-210019531626 FEB 17	101-6020-452.27-02	04-10-2017	(blank)	\$ 8.87
			1015-210020125977 FEB 17	101-6020-452.27-02	04-10-2017	(blank)	\$ 15.57
			1015-210019401916 FEB 17	101-6020-452.27-02	04-10-2017	(blank)	\$ 15.05
	90147	EAGLE NEWSPAPER	FEB 2017 LEG NOTICE	601-5060-436.27-02	03-31-2017	(blank)	\$ 20.25
			FEB 2017 LEGAL NOTICES	101-1020-411.28-07	100607	(blank)	\$ 8.87
			FEB 2017 LEGAL NOTICES	101-1020-411.28-07	100724	(blank)	\$ 40.00
			FEB 2017 LEGAL NOTICES	504-1924-519.20-06	100812	CIVIC CENTER NORTH WINDOW	\$ 70.00
			FEB 2017 LEGAL NOTICES	601-5060-536.20-06	100607	PUMP STATION 4&6 REHABILI	\$ 105.00
			FEB 2017 LEGAL NOTICES	601-5060-536.20-06	100498	PUMP STATION 4&6 REHABILI	\$ 110.00
			FEB 2017 DISPLAY AD	101-1230-413.28-11	100724	(blank)	\$ 110.00
			FEB 2017 PUBLIC NOTICE	503-1923-419.28-13	100724	(blank)	\$ 271.00
			FEB 2017 PUBLIC NOTICES	504-1924-519.20-06	100724	CIVIC CENTER NORTH WINDOW	\$ 35.00
			FEB 2017 PUBLIC NOTICES	601-5060-536.20-06	100724	PUMP STATION 4&6 REHABILI	\$ 105.00
	90148	FLYERS ENERGY LLC	900 GAL REG FUEL	501-1921-419.28-15	17-432789	(blank)	\$ 110.00
			901 GAL REGULAR FUEL	501-1921-419.28-15	17-424468	(blank)	\$ 2,412.87
			900 GAL REG/280 GAL DIESE	501-1921-419.28-15	17-428632	(blank)	\$ 2,544.97
	90149	GO-STAFF, INC.	W/E 03/05/17 MERINO,J	101-5010-431.21-01	184217	(blank)	\$ 3,256.31
			W/E 03/05/17 FERGUSON,N	101-1210-413.21-01	184218	(blank)	\$ 902.82
			W/E 03/12/17 MERINO-RAMIR	101-5010-431.21-01	184522	(blank)	\$ 544.19
			W/E 03/12/17 FERGUSON,N	101-1210-413.21-01	184523	(blank)	\$ 1,043.89
	90150	KANE, BALLMER & BERKMAN	ATTORNEY SERVICES	303-1250-413.20-01	23264		\$ 680.24
			ATTORNEY SERVICES	303-1250-413.20-01	23279		\$ 105.00
			ATTORNEY SERVICES	303-1250-413.20-01	23280		\$ 577.50
			ATTORNEY SERVICES	402-5000-532.20-01	23281		\$ 55.00
	90151	KEYSER MARSTON ASSOC INC	FEB 2017 SR75 COST/BENE A	101-5010-431.20-06	0030684	(blank)	\$ 247.50
	90152	NACY K BOHL, INC	FEB 2017 COUNSELING	101-3020-422.20-06	33541	(blank)	\$ 4,887.50
							\$ 110.00

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Vendor	Description	Account Number	Invoice	Project Description	Amount	
90152	NACY K BOHL, INC	FEB 2017 COUNSELING	101-3030-423.20-06	33541	(blank)	\$ 110.00
90153	NOLTE ASSOCIATES, INC.	JAN/FEB PARKS RESTRM DESG	420-5000-532.20-06	60067	PARK RESTROOMS	\$ 18,210.50
		JAN/FEB 2017 CIVIC CTR WI	504-1924-519.20-06	60068	CIVIC CENTER NORTH WINDOW	\$ 10,527.00
90154	PARS	JAN 2017	101-3030-423.20-06	36696	(blank)	\$ 190.94
		JAN 2017	101-6030-453.20-06	36696	(blank)	\$ 42.43
		JAN 2017	101-6040-454.20-06	36696	(blank)	\$ 190.94
90155	PITNEY BOWES(PURCHASE POWER)	MAR 2017 POSTAGE REFILL	101-1210-413.28-09	03-06-2017	(blank)	\$ 2,519.99
90156	READYREFRESH	MAR 2017 WATER SVC	101-1010-411.30-02	07C0034479279	(blank)	\$ 38.20
90157	SAN DIEGO GAS & ELECTRIC	5649 771 4749 FEB 2017	101-1910-419.27-01	04-01-2017	(blank)	\$ 2,174.42
		5649 771 4749 FEB 2017	101-5010-431.27-01	04-01-2017	(blank)	\$ 8,771.73
		5649 771 4749 FEB 2017	101-6020-452.27-01	04-01-2017	(blank)	\$ 984.92
		5649 771 4749 FEB 2017	601-5060-436.27-01	04-01-2017	(blank)	\$ 4,761.71
90158	SAN DIEGO COUNTY - ASSESSOR, PO BOX	RECORDING DOCUMENTS	101-1230-413.21-04	201700164	(blank)	\$ 52.00
		FEB 2017 WEEKLY MAPS	101-1230-413.21-04	201700128	(blank)	\$ 10.00
90159	SOUTH COAST EMERGENCY VEHICLE SERVI	#E239 REPAIRS	501-1921-419.28-01	483531	(blank)	\$ 1,536.00
		#E-39 REPAIRS	501-1921-419.28-01	483602	(blank)	\$ 409.72
90160	SOUTHERN CALIFORNIA SHREDDING, INC	FEB 2017 SHREDDING	101-1020-411.21-04	73012	(blank)	\$ 12.00
90161	SPARKLETTS	FEB 2017 WATER SVC	101-3020-422.30-02	12529930 031017	(blank)	\$ 180.85
90162	TRENTMAN CORPORATION	STENCIL GUARD	101-5010-431.30-02	5789	(blank)	\$ 167.34
90163	TRISTAR RISK MANAGEMENT	PREFUND CLAIM 16620018	502-0000-106.03-00	100737	(blank)	\$ 10,155.87
90169	U.S. BANK CORPORATE PAYMENT SYSTEMS	BATTERIES	101-1910-419.30-02	038311/5012639	(blank)	\$ 31.73
		BATTERIES	601-5060-436.30-02	000628/9583851	(blank)	\$ 16.14
		BLUETOOTH MOUSE	101-3020-422.30-02	109-6550411-263	(blank)	\$ 39.91
		CLIPBOARDS	101-3040-424.30-02	106-3065030-131	(blank)	\$ 46.71
		CLIPBOARDS	101-3040-424.30-02	106-3759757-659	(blank)	\$ 64.62
		CREDIT FOR OVERCHARGE	101-1110-412.30-02	74764	(blank)	\$ (32.99)
		ELECTRICAL SUPPLIES	101-6020-452.30-02	002220/6191285	(blank)	\$ 16.14
		ELECTRICAL SUPPLIES	101-6020-452.30-02	075349/6572066	(blank)	\$ 12.78
		EMPLOYEE COMPUTER LOAN	101-0000-209.01-03	BBY01-796214010	(blank)	\$ 2,160.99
		FILE FOLDERS	101-3040-424.30-02	106-1983372-924	(blank)	\$ 56.00
		HALL,A APA MEMBERSHIP	101-1110-412.28-12	092189-1711	(blank)	\$ 655.00
		HALL,A-PARKING FEES	101-1110-412.28-04	01-25-2017	(blank)	\$ 15.00
		HAND DRYER	101-6040-454.30-02	42222	TIDELAND MAINTENANCE 2013	\$ 377.00
		LAUNDRY DETERGENT	101-3030-423.30-02	073495/4590440	(blank)	\$ 27.95
		LG UNIFORM SHIRTS	101-3030-423.25-03	25560	(blank)	\$ 156.53
		LIGHT BULB	101-6020-452.30-02	043252/5594891	(blank)	\$ 10.74
		MEETING REFRESHMENTS	402-5000-532.20-06	092713	EIGHT ALLEY PAVING PROJEC	\$ 14.89
		MISC OFFICE SUPPLIES	101-3030-423.30-02	057224	(blank)	\$ 230.01
		POSTAGE MACHINE TAPE	101-1210-413.28-09	107-7889759-168	(blank)	\$ 27.78
		PROMOTIONAL ATTIRE	101-1110-412.30-01	2017-0275-1012-	(blank)	\$ 50.15
		PROMOTIONAL ATTIRE	101-1110-412.30-01	74723	(blank)	\$ 165.28
		PROPANE TANK EXCHANGE	101-5010-431.30-02	055789/1191667	(blank)	\$ 43.04
		RAIN GEAR	101-3030-423.25-03	4508	(blank)	\$ 107.73
		ROOF PATCH	101-6040-454.30-02	062881/8082490	TIDELAND MAINTENANCE 2013	\$ 24.08
		SHERIFF DEPT CARPET CLEAN	101-1910-419.21-04	1356906	(blank)	\$ 239.61
		SHOVELS	101-6040-454.30-02	087059/7023283	TIDELAND MAINTENANCE 2013	\$ 138.74
		SPEAKERS/HEADSET	503-1923-419.30-02	109-5717296-766	(blank)	\$ 98.83
		SPRIGGS,E RETREAT MEALS	101-1010-411.28-04	02-08-2017	(blank)	\$ 65.00
		REPLACEMENT PAGER/HOLDER	601-5060-436.27-04	L1252241QF	(blank)	\$ 23.90
		JUL-SEP 2016 PAGING SVC	601-5060-436.27-04	L1252241QG	(blank)	\$ 47.51

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90169	U.S. BANK CORPORATE PAYMENT SYSTEMS				
	OCT-DEC 2016 PAGING SVC	601-5060-436.27-04	L1252241QJ	(blank)	\$ 47.49
	SEWER PAGER	601-5060-436.27-04	L1252241QK	(blank)	\$ 71.55
	2017 PAGER SERIVCE PREPAY	601-5060-436.27-04	L1252241RB	(blank)	\$ 126.00
	CONNECTION FEE	601-5060-436.27-04	L1252241RB	(blank)	\$ 20.00
	DIGITAL ART METAL W/FRAME	101-1110-412.28-08	21927	(blank)	\$ 102.60
	GUEVARA,S-CAKE	101-1230-413.29-02	00016465	(blank)	\$ 26.99
	DAMIONS BABY SHOWER	101-1230-413.29-02	00090128	(blank)	\$ 30.59
	DUSH,S REFUND REGISTN FEE	101-1230-413.29-02	01-27-2017	(blank)	\$ (575.00)
	DAMION BABY SHOWER	101-1230-413.29-02	01-27-2017	(blank)	\$ 32.86
	DAMION BABY SHOWER	101-1230-413.29-02	084678	(blank)	\$ 24.71
	#115 BED COATING/SPRK WIR	101-5010-431.28-01	3980-429249	(blank)	\$ 47.92
	#115 HERCULINHER	101-5010-431.28-01	3980-430256	(blank)	\$ 73.27
	GLYDE SLICKS/SHOCK CORDS	101-3030-423.28-01	4460	(blank)	\$ 59.20
	BINOCULAR REPAIRS	101-3030-423.28-01	66462	(blank)	\$ 2,168.84
	#604 SIREN/PA CONTROL REP	101-3030-423.28-01	ORD0014765	(blank)	\$ 490.62
	NOWAK,D-INSPECTOR CERTIFI	101-3040-424.28-12	01-26-2017	(blank)	\$ 30.00
	HALL,A CALPELRA MEMBERSHIP	101-1110-412.28-12	300685020031435	(blank)	\$ 1,125.00
	KELLY,J-ARMA MEMBERSHIP	101-1020-411.28-12	468637	(blank)	\$ 220.00
	DATE STAMPS	101-1230-413.30-01	106-0449680-276	(blank)	\$ 23.17
	FILE FOLDERS/NOTEBOOK/PEN	101-1230-413.30-01	106-0449922-407	(blank)	\$ 55.26
	2017 CALENDAR	101-1110-412.30-01	106-0814456-611	(blank)	\$ 11.18
	COUNCIL COFFEE/CUPS	101-1010-411.30-01	109-0865721-318	(blank)	\$ 124.51
	LG TOWER ROOFING MATERIAL	101-6040-454.30-02	003121/4025104	TIDELAND MAINTENANCE 2013	\$ 337.59
	LG TOWER ROOFING MATERIAL	101-6040-454.30-02	056076/3025255	TIDELAND MAINTENANCE 2013	\$ 96.42
	SCREW EXTRACTR SET/ FLOOR TILE	101-6040-454.30-02	009139/4590434	TIDELAND MAINTENANCE 2013	\$ 21.50
	FEB 2017 ADOBE LICENSE	101-1910-419.30-02	017859/5062475	(blank)	\$ 103.03
	7/11 BREAD FOR WATER LINE	101-3020-422.30-02	02-04-2017	(blank)	\$ 39.98
	EXERCISE STABILITY BALL	101-6020-452.30-02	02-13-2017	(blank)	\$ 2.09
	LG GROUP PHOTO	101-3020-422.30-02	032923	(blank)	\$ 27.99
	FIRE STATION MICROWAVE	101-3030-423.30-02	045378	(blank)	\$ 7.53
	STOCK PAINT SUPPLIES	101-3020-422.30-02	045803/3572296	(blank)	\$ 170.25
	EMPTY LUNCHEON BEVERAGES	101-1910-419.30-02	046398/5572884	(blank)	\$ 27.50
	EARPLUGS/SD SWEEP/DR SET	101-1110-412.30-02	048598	(blank)	\$ 26.43
	#624 PUTTY/JOINT KNIFE/SC	101-6040-454.30-02	048894/6590276	TIDELAND MAINTENANCE 2013	\$ 82.32
	NEWSPAPERS	101-1910-419.30-02	049762/0583772	(blank)	\$ 24.69
	ROOF EDGE/CAP SHEET	101-1010-411.30-02	050449	(blank)	\$ 3.99
	FIRE STATION SUPPLIES	101-6040-454.30-02	050733/2271475	TIDELAND MAINTENANCE 2013	\$ 406.77
	GREEN ROOM MINI FRIDGE	101-3020-422.30-02	056963	(blank)	\$ 186.45
	SOD/TURF BUILDER	101-6040-454.30-02	057803/6580640	TIDELAND MAINTENANCE 2013	\$ 168.09
	KNEE PADS	101-5050-435.30-02	061347/2191638	RTIP FY 13-14 ELM AVE ASP	\$ 81.50
	PVC COUPLER	101-6040-454.30-02	066938/7594789	TIDELAND MAINTENANCE 2013	\$ 17.93
	PIER LIGHT BULBS/POLE CNT	101-6040-454.30-02	069792/8561407	TIDELAND MAINTENANCE 2013	\$ 4.57
	PLUMBING & DRYWALL MUD	101-6040-454.30-02	071459/4560398	TIDELAND MAINTENANCE 2013	\$ 100.42
	DEGREASER/TAPE	101-1910-419.30-02	072826/5011164	(blank)	\$ 34.46
	PAVER PROJECT SAND	101-1910-419.30-02	075323/8560066	(blank)	\$ 12.25
	BASIN/VANITY REPLACEMENTS	101-5010-431.30-02	076591/8010829	IB BEAUTIFUL	\$ 39.98
	COMDEV SHELVING MATERIAL	101-1910-419.30-02	078165/7010691	(blank)	\$ 407.38
	TIDELANDS CLEANING TOOLS	101-1910-419.30-02	078357/8023134	(blank)	\$ 13.03
	SR CENTER ART SUPPLIES	101-6040-454.30-02	085231/5040292	TIDELAND MAINTENANCE 2013	\$ 198.00
		101-6030-453.30-02	103-0777568-721	(blank)	\$ 29.99

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90169	U.S. BANK CORPORATE PAYMENT SYSTEMS				
	SR CENTER ART SUPPLIES	101-6030-453.30-02	103-3331602-410	(blank)	\$ 78.96
	SR CENTER ART SUPPLIES	101-6030-453.30-02	16835446	(blank)	\$ 321.09
	SR CENTER EXERCISE EQUIPM	101-6030-453.30-02	103-6239524-854	(blank)	\$ 458.34
	MARENO,M SAFETY BOOTS	101-5010-431.30-02	10526	(blank)	\$ 175.00
	REFUND RTN CLIPBOARDS	101-3040-424.30-02	106-3065030-131	(blank)	\$ (39.37)
	MOC BOOK ADAPTER	101-1110-412.30-02	106-5490536-387	(blank)	\$ 8.99
	PHONE CHARGER	101-1010-411.30-02	109-0135595-723	(blank)	\$ 6.45
	PHONE CHARGER	101-1010-411.30-02	109-7312586-072	(blank)	\$ 6.99
	SCREEN PROTECTOR/SLEEVE	101-3020-422.30-02	109-3037924-866	(blank)	\$ 26.79
	MS SURFACE NOTEBOOK	101-3020-422.30-02	109-4653326-844	(blank)	\$ 2,399.49
	GRINDING WHEEL	101-5010-431.30-02	1632937	(blank)	\$ 25.65
	DEPOSIT TICKET BOOKS	101-1210-413.30-02	2038970359	(blank)	\$ 96.85
	FLESHIBLE EXTENSION	101-6040-454.30-02	248166	TIDELAND MAINTENANCE 2013	\$ 11.84
	LG STICKERS	101-3030-423.30-02	3105135	(blank)	\$ 170.60
	#115 LIGHTS	101-5010-431.30-02	3411644	(blank)	\$ 71.77
	STAINLESS PEDESTAL	101-6020-452.30-02	4774515-B-1	(blank)	\$ 763.98
	PVC COUPLING/SPEARS UTILI	101-6020-452.30-02	4885557-A-1	(blank)	\$ 127.74
	SR CENTER ART SUPPLY	101-6030-453.30-02	51808771	(blank)	\$ 199.95
	FD OVEN PARTS	101-1910-419.30-02	58X0FC26B24MHT3	(blank)	\$ 66.05
	SANDER PAD	101-6040-454.30-02	7021308094	TIDELAND MAINTENANCE 2013	\$ 21.42
	U.S. FLAGS	101-6020-452.30-02	77354	(blank)	\$ 262.69
	STATE & U.S. FLAGS	101-1910-419.30-02	77355	TIDELAND MAINTENANCE 2013	\$ 205.59
	STATIONARY	101-1010-411.30-02	8387884	(blank)	\$ 213.19
	BARRICADES/MOP-STRING,HAN	101-3020-422.30-02	9343894664	(blank)	\$ 22.44
	SOLENOID COIL	101-1910-419.30-02	98472	(blank)	\$ 39.28
	SLOAN ROYAL KIT	101-1910-419.30-02	A237891	(blank)	\$ 202.57
	BLT COUPLERS	101-6020-452.30-02	C0004970	(blank)	\$ 222.74
	CREDIT-BLT COUPLER	101-6020-452.30-02	CM761005	(blank)	\$ (111.37)
	HAND SHOWER	101-6040-454.30-02	W566138071	TIDELAND MAINTENANCE 2013	\$ 79.36
	RAIN BOOTS	101-3030-423.25-03	3543	(blank)	\$ 67.86
	RAIN JACKET	101-3030-423.25-03	4168	(blank)	\$ 192.83
	FIRE DEPT DISHWASHER	101-3020-422.30-22	W569828270	(blank)	\$ 868.47
	FEB/MAR 2017 CONSTANT CON	101-1110-412.28-14	165494457	(blank)	\$ 40.00
	CITY HALL CARPET CLEANING	101-1910-419.21-04	1356904	(blank)	\$ 346.00
	FIRE DEPT CARPET CLEANING	101-1910-419.21-04	1356905	(blank)	\$ 380.00
	FRENCH,J-SEMINAR REGISTRN	101-3020-422.29-01	33937	(blank)	\$ 150.00
	COUNCIL SOFT DRINKS	101-1010-411.28-04	00019773	(blank)	\$ 28.20
	DEDINA,S-PARKING FEES	101-1010-411.28-04	01-25-2017	(blank)	\$ 15.00
	WEST,M-PARKING FEES	101-1010-411.28-04	01-27-2017	(blank)	\$ 15.00
	HALL,A-TRAINING TRNSPRTN	101-1110-412.28-04	02-08-2017	(blank)	\$ 8.02
	HALL,A-TRAINING TRNSPRTN	101-1110-412.28-04	018447	(blank)	\$ 10.00
	HALL,A-TRAINING TRNSPRTN	101-1110-412.28-04	02-07-2017	(blank)	\$ 16.68
	HALL,A-TRAINING TRNSPRTN	101-1110-412.28-04	02-10-2017	(blank)	\$ 17.07
	HALL,A MEALS AT TRAINING	101-1110-412.28-04	019129	(blank)	\$ 23.29
	HALL,A SD COUNTY AIRPORT	101-1110-412.28-04	02-11-2017	(blank)	\$ 160.00
	LEVIEN,H-MTG TRANSPRTN	101-5020-432.28-04	037901	SUBPOENA PROJECT S14104	\$ 1.25
	LEVIEN,H-MTG TRANSPRTN	101-5020-432.28-04	038191	SUBPOENA PROJECT S14104	\$ 1.25
	LEVIEN,H-MTG TRANSPRTN	101-5020-432.28-04	045721	(blank)	\$ 1.25
	LEVIEN,H-MTG TRANSPRTN	101-5020-432.28-04	091022	(blank)	\$ 1.25
	HALL,A-LUNCH MTG	101-1110-412.28-04	047719	(blank)	\$ 32.86

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90169	U.S. BANK CORPORATE PAYMENT SYSTEMS				
	HALL,A-CONF REFRESHMNTS	101-1110-412.28-04	074542	(blank)	\$ 8.49
	HALL,A CONV CTR PARKING	101-1110-412.28-04	081196	(blank)	\$ 15.00
	KELLY,J-CO CLERK LNCH MTG	101-1020-411.28-04	082225	(blank)	\$ 14.38
	HALL,A BKFAST AT TRAINING	101-1110-412.28-04	085572	(blank)	\$ 27.85
	HALL,A-MONTERY LODGING	101-1110-412.28-04	1064462	(blank)	\$ 990.15
	02/01/17 COUNCIL DINNER	101-1010-411.28-04	1-138	(blank)	\$ 38.91
	HALL,A-MEETING REFRESHMNT	101-1110-412.28-04	1-14110	(blank)	\$ 6.90
	DUSH,S-CONF REGISTRATION	101-1230-413.28-04	115658	(blank)	\$ 735.00
	NAKAGAWA,J CONF REGISTRAT	101-1230-413.28-04	115734	(blank)	\$ 735.00
	KELLY,J-2017 CCAC CONFERE	101-1020-411.28-04	11742028	(blank)	\$ 395.00
	MURPHY,M VEHCL LIFT TRING	101-5020-432.28-04	13118	(blank)	\$ 24.00
	CORTEZ,E-LODGING AT TRNG	101-1130-412.28-04	135407103298	(blank)	\$ 88.05
	CARBALLO,S-TCC LODGING FE	101-1020-411.28-04	17839	(blank)	\$ 260.00
	HALL,A-MEAL AT TRAINING	101-1110-412.28-04	1871	(blank)	\$ 21.97
	HALL,A-MEAL AT TRAINING	101-1110-412.28-04	3646	(blank)	\$ 24.99
	HALL,A-MEALS AT TRAINING	101-1110-412.28-04	19	(blank)	\$ 17.53
	HALL,A-MEALS AT TRAINING	101-1110-412.28-04	1985684-1	(blank)	\$ 41.85
	HELMER,C-SYMPOSIUM REGIST	101-5020-432.28-04	2059	(blank)	\$ 475.00
	DEDINA,S-MEETING PRKNG FE	101-1010-411.28-04	362972	(blank)	\$ 5.25
	DUSH,S TRAVEL CANCELLATN	101-1230-413.28-04	CCBATJ	(blank)	\$ 125.00
	DUSH,S-AIR TRAVEL	101-1230-413.28-04	MLPH1F	(blank)	\$ 403.60
	YAMAHA ELECTRICAL SUPPLY	501-1921-419.50-04	3980-425472	(blank)	\$ 25.82
	#A7 WINDSHIELD REPLACMNT	501-1921-419.28-01	791916	(blank)	\$ 155.00
	SHOP SUPPLY...	501-1921-419.30-02	CACHU48656	(blank)	\$ 30.17
	PS #10 HR METER	501-1921-419.28-16	1632971	(blank)	\$ 68.75
	AIR COMPRESSOR ELECT MOTR	501-1921-419.28-16	3779	(blank)	\$ 748.00
	#618 REAR BRAKE PADS	501-1921-419.28-16	41675348	(blank)	\$ 21.96
	#117 ARROW LIGHT	501-1921-419.28-16	430961	(blank)	\$ 273.17
	SEWER PUMP O-RINGS	501-1921-419.28-16	73966	(blank)	\$ 53.57
	BRADLEY,D PARKING FEES	502-1922-419.29-04	013262	(blank)	\$ 25.00
	ROLLER MOUSE	502-1922-419.29-04	102-6577043-709	(blank)	\$ 199.95
	SHRIF TRAILR SOLAR PANL	502-1922-419.28-17	21930	(blank)	\$ 250.84
	SIGN TRAILER LIFT REPLCMN	502-1922-419.28-17	4263102	(blank)	\$ 1,478.78
	CLOUD RENEWAL	503-1923-419.28-13	780316693	(blank)	\$ 599.88
	DIAPHRAGM HEADPHONE	503-1923-419.30-02	109-4725548-299	(blank)	\$ 86.19
	FORTINET FORTIGATE 60D FI	503-1923-419.30-02	109-5389645-925	(blank)	\$ 357.62
	WIRELESS SOLAR KEYBOARD	503-1923-419.30-02	109-6684185-549	(blank)	\$ 53.86
	AVILA,J CWEA EXAM FEES	601-5060-436.28-13	252955	(blank)	\$ 332.00
	PS #2 DRAIN LINES	601-5060-436.28-01	009756/6572801	(blank)	\$ 223.15
	PS #4 REPAIRS	601-5060-436.21-04	32521	(blank)	\$ 475.00
	PS #4 REPAIRS	601-5060-436.28-01	011606/6560250	(blank)	\$ 46.81
	PS #9 GATE REPAIR/SPOTLGT	601-5060-436.28-01	045207/0565557	(blank)	\$ 91.13
	PS #10 FLOWMETER	601-5060-436.28-01	11120412	(blank)	\$ 73.56
	GAS METER BATTERIES	601-5060-436.30-02	000085/6010848	(blank)	\$ 42.97
	LIGHT BULBS/WATER HOSE	601-5060-436.30-02	055708/9583850	(blank)	\$ 48.39
	PS #4 BOLT PULLERS/REPR P	601-5060-436.30-22	01-26-2017	(blank)	\$ 29.04
	PS #4 TOOLS	601-5060-436.30-22	058269/6572065	(blank)	\$ 38.19
	HILICIL THREAD REPAIR KI	601-5060-436.30-22	174125	(blank)	\$ 96.98
90170	VERIZON BUSINESS SERVICES				
	FEB 2017 VOIP SV202861	503-1923-419.27-04	70377577	(blank)	\$ 862.39
	FEB 2017 VOIP SV202864	503-1923-419.27-04	70378259	(blank)	\$ 232.26



City of Imperial Beach  
Warrant Register by Check/EFT Number

Vendor	Description	Account Number	Invoice	Project Description	Amount	
90170	VERIZON BUSINESS SERVICES	FEB 2017 VOIP SV202862	503-1923-419.27-04	70379249	(blank)	\$ 154.79
		FEB 2017 VOIP SV202863	503-1923-419.27-04	70379447	(blank)	\$ 146.47
90171	VPLS SOLUTIONS, LLC	CS100 2X10GBASET DUAL 10G	503-1923-419.50-04	2244	(blank)	\$ 59,215.25
90172	VULCAN MATERIALS, CO	GRADING BASE MATERIAL	101-5010-431.30-02	71383507	(blank)	\$ 290.93
2017-03-30						\$ 611,184.03
350	AFLAC	PAYROLL AP PPE 03/16/17	101-0000-209.01-13	20170323	(blank)	\$ 348.81
		PAYROLL AP PPE 3/02/17	101-0000-209.01-13	20170309	(blank)	\$ 348.81
351	CALIFORNIA STATE DISBURSEMENT UNIT	PAYROLL AP PPE 03/16/17	101-0000-209.01-07	20170323	(blank)	\$ 355.84
352	COLONIAL LIFE & ACCIDENT	PAYROLL AP PPE 03/16/17	101-0000-209.01-13	20170323	(blank)	\$ 50.09
		PAYROLL AP PPE 3/02/17	101-0000-209.01-13	20170309	(blank)	\$ 50.09
353	FORESTERS INVESTOR SERVICES INC	PAYROLL AP PPE 03/16/17	101-0000-209.01-22	20170323	(blank)	\$ 150.00
354	I B FIREFIGHTERS ASSOCIATION	PAYROLL AP PPE 03/16/17	101-0000-209.01-08	20170323	(blank)	\$ 330.00
355	ICMA RETIREMENT TRUST 457	PAYROLL AP PPE 03/16/17	101-0000-209.01-10	20170323	(blank)	\$ 6,466.60
356	SEIU LOCAL 221	PAYROLL AP PPE 03/16/17	101-0000-209.01-08	20170323	(blank)	\$ 1,576.28
357	STATE OF CALIFORNIA FTB	PAYROLL AP PPE 03/16/17	101-0000-209.01-07	20170323	(blank)	\$ 97.87
358	US BANK	PAYROLL AP PPE 03/16/17	101-0000-209.01-20	20170323	(blank)	\$ 1,315.76
90173	ACACIA LANDSCAPE, CO.	JUL 2016	101-6020-452.21-04	5484	(blank)	\$ 3,275.00
90174	AT&T	9391033944	503-1923-419.27-04	9445144	(blank)	\$ 361.54
		9391033947	503-1923-419.27-04	9445172	(blank)	\$ 164.24
		9391033948	503-1923-419.27-04	9429435	(blank)	\$ 20.28
		9391033949	503-1923-419.27-04	9429436	(blank)	\$ 0.10
		9391033950	503-1923-419.27-04	9391601	(blank)	\$ 19.68
		9391033951	503-1923-419.27-04	9429446	(blank)	\$ 0.10
		9391033952	503-1923-419.27-04	9424067	(blank)	\$ 20.28
		9391033954	503-1923-419.27-04	9424063	(blank)	\$ 17.80
		9391033958	503-1923-419.27-04	9424071	(blank)	\$ 26.61
		9391033960	503-1923-419.27-04	9424066	(blank)	\$ 189.76
		9391036910	503-1923-419.27-04	9424221	(blank)	\$ 0.01
		9391053499	503-1923-419.27-04	9424261	(blank)	\$ 44.01
		9391053500	503-1923-419.27-04	9424262	(blank)	\$ 35.28
		9391053670	503-1923-419.27-04	9424272	(blank)	\$ 67.05
		9391053671	503-1923-419.27-04	2017	(blank)	\$ 30.78
		9391053672	503-1923-419.27-04	9424274	(blank)	\$ 50.11
90175	AVI SYSTEMS, INC.	MICROPHONES AND POWER SUP	101-1020-411.21-04	88478885	(blank)	\$ 1,484.27
90176	FASTENAL	CREDIT-RTN SANDING PADS	501-1921-419.30-02	CACHU48970	(blank)	\$ (29.74)
		SANDING PADS	501-1921-419.30-02	CACHU48970	(blank)	\$ 82.59
90177	FLO-SYSTEMS, INC.	IMPELLERS/ADAPTOR PLATES	601-5060-436.28-01	F16319-17B015	(blank)	\$ 14,178.23
90178	GO-STAFF, INC.	W/E 03/19/17 FERGUSON,N	101-1210-413.21-01	185126	(blank)	\$ 544.19
		W/E 03/19/17 MERINO-RAMIR	101-5010-431.21-01	185125	(blank)	\$ 902.82
90179	GRAINGER	FLUORESCENT LAMPS	101-1910-419.28-01	9384221041	(blank)	\$ 16.17
		VFD CABINET COOLING FAN	601-5060-436.28-01	9385151726	(blank)	\$ 196.45
		SEWER EMERGENCY LIGHT	101-1910-419.28-01	9371007726	(blank)	\$ 20.22
		DOOR CLOSER	101-1910-419.28-01	9372301136	(blank)	\$ 244.38
		LITHIUM GREASE	101-1910-419.30-02	9372301144	(blank)	\$ 26.09
		SODIUM LAMPS/SAFETY GLASS	101-6020-452.30-02	9379718324	(blank)	\$ 66.72
		LAMPS/PLUG-IN CFL	101-6020-452.30-02	9379718332	(blank)	\$ 170.50
90180	HAAKER EQUIPMENT COMPANY	VACTOR PARTS	601-5060-436.28-01	C30006	(blank)	\$ 696.83
		VACTOR PARTS-HOSE	601-5060-436.28-01	C29856	(blank)	\$ 685.44
90181	IMPERIAL BEACH TROPHIES	CUSTOM PLAQUES	101-1110-412.28-08	7940	(blank)	\$ 183.18
90182	JACQUELINE SUE STENZEL	MAR 2017	101-6030-453.20-06	45	(blank)	\$ 160.00

City of Imperial Beach  
Warrant Register by Check/EFT Number

Vendor	Description	Account Number	Invoice	Project Description	Amount	
90183	KEYSER MARSTON ASSOC INC	FEB 2017 9TH/PALM MIXED U	303-1250-413.20-06	0030683	9TH & PALM AVE/STATE ROUT	\$ 1,740.00
90184	KPA LLC.	MAR 2017 EHS SERVICES	101-1130-412.20-06	644153	(blank)	\$ 589.00
90185	LEAGUE OF CALIF CITIES	2017 LOCAL STREETS & ROAD	101-5010-431.20-06	103695	(blank)	\$ 400.00
90186	MANAGED HEALTH NETWORK	APR 2017	101-1130-412.20-06	PRM-004450	(blank)	\$ 394.80
90187	NEXT DAY PRINTED TEES	PUBLIC WORKS CAPS	101-5020-432.25-03	75297	(blank)	\$ 340.76
90188	O'REILLY AUTOMOTIVE STORES, INC.	CRIMP TOOL/ROCKER SWITCH	501-1921-419.30-22	3980-434695	(blank)	\$ 22.07
		IGNITION WIRE SET	501-1921-419.28-16	3980-431586	(blank)	\$ 15.57
		RTV PARTS	501-1921-419.28-16	3980-436324	(blank)	\$ 7.52
90189	OCHOA ELECTRIC	TROUBLESHOOT DATE DIVRTER	601-5060-436.21-04	757	(blank)	\$ 686.00
		PS#11 ALARM TROUBLESHOOT	601-5060-436.21-04	898	(blank)	\$ 189.00
		AIR COMPRESSOR REPAIRS	501-1921-419.28-01	892	(blank)	\$ 644.00
90190	OFFICE DEPOT, INC	BINDERS	101-3020-422.30-01	913337563001	(blank)	\$ 58.79
		DIVIDERS	101-1010-411.30-01	908085634001	(blank)	\$ 16.88
		ENVELOPES	101-1110-412.29-04	905975943001	(blank)	\$ 135.28
		FILE FOLDERS	101-1010-411.30-02	899288443001	(blank)	\$ 4.29
		FILE FOLDERS	101-1210-413.30-01	913994695001	(blank)	\$ 9.33
		GRIP PENS	101-1210-413.30-01	913994907001	(blank)	\$ 5.15
		PENS/DISINFECTINO WIPES/C	101-5020-432.30-01	909087024001	(blank)	\$ 57.08
		PEN REFILLS/CUTTER	101-5020-432.30-01	909087134001	(blank)	\$ 31.39
		LINDQUIST,J BUSINESS CARD	101-1130-412.30-01	909652466001	(blank)	\$ 29.95
		LINDQUIST,J BUSINESS CARD	101-3030-423.30-02	909652466001	(blank)	\$ 43.98
		PAPER/LABELS/GLUE	101-1020-411.30-01	910171165001	(blank)	\$ 70.47
		TONER/SURGE OUTLET	101-5020-432.30-01	911725983001	(blank)	\$ 189.58
		OPEN SIGN	101-5020-432.30-01	911726129001	(blank)	\$ 7.32
		BATTERIES/BINDERS/PENS	101-3020-422.30-01	912597263001	(blank)	\$ 174.41
90191	PARTNERSHIP WITH INDUSTRY	PE 03/15/2017	101-6040-454.21-04	G507822	TIDELAND MAINTENANCE 2013	\$ 1,495.76
90192	PITNEY BOWES INC(INVOICE PAYMENTS)	APR-JUN 2017 POSTAGE METE	101-1210-413.30-02	1003545903	(blank)	\$ 206.88
90193	PRAXAIR DISTRIBUTION INC	WELDING SUPPLIES	501-1921-419.28-01	76569939	(blank)	\$ 72.42
		WELDING TOOLS	501-1921-419.30-22	76495698	(blank)	\$ 57.87
90194	PRINCIPAL FINANCIAL GROUP	APR 2017 DENTAL PPO PREM	101-0000-209.01-12	APR 2017	(blank)	\$ 2,630.38
		APR 2017 DENTAL PPO PREM	101-1210-413.11-03	APR 2017	(blank)	\$ (0.01)
90195	R.S. HUGHES CO., INC.	GFG CHARGING CRADLE FOR G	601-5060-436.28-01	76627985-00	(blank)	\$ 168.44
90196	RCP BLOCK & BRICK INC	ROCK/BRICKS-EAST LANE	101-5010-431.30-02	31070329	(blank)	\$ 84.08
90197	READYREFRESH	MAR 2017 WATER SERVICE	101-1010-411.30-02	07C0031149578	(blank)	\$ 51.71
90198	SAN DIEGO COUNTY SHERIFF	FEB 2017 LAW ENF SERVICES	101-3010-421.20-06	03-15-2017	(blank)	\$ 543,603.71
		FEB 2017 COPPS PRG	212-3036-421.20-06	03-15-2017	(blank)	\$ 8,333.33
		FEB 2017 TOW FEE CREDIT	101-0000-338.60-03	03-15-2017	(blank)	\$ (843.36)
90199	SLOAN ELECTRIC COMPANY	PS#8 REPAIRS	601-5060-436.21-04	0067998	(blank)	\$ 4,455.44
		PS #8 REMOVE/INSTALL VFD	601-5060-436.21-04	0068092	(blank)	\$ 920.00
		INSTALL/CONNECT PUMP PANL	601-5060-436.21-04	0068093	(blank)	\$ 1,240.00
90200	SPARKLETTS	MAR 2017 WATER DELIVERY 5	101-1210-413.30-01	16395499 032417	(blank)	\$ 42.17
90201	STATE CHEMICAL MFTG. CO.	HAND SANITIZER/PENETRANT	601-5060-436.30-02	98179208	(blank)	\$ 387.84
90202	TERRA BELLA NURSERY, INC.	PINUS CANARIENSIS	101-6020-452.28-01	194214	(blank)	\$ 172.38
		TIDELANDS PLANTS	101-6040-454.30-02	195227	(blank)	\$ 269.91
		TIDELANDS PLANTING MIX/PL	101-6040-454.30-02	195252	(blank)	\$ 112.94
90203	MISCELLANEOUS REFUNDS	OVERPYMT PT#71526	101-0000-121.00-00	PT #71526	(blank)	\$ 76.00
90204	TRISTAR RISK MANAGEMENT	APR-JUN 2017 CLAIMS ADMIN	502-1922-419.20-07	91010	(blank)	\$ 6,492.50
90205	ZUMAR INDUSTRIES INC.	LEAVING/ENTERING CTY SIGN	101-5010-431.21-23	0169482	(blank)	\$ 249.90
<b>Grand Total</b>						<b>\$ 856,547.48</b>

## Warrant Register as Budgeted

Expense	Budget	Previous Registers	2017-03-30		Remaining Budget	Notes
			2017-03-23	2017-03-30		
<b>101 GENERAL FUND</b>						
ABC-FACILITIES CHARGES	\$ 101,839	\$ 50,920			\$ 50,919	
ABC-FMP EQUIPMENT CHARGE	\$ 249,120	\$ 124,560			\$ 124,560	
ABC-RISK MGMT SVC CHARGE	\$ 217,760	\$ 108,880			\$ 108,880	
ABC-TECHNOLOGY SVC CHARGE	\$ 358,554	\$ 179,278			\$ 179,276	
ADVERTISING	\$ 7,000	\$ 1,899	\$ 110		\$ 4,991	
ATTORNEY SERVICES	\$ 40,276	\$ 7,150			\$ 33,126	
ATTORNEY SERVICES-OTHER	\$ 119,951	\$ 64,589			\$ 55,362	
AUTO ALLOWANCE	\$ 48,120	\$ 34,147			\$ 13,973	
BANKING/FIN SRVCS CHARGES	\$ 46,654	\$ 15,806			\$ 30,849	
CELL PHONE ALLOWANCE	\$ 13,990	\$ 8,679			\$ 5,311	
COMMUNITY PROGRAMS	\$ 132,356	\$ 58,429	\$ 103	\$ 183	\$ 73,641	
CONTINGENCY ACCOUNT	\$ -				\$ -	
CONTRACTS-ELECTIONS	\$ 16,050	\$ 11,107			\$ 4,943	
COPIER LEASES	\$ 36,748	\$ 25,442			\$ 11,306	
COUNCIL/RDA BOARD PAY	\$ 42,000	\$ 29,790			\$ 12,210	
EMPLOYEE RECOGNITION AWRD	\$ 8,700	\$ 7,861	\$ (460)		\$ 1,299	
EQUIPMENT	\$ 537,519	\$ 530,094			\$ 7,425	
FEES & LICENSES	\$ 25,709	\$ 17,834			\$ 7,875	
FICA	\$ 352,653	\$ 270,022			\$ 82,631	
FIRE EXTINGUISHER SERVICE	\$ 550				\$ 550	
FLSA WAGES	\$ 21,783	\$ 18,330			\$ 3,453	
GAS & ELECTRIC (SDG&E)	\$ 270,835	\$ 133,491	\$ 11,931		\$ 125,413	
LIFE INSURANCE	\$ 13,735	\$ 16,079			\$ (2,344)	
MAINTENANCE & REPAIR	\$ 79,150	\$ 34,617	\$ 2,840	\$ 453	\$ 41,240	
MEMBERSHIP DUES	\$ 45,040	\$ 36,884	\$ 2,030		\$ 6,126	
MGT MEDICAL REIMBURSEMENT	\$ 3,150	\$ 2,772			\$ 378	
MILEAGE REIMBURSEMENT	\$ 500				\$ 500	
NUISANCE ABATEMENT CHARGE	\$ 800				\$ 800	
OFFICE SUPPLIES	\$ 22,370	\$ 8,499	\$ 430	\$ 693	\$ 12,749	
OPERATING SUPPLIES	\$ 321,757	\$ 152,940	\$ 10,571	\$ 1,037	\$ 157,209	
OTHER SERVICES & CHARGES	\$ 32,300	\$ 17,245		\$ 135	\$ 14,920	
OVERTIME	\$ 176,612	\$ 156,641			\$ 19,971	
PARS CITY CONTRIBUTION	\$ 24,816	\$ 17,074			\$ 7,742	

Warrant Register as Budgeted

	Budget	Previous Registers	2017-03-23	2017-03-30	Remaining Budget	Notes
PAYMENT IN LIEU OF TAX		\$ -			\$ -	
PERS-CITY PORTION	\$ 883,332	\$ 767,403			\$ 115,929	
PEST CONTROL SERVICE	\$ 4,574	\$ 2,685			\$ 1,889	
PLAN CHECK SERVCIES	\$ 6,955	\$ 604			\$ 6,351	
POSTAGE & FREIGHT	\$ 11,727	\$ 8,194	\$ 2,548		\$ 985	
PRINTING SERVICES	\$ 7,252	\$ 1,737	\$ 271		\$ 5,243	
PROFESSIONAL SERVICES	\$ 9,710,984	\$ 4,957,681	\$ 73,570	\$ 545,148	\$ 4,134,585	
RCS PROGRAM	\$ 48,930	\$ 29,497			\$ 19,433	
RENT-EQUIPMENT	\$ 3,400	\$ 1,505			\$ 1,895	
RENT-UNIFORMS	\$ 31,902	\$ 26,944	\$ 525	\$ 341	\$ 4,093	
SALARIES FULL-TIME	\$ 4,524,758	\$ 3,426,006			\$ 1,098,752	
SALARIES PART-TIME	\$ 707,818	\$ 502,108			\$ 205,710	
SECTION 125 CAFETERIA	\$ 784,558	\$ 582,745		\$ (0)	\$ 201,813	
SECURITY & ALARM	\$ 5,645	\$ 1,665			\$ 3,980	
SMALL TOOLS/NON-CAPITAL	\$ 15,773	\$ 9,256	\$ 868		\$ 5,648	
STAND-BY PAY		\$ 2,295			\$ (2,295)	
SUBSCRIBE & PUBLICATIONS	\$ 5,371	\$ 831	\$ 40		\$ 4,500	
TECHNICAL SERVICES	\$ 469,646	\$ 220,873	\$ 4,665	\$ 6,255	\$ 237,854	
TEMPORARY STAFFING	\$ 149,933	\$ 42,237	\$ 3,171	\$ 1,447	\$ 103,078	
TRAFFIC CONTROL	\$ 40,700	\$ 25,145		\$ 250	\$ 15,305	
TRAINING & EDUCATION-MOU	\$ 10,000	\$ 5,637	\$ 150		\$ 4,213	
TRANSFER OUT	\$ 17,000	\$ 17,000			\$ -	
TRAVEL, TRAINING, MEETING	\$ 71,322	\$ 50,922	\$ 4,865		\$ 15,535	
UNEMPLOYMENT INSURANCE	\$ 40,220	\$ 44,372			\$ (4,152)	
UTILITIES-CELL PHONES	\$ 20,287	\$ 10,155			\$ 10,132	
UTILITIES-SEWER	\$ 8,600	\$ 14,085			\$ (5,485)	City Sewer Charge revise budget next FY.
UTILITIES-TELEPHONE	\$ 200				\$ 200	
UTILITIES-WATER	\$ 190,546	\$ 85,483	\$ 2,568		\$ 102,495	
WORKER'S COMP INSURANCE	\$ 71,209	\$ 71,209			\$ -	
<b>201 GAS TAX FUND</b>					\$ -	
AUTO ALLOWANCE		\$ 21			\$ (21)	
CELL PHONE ALLOWANCE		\$ 5			\$ (5)	
FICA		\$ 113			\$ (113)	
PERS-CITY PORTION		\$ 207			\$ (207)	
PROFESSIONAL SERVICES	\$ 852,839	\$ 86,258			\$ 766,581	CIP Budget as Prof Services, Salary Accts not Budgeted

## Warrant Register as Budgeted

	Budget	Previous Registers	2017-03-23	2017-03-30	Remaining Budget	Notes
SALARIES FULL-TIME		\$ 2,122			\$ (2,122)	
SECTION 125 CAFETERIA		\$ 161			\$ (161)	
TRANSFER OUT	\$ 768,000	\$ 384,000			\$ 384,000	
UNEMPLOYMENT INSURANCE		\$ 10			\$ (10)	
<b>202 PROP "A" (TRANSNET) FUND</b>					\$ -	
AUTO ALLOWANCE		\$ 145			\$ (145)	
CELL PHONE ALLOWANCE		\$ 75			\$ (75)	
FICA		\$ 1,362			\$ (1,362)	
PERS-CITY PORTION		\$ 1,570			\$ (1,570)	
PROFESSIONAL SERVICES	\$ 993,806	\$ 783,705			\$ 210,102	CIP Budget as Prof Services, Salary Accts not Budgeted
SALARIES FULL-TIME		\$ 17,334			\$ (17,334)	
SECTION 125 CAFETERIA		\$ 2,142			\$ (2,142)	
TRANSFER OUT	\$ 218,700	\$ 152,150			\$ 66,550	
UNEMPLOYMENT INSURANCE		\$ 83			\$ (83)	
<b>210 CDBG-FEDERAL ASSISTANCE</b>					\$ -	
AUTO ALLOWANCE		\$ 45			\$ (45)	
CELL PHONE ALLOWANCE		\$ 10			\$ (10)	
FICA		\$ 390			\$ (390)	
FLSA WAGES		\$ -			\$ -	
PERS-CITY PORTION		\$ 587			\$ (587)	
PROFESSIONAL SERVICES	\$ 200,456	\$ 28,242			\$ 172,214	CIP Budget as Prof Services, Salary Accts not Budgeted
SALARIES FULL-TIME		\$ 5,062			\$ (5,062)	
SECTION 125 CAFETERIA		\$ 485			\$ (485)	
UNEMPLOYMENT INSURANCE		\$ 4			\$ (4)	
<b>212 SLESF (COPS) FUND</b>					\$ -	
PROFESSIONAL SERVICES	\$ 100,000	\$ 58,333		\$ 8,333	\$ 33,333	
<b>215 LLMD-ASSMT DIST #67 FUND</b>					\$ -	
GAS & ELECTRIC (SDG&E)	\$ 29,156	\$ 16,883			\$ 12,272	
PROFESSIONAL SERVICES	\$ 2,000				\$ 2,000	
<b>216 HOUSING AUTHORITY</b>					\$ -	
ATTORNEY SERVICES	\$ 59,092	\$ 35,966			\$ 23,127	
FICA	\$ -				\$ -	
PERS-CITY PORTION	\$ -				\$ -	
PROFESSIONAL SERVICES	\$ 4,100	\$ 4,100			\$ 0	
SALARIES PART-TIME	\$ -				\$ -	

## Warrant Register as Budgeted

	Budget	Previous Registers	2017-03-23	2017-03-30	Remaining Budget	Notes
UNEMPLOYMENT INSURANCE	\$ -				\$ -	
<b>217 HOUSING AUTHORITY-BOND</b>					\$ -	
PROFESSIONAL SERVICES		\$ 50,696			\$ (50,696)	Final Habitat Payment
<b>301 SA DEBT SERVICE FUND</b>					\$ -	
BOND INTEREST (2010 TAB)	\$ 1,044,407	\$ 427,794			\$ 616,613	
BOND PRINCIPAL (2010 TAB)	\$ 255,000				\$ 255,000	
INTEREST BOND (2013 TAB)	\$ 762,957	\$ 329,359			\$ 433,598	
PRINCIPAL BOND (2013 TAB)	\$ 145,000				\$ 145,000	
<b>303 REDEV OBLIG RETIRE FUND</b>					\$ -	
ATTORNEY SERVICES	\$ 90,413	\$ 60,798	\$ 738		\$ 28,877	
CELL PHONE ALLOWANCE		\$ 9			\$ (9)	
FICA		\$ 10,026			\$ (10,026)	Budgeted in Salary Account
OTHER SERVICES & CHARGES	\$ 9,000	\$ 6,000			\$ 3,000	
PERS-CITY PORTION		\$ 7,869			\$ (7,869)	Budgeted in Salary Account
PROFESSIONAL SERVICES	\$ 205,151	\$ 18,152		\$ 1,740	\$ 185,259	
SALARIES FULL-TIME	\$ 250,000	\$ 109,017			\$ 140,983	
SECTION 125 CAFETERIA		\$ 128			\$ (128)	
TRANSFER OUT	\$ 2,207,364	\$ 884,645			\$ 1,322,719	
UNEMPLOYMENT INSURANCE		\$ 9			\$ (9)	
<b>401 CAPITAL IMPROVEMENT FUND</b>					\$ -	
PROFESSIONAL SERVICES	\$ 1,971,117	\$ 1,476,053			\$ 495,064	
<b>402 C.I.P. 2010 BOND</b>					\$ -	
ATTORNEY SERVICES	\$ -	\$ 6,799	\$ 248		\$ (7,047)	
AUTO ALLOWANCE		\$ 25			\$ (25)	
CELL PHONE ALLOWANCE		\$ 37			\$ (37)	
FICA		\$ 884			\$ (884)	
PERS-CITY PORTION		\$ 1,281			\$ (1,281)	
PROFESSIONAL SERVICES	\$ 3,224,474	\$ 1,376,805	\$ 15		\$ 1,847,654	CIP Budget as Prof Services, Salary Accts not Budgeted
SALARIES FULL-TIME		\$ 13,365			\$ (13,365)	
SECTION 125 CAFETERIA		\$ 876			\$ (876)	
UNEMPLOYMENT INSURANCE		\$ 113			\$ (113)	
<b>420 PARKS MAJOR MAINTENAN CIP</b>					\$ -	
AUTO ALLOWANCE		\$ 115			\$ (115)	
CELL PHONE ALLOWANCE		\$ 30			\$ (30)	
FICA		\$ 417			\$ (417)	

## Warrant Register as Budgeted

	Budget	Previous Registers	2017-03-23	2017-03-30	Remaining Budget	Notes
PERS-CITY PORTION		\$ 542			\$ (542)	
PROFESSIONAL SERVICES	\$ 421,941	\$ 60,639	\$ 18,211		\$ 343,091	CIP Budget as Prof Services, Salary Accts not Budgeted
SALARIES FULL-TIME		\$ 5,369			\$ (5,369)	
SECTION 125 CAFETERIA		\$ 576			\$ (576)	
UNEMPLOYMENT INSURANCE		\$ 62			\$ (62)	
<b>501 VEHICLE REPLACEMENT/MAINT</b>					\$ -	
DEPRECIATION EXPENSE		\$ -			\$ -	
EQUIPMENT	\$ 50,000	\$ 26,948	\$ 26		\$ 23,026	
FEES & LICENSES	\$ 3,150	\$ 1,102			\$ 2,048	
FICA	\$ 9,735	\$ 6,863			\$ 2,872	
FIRE EXTINGUISHER SERVICE	\$ 400	\$ 75			\$ 325	
LIFE INSURANCE	\$ 265	\$ 171			\$ 94	
MAINTENANCE & REPAIR	\$ 11,100	\$ 1,718	\$ 2,101	\$ 716	\$ 6,565	
OPERATING SUPPLIES	\$ 4,756	\$ 4,083	\$ 30	\$ 53	\$ 589	
OTHER SERVICES & CHARGES	\$ 2,400	\$ 1,637			\$ 763	
OVERTIME	\$ 300	\$ 671			\$ (371)	
PERS-CITY PORTION	\$ 25,246	\$ 20,976			\$ 4,270	
SALARIES FULL-TIME	\$ 132,569	\$ 87,315			\$ 45,254	
SECTION 125 CAFETERIA	\$ 25,760	\$ 17,453			\$ 8,307	
SMALL TOOLS/NON-CAPITAL	\$ 1,500	\$ 602		\$ 80	\$ 818	
UNEMPLOYMENT INSURANCE	\$ 868	\$ 843			\$ 25	
VEHICLE OPERATE-FUEL/OIL	\$ 247,189	\$ 96,031	\$ 8,214		\$ 142,944	
VEHICLE OPERATE-PARTS M&O	\$ 25,107	\$ 21,167	\$ 1,165	\$ 23	\$ 2,752	
WORKER'S COMP INSURANCE	\$ 3,266	\$ 3,266			\$ -	
<b>502 RISK MANAGEMENT FUND</b>					\$ -	
ATTORNEY SERVICES	\$ 75,000	\$ 66,556			\$ 8,444	
AUTO ALLOWANCE	\$ 1,980	\$ 1,286			\$ 694	
CELL PHONE ALLOWANCE	\$ 600	\$ 219			\$ 381	
FICA	\$ 6,056	\$ 4,357			\$ 1,699	
INSURANCE PREMIUM/DEPOSIT	\$ 150,559	\$ 151,438			\$ (879)	
INSURANCE PREMIUM/WK COMP	\$ 80,000	\$ 124,903			\$ (44,903)	Increased Premium for Lower Deductible
LIFE INSURANCE	\$ 269	\$ 248			\$ 21	
MEMBERSHIP DUES		\$ 145			\$ (145)	
MGT MEDICAL REIMBURSEMENT	\$ 126	\$ 84			\$ 42	
OPERATING SUPPLIES	\$ 1,000				\$ 1,000	

## Warrant Register as Budgeted

	Budget	Previous Registers	2017-03-23	2017-03-30	Remaining Budget	Notes
OTHER SERVICES & CHARGES	\$ -	\$ 6,595	\$ 225		\$ (6,820)	To be reimbursed.
OVERTIME		\$ 44			\$ (44)	
PAYMENT OF CLAIMS	\$ 50,000	\$ 5,665	\$ 1,730		\$ 42,606	
PERS-CITY PORTION	\$ 9,643	\$ 5,092			\$ 4,551	
PROFESSIONAL SERVICES	\$ 2,500	\$ 2,250			\$ 250	
PYMT OF WORK COMP CLAIMS	\$ 150,000	\$ 85,020			\$ 64,980	
SALARIES FULL-TIME	\$ 82,325	\$ 61,073			\$ 21,252	
SECTION 125 CAFETERIA	\$ 9,947	\$ 6,625			\$ 3,322	
TECHNICAL SERVICES	\$ 1,000				\$ 1,000	
THIRD PARTY ADMIN (W/C)	\$ 28,500	\$ 20,366		\$ 6,493	\$ 1,642	
UNEMPLOYMENT INSURANCE	\$ 347	\$ 334			\$ 13	
WORKER'S COMP INSURANCE	\$ 1,025	\$ 1,025			\$ -	
<b>503 TECHNOLOGY/COMMUNICATIONS</b>					\$ -	
AUTO ALLOWANCE	\$ 4,800	\$ 5,727			\$ (927)	
CELL PHONE ALLOWANCE	\$ 960	\$ 476			\$ 484	
EQUIPMENT	\$ 65,420	\$ (59,215)	\$ 59,215		\$ 65,420	
FEES & LICENSES	\$ 7,164	\$ 7,760	\$ 635		\$ (1,231)	
FICA	\$ 13,682	\$ 10,435			\$ 3,247	
H.T.E. MAINTENANCE	\$ 37,500	\$ 38,395			\$ (895)	
LIFE INSURANCE	\$ 571	\$ 492			\$ 79	
MAINTENANCE & REPAIR	\$ 1,400	\$ 469			\$ 931	
MEMBERSHIP DUES	\$ 640	\$ 267			\$ 373	
MGT MEDICAL REIMBURSEMENT	\$ 84	\$ 84			\$ -	
OFFICE SUPPLIES	\$ 500	\$ 81			\$ 419	
OPERATING SUPPLIES	\$ 7,500	\$ 89	\$ 597		\$ 6,814	
PARS CITY CONTRIBUTION	\$ 883	\$ 501			\$ 382	
PERS-CITY PORTION	\$ 20,021	\$ 18,805			\$ 1,216	
POSTAGE & FREIGHT	\$ 200	\$ 69			\$ 131	
PROFESSIONAL SERVICES	\$ 12,850	\$ 9,769			\$ 3,081	
QUESYST	\$ 8,000	\$ 6,600			\$ 1,400	
SALARIES FULL-TIME	\$ 159,912	\$ 129,128			\$ 30,784	
SALARIES PART-TIME	\$ 23,559	\$ 13,322			\$ 10,237	
SECTION 125 CAFETERIA	\$ 26,001	\$ 11,233			\$ 14,768	
SMALL TOOLS/NON-CAPITAL	\$ 24,600	\$ 15,285			\$ 9,315	
TECHNICAL SERVICES	\$ 50,200	\$ 33,148			\$ 17,053	



## Warrant Register as Budgeted

	Budget	Previous Registers	2017-03-23	2017-03-30	Remaining Budget	Notes
TRAVEL, TRAINING, MEETING	\$ 4,950	\$ 726			\$ 4,224	
UNEMPLOYMENT INSURANCE	\$ 1,389	\$ 1,145			\$ 244	
UTILITIES-CELL PHONES	\$ 4,000	\$ 3,262			\$ 738	
UTILITIES-TELEPHONE	\$ 12,000	\$ 19,682	\$ 1,396	\$ 1,048	\$ (10,125)	Unexpected charges during switch to lower cost service
<b>504 FACILITY MAINT/REPLACMNT</b>					\$ -	
AUTO ALLOWANCE		\$ 9			\$ (9)	
CELL PHONE ALLOWANCE		\$ 11			\$ (11)	
FICA		\$ 168			\$ (168)	
PERS-CITY PORTION		\$ 194			\$ (194)	
PROFESSIONAL SERVICES	\$ 238,123	\$ 4,890	\$ 10,737		\$ 222,497	CIP Budget as Prof Services, Salary Accts not Budgeted
SALARIES FULL-TIME		\$ 2,322			\$ (2,322)	
SECTION 125 CAFETERIA		\$ 235			\$ (235)	
TECHNICAL SERVICES	\$ 60,600	\$ 35,425			\$ 25,175	
UNEMPLOYMENT INSURANCE		\$ 19			\$ (19)	
<b>601 SEWER ENTERPRISE FUND</b>					\$ -	
ABC-ADMIN SVC CHARGE	\$ 146,527	\$ 73,264			\$ 73,263	
ABC-FACILITIES CHARGES	\$ 9,083	\$ 4,540			\$ 4,543	
ABC-FMP EQUIPMENT CHARGE	\$ 93,709	\$ 46,854			\$ 46,855	
ABC-RISK MGMT SVC CHARGE	\$ 10,419	\$ 5,210			\$ 5,209	
ABC-TECHNOLOGY SVC CHARGE	\$ 25,590	\$ 12,796			\$ 12,794	
AUTO ALLOWANCE		\$ 491			\$ (491)	
CELL PHONE ALLOWANCE		\$ 105			\$ (105)	
EQUIPMENT	\$ -				\$ -	
FEES & LICENSES	\$ 2,950	\$ 1,131	\$ 332		\$ 1,487	
FICA	\$ 21,399	\$ 19,530			\$ 1,869	
GAS & ELECTRIC (SDG&E)	\$ 72,021	\$ 40,642	\$ 4,762		\$ 26,617	
LIFE INSURANCE	\$ 664	\$ 420			\$ 244	
MAINTENANCE & REPAIR	\$ 80,349	\$ 24,133	\$ 435	\$ 15,925	\$ 39,856	
MEMBERSHIP DUES	\$ 900	\$ 508			\$ 392	
OPERATING SUPPLIES	\$ 13,960	\$ 8,923	\$ 108	\$ 388	\$ 4,542	
OTHER SERVICES & CHARGES	\$ 8,400				\$ 8,400	
OVERTIME	\$ 12,200	\$ 20,125			\$ (7,925)	
PERS-CITY PORTION	\$ 51,092	\$ 49,528			\$ 1,564	
PROFESSIONAL SERVICES	\$ 2,612,066	\$ 401,180	\$ 330		\$ 2,210,556	
PUBLIC WORKS ADMIN	\$ 348,882	\$ 174,442			\$ 174,440	

### Warrant Register as Budgeted

	Budget	Previous Registers	2017-03-23	2017-03-30	Remaining Budget	Notes
RENT-EQUIPMENT	\$ 1,000				\$ 1,000	
SALARIES FULL-TIME	\$ 269,811	\$ 218,420			\$ 51,391	
SECTION 125 CAFETERIA	\$ 57,094	\$ 38,638			\$ 18,456	
SECURITY & ALARM	\$ 4,294	\$ 3,258			\$ 1,035	
SMALL TOOLS/NON-CAPITAL	\$ 1,400	\$ 47	\$ 164		\$ 1,188	
STAND-BY PAY	\$ 21,000	\$ 14,936			\$ 6,064	
TECHNICAL SERVICES	\$ 2,758,284	\$ 1,994,107	\$ 475	\$ 7,490	\$ 756,212	
TEMPORARY STAFFING	\$ 30,000	\$ 27,480			\$ 2,520	
TRAVEL, TRAINING, MEETING	\$ 5,700	\$ 1,429			\$ 4,271	
UNEMPLOYMENT INSURANCE	\$ 2,170	\$ 2,177			\$ (7)	
UTILITIES-TELEPHONE	\$ 2,500		\$ 336		\$ 2,164	
UTILITIES-WATER	\$ 7,200	\$ 2,409	\$ 29		\$ 4,762	
WORKER'S COMP INSURANCE	\$ 6,532	\$ 6,532			\$ -	
<b>Asset</b>						
<b>Fund Balance</b>						
<b>Liability</b>						
<b>Revenue</b>						
<b>Grand Total</b>						

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STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER *AH*  
MEETING DATE: APRIL 19, 2017  
ORIGINATING DEPT.: DOUG BRADLEY ADMINISTRATIVE SERVICES DEPARTMENT *DB*  
SUBJECT: RECEIVE FEBRUARY 2017 TREASURER'S REPORT

**EXECUTIVE SUMMARY:**  
The monthly treasurer's report for February 2017 is submitted for review. Contained in this report is a complete listing of assets, monthly transactions, portfolio summary, statement of compliance with investment policy and a statement that the city has adequate funds to meet cash flow needs.

**RECOMMENDATION:**  
Staff recommends that the City Council receive the monthly treasurer's report.

**RATIONALE:**  
In compliance with the Investment Policy, staff is providing a monthly Treasurers Report which details the City's investment portfolio.

**OPTIONS:**  
1. Receive the monthly treasurer's report.

**BACKGROUND:**  
The City staff has been directed to provide a monthly treasurers report. Within this report is a detailed asset listing, monthly transaction history, a portfolio summary, a statement of compliance with the investment policy and a statement that the city has adequate funds to meet cash flow needs.

**ANALYSIS:**  
The City has funds invested by Chandler Asset Management, in the Local Area Investment Fund, our checking account with Union Bank, in an Escrow Account reserved for the 9<sup>th</sup> and Palm project, and Bond Reserves held at Wells Fargo. The total amount of cash deposits equal **\$31,127,223**. The estimated annual income from this investment is **\$200,000**.

The funds in which this cash belongs to are listed in the table below. Within each of these funds, the cash is categorized as unassigned, assigned, or restricted. The details of these designations can be found in the City's Financial Statements.

City of Imperial Beach

Treasurer Report: Cash by Fund = Deposit Account

CASH BY FUND (cash belongs here)

	Actual
⊕ GENERAL FUND	\$ 15,067,080
⊕ HOUSING AUTHORITY	\$ 738,636
⊕ 2010 BOND FUND	\$ 1,896,901
⊕ OTHER GOVERNMENT FUNDS	\$ 806,395
⊕ SEWER FUND	\$ 2,497,480
⊕ INTERNAL SERVICES	\$ 4,367,304
⊕ AGENCY FUNDS	\$ 396,994
⊕ SUCESSOR AGENCY	\$ 5,356,427
<b>Grand Total</b>	<b>\$ 31,127,218</b>

CASH DEPOSIT ACCOUNTS (cash deposited here)

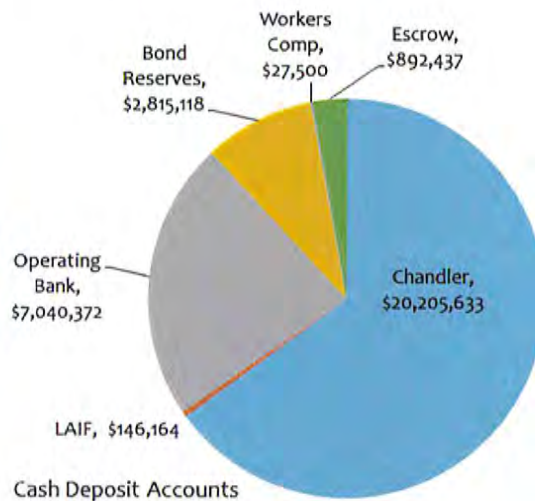
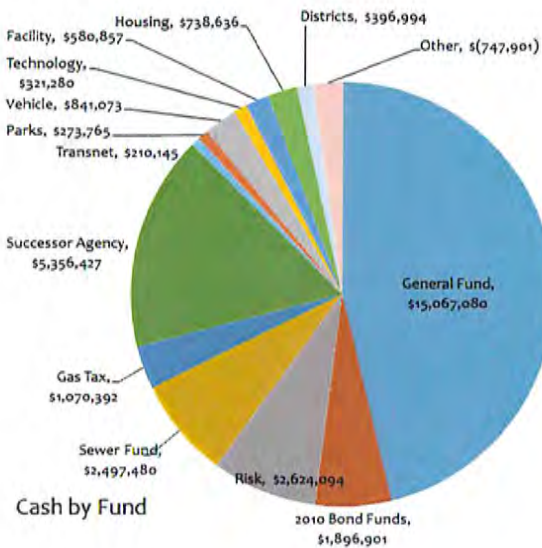
	Actual
CHANDLER ASSET MANAGEMENT	\$ 20,205,633
LOCAL AREA INVESTMENT FUND	\$ 146,164
OPERATING BANK	\$ 7,040,372
2010 BOND RESERVES	\$ 2,815,118
WORKERS COMP ACCOUNT	\$ 27,500
9TH AND PALM ESCROW ACCOUNT	\$ 892,437
<b>Grand Total</b>	<b>\$ 31,127,223</b>

Chadler Asset Management Reconciliation

Book Balance	\$ 20,205,633
Market Value of Investment	\$ (177,535)
<b>Statement Balance</b>	<b>\$ 20,028,098</b>

Operating Bank Reconciliation

Book Balance	\$ 7,040,372
Outstanding Checks & Deposits	\$ 24,467
<b>Statement Balance</b>	<b>\$ 7,064,839</b>



The transactions and holdings as detailed in the monthly statement are in compliance with the City's Investment Policy (see attachment 1). The City has adequate funds to meet its cash flow requirements for the next six months.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**FISCAL IMPACT:**

The interest income is included in the fiscal budget.

Attachments:

1. Chandler Asset Management monthly account statement.

Note: Other investment statements available upon request.



# Monthly Account Statement

## City of Imperial Beach

February 1, 2017 through February 28, 2017

### Chandler Team

For questions about your account,

### Custodian

US Bank

|

*Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Prices are provided by IDC, an independent pricing source.*



**PORTFOLIO CHARACTERISTICS**

Average Duration	1.83
Average Coupon	1.32 %
Average Purchase YTM	1.22 %
Average Market YTM	1.32 %
Average S&P/Moody Rating	AA+/Aa1
Average Final Maturity	1.96 yrs
Average Life	1.84 yrs

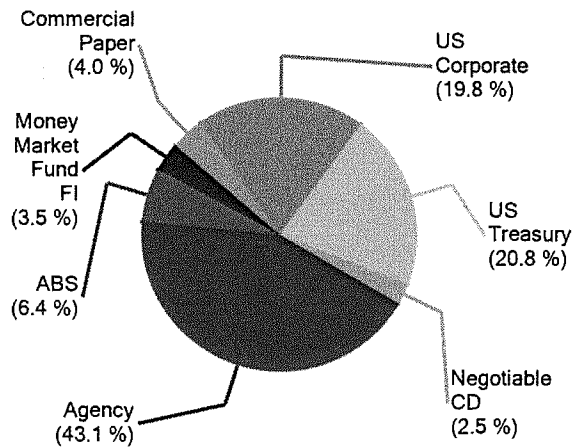
**ACCOUNT SUMMARY**

	Beg. Values as of 1/31/17	End Values as of 2/28/17
Market Value	19,934,201	19,965,203
Accrued Interest	63,393	62,895
<b>Total Market Value</b>	<b>19,997,595</b>	<b>20,028,098</b>
Income Earned	21,110	23,184
Cont/WD		-1,436
Par	19,966,862	19,992,752
Book Value	19,990,951	20,013,198
Cost Value	20,006,794	20,029,594

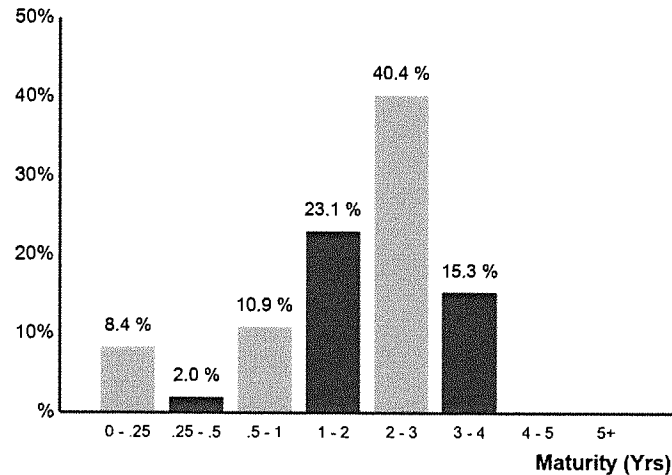
**TOP ISSUERS**

Issuer	% Portfolio
Government of United States	20.8 %
Federal National Mortgage Assoc	12.8 %
Federal Home Loan Bank	12.0 %
Federal Home Loan Mortgage Corp	11.2 %
Federal Farm Credit Bank	6.5 %
First American Govt Oblig Fund	3.5 %
Svenska Handelsbanken NY	2.5 %
Honda ABS	2.2 %
	<b>71.4 %</b>

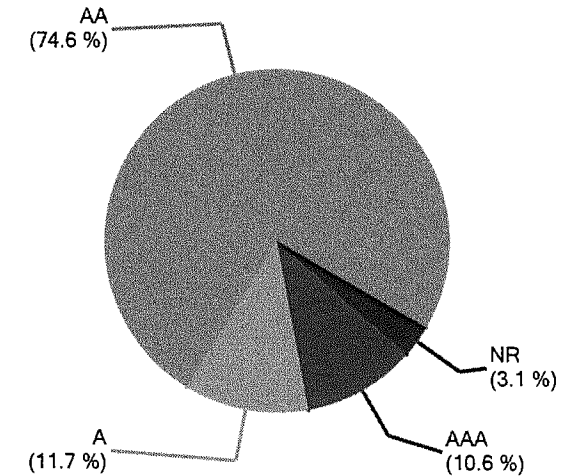
**SECTOR ALLOCATION**



**MATURITY DISTRIBUTION**



**CREDIT QUALITY (S&P)**



**PERFORMANCE REVIEW**

Total Rate of Return As of 2/28/2017	Current Month	Latest 3 Months	Year To Date	1 Yr	Annualized				Since 7/31/2013
					3 Yrs	5 Yrs	10 Yrs	7/31/2013	
City of Imperial Beach	0.16 %	0.34 %	0.30 %	0.68 %	0.91 %	N/A	N/A	0.93 %	3.39 %
BAML 1-3 Yr US Treasury Index	0.10 %	0.26 %	0.23 %	0.39 %	0.67 %	N/A	N/A	0.69 %	2.49 %





## City of Imperial Beach

February 28, 2017

### COMPLIANCE WITH INVESTMENT POLICY

*Assets managed by Chandler Asset Management are in full compliance with State law and the City's investment policy.*

Category	Standard	Comment
Treasury Issues	No limitations	Complies
Federal Agencies	20% max callable notes	Complies
Municipal Securities	"A" rated; 5% max per issuer	Complies
Banker's Acceptances	"A-1" rated; "A"-rated issuer; 40% maximum; 5% max per issuer; <180 days maturity	Complies
Commercial Paper	"A-1" rated; "A"-rated issuer; 25% maximum; 5% max per issuer; <270 days maturity	Complies
Medium Term Notes	"A" rated; 30% maximum; 5% max per issuer; 5 years maximum maturity	Complies
Negotiable Certificates of Deposit	"A" or "A-1" rated issuers; 30% maximum; 5% max per issuer; 5 years max maturity	Complies
Bank/Time Deposits	20% maximum; 5% max per issuer; FDIC Insured or Collateralized	Complies
Mortgage Pass-throughs, CMOs and Asset Backed Securities	"AA"-rated issue; "A"-rated issuer; 20% maximum; 5% max per ABS issuer	Complies
Repurchase Agreements	1 year maximum maturity	Complies
Money Market Mutual Funds	"AAA" rated or SEC adviser; 20% maximum; 10% max per fund	Complies
Local Government Investment Pools	not used by adviser	Complies
Local Agency Investment Fund	\$65 million max permitted in LAIF	Complies
Weighted Average Maturity	3 years	Complies
Maximum Maturity	5 years	Complies



## Reconciliation Summary

As of 2/28/2017

BOOK VALUE RECONCILIATION	
<b>Beginning Book Value</b>	<b>\$19,990,951.44</b>
<b>Acquisition</b>	
+ Security Purchases	\$1,821,898.61
+ Money Market Fund Purchases	\$2,172,965.59
+ Money Market Contributions	\$0.00
+ Security Contributions	\$0.00
+ Security Transfers	\$0.00
<b>Total Acquisitions</b>	<b>\$3,994,864.20</b>
<b>Dispositions</b>	
- Security Sales	\$0.00
- Money Market Fund Sales	\$1,825,136.47
- MMF Withdrawals	\$1,436.48
- Security Withdrawals	\$0.00
- Security Transfers	\$0.00
- Other Dispositions	\$0.00
- Maturities	\$2,000,000.00
- Calls	\$0.00
- Principal Paydowns	\$145,502.44
<b>Total Dispositions</b>	<b>\$3,972,075.39</b>
<b>Amortization/Accretion</b>	
+/- Net Accretion	(\$542.69)
	(\$542.69)
<b>Gain/Loss on Dispositions</b>	
+/- Realized Gain/Loss	\$0.00
	\$0.00
<b>Ending Book Value</b>	<b>\$20,013,197.56</b>

CASH TRANSACTION SUMMARY	
<b>BEGINNING BALANCE</b>	<b>\$345,043.62</b>
<b>Acquisition</b>	
Contributions	\$0.00
Security Sale Proceeds	\$0.00
Accrued Interest Received	\$0.00
Interest Received	\$27,388.10
Dividend Received	\$75.05
Principal on Maturities	\$2,000,000.00
Interest on Maturities	\$0.00
Calls/Redemption (Principal)	\$0.00
Interest from Calls/Redemption	\$0.00
Principal Paydown	\$145,502.44
<b>Total Acquisitions</b>	<b>\$2,172,965.59</b>
<b>Disposition</b>	
Withdrawals	\$1,436.48
Security Purchase	\$1,821,898.61
Accrued Interest Paid	\$3,237.86
<b>Total Dispositions</b>	<b>\$1,826,572.95</b>
<b>Ending Book Value</b>	<b>\$691,436.26</b>



# Holdings Report

As of 2/28/17

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>ABS</b>									
89231MAC9	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	4,761.03	03/11/2014 -0.37 %	4,760.15 4,761.03	100.00 0.86 %	4,760.81 1.42	0.02 % (0.22)	Aaa / AAA NR	0.79 0.02
89231TAB6	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	15,731.45	08/18/2015 0.67 %	15,730.18 15,730.96	100.00 1.00 %	15,730.85 6.43	0.08 % (0.11)	Aaa / AAA NR	0.96 0.05
43814GAC4	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	35,839.17	05/13/2014 0.29 %	35,834.86 35,838.86	99.94 1.15 %	35,817.52 9.97	0.18 % (21.34)	Aaa / AAA NR	1.05 0.16
47787VAC5	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	39,385.95	04/02/2014 0.85 %	39,379.64 39,385.69	99.96 1.18 %	39,370.47 16.10	0.20 % (15.22)	Aaa / NR AAA	1.13 0.15
43814HAC2	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	56,420.87	08/12/2014 0.72 %	56,409.98 56,419.47	99.93 1.19 %	56,381.71 22.07	0.28 % (37.76)	NR / AAA AAA	1.29 0.22
47788MAB6	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	188,458.77	02/23/2016 0.86 %	188,458.21 188,458.42	99.98 1.22 %	188,422.40 96.32	0.94 % (36.02)	Aaa / NR AAA	1.63 0.31
477877AD6	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	109,335.88	Various 0.86 %	109,347.84 109,340.49	99.95 1.24 %	109,279.36 52.00	0.55 % (61.13)	Aaa / NR AAA	1.71 0.32
89236WAC2	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	154,911.87	02/24/2015 0.67 %	154,888.44 154,904.25	99.93 1.28 %	154,798.47 77.11	0.77 % (105.78)	Aaa / AAA NR	1.96 0.47
43813NAC0	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	211,471.05	05/13/2015 0.45 %	211,438.59 211,453.98	99.88 1.27 %	211,219.40 61.09	1.05 % (234.58)	NR / AAA AAA	1.98 0.52
65478WAB1	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 5/15/2019	150,000.00	08/02/2016 0.91 %	149,994.09 149,995.28	99.85 1.31 %	149,777.85 71.33	0.75 % (217.43)	Aaa / NR AAA	2.21 0.61
89231LAB3	Toyota Auto Receivables Owner 2016-D 1.06% Due 5/15/2019	180,000.00	10/04/2016 0.93 %	179,985.60 179,987.73	99.80 1.34 %	179,631.36 84.80	0.90 % (356.37)	Aaa / AAA NR	2.21 0.73
43814QAC2	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	130,000.00	05/24/2016 1.27 %	129,997.48 129,997.97	99.76 1.57 %	129,682.15 80.31	0.65 % (315.82)	Aaa / NR AAA	3.13 1.40
<b>Total ABS</b>		<b>1,276,316.04</b>	<b>0.80 %</b>	<b>1,276,225.06</b> <b>1,276,274.13</b>	<b>1.29 %</b>	<b>1,274,872.35</b> <b>578.95</b>	<b>6.37 %</b> <b>(1,401.78)</b>	<b>Aaa / AAA</b> <b>AAA</b>	<b>1.98</b> <b>0.55</b>
<b>AGENCY</b>									
3137EADC0	FHLMC Note 1% Due 3/8/2017	375,000.00	07/26/2013 0.99 %	375,120.00 375,000.64	100.01 0.63 %	375,037.88 1,802.08	1.88 % 37.24	Aaa / AA+ AAA	0.02 0.03
713448DB1	Pepsico Inc. Note 1% Due 10/13/2017	125,000.00	02/09/2017 1.16 %	124,868.75 124,877.43	99.88 1.19 %	124,851.50 479.17	0.63 % (25.93)	A1 / A A	0.62 0.62
3133EDDV1	FFCB Note 1.16% Due 10/23/2017	185,000.00	01/29/2015 0.87 %	186,443.00 185,341.57	100.25 0.78 %	185,460.47 763.02	0.93 % 118.90	Aaa / AA+ AAA	0.65 0.65
3133EEQM5	FFCB Note 1.11% Due 2/20/2018	510,000.00	08/28/2015 0.94 %	512,065.50 510,813.40	100.18 0.93 %	510,901.68 172.98	2.55 % 88.28	Aaa / AA+ AAA	0.98 0.97
3135G0E33	FNMA Note 1.125% Due 7/20/2018	500,000.00	Various 1.20 %	498,934.27 499,521.89	100.06 1.08 %	500,310.00 640.62	2.50 % 788.11	Aaa / AA+ AAA	1.39 1.38
3135G0E58	FNMA Note 1.125% Due 10/19/2018	495,000.00	Various 1.14 %	494,705.15 494,852.94	99.91 1.18 %	494,567.87 2,041.88	2.48 % (285.07)	Aaa / AA+ AAA	1.64 1.62



## Holdings Report

As of 2/28/17

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>AGENCY</b>									
3135G0G72	FNMA Note 1.125% Due 12/14/2018	515,000.00	10/30/2015 1.17 %	514,232.65 514,559.30	99.84 1.22 %	514,168.79 1,239.22	2.57 % (390.51)	Aaa / AA+ AAA	1.79 1.77
3135G0H63	FNMA Note 1.375% Due 1/28/2019	500,000.00	01/06/2016 1.39 %	499,835.00 499,896.80	100.19 1.28 %	500,926.00 630.21	2.50 % 1,029.20	Aaa / AA+ AAA	1.92 1.88
3133782M2	FHLB Note 1.5% Due 3/8/2019	500,000.00	02/09/2016 0.99 %	507,710.00 505,064.41	100.32 1.34 %	501,613.00 3,604.17	2.52 % (3,451.41)	Aaa / AA+ AAA	2.02 1.98
3137EADZ9	FHLMC Note 1.125% Due 4/15/2019	475,000.00	03/18/2016 1.14 %	474,843.25 474,891.53	99.64 1.30 %	473,275.75 2,018.75	2.37 % (1,615.78)	Aaa / AA+ AAA	2.13 2.09
313379EE5	FHLB Note 1.625% Due 6/14/2019	480,000.00	Various 1.10 %	487,262.40 485,705.54	100.55 1.38 %	482,663.52 1,668.34	2.42 % (3,042.02)	Aaa / AA+ AAA	2.29 2.24
3133EFW52	FFCB Note 1.15% Due 7/1/2019	600,000.00	04/25/2016 1.13 %	600,408.00 600,299.41	99.45 1.39 %	596,690.40 1,150.00	2.99 % (3,609.01)	Aaa / AA+ AAA	2.34 2.30
3137EADK2	FHLMC Note 1.25% Due 8/1/2019	500,000.00	04/29/2015 1.40 %	496,880.00 498,226.04	99.58 1.43 %	497,908.50 520.83	2.49 % (317.54)	Aaa / AA+ AAA	2.42 2.38
3135G0N33	FNMA Note 0.875% Due 8/2/2019	225,000.00	07/29/2016 0.93 %	224,622.00 224,694.84	98.74 1.40 %	222,168.15 158.59	1.11 % (2,526.69)	Aaa / AA+ AAA	2.42 2.39
313380FB8	FHLB Note 1.375% Due 9/13/2019	400,000.00	06/23/2016 1.05 %	404,080.00 403,212.65	99.80 1.46 %	399,183.60 2,566.67	2.01 % (4,029.05)	Aaa / AA+ NR	2.54 2.47
3137EADM8	FHLMC Note 1.25% Due 10/2/2019	500,000.00	05/27/2015 1.51 %	494,500.00 496,727.02	99.42 1.48 %	497,112.00 2,586.81	2.49 % 384.98	Aaa / AA+ AAA	2.59 2.53
3135G0ZY2	FNMA Note 1.75% Due 11/26/2019	325,000.00	07/31/2015 1.50 %	328,447.28 327,183.20	100.69 1.49 %	327,226.25 1,500.87	1.64 % 43.05	Aaa / AA+ AAA	2.74 2.66
313381C94	FHLB Note 1.25% Due 12/13/2019	500,000.00	07/15/2016 1.06 %	503,155.00 502,581.36	99.32 1.50 %	496,586.00 1,354.17	2.49 % (5,995.36)	Aaa / AA+ AAA	2.79 2.72
3137EAAE5	FHLMC Note 1.5% Due 1/17/2020	400,000.00	01/12/2017 1.54 %	399,568.00 399,584.96	99.83 1.56 %	399,324.00 733.33	2.00 % (260.96)	Aaa / AA+ AAA	2.88 2.81
313378J77	FHLB Note 1.875% Due 3/13/2020	500,000.00	07/12/2016 1.04 %	514,900.00 512,329.50	100.88 1.58 %	504,406.00 4,375.00	2.54 % (7,923.50)	Aaa / AA+ NR	3.04 2.92
<b>Total Agency</b>		<b>8,610,000.00</b>	<b>1.17 %</b>	<b>8,642,580.25</b> <b>8,635,364.43</b>	<b>1.30 %</b>	<b>8,604,381.36</b> <b>30,006.71</b>	<b>43.11 %</b> <b>(30,983.07)</b>	<b>Aaa / AA+</b> <b>AAA</b>	<b>2.05</b> <b>2.01</b>
<b>COMMERCIAL PAPER</b>									
06538BT78	Bank of Tokyo Mitsubishi NY Discount CP 1.11% Due 6/7/2017	400,000.00	02/07/2017 1.13 %	398,520.00 398,791.33	99.70 1.13 %	398,791.33 0.00	1.99 % 0.00	P-1 / A-1 NR	0.27 0.27
21687AY31	Rabobank Nederland NV NY Discount CP 1.29% Due 11/3/2017	400,000.00	02/07/2017 1.32 %	396,144.33 396,459.66	99.11 1.32 %	396,459.66 0.00	1.98 % 0.00	P-1 / A-1 NR	0.68 0.68
<b>Total Commercial Paper</b>		<b>800,000.00</b>	<b>1.22 %</b>	<b>794,664.33</b> <b>795,250.99</b>	<b>1.22 %</b>	<b>795,250.99</b> <b>0.00</b>	<b>3.97 %</b> <b>0.00</b>	<b>P-1 / A-1</b> <b>NR</b>	<b>0.47</b> <b>0.47</b>



# Holdings Report

As of 2/28/17

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>MONEY MARKET FUND FI</b>									
31846V203	First American Govt Obligation Fund	691,436.26	Various 0.18 %	691,436.26 691,436.26	1.00 0.18 %	691,436.26 0.00	3.45 % 0.00	Aaa / AAA NR	0.00 0.00
<b>Total Money Market Fund FI</b>		<b>691,436.26</b>	<b>0.18 %</b>	<b>691,436.26</b> <b>691,436.26</b>	<b>0.18 %</b>	<b>691,436.26</b> <b>0.00</b>	<b>3.45 %</b> <b>0.00</b>	<b>Aaa / AAA</b> <b>NR</b>	<b>0.00</b> <b>0.00</b>
<b>NEGOTIABLE CD</b>									
86958JJB6	Svenska Handelsbanken Yankee CD 1.205% Due 9/1/2017	500,000.00	02/07/2017 1.20 %	500,013.53 500,012.09	100.00 1.20 %	500,012.09 468.61	2.50 % 0.00	P-1 / A-1+ F-1+	0.51 0.50
<b>Total Negotiable CD</b>		<b>500,000.00</b>	<b>1.20 %</b>	<b>500,013.53</b> <b>500,012.09</b>	<b>1.20 %</b>	<b>500,012.09</b> <b>468.61</b>	<b>2.50 %</b> <b>0.00</b>	<b>P-1 / A-1+</b> <b>F-1+</b>	<b>0.51</b> <b>0.50</b>
<b>US CORPORATE</b>									
36962G5W0	General Electric Capital Corp Note 2.3% Due 4/27/2017	300,000.00	04/25/2014 1.19 %	309,714.00 300,506.59	100.28 0.56 %	300,854.10 2,376.67	1.51 % 347.51	A1 / AA- AA-	0.16 0.16
91159HHD5	US Bancorp Callable Note Cont 4/15/2017 1.65% Due 5/15/2017	300,000.00	04/29/2014 1.19 %	304,026.00 300,167.59	100.07 1.20 %	300,196.20 1,457.50	1.51 % 28.61	A1 / A+ AA	0.21 0.12
74005PBC7	Praxair Note 1.05% Due 11/7/2017	150,000.00	02/09/2017 1.16 %	149,877.00 149,885.66	99.90 1.19 %	149,852.10 498.75	0.75 % (33.56)	A2 / A NR	0.69 0.68
94974BFG0	Wells Fargo Corp Note 1.5% Due 1/16/2018	300,000.00	09/09/2014 1.64 %	298,596.00 299,631.79	100.02 1.48 %	300,045.60 562.50	1.50 % 413.81	A2 / A AA-	0.88 0.87
808513AK1	Charles Schwab Corp Callable Note Cont 2/10/2018 1.5% Due 3/10/2018	315,000.00	Various 1.50 %	314,969.60 314,994.68	100.16 1.33 %	315,514.71 2,244.38	1.59 % 520.03	A2 / A A	1.03 0.92
747525AG8	Qualcomm Inc Note 1.4% Due 5/18/2018	370,000.00	Various 1.45 %	369,416.00 369,763.21	99.88 1.51 %	369,545.64 1,453.28	1.85 % (217.57)	A1 / A+ NR	1.22 1.20
166764BA7	Chevron Corp Note 1.79% Due 11/16/2018	310,000.00	11/09/2015 1.79 %	310,000.00 310,000.00	100.37 1.57 %	311,161.26 1,618.46	1.56 % 1,161.26	Aa2 / AA- NR	1.72 1.68
037833BQ2	Apple Inc Note 1.7% Due 2/22/2019	300,000.00	02/16/2016 1.71 %	299,949.00 299,966.33	100.41 1.49 %	301,235.70 113.33	1.50 % 1,269.37	Aa1 / AA+ NR	1.98 1.94
89236TDE2	Toyota Motor Credit Corp Note 1.4% Due 5/20/2019	300,000.00	05/17/2016 1.45 %	299,580.00 299,689.32	99.29 1.72 %	297,883.50 1,178.33	1.49 % (1,805.82)	Aa3 / AA- A	2.22 2.17
594918BN3	Microsoft Note 1.1% Due 8/8/2019	280,000.00	08/01/2016 1.14 %	279,711.60 279,765.59	99.01 1.51 %	277,230.24 196.78	1.39 % (2,535.35)	Aaa / AAA AA+	2.44 2.40
69371RN36	Paccar Financial Corp Note 1.2% Due 8/12/2019	215,000.00	08/04/2016 1.20 %	215,000.00 215,000.00	98.58 1.79 %	211,956.89 136.17	1.06 % (3,043.11)	A1 / A+ NR	2.45 2.40



### Holdings Report

As of 2/28/17

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>US CORPORATE</b>									
06406HCW7	Bank of New York Callable Note Cont 8/11/2019 2.3% Due 9/11/2019	300,000.00	10/26/2016 1.55 %	306,051.00 305,328.94	101.07 1.86 %	303,213.00 3,258.33	1.53 % (2,115.94)	A1 / A AA-	2.53 2.35
68389XAX3	Oracle Corp Note 2.25% Due 10/8/2019	250,000.00	10/04/2016 1.44 %	255,922.50 255,138.96	101.45 1.68 %	253,625.00 2,234.38	1.28 % (1,513.96)	A1 / AA- A+	2.61 2.51
02665WAZ4	American Honda Finance Note 2.45% Due 9/24/2020	250,000.00	02/07/2017 2.16 %	252,475.00 252,439.43	101.18 2.10 %	252,954.75 2,671.18	1.28 % 515.32	A1 / A+ NR	3.57 3.37
<b>Total US Corporate</b>		<b>3,940,000.00</b>	<b>1.48 %</b>	<b>3,965,287.70</b> <b>3,952,278.09</b>	<b>1.50 %</b>	<b>3,945,268.69</b> <b>20,000.04</b>	<b>19.80 %</b> <b>(7,009.40)</b>	<b>A1 / AA-</b> <b>AA-</b>	<b>1.67</b> <b>1.60</b>
<b>US TREASURY</b>									
912828RH5	US Treasury Note 1.375% Due 9/30/2018	500,000.00	12/04/2014 1.28 %	501,759.49 500,729.02	100.41 1.11 %	502,051.00 2,870.88	2.52 % 1,321.98	Aaa / AA+ AAA	1.59 1.56
912828SX9	US Treasury Note 1.125% Due 5/31/2019	495,000.00	09/29/2015 1.14 %	494,788.96 494,870.60	99.61 1.30 %	493,085.84 1,392.19	2.47 % (1,784.76)	Aaa / AA+ AAA	2.25 2.21
912828UB4	US Treasury Note 1% Due 11/30/2019	500,000.00	10/29/2015 1.37 %	492,736.05 495,111.93	98.88 1.42 %	494,414.00 1,250.00	2.47 % (697.93)	Aaa / AA+ AAA	2.75 2.70
912828UL2	US Treasury Note 1.375% Due 1/31/2020	500,000.00	01/06/2016 1.55 %	496,525.11 497,505.57	99.75 1.46 %	498,750.00 550.76	2.49 % 1,244.43	Aaa / AA+ AAA	2.92 2.85
912828UV0	US Treasury Note 1.125% Due 3/31/2020	500,000.00	02/09/2016 1.05 %	501,446.99 501,078.30	98.87 1.50 %	494,355.50 2,348.90	2.48 % (6,722.80)	Aaa / AA+ AAA	3.09 3.00
912828VA5	US Treasury Note 1.125% Due 4/30/2020	480,000.00	01/28/2016 1.32 %	476,064.11 477,070.26	98.75 1.53 %	473,981.28 1,815.00	2.38 % (3,088.98)	Aaa / AA+ AAA	3.17 3.08
912828XH8	US Treasury Note 1.625% Due 6/30/2020	400,000.00	01/27/2017 1.62 %	400,095.09 400,092.80	100.13 1.58 %	400,531.20 1,077.35	2.01 % 438.40	Aaa / AA+ AAA	3.34 3.23
912828XM7	US Treasury Note 1.625% Due 7/31/2020	400,000.00	01/09/2017 1.63 %	399,891.96 399,896.12	100.05 1.61 %	400,218.80 520.72	2.00 % 322.68	Aaa / AA+ AAA	3.42 3.31
912828L32	US Treasury Note 1.375% Due 8/31/2020	400,000.00	01/09/2017 1.65 %	396,079.47 396,226.97	99.15 1.63 %	396,593.60 14.95	1.98 % 366.63	Aaa / AA+ AAA	3.51 3.40
<b>Total US Treasury</b>		<b>4,175,000.00</b>	<b>1.39 %</b>	<b>4,159,387.23</b> <b>4,162,581.57</b>	<b>1.45 %</b>	<b>4,153,981.22</b> <b>11,840.75</b>	<b>20.80 %</b> <b>(8,600.35)</b>	<b>Aaa / AA+</b> <b>AAA</b>	<b>2.85</b> <b>2.78</b>
<b>TOTAL PORTFOLIO</b>		<b>19,992,752.30</b>	<b>1.22 %</b>	<b>20,029,594.36</b> <b>20,013,197.56</b>	<b>1.32 %</b>	<b>19,965,202.96</b> <b>62,895.06</b>	<b>100.00 %</b> <b>(47,994.60)</b>	<b>Aa1 / AA+</b> <b>AAA</b>	<b>1.96</b> <b>1.83</b>
<b>TOTAL MARKET VALUE PLUS ACCRUED</b>						<b>20,028,098.02</b>			



Transaction Ledger

1/31/17 Thru 2/28/17

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>ACQUISITIONS</b>										
Purchase	02/01/2017	31846V203	3,125.00	First American Govt Obligation Fund	1.000	0.19 %	3,125.00	0.00	3,125.00	0.00
Purchase	02/01/2017	31846V203	75.05	First American Govt Obligation Fund	1.000	0.19 %	75.05	0.00	75.05	0.00
Purchase	02/02/2017	31846V203	984.38	First American Govt Obligation Fund	1.000	0.19 %	984.38	0.00	984.38	0.00
Purchase	02/06/2017	31846V203	11,030.76	First American Govt Obligation Fund	1.000	0.19 %	11,030.76	0.00	11,030.76	0.00
Purchase	02/06/2017	31846V203	2,000,000.00	First American Govt Obligation Fund	1.000	0.19 %	2,000,000.00	0.00	2,000,000.00	0.00
Purchase	02/07/2017	06538BT78	400,000.00	Bank of Tokyo Mitsubishi NY Discount CP 1.11% Due 6/7/2017	99.630	1.13 %	398,520.00	0.00	398,520.00	0.00
Purchase	02/07/2017	21687AY31	400,000.00	Rabobank Nederland NV NY Discount CP 1.29% Due 11/3/2017	99.036	1.32 %	396,144.33	0.00	396,144.33	0.00
Purchase	02/07/2017	86958JJB6	500,000.00	Svenska Handelsbanken Yankee CD 1.205% Due 9/1/2017	100.003	1.20 %	500,013.53	100.42	500,113.95	0.00
Purchase	02/08/2017	31846V203	1,540.00	First American Govt Obligation Fund	1.000	0.19 %	1,540.00	0.00	1,540.00	0.00
Purchase	02/10/2017	02665WAZ4	250,000.00	American Honda Finance Note 2.45% Due 9/24/2020	100.990	2.16 %	252,475.00	2,313.89	254,788.89	0.00
Purchase	02/10/2017	74005PBC7	150,000.00	Praxair Note 1.05% Due 11/7/2017	99.918	1.16 %	149,877.00	406.88	150,283.88	0.00
Purchase	02/12/2017	31846V203	1,297.17	First American Govt Obligation Fund	1.000	0.19 %	1,297.17	0.00	1,297.17	0.00
Purchase	02/13/2017	713448DB1	125,000.00	Pepsico Inc. Note 1% Due 10/13/2017	99.895	1.16 %	124,868.75	416.67	125,285.42	0.00
Purchase	02/15/2017	31846V203	133.75	First American Govt Obligation Fund	1.000	0.19 %	133.75	0.00	133.75	0.00
Purchase	02/15/2017	31846V203	159.00	First American Govt Obligation Fund	1.000	0.19 %	159.00	0.00	159.00	0.00
Purchase	02/15/2017	31846V203	150.58	First American Govt Obligation Fund	1.000	0.19 %	150.58	0.00	150.58	0.00
Purchase	02/15/2017	31846V203	10,367.43	First American Govt Obligation Fund	1.000	0.19 %	10,367.43	0.00	10,367.43	0.00
Purchase	02/15/2017	31846V203	22,961.99	First American Govt Obligation Fund	1.000	0.19 %	22,961.99	0.00	22,961.99	0.00
Purchase	02/15/2017	31846V203	16,189.42	First American Govt Obligation Fund	1.000	0.19 %	16,189.42	0.00	16,189.42	0.00
Purchase	02/15/2017	31846V203	32,988.07	First American Govt Obligation Fund	1.000	0.19 %	32,988.07	0.00	32,988.07	0.00
Purchase	02/15/2017	31846V203	9,355.42	First American Govt Obligation Fund	1.000	0.19 %	9,355.42	0.00	9,355.42	0.00
Purchase	02/15/2017	31846V203	11,137.01	First American Govt Obligation Fund	1.000	0.19 %	11,137.01	0.00	11,137.01	0.00
Purchase	02/15/2017	31846V203	15,068.04	First American Govt Obligation Fund	1.000	0.19 %	15,068.04	0.00	15,068.04	0.00
Purchase	02/20/2017	31846V203	2,830.50	First American Govt Obligation Fund	1.000	0.19 %	2,830.50	0.00	2,830.50	0.00
Purchase	02/21/2017	31846V203	19,493.28	First American Govt Obligation Fund	1.000	0.19 %	19,493.28	0.00	19,493.28	0.00
Purchase	02/21/2017	31846V203	8,778.74	First American Govt Obligation Fund	1.000	0.19 %	8,778.74	0.00	8,778.74	0.00
Purchase	02/23/2017	31846V203	2,550.00	First American Govt Obligation Fund	1.000	0.19 %	2,550.00	0.00	2,550.00	0.00



Transaction Ledger

1/31/17 Thru 2/28/17

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>ACQUISITIONS</b>										
Purchase	02/28/2017	31846V203	2,750.00	First American Govt Obligation Fund	1.000	0.18 %	2,750.00	0.00	2,750.00	0.00
	<b>Subtotal</b>		<b>3,997,965.59</b>				<b>3,994,864.20</b>	<b>3,237.86</b>	<b>3,998,102.06</b>	<b>0.00</b>
<b>TOTAL ACQUISITIONS</b>			<b>3,997,965.59</b>				<b>3,994,864.20</b>	<b>3,237.86</b>	<b>3,998,102.06</b>	<b>0.00</b>
<b>DISPOSITIONS</b>										
Sale	02/07/2017	31846V203	1,294,778.28	First American Govt Obligation Fund	1.000	0.19 %	1,294,778.28	0.00	1,294,778.28	0.00
Sale	02/10/2017	31846V203	254,788.89	First American Govt Obligation Fund	1.000	0.19 %	254,788.89	0.00	254,788.89	0.00
Sale	02/10/2017	31846V203	150,283.88	First American Govt Obligation Fund	1.000	0.19 %	150,283.88	0.00	150,283.88	0.00
Sale	02/13/2017	31846V203	125,285.42	First American Govt Obligation Fund	1.000	0.19 %	125,285.42	0.00	125,285.42	0.00
	<b>Subtotal</b>		<b>1,825,136.47</b>				<b>1,825,136.47</b>	<b>0.00</b>	<b>1,825,136.47</b>	<b>0.00</b>
Paydown	02/15/2017	43814HAC2	10,318.49	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	100.000		10,318.49	48.94	10,367.43	0.00
Paydown	02/15/2017	43814QAC2	0.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	100.000		0.00	150.58	150.58	0.00
Paydown	02/15/2017	477877AD6	22,844.13	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	100.000		22,844.13	117.86	22,961.99	0.00
Paydown	02/15/2017	47787VAC5	16,146.85	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	100.000		16,146.85	42.57	16,189.42	0.00
Paydown	02/15/2017	47788MAB6	32,776.05	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	100.000		32,776.05	212.02	32,988.07	0.00
Paydown	02/15/2017	65478WAB1	0.00	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 5/15/2019	100.000		0.00	133.75	133.75	0.00
Paydown	02/15/2017	89231LAB3	0.00	Toyota Auto Receivables Owner 2016-D 1.06% Due 5/15/2019	100.000		0.00	159.00	159.00	0.00
Paydown	02/15/2017	89231MAC9	9,347.54	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	100.000		9,347.54	7.88	9,355.42	0.00
Paydown	02/15/2017	89231TAB6	11,116.43	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	100.000		11,116.43	20.58	11,137.01	0.00
Paydown	02/15/2017	89236WAC2	14,909.54	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	100.000		14,909.54	158.50	15,068.04	0.00





Transaction Ledger

1/31/17 Thru 2/28/17

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>DISPOSITIONS</b>										
Paydown	02/21/2017	43813NAC0	19,293.28	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	100.000		19,293.28	200.00	19,493.28	0.00
Paydown	02/21/2017	43814GAC4	8,750.13	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	100.000		8,750.13	28.61	8,778.74	0.00
		<b>Subtotal</b>	<b>145,502.44</b>				<b>145,502.44</b>	<b>1,280.29</b>	<b>146,782.73</b>	<b>0.00</b>
Maturity	02/06/2017	48125VLC2	2,000,000.00	JP Morgan Chase Floating Rate NoteDue 2/6/2017	100.000		2,000,000.00	0.00	2,000,000.00	0.00
		<b>Subtotal</b>	<b>2,000,000.00</b>				<b>2,000,000.00</b>	<b>0.00</b>	<b>2,000,000.00</b>	<b>0.00</b>
Security Withdrawal	02/03/2017	31846V203	1,332.31	First American Govt Obligation Fund	1.000		1,332.31	0.00	1,332.31	0.00
Security Withdrawal	02/24/2017	31846V203	104.17	First American Govt Obligation Fund	1.000		104.17	0.00	104.17	0.00
		<b>Subtotal</b>	<b>1,436.48</b>				<b>1,436.48</b>	<b>0.00</b>	<b>1,436.48</b>	<b>0.00</b>
<b>TOTAL DISPOSITIONS</b>			<b>3,972,075.39</b>				<b>3,972,075.39</b>	<b>1,280.29</b>	<b>3,973,355.68</b>	<b>0.00</b>

<b>OTHER TRANSACTIONS</b>										
Interest	02/01/2017	3137EADK2	500,000.00	FHLMC Note 1.25% Due 8/1/2019	0.000		3,125.00	0.00	3,125.00	0.00
Interest	02/02/2017	3135G0N33	225,000.00	FNMA Note 0.875% Due 8/2/2019	0.000		984.38	0.00	984.38	0.00
Interest	02/06/2017	48125VLC2	2,000,000.00	JP Morgan Chase Floating Rate NoteDue 2/6/2017	0.000		11,030.76	0.00	11,030.76	0.00
Interest	02/08/2017	594918BN3	280,000.00	Microsoft Note 1.1% Due 8/8/2019	0.000		1,540.00	0.00	1,540.00	0.00
Interest	02/12/2017	69371RN36	215,000.00	Paccar Financial Corp Note 1.2% Due 8/12/2019	0.000		1,297.17	0.00	1,297.17	0.00
Interest	02/20/2017	3133EEQM5	510,000.00	FFCB Note 1.11% Due 2/20/2018	0.000		2,830.50	0.00	2,830.50	0.00
Interest	02/23/2017	037833BQ2	300,000.00	Apple Inc Note 1.7% Due 2/22/2019	0.000		2,550.00	0.00	2,550.00	0.00
Interest	02/28/2017	912828L32	400,000.00	US Treasury Note 1.375% Due 8/31/2020	0.000		2,750.00	0.00	2,750.00	0.00
		<b>Subtotal</b>	<b>4,430,000.00</b>				<b>26,107.81</b>	<b>0.00</b>	<b>26,107.81</b>	<b>0.00</b>



### Transaction Ledger

1/31/17 Thru 2/28/17

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>OTHER TRANSACTIONS</b>										
Dividend	02/01/2017	31846V203	348,168.62	First American Govt Obligation Fund	0.000		75.05	0.00	75.05	0.00
	<b>Subtotal</b>		<b>348,168.62</b>				<b>75.05</b>	<b>0.00</b>	<b>75.05</b>	<b>0.00</b>
<b>TOTAL OTHER TRANSACTIONS</b>			<b>4,778,168.62</b>				<b>26,182.86</b>	<b>0.00</b>	<b>26,182.86</b>	<b>0.00</b>



Income Earned

1/31/17 Thru 2/28/17

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
<b>Fixed Income</b>						
02665WAZ4	American Honda Finance Note 2.45% Due 09/24/2020	02/07/2017 02/10/2017 250,000.00	0.00 252,475.00 0.00 252,439.43	0.00 (2,313.89) 2,671.18 357.29	0.00 35.57 (35.57) 321.72	0.00 321.72
037833BQ2	Apple Inc Note 1.7% Due 02/22/2019	02/16/2016 02/23/2016 300,000.00	299,965.02 0.00 0.00 299,966.33	2,238.33 2,550.00 113.33 425.00	1.31 0.00 1.31 426.31	0.00 426.31
06406HCW7	Bank of New York Callable Note Cont 8/11/2019 2.3% Due 09/11/2019	10/26/2016 10/31/2016 300,000.00	305,496.03 0.00 0.00 305,328.94	2,683.33 0.00 3,258.33 575.00	0.00 167.09 (167.09) 407.91	0.00 407.91
166764BA7	Chevron Corp Note 1.79% Due 11/16/2018	11/09/2015 11/17/2015 310,000.00	310,000.00 0.00 0.00 310,000.00	1,156.04 0.00 1,618.46 462.42	0.00 0.00 0.00 462.42	0.00 462.42
3133782M2	FHLB Note 1.5% Due 03/08/2019	02/09/2016 02/10/2016 500,000.00	505,256.82 0.00 0.00 505,064.41	2,979.17 0.00 3,604.17 625.00	0.00 192.41 (192.41) 432.59	0.00 432.59
313378J77	FHLB Note 1.875% Due 03/13/2020	07/12/2016 07/13/2016 500,000.00	512,641.08 0.00 0.00 512,329.50	3,593.75 0.00 4,375.00 781.25	0.00 311.58 (311.58) 469.67	0.00 469.67
313379EE5	FHLB Note 1.625% Due 06/14/2019	Various Various 480,000.00	485,896.85 0.00 0.00 485,705.54	1,018.34 0.00 1,668.34 650.00	0.00 191.31 (191.31) 458.69	0.00 458.69
313380FB8	FHLB Note 1.375% Due 09/13/2019	06/23/2016 06/24/2016 400,000.00	403,309.80 0.00 0.00 403,212.65	2,108.33 0.00 2,566.67 458.34	0.00 97.15 (97.15) 361.19	0.00 361.19
313381C94	FHLB Note 1.25% Due 12/13/2019	07/15/2016 07/18/2016 500,000.00	502,652.43 0.00 0.00 502,581.36	833.33 0.00 1,354.17 520.84	0.00 71.07 (71.07) 449.77	0.00 449.77
3133EDDV1	FFCB Note 1.16% Due 10/23/2017	01/29/2015 01/30/2015 185,000.00	185,382.10 0.00 0.00 185,341.57	584.19 0.00 763.02 178.83	0.00 40.53 (40.53) 138.30	0.00 138.30



Income Earned

1/31/17 Thru 2/28/17

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
3133EEQM5	FFCB Note 1.11% Due 02/20/2018	08/28/2015 08/31/2015 510,000.00	510,877.38 0.00 0.00 510,813.40	2,531.73 2,830.50 172.98 471.75	0.00 63.98 (63.98) 407.77	0.00 407.77
3133EFW52	FFCB Note 1.15% Due 07/01/2019	04/25/2016 04/26/2016 600,000.00	600,309.25 0.00 0.00 600,299.41	575.00 0.00 1,150.00 575.00	0.00 9.84 (9.84) 565.16	0.00 565.16
3135G0E33	FNMA Note 1.125% Due 07/20/2018	Various Various 500,000.00	499,495.43 0.00 0.00 499,521.89	171.87 0.00 640.62 468.75	26.46 0.00 26.46 495.21	0.00 495.21
3135G0E58	FNMA Note 1.125% Due 10/19/2018	Various Various 495,000.00	494,846.03 0.00 0.00 494,852.94	1,577.82 0.00 2,041.88 464.06	13.09 6.18 6.91 470.97	0.00 470.97
3135G0G72	FNMA Note 1.125% Due 12/14/2018	10/30/2015 11/03/2015 515,000.00	514,540.40 0.00 0.00 514,559.30	756.41 0.00 1,239.22 482.81	18.90 0.00 18.90 501.71	0.00 501.71
3135G0H63	FNMA Note 1.375% Due 01/28/2019	01/06/2016 01/08/2016 500,000.00	499,892.66 0.00 0.00 499,896.80	57.29 0.00 630.21 572.92	4.14 0.00 4.14 577.06	0.00 577.06
3135G0N33	FNMA Note 0.875% Due 08/02/2019	07/29/2016 08/02/2016 225,000.00	224,685.17 0.00 0.00 224,694.84	978.91 984.38 158.59 164.06	9.67 0.00 9.67 173.73	0.00 173.73
3135G0ZY2	FNMA Note 1.75% Due 11/26/2019	07/31/2015 07/31/2015 325,000.00	327,244.33 0.00 0.00 327,183.20	1,026.91 0.00 1,500.87 473.96	0.00 61.13 (61.13) 412.83	0.00 412.83
3137EADC0	FHLMC Note 1% Due 03/08/2017	07/26/2013 07/29/2013 375,000.00	375,003.19 0.00 0.00 375,000.64	1,489.58 0.00 1,802.08 312.50	0.00 2.55 (2.55) 309.95	0.00 309.95
3137EADK2	FHLMC Note 1.25% Due 08/01/2019	04/29/2015 05/01/2015 500,000.00	498,169.79 0.00 0.00 498,226.04	3,125.00 3,125.00 520.83 520.83	56.25 0.00 56.25 577.08	0.00 577.08
3137EADM8	FHLMC Note 1.25% Due 10/02/2019	05/27/2015 05/28/2015 500,000.00	496,630.04 0.00 0.00 496,727.02	2,065.97 0.00 2,586.81 520.84	96.98 0.00 96.98 617.82	0.00 617.82



Income Earned

1/31/17 Thru 2/28/17

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
3137EADZ9	FHLMC Note 1.125% Due 04/15/2019	03/18/2016 03/21/2016 475,000.00	474,887.62 0.00 0.00 474,891.53	1,573.44 0.00 2,018.75 445.31	3.91 0.00 3.91 449.22	0.00 449.22
3137EAAE5	FHLMC Note 1.5% Due 01/17/2020	01/12/2017 01/17/2017 400,000.00	399,573.92 0.00 0.00 399,584.96	233.33 0.00 733.33 500.00	11.04 0.00 11.04 511.04	0.00 511.04
36962G5W0	General Electric Capital Corp Note 2.3% Due 04/27/2017	04/25/2014 04/30/2014 300,000.00	300,755.43 0.00 0.00 300,506.59	1,801.67 0.00 2,376.67 575.00	0.00 248.84 (248.84) 326.16	0.00 326.16
43813NAC0	Honda Auto Receivables 2015-2 A3 1.04% Due 02/21/2019	05/13/2015 05/20/2015 211,471.05	230,744.98 0.00 19,293.28 211,453.98	66.67 200.00 61.09 194.42	2.28 0.00 2.28 196.70	0.00 196.70
43814GAC4	Honda Auto Receivables 2014-2 A3 0.77% Due 03/19/2018	05/13/2014 05/21/2014 35,839.17	44,588.78 0.00 8,750.13 35,838.86	12.40 28.61 9.97 26.18	0.21 0.00 0.21 26.39	0.00 26.39
43814HAC2	Honda Auto Receivables 2014-3 A3 0.88% Due 06/15/2018	08/12/2014 08/20/2014 56,420.87	66,737.37 0.00 10,318.49 56,419.47	26.10 48.94 22.07 44.91	0.59 0.00 0.59 45.50	0.00 45.50
43814QAC2	Honda Auto Receivables 2016-2 A3 1.39% Due 04/15/2020	05/24/2016 05/31/2016 130,000.00	129,997.92 0.00 0.00 129,997.97	80.31 150.58 80.31 150.58	0.05 0.00 0.05 150.63	0.00 150.63
477877AD6	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	Various Various 109,335.88	132,186.19 0.00 22,844.13 109,340.49	62.86 117.86 52.00 107.00	1.53 3.10 (1.57) 105.43	0.00 105.43
47787VAC5	John Deere Owner Trust 2014-A A3 0.92% Due 04/16/2018	04/02/2014 04/09/2014 39,385.95	55,532.21 0.00 16,146.85 39,385.69	22.71 42.57 16.10 35.96	0.33 0.00 0.33 36.29	0.00 36.29
47788MAB6	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	02/23/2016 03/02/2016 188,458.77	221,234.39 0.00 32,776.05 188,458.42	113.08 212.02 96.32 195.26	0.08 0.00 0.08 195.34	0.00 195.34
48125VLC2	JP Morgan Chase Floating Rate Note Due 02/06/2017	02/01/2012 02/06/2012 0.00	2,000,000.00 0.00 2,000,000.00 0.00	7,792.78 11,030.76 0.00 3,237.98	0.00 0.00 0.00 3,237.98	0.00 3,237.98



Income Earned

1/31/17 Thru 2/28/17

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
594918BN3	Microsoft Note 1.1% Due 08/08/2019	08/01/2016 08/08/2016 280,000.00	279,758.22 0.00 0.00 279,765.59	1,480.11 1,540.00 196.78 256.67	7.37 0.00 7.37 264.04	0.00 264.04
65478WAB1	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 05/15/2019	08/02/2016 08/10/2016 150,000.00	149,995.12 0.00 0.00 149,995.28	71.33 133.75 71.33 133.75	0.16 0.00 0.16 133.91	0.00 133.91
68389XAX3	Oracle Corp Note 2.25% Due 10/08/2019	10/04/2016 10/07/2016 250,000.00	255,290.26 0.00 0.00 255,138.96	1,765.63 0.00 2,234.38 468.75	0.00 151.30 (151.30) 317.45	0.00 317.45
69371RN36	Paccar Financial Corp Note 1.2% Due 08/12/2019	08/04/2016 08/11/2016 215,000.00	215,000.00 0.00 0.00 215,000.00	1,218.33 1,297.17 136.17 215.01	0.00 0.00 0.00 215.01	0.00 215.01
713448DB1	Pepsico Inc. Note 1% Due 10/13/2017	02/09/2017 02/13/2017 125,000.00	0.00 124,868.75 0.00 124,877.43	0.00 (416.67) 479.17 62.50	8.68 0.00 8.68 71.18	0.00 71.18
74005PBC7	Praxair Note 1.05% Due 11/07/2017	02/09/2017 02/10/2017 150,000.00	0.00 149,877.00 0.00 149,885.66	0.00 (406.88) 498.75 91.87	8.66 0.00 8.66 100.53	0.00 100.53
747525AG8	Qualcomm Inc Note 1.4% Due 05/18/2018	Various Various 370,000.00	369,748.25 0.00 0.00 369,763.21	1,021.61 0.00 1,453.28 431.67	14.96 0.00 14.96 446.63	0.00 446.63
808513AK1	Charles Schwab Corp Callable Note Cont 2/10/2018 1.5% Due 03/10/2018	Various Various 315,000.00	314,994.28 0.00 0.00 314,994.68	1,850.63 0.00 2,244.38 393.75	8.53 8.13 0.40 394.15	0.00 394.15
89231LAB3	Toyota Auto Receivables Owner 2016-D 1.06% Due 05/15/2019	10/04/2016 10/12/2016 180,000.00	179,987.31 0.00 0.00 179,987.73	84.80 159.00 84.80 159.00	0.42 0.00 0.42 159.42	0.00 159.42
89231MAC9	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	03/11/2014 03/19/2014 4,761.03	14,108.57 0.00 9,347.54 4,761.03	4.20 7.88 1.42 5.10	0.00 0.00 0.00 5.10	0.00 5.10
89231TAB6	Toyota Auto Receivables Owner 2015-C 0.92% Due 02/15/2018	08/18/2015 08/26/2015 15,731.45	26,846.97 0.00 11,116.43 15,730.96	10.98 20.58 6.43 16.03	0.42 0.00 0.42 16.45	0.00 16.45



Income Earned

1/31/17 Thru 2/28/17

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
89236TDE2	Toyota Motor Credit Corp Note 1.4% Due 05/20/2019	05/17/2016 05/20/2016 300,000.00	299,678.58 0.00 0.00 299,689.32	828.33 0.00 1,178.33 350.00	10.74 0.00 10.74 360.74	0.00 360.74
89236WAC2	Toyota Auto Receivables Owner 2015-A 1.12% Due 02/15/2019	02/24/2015 03/04/2015 154,911.87	169,812.39 0.00 14,909.54 154,904.25	84.53 158.50 77.11 151.08	1.40 0.00 1.40 152.48	0.00 152.48
91159HHD5	US Bancorp Callable Note Cont 4/15/2017 1.65% Due 05/15/2017	04/29/2014 04/30/2014 300,000.00	300,271.88 0.00 0.00 300,167.59	1,045.00 0.00 1,457.50 412.50	0.00 104.29 (104.29) 308.21	0.00 308.21
912828L32	US Treasury Note 1.375% Due 08/31/2020	01/09/2017 01/10/2017 400,000.00	396,144.37 0.00 0.00 396,226.97	2,339.78 2,750.00 14.95 425.17	82.60 0.00 82.60 507.77	0.00 507.77
912828RH5	US Treasury Note 1.375% Due 09/30/2018	12/04/2014 12/05/2014 500,000.00	500,764.34 0.00 0.00 500,729.02	2,342.03 0.00 2,870.88 528.85	0.00 35.32 (35.32) 493.53	0.00 493.53
912828SX9	US Treasury Note 1.125% Due 05/31/2019	09/29/2015 09/30/2015 495,000.00	494,866.19 0.00 0.00 494,870.60	963.82 0.00 1,392.19 428.37	4.41 0.00 4.41 432.78	0.00 432.78
912828UB4	US Treasury Note 1% Due 11/30/2019	10/29/2015 10/30/2015 500,000.00	494,975.61 0.00 0.00 495,111.93	865.38 0.00 1,250.00 384.62	136.32 0.00 136.32 520.94	0.00 520.94
912828UL2	US Treasury Note 1.375% Due 01/31/2020	01/06/2016 01/07/2016 500,000.00	497,440.05 0.00 0.00 497,505.57	18.99 0.00 550.76 531.77	65.52 0.00 65.52 597.29	0.00 597.29
912828UV0	US Treasury Note 1.125% Due 03/31/2020	02/09/2016 02/10/2016 500,000.00	501,105.11 0.00 0.00 501,078.30	1,916.21 0.00 2,348.90 432.69	0.00 26.81 (26.81) 405.88	0.00 405.88
912828VA5	US Treasury Note 1.125% Due 04/30/2020	01/28/2016 01/29/2016 480,000.00	476,999.30 0.00 0.00 477,070.26	1,365.00 0.00 1,815.00 450.00	70.96 0.00 70.96 520.96	0.00 520.96
912828XH8	US Treasury Note 1.625% Due 06/30/2020	01/27/2017 01/30/2017 400,000.00	400,094.94 0.00 0.00 400,092.80	574.59 0.00 1,077.35 502.76	0.00 2.14 (2.14) 500.62	0.00 500.62



**Income Earned**

1/31/17 Thru 2/28/17

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
912828XM7	US Treasury Note 1.625% Due 07/31/2020	01/09/2017 01/10/2017 400,000.00	399,893.79 0.00 0.00 399,896.12	17.96 0.00 520.72 502.76	2.33 0.00 2.33 505.09	0.00 505.09
94974BFG0	Wells Fargo Corp Note 1.5% Due 01/16/2018	09/09/2014 09/10/2014 300,000.00	299,599.68 0.00 0.00 299,631.79	187.50 0.00 562.50 375.00	32.11 0.00 32.11 407.11	0.00 407.11
			<b>19,645,907.82</b>	<b>63,393.39</b>	<b>702.41</b>	
			<b>527,220.75</b>	<b>24,250.66</b>	<b>1,830.32</b>	
			<b>2,145,502.44</b>	<b>62,426.45</b>	<b>(1,127.91)</b>	<b>0.00</b>
<b>TOTAL Fixed Income</b>			<b>18,001,316.04</b>	<b>23,283.72</b>	<b>22,155.81</b>	<b>22,155.81</b>

**Cash & Equivalent**

06538BT78	Bank of Tokyo Mitsubishi NY Discount CP 1.11% Due 06/07/2017	02/07/2017 02/07/2017 400,000.00	0.00 398,520.00 0.00 398,791.33	0.00 0.00 0.00 0.00	271.33 0.00 271.33 271.33	0.00 271.33
21687AY31	Rabobank Nederland NV NY Discount CP 1.29% Due 11/03/2017	02/07/2017 02/07/2017 400,000.00	0.00 396,144.33 0.00 396,459.66	0.00 0.00 0.00 0.00	315.33 0.00 315.33 315.33	0.00 315.33
31846V203	First American Govt Obligation Fund	Various Various 691,436.26	345,043.62 2,172,965.59 1,826,572.95 691,436.26	0.00 75.05 0.00 75.05	0.00 0.00 0.00 75.05	0.00 75.05
86958JJB6	Svenska Handelsbanken Yankee CD 1.205% Due 09/01/2017	02/07/2017 02/07/2017 500,000.00	0.00 500,013.53 0.00 500,012.09	0.00 (100.42) 468.61 368.19	0.00 1.44 (1.44) 366.75	0.00 366.75
			<b>345,043.62</b>	<b>0.00</b>	<b>586.66</b>	
			<b>3,467,643.45</b>	<b>(25.37)</b>	<b>1.44</b>	
			<b>1,826,572.95</b>	<b>468.61</b>	<b>585.22</b>	<b>0.00</b>
<b>TOTAL Cash &amp; Equivalent</b>			<b>1,991,436.26</b>	<b>443.24</b>	<b>1,028.46</b>	<b>1,028.46</b>

			<b>19,990,951.44</b>	<b>63,393.39</b>	<b>1,289.07</b>	
			<b>3,994,864.20</b>	<b>24,225.29</b>	<b>1,831.76</b>	
			<b>3,972,075.39</b>	<b>62,895.06</b>	<b>(542.69)</b>	<b>0.00</b>
<b>TOTAL PORTFOLIO</b>			<b>19,992,752.30</b>	<b>23,726.96</b>	<b>23,184.27</b>	<b>23,184.27</b>





### Cash Flow Report

From 02/28/2017

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
03/02/2017	Purchase	47787XAB3	90,000.00	John Deere Owner Trust 2017-A A2 1.5% Due 10/15/2019	0.00	0.00	0.00
03/02/2017	Sale	31846V203	89,999.64	First American Govt Obligation Fund	0.00	0.00	0.00
03/08/2017	Interest	3133782M2	500,000.00	FHLB Note 1.5% Due 3/8/2019	0.00	3,750.00	3,750.00
03/08/2017	Maturity	3137EADC0	375,000.00	FHLMC Note 1% Due 3/8/2017	375,000.00	1,875.00	376,875.00
03/10/2017	Interest	808513AK1	315,000.00	Charles Schwab Corp Callable Note Cont 2/10/2018 1.5% Due 3/10/2018	0.00	2,362.50	2,362.50
03/11/2017	Interest	06406HCW7	300,000.00	Bank of New York Callable Note Cont 8/11/2019 2.3% Due 9/11/2019	0.00	3,450.00	3,450.00
03/13/2017	Interest	313378J77	500,000.00	FHLB Note 1.875% Due 3/13/2020	0.00	4,687.50	4,687.50
03/13/2017	Interest	313380FB8	400,000.00	FHLB Note 1.375% Due 9/13/2019	0.00	2,750.00	2,750.00
03/15/2017	Paydown	43814HAC2	56,420.87	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	11,832.31	41.38	11,873.69
03/15/2017	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	3,348.30	150.58	3,498.88
03/15/2017	Paydown	477877AD6	109,335.88	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	13,968.25	97.50	14,065.75
03/15/2017	Paydown	47787VAC5	39,385.95	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	20,123.96	30.20	20,154.16
03/15/2017	Paydown	65478WAB1	150,000.00	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 5/15/2019	5,491.43	133.75	5,625.18
03/15/2017	Paydown	89231LAB3	180,000.00	Toyota Auto Receivables Owner 2016-D 1.06% Due 5/15/2019	8,923.09	159.00	9,082.09
03/15/2017	Paydown	89231TAB6	15,731.45	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	1,642.87	12.06	1,654.93
03/15/2017	Paydown	89236WAC2	154,911.87	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	14,977.67	144.58	15,122.25
03/15/2017	Paydown	47788MAB6	188,458.77	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	14,311.33	180.61	14,491.94
03/18/2017	Paydown	43814GAC4	35,839.17	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	12,482.80	23.00	12,505.80
03/21/2017	Paydown	43813NAC0	211,471.05	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	11,358.68	183.27	11,541.95
03/24/2017	Interest	02665WAZ4	250,000.00	American Honda Finance Note 2.45% Due 9/24/2020	0.00	3,062.50	3,062.50



### Cash Flow Report

From 02/28/2017

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
03/31/2017	Interest	912828RH5	500,000.00	US Treasury Note 1.375% Due 9/30/2018	0.00	3,437.50	3,437.50
03/31/2017	Interest	912828UV0	500,000.00	US Treasury Note 1.125% Due 3/31/2020	0.00	2,812.50	2,812.50
<b>Mar 2017</b>					<b>493,460.69</b>	<b>29,343.43</b>	<b>522,804.12</b>
04/02/2017	Interest	3137EADM8	500,000.00	FHLMC Note 1.25% Due 10/2/2019	0.00	3,125.00	3,125.00
04/08/2017	Interest	68389XAX3	250,000.00	Oracle Corp Note 2.25% Due 10/8/2019	0.00	2,812.50	2,812.50
04/13/2017	Interest	713448DB1	125,000.00	Pepsico Inc. Note 1% Due 10/13/2017	0.00	625.00	625.00
04/15/2017	Call	91159HHD5	300,000.00	US Bancorp Callable Note Cont 4/15/2017 1.65% Due 5/15/2017	0.00	2,062.50	2,062.50
04/15/2017	Interest	3137EADZ9	475,000.00	FHLMC Note 1.125% Due 4/15/2019	0.00	2,671.88	2,671.88
04/15/2017	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	3,352.18	146.70	3,498.88
04/15/2017	Paydown	47787VAC5	39,385.95	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	19,261.98	14.77	19,276.75
04/15/2017	Paydown	47788MAB6	188,458.77	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	13,809.40	166.89	13,976.29
04/15/2017	Paydown	65478WAB1	150,000.00	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 5/15/2019	5,496.33	128.85	5,625.18
04/15/2017	Paydown	89231LAB3	180,000.00	Toyota Auto Receivables Owner 2016-D 1.06% Due 5/15/2019	8,751.45	151.12	8,902.57
04/15/2017	Paydown	43814HAC2	56,420.87	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	11,566.83	32.70	11,599.53
04/15/2017	Paydown	477877AD6	109,335.88	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	13,515.05	85.04	13,600.09
04/15/2017	Paydown	89231TAB6	15,731.45	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	1,582.70	10.80	1,593.50
04/15/2017	Paydown	89236WAC2	154,911.87	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	14,603.05	130.61	14,733.66
04/18/2017	Paydown	43814GAC4	35,839.17	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	11,946.56	14.99	11,961.55
04/19/2017	Interest	3135G0E58	495,000.00	FNMA Note 1.125% Due 10/19/2018	0.00	2,784.38	2,784.38
04/21/2017	Paydown	43813NAC0	211,471.05	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	11,139.32	173.43	11,312.75
04/23/2017	Interest	3133EDDV1	185,000.00	FFCB Note 1.16% Due 10/23/2017	0.00	1,073.00	1,073.00



### Cash Flow Report

From 02/28/2017

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
04/27/2017	Maturity	36962G5W0	300,000.00	General Electric Capital Corp Note 2.3% Due 4/27/2017	300,000.00	3,450.00	303,450.00
04/30/2017	Interest	912828VA5	480,000.00	US Treasury Note 1.125% Due 4/30/2020	0.00	2,700.00	2,700.00
<b>Apr 2017</b>					<b>415,024.85</b>	<b>22,360.16</b>	<b>437,385.01</b>
05/07/2017	Interest	74005PBC7	150,000.00	Praxair Note 1.05% Due 11/7/2017	0.00	787.50	787.50
05/15/2017	Paydown	47788MAB6	188,458.77	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	13,305.38	153.66	13,459.04
05/15/2017	Paydown	43814HAC2	56,420.87	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	11,292.87	24.22	11,317.09
05/15/2017	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	3,356.06	142.82	3,498.88
05/15/2017	Paydown	477877AD6	109,335.88	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	13,061.09	72.99	13,134.08
05/15/2017	Paydown	65478WAB1	150,000.00	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 5/15/2019	5,501.23	123.95	5,625.18
05/15/2017	Paydown	89231LAB3	180,000.00	Toyota Auto Receivables Owner 2016-D 1.06% Due 5/15/2019	8,579.58	143.39	8,722.97
05/15/2017	Paydown	89231TAB6	15,731.45	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	1,522.47	9.59	1,532.06
05/15/2017	Paydown	89236WAC2	154,911.87	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	14,228.01	116.98	14,344.99
05/16/2017	Interest	166764BA7	310,000.00	Chevron Corp Note 1.79% Due 11/16/2018	0.00	2,774.50	2,774.50
05/18/2017	Paydown	43814GAC4	35,839.17	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	11,409.80	7.32	11,417.12
05/20/2017	Interest	747525AG8	370,000.00	Qualcomm Inc Note 1.4% Due 5/18/2018	0.00	2,590.00	2,590.00
05/20/2017	Interest	89236TDE2	300,000.00	Toyota Motor Credit Corp Note 1.4% Due 5/20/2019	0.00	2,100.00	2,100.00
05/21/2017	Paydown	43813NAC0	211,471.05	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	10,919.66	163.78	11,083.44
05/26/2017	Interest	3135G0ZY2	325,000.00	FNMA Note 1.75% Due 11/26/2019	0.00	2,843.75	2,843.75
05/31/2017	Interest	912828SX9	495,000.00	US Treasury Note 1.125% Due 5/31/2019	0.00	2,784.38	2,784.38
05/31/2017	Interest	912828UB4	500,000.00	US Treasury Note 1% Due 11/30/2019	0.00	2,500.00	2,500.00
<b>May 2017</b>					<b>93,176.15</b>	<b>17,338.83</b>	<b>110,514.98</b>



### Cash Flow Report

From 02/28/2017

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
06/07/2017	Maturity	06538BT78	400,000.00	Bank of Tokyo Mitsubishi NY Discount CP 1.11% Due 6/7/2017	400,000.00	0.00	400,000.00
06/13/2017	Interest	313381C94	500,000.00	FHLB Note 1.25% Due 12/13/2019	0.00	3,125.00	3,125.00
06/14/2017	Interest	313379EE5	480,000.00	FHLB Note 1.625% Due 6/14/2019	0.00	3,900.00	3,900.00
06/14/2017	Interest	3135G0G72	515,000.00	FNMA Note 1.125% Due 12/14/2018	0.00	2,896.88	2,896.88
06/15/2017	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	3,359.95	138.93	3,498.88
06/15/2017	Paydown	47788MAB6	188,458.77	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	12,799.29	140.91	12,940.20
06/15/2017	Paydown	65478WAB1	150,000.00	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 5/15/2019	5,506.13	119.05	5,625.18
06/15/2017	Paydown	89231LAB3	180,000.00	Toyota Auto Receivables Owner 2016-D 1.06% Due 5/15/2019	8,407.48	135.81	8,543.29
06/15/2017	Paydown	43814HAC2	56,420.87	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	11,010.22	15.93	11,026.15
06/15/2017	Paydown	477877AD6	109,335.88	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	12,606.39	61.34	12,667.73
06/15/2017	Paydown	89231TAB6	15,731.45	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	1,462.19	8.42	1,470.61
06/15/2017	Paydown	89236WAC2	154,911.87	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	13,852.53	103.70	13,956.23
06/21/2017	Paydown	43813NAC0	211,471.05	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	10,699.72	154.31	10,854.03
06/30/2017	Interest	912828XH8	400,000.00	US Treasury Note 1.625% Due 6/30/2020	0.00	3,250.00	3,250.00
<b>Jun 2017</b>					<b>479,703.90</b>	<b>14,050.28</b>	<b>493,754.18</b>
07/01/2017	Interest	3133EFW52	600,000.00	FFCB Note 1.15% Due 7/1/2019	0.00	3,450.00	3,450.00
07/15/2017	Paydown	43814HAC2	56,420.87	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	10,718.65	7.86	10,726.51
07/15/2017	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	3,363.84	135.04	3,498.88
07/15/2017	Paydown	477877AD6	109,335.88	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	12,150.94	50.10	12,201.04
07/15/2017	Paydown	65478WAB1	150,000.00	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 5/15/2019	5,511.04	114.14	5,625.18
07/15/2017	Paydown	89231LAB3	180,000.00	Toyota Auto Receivables Owner 2016-D 1.06% Due 5/15/2019	8,235.15	128.38	8,363.53



### Cash Flow Report

From 02/28/2017

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
07/15/2017	Paydown	89231TAB6	15,731.45	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	1,401.86	7.30	1,409.16
07/15/2017	Paydown	47788MAB6	188,458.77	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	12,291.12	128.64	12,419.76
07/15/2017	Paydown	89236WAC2	154,911.87	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	13,476.61	90.77	13,567.38
07/16/2017	Interest	94974BFG0	300,000.00	Wells Fargo Corp Note 1.5% Due 1/16/2018	0.00	2,250.00	2,250.00
07/17/2017	Interest	3137EAAE5	400,000.00	FHLMC Note 1.5% Due 1/17/2020	0.00	3,000.00	3,000.00
07/20/2017	Interest	3135G0E33	500,000.00	FNMA Note 1.125% Due 7/20/2018	0.00	2,812.51	2,812.51
07/21/2017	Paydown	43813NAC0	211,471.05	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	10,479.48	145.04	10,624.52
07/28/2017	Interest	3135G0H63	500,000.00	FNMA Note 1.375% Due 1/28/2019	0.00	3,437.50	3,437.50
07/31/2017	Interest	912828UL2	500,000.00	US Treasury Note 1.375% Due 1/31/2020	0.00	3,437.50	3,437.50
07/31/2017	Interest	912828XM7	400,000.00	US Treasury Note 1.625% Due 7/31/2020	0.00	3,250.00	3,250.00
<b>Jul 2017</b>					<b>77,628.69</b>	<b>22,444.78</b>	<b>100,073.47</b>
08/01/2017	Interest	3137EADK2	500,000.00	FHLMC Note 1.25% Due 8/1/2019	0.00	3,125.00	3,125.00
08/02/2017	Interest	3135G0N33	225,000.00	FNMA Note 0.875% Due 8/2/2019	0.00	984.38	984.38
08/08/2017	Interest	594918BN3	280,000.00	Microsoft Note 1.1% Due 8/8/2019	0.00	1,540.00	1,540.00
08/12/2017	Interest	69371RN36	215,000.00	Paccar Financial Corp Note 1.2% Due 8/12/2019	0.00	1,290.00	1,290.00
08/15/2017	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	3,367.73	131.15	3,498.88
08/15/2017	Paydown	47788MAB6	188,458.77	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	11,780.85	116.86	11,897.71
08/15/2017	Paydown	65478WAB1	150,000.00	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 5/15/2019	5,515.96	109.22	5,625.18
08/15/2017	Paydown	89231LAB3	180,000.00	Toyota Auto Receivables Owner 2016-D 1.06% Due 5/15/2019	8,062.58	121.11	8,183.69
08/15/2017	Paydown	477877AD6	109,335.88	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	11,694.73	39.27	11,734.00
08/15/2017	Paydown	89231TAB6	15,731.45	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	1,341.48	6.22	1,347.70



### Cash Flow Report

From 02/28/2017

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
08/15/2017	Paydown	89236WAC2	154,911.87	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	13,100.26	78.19	13,178.45
08/20/2017	Interest	3133EEQM5	510,000.00	FFCB Note 1.11% Due 2/20/2018	0.00	2,830.50	2,830.50
08/21/2017	Paydown	43813NAC0	211,471.05	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	10,258.95	135.96	10,394.91
08/23/2017	Interest	037833BQ2	300,000.00	Apple Inc Note 1.7% Due 2/22/2019	0.00	2,550.00	2,550.00
08/31/2017	Interest	912828L32	400,000.00	US Treasury Note 1.375% Due 8/31/2020	0.00	2,750.00	2,750.00
<b>Aug 2017</b>					<b>65,122.54</b>	<b>15,807.86</b>	<b>80,930.40</b>
09/01/2017	Maturity	86958JJB6	500,000.00	Svenska Handelsbanken Yankee CD 1.205% Due 9/1/2017	500,000.00	3,548.06	503,548.06
09/08/2017	Interest	3133782M2	500,000.00	FHLB Note 1.5% Due 3/8/2019	0.00	3,750.00	3,750.00
09/10/2017	Interest	808513AK1	315,000.00	Charles Schwab Corp Callable Note Cont 2/10/2018 1.5% Due 3/10/2018	0.00	2,362.50	2,362.50
09/11/2017	Interest	06406HCW7	300,000.00	Bank of New York Callable Note Cont 8/11/2019 2.3% Due 9/11/2019	0.00	3,450.00	3,450.00
09/13/2017	Interest	313380FB8	400,000.00	FHLB Note 1.375% Due 9/13/2019	0.00	2,750.00	2,750.00
09/13/2017	Interest	313378J77	500,000.00	FHLB Note 1.875% Due 3/13/2020	0.00	4,687.50	4,687.50
09/15/2017	Paydown	47788MAB6	188,458.77	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	11,268.47	105.57	11,374.04
09/15/2017	Paydown	89236WAC2	154,911.87	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	12,723.48	65.96	12,789.44
09/15/2017	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	3,371.63	127.25	3,498.88
09/15/2017	Paydown	477877AD6	109,335.88	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	11,237.78	28.83	11,266.61
09/15/2017	Paydown	65478WAB1	150,000.00	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 5/15/2019	5,520.87	104.31	5,625.18
09/15/2017	Paydown	89231LAB3	180,000.00	Toyota Auto Receivables Owner 2016-D 1.06% Due 5/15/2019	7,889.79	113.99	8,003.78
09/15/2017	Paydown	89231TAB6	15,731.45	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	1,281.04	5.20	1,286.24
09/21/2017	Paydown	43813NAC0	211,471.05	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	10,038.12	127.07	10,165.19



### Cash Flow Report

From 02/28/2017

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
09/24/2017	Interest	02665WAZ4	250,000.00	American Honda Finance Note 2.45% Due 9/24/2020	0.00	3,062.50	3,062.50
09/30/2017	Interest	912828RH5	500,000.00	US Treasury Note 1.375% Due 9/30/2018	0.00	3,437.50	3,437.50
09/30/2017	Interest	912828UV0	500,000.00	US Treasury Note 1.125% Due 3/31/2020	0.00	2,812.50	2,812.50
<b>Sep 2017</b>					<b>563,331.18</b>	<b>30,538.74</b>	<b>593,869.92</b>
10/02/2017	Interest	3137EADM8	500,000.00	FHLMC Note 1.25% Due 10/2/2019	0.00	3,125.00	3,125.00
10/08/2017	Interest	68389XAX3	250,000.00	Oracle Corp Note 2.25% Due 10/8/2019	0.00	2,812.50	2,812.50
10/13/2017	Maturity	713448DB1	125,000.00	Pepsico Inc. Note 1% Due 10/13/2017	125,000.00	625.00	125,625.00
10/15/2017	Interest	3137EADZ9	475,000.00	FHLMC Note 1.125% Due 4/15/2019	0.00	2,671.88	2,671.88
10/15/2017	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	3,375.54	123.34	3,498.88
10/15/2017	Paydown	47788MAB6	188,458.77	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	10,753.99	94.77	10,848.76
10/15/2017	Paydown	65478WAB1	150,000.00	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 5/15/2019	5,525.80	99.38	5,625.18
10/15/2017	Paydown	89231LAB3	180,000.00	Toyota Auto Receivables Owner 2016-D 1.06% Due 5/15/2019	7,716.76	107.02	7,823.78
10/15/2017	Paydown	477877AD6	109,335.88	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	10,780.05	18.82	10,798.87
10/15/2017	Paydown	89231TAB6	15,731.45	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	1,220.56	4.21	1,224.77
10/15/2017	Paydown	89236WAC2	154,911.87	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	12,346.25	54.09	12,400.34
10/19/2017	Interest	3135G0E58	495,000.00	FNMA Note 1.125% Due 10/19/2018	0.00	2,784.38	2,784.38
10/21/2017	Paydown	43813NAC0	211,471.05	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	9,817.01	118.37	9,935.38
10/23/2017	Maturity	3133EDDV1	185,000.00	FFCB Note 1.16% Due 10/23/2017	185,000.00	1,073.00	186,073.00
10/31/2017	Interest	912828VA5	480,000.00	US Treasury Note 1.125% Due 4/30/2020	0.00	2,700.00	2,700.00
<b>Oct 2017</b>					<b>371,535.96</b>	<b>16,411.76</b>	<b>387,947.72</b>
11/03/2017	Maturity	21687AY31	400,000.00	Rabobank Nederland NV NY Discount CP 1.29% Due 11/3/2017	400,000.00	0.00	400,000.00



## Cash Flow Report

From 02/28/2017

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
11/07/2017	Maturity	74005PBC7	150,000.00	Praxair Note 1.05% Due 11/7/2017	150,000.00	787.50	150,787.50
11/15/2017	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	3,379.45	119.43	3,498.88
11/15/2017	Paydown	477877AD6	109,335.88	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	10,321.58	9.20	10,330.78
11/15/2017	Paydown	65478WAB1	150,000.00	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 5/15/2019	5,530.72	94.46	5,625.18
11/15/2017	Paydown	89231LAB3	180,000.00	Toyota Auto Receivables Owner 2016-D 1.06% Due 5/15/2019	7,543.51	100.20	7,643.71
11/15/2017	Paydown	89231TAB6	15,731.45	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	1,160.01	3.28	1,163.29
11/15/2017	Paydown	47788MAB6	188,458.77	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	10,237.37	84.47	10,321.84
11/15/2017	Paydown	89236WAC2	154,911.87	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	11,968.59	42.56	12,011.15
11/16/2017	Interest	166764BA7	310,000.00	Chevron Corp Note 1.79% Due 11/16/2018	0.00	2,774.50	2,774.50
11/20/2017	Interest	747525AG8	370,000.00	Qualcomm Inc Note 1.4% Due 5/18/2018	0.00	2,590.00	2,590.00
11/20/2017	Interest	89236TDE2	300,000.00	Toyota Motor Credit Corp Note 1.4% Due 5/20/2019	0.00	2,100.00	2,100.00
11/21/2017	Paydown	43813NAC0	211,471.05	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	9,595.60	109.86	9,705.46
11/26/2017	Interest	3135G0ZY2	325,000.00	FNMA Note 1.75% Due 11/26/2019	0.00	2,843.75	2,843.75
11/30/2017	Interest	912828SX9	495,000.00	US Treasury Note 1.125% Due 5/31/2019	0.00	2,784.38	2,784.38
11/30/2017	Interest	912828UB4	500,000.00	US Treasury Note 1% Due 11/30/2019	0.00	2,500.00	2,500.00
<b>Nov 2017</b>					<b>609,736.83</b>	<b>16,943.59</b>	<b>626,680.42</b>
12/13/2017	Interest	313381C94	500,000.00	FHLB Note 1.25% Due 12/13/2019	0.00	3,125.00	3,125.00
12/14/2017	Interest	313379EE5	480,000.00	FHLB Note 1.625% Due 6/14/2019	0.00	3,900.00	3,900.00
12/14/2017	Interest	3135G0G72	515,000.00	FNMA Note 1.125% Due 12/14/2018	0.00	2,896.88	2,896.88
12/15/2017	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	3,383.36	115.52	3,498.88
12/15/2017	Paydown	47788MAB6	188,458.77	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	9,718.64	74.66	9,793.30





### Cash Flow Report

From 02/28/2017

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
12/15/2017	Paydown	65478WAB1	150,000.00	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 5/15/2019	5,535.66	89.52	5,625.18
12/15/2017	Paydown	89231LAB3	180,000.00	Toyota Auto Receivables Owner 2016-D 1.06% Due 5/15/2019	7,370.02	93.54	7,463.56
12/15/2017	Paydown	89231TAB6	15,731.45	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	1,099.42	2.39	1,101.81
12/15/2017	Paydown	89236WAC2	154,911.87	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	11,590.49	31.39	11,621.88
12/21/2017	Paydown	43813NAC0	211,471.05	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	9,373.90	101.54	9,475.44
12/31/2017	Interest	912828XH8	400,000.00	US Treasury Note 1.625% Due 6/30/2020	0.00	3,250.00	3,250.00
<b>Dec 2017</b>					<b>48,071.49</b>	<b>13,680.44</b>	<b>61,751.93</b>
01/01/2018	Interest	3133EFW52	600,000.00	FFCB Note 1.15% Due 7/1/2019	0.00	3,450.00	3,450.00
01/15/2018	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	3,387.28	111.60	3,498.88
01/15/2018	Paydown	89231LAB3	180,000.00	Toyota Auto Receivables Owner 2016-D 1.06% Due 5/15/2019	7,196.30	87.03	7,283.33
01/15/2018	Paydown	89231TAB6	15,731.45	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	1,038.77	1.55	1,040.32
01/15/2018	Paydown	47788MAB6	188,458.77	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	9,197.78	65.34	9,263.12
01/15/2018	Paydown	65478WAB1	150,000.00	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 5/15/2019	5,540.59	84.59	5,625.18
01/15/2018	Paydown	89236WAC2	154,911.87	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	11,211.95	20.58	11,232.53
01/16/2018	Maturity	94974BFG0	300,000.00	Wells Fargo Corp Note 1.5% Due 1/16/2018	300,000.00	2,250.00	302,250.00
01/17/2018	Interest	3137EAEE5	400,000.00	FHLMC Note 1.5% Due 1/17/2020	0.00	3,000.00	3,000.00
01/20/2018	Interest	3135G0E33	500,000.00	FNMA Note 1.125% Due 7/20/2018	0.00	2,812.51	2,812.51
01/21/2018	Paydown	43813NAC0	211,471.05	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	9,151.90	93.42	9,245.32
01/28/2018	Interest	3135G0H63	500,000.00	FNMA Note 1.375% Due 1/28/2019	0.00	3,437.50	3,437.50
01/31/2018	Interest	912828XM7	400,000.00	US Treasury Note 1.625% Due 7/31/2020	0.00	3,250.00	3,250.00



### Cash Flow Report

From 02/28/2017

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
01/31/2018	Interest	912828UL2	500,000.00	US Treasury Note 1.375% Due 1/31/2020	0.00	3,437.50	3,437.50
<b>Jan 2018</b>					<b>346,724.57</b>	<b>22,101.62</b>	<b>368,826.19</b>
02/01/2018	Interest	3137EADK2	500,000.00	FHLMC Note 1.25% Due 8/1/2019	0.00	3,125.00	3,125.00
02/02/2018	Interest	3135G0N33	225,000.00	FNMA Note 0.875% Due 8/2/2019	0.00	984.38	984.38
02/08/2018	Interest	594918BN3	280,000.00	Microsoft Note 1.1% Due 8/8/2019	0.00	1,540.00	1,540.00
02/12/2018	Interest	69371RN36	215,000.00	Paccar Financial Corp Note 1.2% Due 8/12/2019	0.00	1,290.00	1,290.00
02/15/2018	Paydown	65478WAB1	150,000.00	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 5/15/2019	5,545.53	79.65	5,625.18
02/15/2018	Paydown	89231LAB3	180,000.00	Toyota Auto Receivables Owner 2016-D 1.06% Due 5/15/2019	7,022.35	80.67	7,103.02
02/15/2018	Paydown	89231TAB6	15,731.45	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	978.08	0.75	978.83
02/15/2018	Paydown	89236WAC2	154,911.87	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	10,832.97	10.11	10,843.08
02/15/2018	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	3,391.21	107.67	3,498.88
02/15/2018	Paydown	47788MAB6	188,458.77	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	8,674.77	56.53	8,731.30
02/20/2018	Maturity	3133EEQM5	510,000.00	FFCB Note 1.11% Due 2/20/2018	510,000.00	2,830.50	512,830.50
02/21/2018	Paydown	43813NAC0	211,471.05	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	8,929.61	85.49	9,015.10
02/23/2018	Interest	037833BQ2	300,000.00	Apple Inc Note 1.7% Due 2/22/2019	0.00	2,550.00	2,550.00
02/28/2018	Interest	912828L32	400,000.00	US Treasury Note 1.375% Due 8/31/2020	0.00	2,750.00	2,750.00
<b>Feb 2018</b>					<b>555,374.52</b>	<b>15,490.75</b>	<b>570,865.27</b>
<b>Total</b>					<b>4,118,891.37</b>	<b>236,512.24</b>	<b>4,355,403.61</b>

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**STAFF REPORT  
CITY OF IMPERIAL BEACH**

**TO:** HONORABLE MAYOR AND CITY COUNCIL  
**FROM:** ANDY HALL, CITY MANAGER *AH*  
**MEETING DATE:** APRIL 19, 2017  
**ORIGINATING DEPT.:** COMMUNITY DEVELOPMENT DEPARTMENT *SD*  
**SUBJECT:** CONSENT; RESOLUTION NO. 2017-7793: ACCEPTANCE OF COASTAL COMMISSION LOCAL COASTAL PROGRAM (LCP) GRANT AND AUTHORIZATION OF REQUISITE BUDGET ADJUSTMENTS. MF 1234

**EXECUTIVE SUMMARY:**

Adopt Resolution No. 2017-7793 that accepts the LCP grant awarded by the California Coastal Commission for the 2018 Resilient Imperial Beach (RIB) Local Coastal Program (LCP)/General Plan (GP) Update project and authorizes the City Manager or designee to make required budget adjustments to accommodate the grant funds and project expenditures.

**FISCAL ANALYSIS:**

The Coastal Commission awarded a \$225,000 Third Round LCP grant to the City of Imperial Beach. The City is dedicating \$100,000 from its Strategic Capital Reserves and \$50,000 in additional general fund monies for a total of \$375,000 for this contract.

**DEPARTMENT RECOMMENDATION:**

Adopt Resolution No. 2017-7793 that accepts the LCP grant awarded by the California Coastal Commission for the 2018 Resilient Imperial Beach (RIB) Local Coastal Program (LCP)/General Plan (GP) Update project and authorizes the City Manager or designee to make required budget adjustments to accommodate the grant funds and project expenditures.

**OPTIONS**

- Adopt Resolution No. 2017-7793; or
- Do not adopt Resolution No. 2017-7793 and provide further direction to city staff.

**PROJECT DESCRIPTION/ BACKGROUND:**

On May 18, 2016, the City Council adopted Resolution No. 2016-7708 that authorized the City Manager to submit to the Coastal Commission an LCP grant application in the amount of \$300,000. On July 29, 2016, the Coastal Commission awarded the City a \$225,000 LCP grant.

Staff then worked with the Commission in refining the scope of work. The City executed the Coastal Commission grant contract on February 24, 2017. The City does need to adopt a resolution that acknowledges acceptance of the grant under the terms of the State, including the grant award being less than the amount requested and with the revised schedule and scope of work.

The Imperial Beach City Council adopted Resolution No. 2017-7789 on April 5, 2017 that approved the selection of AECOM as the consultant to assist the City with the 2018 Resilient Imperial Beach (RIB) Local Coastal Program (LCP)/General Plan (GP) Update project.

**LOCAL COASTAL PROGRAM (LCP)/ GENERAL PLAN (GP):** This grant does include a requirement to amend the LCP that identifies strategies that would adapt to sea level rise impacts and mitigate for climate change impacts.

**ENVIRONMENTAL DETERMINATION PURSUANT TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA):**

The acceptance of a grant is not a project as defined per CEQA Guidelines § 15378.

Attachments:

1. Resolution No. 2017-7793
- c: file MF 1234 IB
- Nancy Bragado, Principal Planner, AECOM, 401 West A Street, Suite 1200, San Diego, CA 92101, [Nancy.Bragado@aecom.com](mailto:Nancy.Bragado@aecom.com)
- Daniel Nathan, Coastal Program Analyst, California Coastal Commission, 45 Fremont St. Suite 2000, San Francisco, CA, 94105 [Daniel.Nathan@coastal.ca.gov](mailto:Daniel.Nathan@coastal.ca.gov)
- Kelsey Ducklow, LCP Grant Coordinator and Climate Change Analyst, 45 Fremont St. Suite 2000, San Francisco, CA 94105 [kelsey.ducklow@coastal.ca.gov](mailto:kelsey.ducklow@coastal.ca.gov)
- Kaitlin Carney, Coastal Program Analyst, CA Coastal Commission – SD District, 7575 Metropolitan Drive, Suite 103, San Diego, CA 92108-4402 [Kaitlin.Carney@coastal.ca.gov](mailto:Kaitlin.Carney@coastal.ca.gov)
- Gabriel Buhr, Coastal Program Manager, CA Coastal Commission – SD District, 7575 Metropolitan Drive, Suite 103, San Diego, CA 92108-4402 [Gabriel.Buhr@coastal.ca.gov](mailto:Gabriel.Buhr@coastal.ca.gov)

# ATTACHMENT 1

## RESOLUTION NO. 2017-7793

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, ACCEPTING A LOCAL COASTAL PROGRAM (LCP) GRANT FROM THE CALIFORNIA COASTAL COMMISSION, AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXECUTE ANY REQUIRED DOCUMENTS FOR THE THIRD ROUND LCP GRANT, AND AUTHORIZING THE REQUISITE BUDGET ADJUSTMENTS TO ACCOMMODATE THE GRANT FUNDS AND PROJECT EXPENDITURES. MF 1234**

**WHEREAS**, the City of Imperial Beach completed a Sea Level Rise (SLR) study that was funded by the State Coastal Conservancy and the San Diego Foundation for a total of \$370,000 in September of 2016, recognizing that such a study was necessary to assess the City's vulnerabilities from SLR impacts and identify adaptation strategies that the City may consider; and

**WHEREAS**, on May 18, 2016, the City Council adopted Resolution No. 2016-7708 that authorized the City Manager to submit to the Coastal Commission an LCP grant application in the amount of \$300,000 that would implement selected strategies provided in the SLR Assessment; and

**WHEREAS**, the City was awarded on July 29, 2016, a \$225,000 Third Round LCP grant by the Coastal Commission to fund this work; and

**WHEREAS**, the City committed \$100,000 from its Strategic Capital Reserves and an additional \$50,000 from its general fund for this project; and

**WHEREAS**, the City executed the Coastal Commission LCP grant contract on February 24, 2017; and

**WHEREAS**, the City on January 22, 2017, issued a Request for Proposals (RFP) inviting consultants with experience in sea level rise, climate change, the California Environmental Quality Act (CEQA), general plan/local coastal program amendments, public engagement, and zoning ordinances changes to submit proposals that would provide the requisite services to fulfill the terms of the grant; and

**WHEREAS**, the City Council selected AECOM, a Limited Liability Planning firm, on April 5, 2017 to be the consultant that would assist City staff in completing the terms of the LCP grant; and

**WHEREAS**, the City Council finds that the acceptance of this grant is not a project as defined by the CEQA Guidelines Section 15378.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach that:

1. The City of Imperial Beach hereby accepts the LCP Grant Funds from the California Coastal Commission in the amount of two hundred and twenty-five thousand dollars (\$225,000) for the 2018 Resilient Imperial Beach (RIB) Local Coastal Program (LCP)/ General Plan (GP) Update Project.

2. The Administrative Services Director is authorized to increase expenditures in account 101-1230-513.20-06 in the amount of \$375,000 (that includes \$150,000 of Strategic Capital Reserves) and increase revenues in account 101-0000-334.40-01 in the amount of \$225,000 (for the LCP grant).

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 19<sup>th</sup> day of April, 2017, by the following vote:

**AYES: COUNCILMEMBERS:**  
**NOES: COUNCILMEMBERS:**  
**ABSENT: COUNCILMEMBERS:**  
**ABSTAIN: COUNCILMEMBERS:**

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**SERGE DEDINA, MAYOR**

**ATTEST:**

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**JACQUELINE M. KELLY, MMC**  
**CITY CLERK**



STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER *AH*  
MEETING DATE: APRIL 19, 2017  
ORIGINATING DEPT.: CITY MANAGER'S OFFICE  
SUBJECT: SECOND READING AND ADOPTION OF ORDINANCE NO. 2017-1163, RENEWING THE PUBLIC, EDUCATIONAL AND GOVERNMENTAL (PEG) FEE IN SECTION 13.10.020(B) OF THE IMPERIAL BEACH MUNICIPAL CODE

**EXECUTIVE SUMMARY:**

The state-issued video franchises expire after 10 years and must be renewed by telecommunications providers. The City recently received notice from Cox Communications, LLC, that it has renewed its state-issued franchise. As set forth in state law, local agencies can require a state video franchisee to collect the PEG fee. The City currently has an ordinance which authorizes the collection of the PEG fee. Staff recommends that City Council approve an ordinance to re-authorize collection of the PEG fee due to state law requirements.

**FISCAL ANALYSIS:**

The 1% PEG fee results in annual revenue of approximately \$50,000. These PEG fee revenues are recognized in a City capital projects fund and can only be used for capital expenditures to purchase replacement or new equipment for programming and broadcasting on the PEG channels.

**RECOMMENDATION:**

That the City Council conducts the second reading and adopts Ordinance No. 2017-1163 renewing the PEG Fee in Section 13.10.020(B) of the Imperial Beach Municipal Code ("IBMC") by title only.

**OPTIONS:**

- Conduct the second reading and adopt the ordinance by title only; or
- Request additional information and an additional report

**BACKGROUND/ANALYSIS:**

The Digital Infrastructure and Video Competition Act of 2006 ("DIVCA") went into effect on January 1, 2007. DIVCA established the California Public Utilities Commission ("CPUC") as the sole franchising authority for video service providers preempting a local entity's right to franchise its cable and video TV operators. DIVCA allows local governments to establish and collect a



Public, Educational, and Governmental (“PEG”) access fee from the cable and video TV operators providing services in a city. In 2007, City Council adopted Ordinance No. 2007-1057 that, among other things related to state franchisees, authorized the collection of a one percent (1%) PEG fee from video service providers with state-issued franchises that provide cable and video TV services within the City of Imperial Beach.

California Public Utilities Code Section 5870(n), the section of DIVCA that authorizes local agencies to create the PEG fee ordinance, also states that the “ordinance shall expire, and may be reauthorized, upon the expiration of the state franchise.” City Ordinance 2007-1057 has no expiration; however, in an abundance of caution, Staff recommends that the City Council approve the proposed ordinance to re-authorize Section 13.10.020(B) of the Imperial Beach Municipal Code only. The proposed ordinance does not change the rate of the PEG fee. In addition, the proposed ordinance does not affect the 5% local franchise fee authorized by IBMC Section 13.10.020(A).

The City has two state video franchises. The City’s PEG fee should be renewed and reauthorized to be collected under the renewed state franchises. The proposed ordinance would reauthorize the City’s PEG fee and therefore continue making funding available to support PEG programming facilities including equipment for live streaming of City Council meetings and City Council Chambers audio visual maintenance, repairs, and equipment replacement.

City Council conducted the first reading and introduction of Ordinance No. 2017-1163 at their meeting of April 5, 2017.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

Attachment:

1. Ordinance No. 2017-1163 Renewing the PEG Fee in Section 13.10.020(B) of the Imperial Beach Municipal Code

ORDINANCE NO. 2017-1163

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, RENEWING THE PEG FEE IN SECTION 13.10.020(B) OF THE IMPERIAL BEACH MUNICIPAL CODE**

**WHEREAS**, Section 5870(n) of the Public Utilities Code, which was enacted as part of the Digital Infrastructure and Video Competition Act of 2006, authorized local agencies to adopt an ordinance establishing a fee on state-franchised video service providers to support public, educational, and governmental (“PEG”) access channel facilities; and

**WHEREAS**, in 2007 the City Council adopted Ordinance No. 2007-1057 establishing such an ongoing fee, which is codified in Section 13.10.020(B) of the Imperial Beach Municipal Code and does not contain an expiration date; and

**WHEREAS**, Section 5870(n) of the Public Utilities Code states that such an ordinance may be reauthorized, upon the expiration of a state franchise, and that a PEG fee may be adopted and re-authorized at any time; and

**WHEREAS**, the first state franchise that includes the City will expire in April of 2017.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH DOES ORDAIN AS FOLLOWS:**

**Section 1.** The above recitals are true and correct and incorporated herein as though set forth in full.

**Section 2.** The City Council hereby reauthorizes and readopts the fee on state franchised video service providers to support public, educational, and governmental channel facilities codified in Section 13.10.020(B) of the Municipal Code, the rate and details of which shall remain unchanged and in continuous full effect as to all state-franchised video service providers.

**Section 3.** The City Clerk is directed to prepare and have published a summary of this Ordinance no less than five days prior to the consideration of its adoption and again within fifteen (15) days following adoption indicating votes cast.

**EFFECTIVE DATE:** This Ordinance shall be effective thirty (30) days after its adoption.

**INTRODUCED AND FIRST READ** at a regular meeting of the City Council of the City of Imperial Beach, California, on the 5th day of April, 2017; and

**THEREAFTER ADOPTED** at a regular meeting of the City Council of the City of Imperial Beach, California, on the 19th day of April, 2017, by the following vote:

AYES: Councilmembers –  
NOES: Councilmembers –  
ABSTAIN: Councilmembers –  
ABSENT: Councilmembers –

---

Serge Dedina, Mayor

ATTEST:

---

Jacqueline M. Kelly, City Clerk

APPROVED AS TO FORM:

---

Jennifer M. Lyon, City Attorney



STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER *AH*  
MEETING DATE: APRIL 19, 2017  
ORIGINATING DEPT.: COMMUNITY DEVELOPMENT *SI*  
SUBJECT: RESOLUTION 2017-7795 AWARDING THE PROPOSAL FOR RELOCATION AND PROPERTY MANAGEMENT SERVICES FOR 495 PALM AVENUE (APN 625-241-02-00) TO OVERLAND PACIFIC & CUTLER, INC.

**EXECUTIVE SUMMARY:**

On April 5, 2017 the City Council authorized the property acquisition of 495 Palm Avenue (APN 625-241-02-00) for storm water treatment purposes. Two existing residential units are located on the property. Resolution 2017-7795 awards the proposal for relocation and property management services for 495 Palm Avenue (APN 625-241-02-00) to Overland Pacific & Cutler, Inc.

**FISCAL ANALYSIS:**

The fee for relocation services is \$9,800 and the property management services will not exceed \$5,000 for up to 6 months of services.

**RECOMMENDATION:**

Adopt Resolution 2017-7795 awarding the proposal for relocation and property management services for 495 Palm Avenue (APN 625-241-02-00) to Overland Pacific & Cutler Inc.

**OPTIONS:**

- Adopt Resolution 2017-7795 awarding the relocation services and property management services contract for 495 Palm Avenue to Overland Pacific & Cutler, Inc.
- Reject Resolution 2017-7795 and do not award the relocation and property management services contract to Overland Pacific & Cutler, Inc.
- Request additional information and an additional report at a future meeting.

**BACKGROUND/ANALYSIS:**

Staff sought proposals from two interim property management services for the property located at 495 Palm Avenue. Through this process, the most qualified applicant identified for the contract for 495 Palm Avenue was Overland Pacific & Cutler, Inc.

The scope of work for the contract services include management responsibilities, maintenance

responsibilities, and reporting requirements. The preparation of the relocation plan process includes: outreach of affected occupants to determine needs, research the marketplace, analyze survey results, incorporate into a written plan, preparation of a detailed description of relocation services, and calculate costs. Overland Pacific & Cutler, Inc. representatives submitted proposals to provide Professional Services as shown in Attachment 2 and 3.

**ENVIRONMENTAL DETERMINATION:**

This is not a project as defined by CEQA

Attachments:

1. Resolution No. 2017-7795
2. Proposal for Property Management Services
3. Proposal for Relocation Services

**RESOLUTION NO. 2017-7795**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AWARDING THE PROPOSAL FOR RELOCATION AND PROPERTY MANAGEMENT SERVICES FOR 495 PALM AVENUE (APN 625-241-02-00) TO OVERLANDD PACIFIC & CUTLER, INC.**

**WHEREAS**, City Council approved the acquisition of property located at 495 Palm Avenue;

**WHEREAS**, the City needs property management services; and

**WHEREAS**, the City received 2 proposals; and

**WHEREAS**, City staff reviewed proposals for two interim property management services for the property located at 495 Palm Avenue; and

**WHEREAS**, Overland Pacific & Cutler, Inc. was the most qualified firm for the relocation and property management services; and

**WHEREAS**, the City has prepared a Professional Services Agreement for this project;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach as follows:

1. The above recitals are true and correct and incorporated herein.
2. The agreement with Overland Pacific & Cutler, Inc., relocation and property management services.
3. The City Manager is authorized to sign the Professional Services Agreement with Overland Pacific & Cutler, Inc. for 495 Palm Avenue.
4. The City Manager is authorized to give the Notice to Proceed to Overland Pacific & Cutler, Inc.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 19<sup>th</sup> day of April 2017, by the following vote:

**AYES: COUNCILMEMBERS:  
NOES: COUNCILMEMBERS:  
ABSENT: COUNCILMEMBERS:**

\_\_\_\_\_  
**SERGE DEDINA, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**JACQUELINE M. HALD, MMC  
CITY CLERK**



1 Jenner, Suite 200  
Irvine, CA 92618  
949.951.5263 ph | 949.951.6651 fax

March 27, 2017

Mr. Randall R. Sjoblom, Attorney  
On behalf of the City of Imperial Beach  
McDougal Love Boehmer Foley Lyon & Canlas  
La Mesa Village Plaza  
8100 La Mesa Boulevard, Suite 200  
La Mesa, CA 91942

**RE: Proposal for Property Management Services – 495 Palm Avenue, Imperial Beach**

Dear Mr. Sjoblom:

Overland, Pacific & Cutler (OPC) understands the City of Imperial Beach (Client) is seeking interim property management services for one property located at **495 Palm Avenue, Imperial Beach** in connection with the permanent relocation of two residential tenant households located at 495 Palm Avenue, Imperial Beach CA 91932 (Property).

Our understanding is that the City is in the process of acquiring the Property for a storm water detention basin project (Project). The Project will require the demolition of all improvements and the permanent relocation of existing residential tenants.

We are pleased to submit this proposal to provide property management and property maintenance services. On every project that OPC undertakes, our clients receive our total commitment to successfully deliver the projects that we are assigned – your project will be no exception.

Since 1980, OPC has provided exceptional interim and long-term property management and maintenance services for a wide range of public agencies, private developers, non-profit organizations, housing, and transportation authorities. We have managed all types of properties including market rate and affordable housing, mobile home parks, retail centers, office and industrial parks, and storage facilities. OPC is in a unique position of knowing how to interact within a public organization, as well as the private sector.

OPC will be responsible for fiscal management of your Project including rent collection, and upon client's request, payment of vendors and utility invoices, and the monthly bank reconciliation of these transactions. We will complete or oversee on-site maintenance if required, on-site inspections, and repairs and board-up of units as they become vacant. A more detailed scope of services is provided later in this proposal.

Once you read our proposal, please feel free to contact me with any questions or concerns you may have regarding our scope of work or proposed fee. We look forward to your approval of this proposal. I am confident we can deliver the requested services on-time, and within your budget.

Sincerely,

**Overland, Pacific & Cutler, Inc.**

Signature on file

Mark La Bonte, SRWA  
Vice President/Senior Program Manager

Approved By:
_____ Signature
_____ Date

**I. CONTRACT SERVICES – SCOPE OF WORK**

**A. MANAGEMENT RESPONSIBILITIES**

Office and field staff shall be sufficient to perform property management services in a competent and timely manner. Property management services shall include, but not be limited to, the following minimum requirements and services:

1. OPC shall collect rent from tenants (if applicable) pursuant to existing rent statements and lease agreements, or those to be created and executed on behalf of the Client. Rents shall be deposited into a bank account within 3 days of receipt.
2. Upon Client's request, OPC shall notify tenants in writing of delinquent accounts, send out delinquent rent notices, and forward copies to the Client if requested.
3. OPC shall adhere to a "No Re-Rent" policy for relocation projects which stipulates that vacated units shall not be made available for re-occupancy.
4. OPC shall issue an itemized monthly invoice to the Client for the prior month's services, fees, and charges. Such monthly invoices shall be approved and paid directly by the Client.
5. Upon Client's request, OPC shall establish, on behalf of a Client, a non-interest bearing operating checking account for the payment of expenses incidental to the Project. OPC's designated principals shall retain signatory authority on the trust account. OPC shall provide monthly reconciliations and reports of all deposits to, and drafts from, the account and, if necessary, request new funds to maintain an appropriate operating reserve. The operating reserve in this account should be at least \$5,000 to avoid the payment of bank fees.
6. OPC shall maintain a log of any and all information received that a tenant will be vacating or has vacated a Project unit and shall provide this information to the Client on a regular basis.
7. Upon Client's request, OPC shall coordinate the transfer of utility services in the City's name after property purchases and coordinate the disconnection of utilities and removal of meters after properties have vacated and before demolition occurs.
8. OPC shall notify the Client in writing, and also the appropriate law enforcement authorities, in the event any injuries, damages, illegal entry, illegal occupancy, or disturbances occur at any Project unit.
9. OPC shall inform the Client and make recommendations when the Project is not in compliance with laws and ordinances, or when standard practices cannot be implemented for property management activities.
10. OPC shall serve as a liaison between Project occupants and the Client, including verbal communication in Spanish, if needed.
11. OPC shall regularly perform Project inspections to determine if there are illegal occupants (squatters), or if there is any visually apparent (i.e., noticeable without the need for extensive investigation) material damage to the Project.
12. OPC shall obtain and maintain, throughout the contract term, insurance coverage required by the Client.





B. MAINTENANCE RESPONSIBILITIES

OPC shall provide maintenance services as described below. Maintenance responsibilities shall include, but not be limited to, the following services:

1. Upon Client's request, OPC shall make or direct immediate corrections/repairs of Project safety violations or unsafe conditions.
2. OPC shall provide a written report with pictures indicating any unusual corrective action that is needed to maintain or repair the Project.
3. Upon Client's request, OPC shall perform or contract with and oversee vendors for landscape maintenance, weed abatement, board-up, and debris and graffiti removal services. Vendor's invoices shall be processed directly by the Client or, upon Client's request, paid from the client's trust account.
4. Upon Client's request, OPC shall contract with and oversee vendors for services such as plumbing, pest control, waste removal, janitorial, handyman, and electrical repairs, or as required. Vendor's invoices shall be processed directly by the Client or, upon Client's request, paid from the client's trust account.
5. OPC shall respond to "Work Requests" and "Tenant Complaints". Initial response shall be within 24 hours of receipt of a Work Request or Tenant Complaint. If the situation cannot be resolved within 24 hours, OPC shall contact the tenant and Client, if requested, to provide an estimated resolution date.

C. REPORTING REQUIREMENTS

OPC shall input and maintain current data and provide reports as described below. OPC agrees to utilize automated tracking and a regularly updated software system. Reports to Client shall include, but not be limited to, the following services:

1. OPC shall maintain accurate accounting for all current Project tenants, if applicable.
2. OPC shall provide a rent payment history each month (and at the end of each tenancy). Reconciliations of this shall summarize payment history, delinquent rent payments, late fees, and deposits.
3. OPC shall provide a report each month detailing amounts expended for utilities and other expenses.
4. OPC shall provide copies of work orders each month indicating repairs made, when, and where if requested.
5. OPC shall submit an accident/incident report within two business days of occurrence of any accident, injury, or incident causing significant property damage or illegal entry at the Project.
6. OPC shall provide the following accounting reports each month:
  - Income Statement (MTD and YTD)
  - General Ledgers showing all transactions during the month



- Accounts Receivable Report
- Accounts Payable Report
- Check Registers
- Bank Statements

**II. FEE SCHEDULE**

2017 Schedule of Hourly Rates Overland, Pacific & Cutler, Inc.	
<b>Property Management/Property Services</b>	
Property Management Supervisor	\$150.00 per hour
Property Manager	\$115.00 per hour
Property Services Supervisor	\$115.00 per hour
Community Liaison	\$105.00 per hour
Landscape Crewperson	\$40.00 per hour
<b>Project Support/Administrative</b>	
Project Support Specialist	\$75.00 per hour
Administrative Assistant	\$55.00 per hour

We propose providing property management services to the City of Imperial Beach on an hourly basis (time and materials) **upon a Notice to Proceed, which will identify specific services needed for up to six months** with a not-to-exceed ceiling on the total fees billed to the City. We propose this not-to-exceed ceiling based on the scope of work items identified above.

Subject to a not-to-exceed contract amount of **\$5,000.00**, we are available to assist at the City’s request and will bill hourly based on the rates provided in the contract. For activities associated with the Scope of Services above, OPC will submit monthly invoices for the property management services rendered based on the hourly rates above. Invoices will identify each activity performed, staff that performed the work, date performed, time spent and total charge for each activity.

**ASSUMPTIONS**

All vendor costs including but not limited to, board up, electrical, plumbing services etc. will be paid directly by the city.

Property inspections as mentioned above under Management Responsibilities, number eleven (11) will occur once a month.





1 Jenner, Suite 200  
Irvine, CA 92618  
949.951.5263 ph | 949.951.6651 fax

March 17, 2017

Mr. Randall R. Sjoblom, Attorney  
On behalf of the City of Imperial Beach  
McDougal Love Boehmer Foley Lyon & Canlas  
La Mesa Village Plaza  
8100 La Mesa Boulevard, Suite 200  
La Mesa, CA 91942

**RE: Proposal for Relocation Services – 495 Palm Avenue, Imperial Beach**

Dear Mr. Sjoblom:

On behalf of Overland, Pacific & Cutler, Inc. (OPC), I would like to thank you for giving us the opportunity to submit this proposal to provide the City of Imperial Beach (City) with relocation planning and implementation services associated with the permanent relocation of two residential tenant households located at 495 Palm Avenue, Imperial Beach CA 91932 (Property).

Our understanding is that the City is in the process of acquiring the Property for a storm water detention basin project (Project). The Project will require the demolition of all improvements and the permanent relocation of existing residential tenants. Relocation assistance services will be conducted in compliance with California Government Code 7260 and Title 25 of the California Code of Relocation Regulations.

### Scope of Work

A conscientiously prepared relocation plan is a valuable tool in the budgeting and relocation process and is required due to the City's General Funds being utilized in the Project. The active steps in the relocation plan preparation process are:

- Interview all potentially affected occupants to determine relocation needs including: household information such as the number, ages and gender of all occupants, income of the household, current housing costs, distance to employment and utilized neighborhood services, special needs of the household, etc.
- Research the marketplace for available replacement housing.
- Analyze survey results and incorporate research data into a written Plan.
- Prepare a detailed description of the relocation advisory services program, procedures for locating and referring eligible persons to comparable replacement housing, a plan for any last resort housing which may be required, and the relocation payments to be made.
- Calculate total potential project relocation costs and identify source of necessary funds.

- Present Relocation Plan to the Client and make the document available for public inspection (30 day review period).
- Provide general notice of the availability of the Plan to Project occupants, and others, as needed for comment, if applicable.
- Incorporate any comments brought up during the public inspection period and provide written responses for a final Relocation Plan to go before City Council for approval.

### **Relocation Implementation Services – Permanent Displacement**

OPC will provide the following assistance necessary for the effective relocation of *residential occupants to be permanently displaced*:

1. Inform displaced persons of available relocation assistance services and benefits, and explain the relocation process.
2. Provide displacees with on-going advisory assistance to minimize their hardship, including referrals to, and coordination with, community service resources, public housing, and other public services, as necessary.
3. Prepare and distribute the Informational Statement, Notice of Eligibility, Vacate Notice, and other notices, as may be required.
4. Request, and collect, written documentation of occupancy of the project units, gross household income, utilities costs, and identification of the occupants.
5. Determine eligibility for, and proposed amount of, relocation benefits, including moving payments and rental/down payment assistance payments.
6. Provide at least three written referrals to replacement housing and physically assist displacees in locating replacement housing, including transporting individuals to view replacement sites, if necessary.
7. Inspect replacement dwellings to determine if they meet "decent, safe, and sanitary" requirements.
8. Prepare all applicable benefit claim forms, secure claimant's signatures on claim forms, and submit claim forms to the City for processing and payment (up to two RAP claims).
9. Monitor the move to the replacement site, as necessary.
10. Deliver benefit checks and other appropriate payments to claimants.
11. Maintain necessary case documentation in compliance with applicable requirements.

### ***Additional Implementation Services Available (for an increase in fees)***

1. OPC to provide transportation for tenants to view replacement sites, if needed (required by relocation law).
2. OPC to provide relocation payments to the tenants via a Trust Account to be funded by the City.
3. OPC to provide installment payments to the tenants in excess of the two payments described above.
4. OPC attendance at the City Council hearing to approve Relocation Plan.

**Project Management**

Successful implementation of a relocation project requires a thorough and coordinated effort during planning and preparation stages, as well as during the implementation phase to see a project to a timely and cost-efficient completion. OPC provides management services at all stages of this process. Project Management services include:

1. Comprehensive initial project planning, including policy and budget analysis and participation in informational meetings with the City and vendor representatives.
2. Tracking and managing all budgetary-related aspects of the project associated with OPC's Scope of Work.
3. Assisting with the development of administrative policies, procedures, and forms necessary to carry out the initial program, if required.
4. Ongoing general consultation and project coordination with the City, social service agencies, governmental entities, and project team members.
5. Preparation and presentation of a bi-weekly status report (or more often if requested) based on the agreed-upon guidelines on information to be provided. Confer with the City verbally on general status, problem areas, and progress.
6. QA/QC of all staff and work product associated with the Project.

**FEE PROPOSAL**

For relocation services in compliance with State law and the described Scope of Services, we propose the following not to exceed fees:

495 Palm Avenue	
Relocation Plan <i>(based on 2 interviews)</i>	\$2,800
Permanent Relocation Services <i>(based on 2 cases)</i>	\$5,600
Project Management - General Consulting	\$1,400
<b>Total*</b>	<b>\$9,800</b>

\* Substantial changes in the required scope of work, including, but not limited to, major project delays (more than four months for a residential relocation), additional cases, split cases (to be billed at an estimated **\$1,300 per case**), etc., will result in the revision of the proposed fees.

OPC will bill hourly for services provided and we will not exceed the total project budget of **\$9,800.00** without prior authorization from the City. For activities associated with the Scope of Services above, OPC may submit monthly invoices for the consulting services rendered based on the hourly rate schedule on the following page:

**2017 Schedule of Hourly Rates  
Overland, Pacific & Cutler, Inc.**

<b>Right of Way Management &amp; Implementation</b>	
Senior Program Manager	\$250.00 per hour
Program Manager	\$200.00 per hour
Senior Project Manager	\$150.00 per hour
Project Manager	\$130.00 per hour
Senior Acquisition Agent / Senior Relocation Agent / Senior Analyst	\$115.00 per hour
Acquisition Agent / Relocation Agent / Analyst	\$105.00 per hour
<b>Project Support / Administrative</b>	
Project Support Specialist	\$75.00 per hour

**BILLING TERMS**

OPC considers local travel/mileage, photocopying, first class postage, telephone, facsimile, and mobile communication charges a normal part of doing business and such costs are included in the stated hourly rates. Out-of-pocket expenses including pre-approved travel and lodging, outside exhibit preparation, requested overnight courier or registered and/or certified mail (return receipt requested) charges, and specialty reproduction (unless otherwise specified) are in addition to the contract amount and will be charged at cost plus ten percent (+10%) for administration, coordination, and handling. Subcontracted services, other than those listed above, will be invoiced at cost plus ten percent (+10%).

In the event OPC is required to perform any act in relation to litigation arising out of any project with the City (for example, expert consulting, responding to a complaint, or proceeding with discovery and trial), such services are not part of this contract, nor are they part of our normal fees. If required, these types of services will be invoiced at two times the regular hourly rates.

In the event this contract extends twelve (12) months beyond the initial date of execution, the hourly rates and any remaining amount in the contract will be adjusted upwardly by five percent (5%) per annum, compounded annually, on the anniversary date of this contract.

Written communication services in other languages would be an additional cost and would be billed separately based on quoted hourly rates by independent translation services. Verbal communication in Spanish, if necessary, will be included at no additional charge. Standard written relocation notices are also available in Spanish, if necessary, at no extra charge.

OPC will submit monthly invoices for the professional and trade services rendered based on the hourly rate schedule provided above. The City will promptly pay the uncontested amount due within no more than thirty (30) days after receipt of invoice.

We truly appreciate the opportunity to submit this proposal to provide the requested services. If you should have any questions about this proposal, please do not hesitate to contact me at (949) 268-5710. Your day to day contact and Project Manager for the project will be Daniel Furr in our San Diego office. He can be reached directly at (619) 688-7980 ext. 203.

Respectfully submitted,

*Overland, Pacific & Cutler, Inc.*

Signature on file

Michele Folk, SR/WA, R/W-RAC, R/W-URAC, R/W-NAC  
Managing Director, Public Sector, Housing & Development

**Notice to Proceed – Acceptance of Proposed Scope and Fees**

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**Name/Title**

---

**Date**



STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER *AH*  
MEETING DATE: APRIL 19, 2017  
ORIGINATING DEPT.: PUBLIC WORKS *Hall*  
SUBJECT: A RESOLUTION NO. 2017-7796 OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, ADOPTING OR AFFIRMING REFERENCE DOCUMENTS AS THE CONSTRUCTION STANDARD OF THE CITY OF IMPERIAL BEACH WHEN PERFORMING PUBLIC WORKS PROJECTS; TO WIT: STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION (GREEN BOOK), 2015 EDITION; STANDARD PLANS FOR PUBLIC WORKS CONSTRUCTION 2012 EDITION; AND 2015 SAN DIEGO REGIONAL STANDARD DRAWINGS

**EXECUTIVE SUMMARY:**

Adoption of Resolution No. 2017-7796 will approve standard reference documents for public works construction. It is necessary and prudent to have public works improvements constructed using common properly vetted standards across all public improvements. The three documents that serve that purpose are:

- Standard Specifications for Public Works Construction (Green Book) – 2015 Edition
- Standard Plans for Public Works Construction – 2012 Edition; and
- San Diego Regional Standard Drawings – 2015 Edition.

These are periodically updated, often every three years, by professionals from the Public Works community. The first two documents listed above were previously approved by City Council as standard reference documents and are reaffirmed with the attached resolution. The third document, San Diego Regional Standard Drawings – 2015 Edition, is to replace the earlier 2012 Edition.

**FISCAL ANALYSIS:** *The use of these three reference documents do not appreciably affect the project cost, more they bring the standard of construction to be consistent with current best engineering practices and methods.*

**RECOMMENDATION:**

Adopt Resolution No. 2017-7796 approving or affirming the:

- Standard Specifications for Public Works Construction (Green Book) – 2015 Edition
  - Standard Plans for Public Works Construction – 2012 Edition; and
  - San Diego Regional Standard Drawings – 2015 Edition
- as the Public Works Construction Standards for public works construction.



**OPTIONS:**

- Adopt Resolution No. 2017-7796 reaffirming or replacing standard public works reference documents for public works construction;
- Reject Resolution No. 2017-7796 thus leaving the standard reference documents previously adopted as the applicable reference documents for public work projects; or
- Request additional information and an additional report

**BACKGROUND/ANALYSIS:**

On September 16, 2015, City Council adopted Resolution No. 2015-7628 approving "2015 Greenbook." On June 18, 2014 City Council adopted Resolution No. 2014-7499 approving the "2012 Standard Plans For Public Works Construction." On June 5, 2013, City Council adopted Resolution No. 2013-7339 approving the "San Diego Regional Standard Drawings – 2012 Edition. The exceptions to the "San Diego Regional Standard Drawing -2012 Edition were:

- Regional Standard Drawing G-4 "Curb and Gutters- Rolled;" and
- Regional Standard Drawing G-14D "Concrete Driveway (confined Right of Way)."

Staff recommends that the exceptions listed above remain with the adoption of Resolution No. 2017-7796. These two drawings are not consistent with the character and standards of the City.

City Council has the authority to establish appropriate reference documents as the construction standard within the City when performing public works projects. Each succeeding edition of the construction standards documents are prepared to reflect the constantly changing technology and advanced thinking of the construction industry. These documents are designed to aid in furthering uniformity of plans and specifications accepted and used by those involved in public works construction and to take such other steps as are designed to promote more competitive bidding by private contractors.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

**Attachments:**

1. Resolution No. 2017-7796

## RESOLUTION NO. 2017-7796

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, ADOPTING OR AFFIRMING REFERENCE DOCUMENTS AS THE CONSTRUCTION STANDARD OF THE CITY OF IMPERIAL BEACH WHEN PERFORMING PUBLIC WORKS PROJECTS; TO WIT: STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION (GREEN BOOK), 2015 EDITION; STANDARD PLANS FOR PUBLIC WORKS CONSTRUCTION 2012 EDITION; AND 2015 SAN DIEGO REGIONAL STANDARD DRAWINGS**

**WHEREAS**, City Council has the authority to establish appropriate reference documents as the construction standard within the City when performing public works projects; and

**WHEREAS**, each succeeding edition of the construction standards documents are prepared to reflect the constantly changing technology and advanced thinking of the construction industry; and

**WHEREAS**, these documents are designed to aid in furthering uniformity of plans and specifications accepted and used by those involved in public works construction and to take such other steps as are designed to promote more competitive bidding by private contractors; and

**WHEREAS**, the three documents that serve that purpose are:

- Standard Specifications for Public Works Construction (Green Book) – 2015 Edition
- Standard Plans for Public Works Construction – 2012 Edition; and
- San Diego Regional Standard Drawings – 2015 Edition; and

**WHEREAS**, Resolution No. 2015-7628 approved “2015 Greenbook.”; and

**WHEREAS**, Resolution No. 2014-7499 approved the “2012 Standard Plans For Public Works Construction.”; and

**WHEREAS**, Resolution No. 2013-7339 approved the “San Diego Regional Standard Drawings – 2012 Edition with the following exceptions:

- Regional Standard Drawing G-4 “Curb and Gutters- Rolled;” and
- Regional Standard Drawing G-14D “Concrete Driveway (confined Right of Way).”; and

**WHEREAS**, the above two drawings are not consistent with the character and standards of the City; and

**WHEREAS**, staff recommends that the exceptions listed above remain with the adoption of this resolution; and

**WHEREAS**, Resolution No. 2015-7628, Resolution No. 2014-7499 and Resolution No. 2013-7339 are superseded with the adoption of this resolution.

**WHEREAS**, staff recommends approving the above listed public works construction standards/documents as the City of Imperial Beach Public Works Construction standards.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach as follows:

1. The above recitals are true and correct.

2. That the three documents that serve as the Standard Public Works Construction Reference documents are:
  - Standard Specifications for Public Works Construction (Green Book) – 2015 Edition
  - Standard Plans for Public Works Construction – 2012 Edition; and
  - San Diego Regional Standard Drawings – 2015 Edition; and
3. That the above three documents are approved as the Public Works Construction Standards.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 19th day of April 2017, by the following vote:

**AYES: COUNCILMEMBERS:**  
**NOES: COUNCILMEMBERS:**  
**ABSENT: COUNCILMEMBERS:**

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**SERGE DEDINA, MAYOR**

**ATTEST:**

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**JACQUELINE M. KELLY, MMC**  
**CITY CLERK**



STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER *AH*  
MEETING DATE: APRIL 19, 2017  
ORIGINATING DEPT.: DOUG BRADLEY ADMINISTRATIVE SERVICES DEPARTMENT *DB*  
SUBJECT: BI-ANNUAL INVESTMENT REPORT PRESENTED BY  
CHANDLER ASSET MANAGEMENT

**EXECUTIVE SUMMARY:**

Chandler Asset Management will present information pertaining to the City's financial holdings. As of February 28, 2017, the City has the follow cash assets:

**CASH DEPOSIT ACCOUNTS (cash deposited here)**

	Actual
CHANDLER ASSET MANAGEMENT	\$ 20,205,633
LOCAL AREA INVESTMENT FUND	\$ 146,164
OPERATING BANK	\$ 7,040,372
2010 BOND RESERVES	\$ 2,815,118
WORKERS COMP ACCOUNT	\$ 27,500
9TH AND PALM ESCROW ACCOUNT	\$ 892,437
Grand Total	\$ 31,127,223

**FISCAL ANALYSIS:**

**RECOMMENDATION:**

Accept the bi-annual investment report from Chandler Asset Management.

**OPTIONS:**

- Receive and file the report from the City Manager
- Provide direction to the City Manager to take a specific action
- Request additional information and an additional report

**BACKGROUND/ANALYSIS:**

The City contracted with Chandler Asset Management in May 2013 to manage the City's investment portfolio. As part of their responsibilities, they will present the financial performance of the City's investments twice per year to the City Council. The presentation will also include a summary of general economic indicators.

The three objectives of the Policy are as follows, and are in the order of importance:

**Safety –** This is the primary objective of the portfolio to ensure preservation of principal while mitigating credit and interest rate risk.

**Liquidity –** The portfolio will maintain sufficient liquidity through structuring the maturities to ensure the City is able to meet its operational needs.

**Yield -** After safety and liquidity needs are addressed, the portfolio is designed to achieve a market rate of return.

The Market Value of the holdings currently under the Chandler Asset Management portfolio total \$20,205,633 as of February 28, 2017.

The funds in which this cash belongs to are listed in the table below. Within each of these funds, the cash is categorized as unassigned, assigned, or restricted. The details of these designations can be found in the City's Financial Statements.

**City of Imperial Beach**

Treasurer Report: Cash by Fund = Deposit Account

**CASH BY FUND (cash belongs here)**

	Actual
⊕ GENERAL FUND	\$ 15,067,080
⊕ HOUSING AUTHORITY	\$ 738,636
⊕ 2010 BOND FUND	\$ 1,896,901
⊕ OTHER GOVERNMENT FUNDS	\$ 806,395
⊕ SEWER FUND	\$ 2,497,480
⊕ INTERNAL SERVICES	\$ 4,367,304
⊕ AGENCY FUNDS	\$ 396,994
⊕ SUCESSOR AGENCY	\$ 5,356,427
<b>Grand Total</b>	<b>\$ 31,127,218</b>

**CASH DEPOSIT ACCOUNTS (cash deposited here)**

	Actual
CHANDLER ASSET MANAGEMENT	\$ 20,205,633
LOCAL AREA INVESTMENT FUND	\$ 146,164
OPERATING BANK	\$ 7,040,372
2010 BOND RESERVES	\$ 2,815,118
WORKERS COMP ACCOUNT	\$ 27,500
9TH AND PALM ESCROW ACCOUNT	\$ 892,437
<b>Grand Total</b>	<b>\$ 31,127,223</b>

**Chadler Asset Management Reconciliation**

Book Balance	\$ 20,205,633
Market Value of Investment	\$ (177,535)
<b>Statement Balance</b>	<b>\$ 20,028,098</b>

**Operating Bank Reconciliation**

Book Balance	\$ 7,040,372
Outstanding Checks & Deposits	\$ 24,467
<b>Statement Balance</b>	<b>\$ 7,064,839</b>

The City pays about \$19,000 per year to Chandler Asset Management for the consultant services. The City exercised a one year extension which ends on May 12, 2017.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

Attachments:

1. Chandler Asset Management Investment Report Dated February 28, 2017.



# Monthly Account Statement

## City of Imperial Beach

February 1, 2017 through February 28, 2017

### Chandler Team

For questions about your account,

### Custodian

US Bank

|

*Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Prices are provided by IDC, an independent pricing source.*



**PORTFOLIO CHARACTERISTICS**

Average Duration	1.83
Average Coupon	1.32 %
Average Purchase YTM	1.22 %
Average Market YTM	1.32 %
Average S&P/Moody Rating	AA+/Aa1
Average Final Maturity	1.96 yrs
Average Life	1.84 yrs

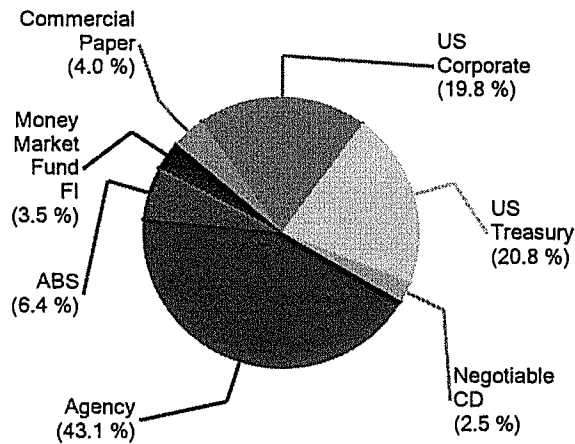
**ACCOUNT SUMMARY**

	Beg. Values as of 1/31/17	End Values as of 2/28/17
Market Value	19,934,201	19,965,203
Accrued Interest	63,393	62,895
<b>Total Market Value</b>	<b>19,997,595</b>	<b>20,028,098</b>
Income Earned	21,110	23,184
Cont/WD		-1,436
Par	19,966,862	19,992,752
Book Value	19,990,951	20,013,198
Cost Value	20,006,794	20,029,594

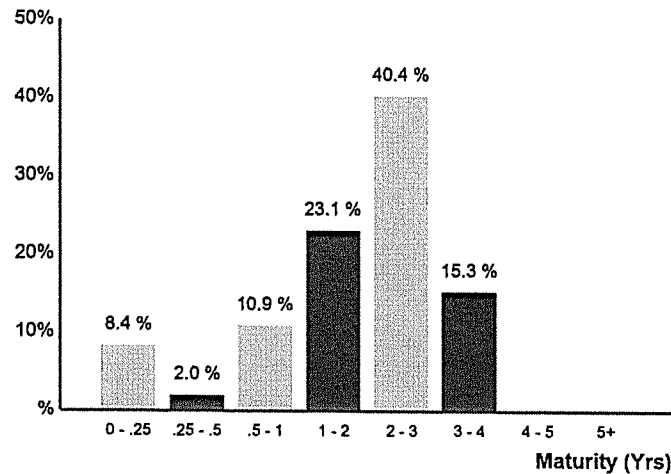
**TOP ISSUERS**

Issuer	% Portfolio
Government of United States	20.8 %
Federal National Mortgage Assoc	12.8 %
Federal Home Loan Bank	12.0 %
Federal Home Loan Mortgage Corp	11.2 %
Federal Farm Credit Bank	6.5 %
First American Govt Oblig Fund	3.5 %
Svenska Handelsbanken NY	2.5 %
Honda ABS	2.2 %
	<b>71.4 %</b>

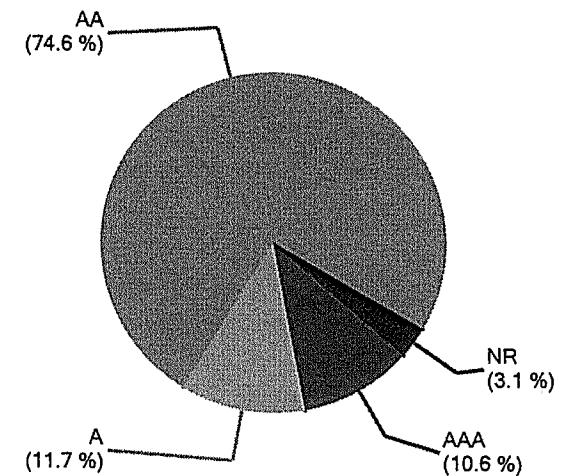
**SECTOR ALLOCATION**



**MATURITY DISTRIBUTION**



**CREDIT QUALITY (S&P)**



**PERFORMANCE REVIEW**

Total Rate of Return As of 2/28/2017	Current Month	Latest 3 Months	Year To Date	1 Yr	Annualized				Since 7/31/2013
					3 Yrs	5 Yrs	10 Yrs	7/31/2013	
City of Imperial Beach	0.16 %	0.34 %	0.30 %	0.68 %	0.91 %	N/A	N/A	0.93 %	3.39 %
BAML 1-3 Yr US Treasury Index	0.10 %	0.26 %	0.23 %	0.39 %	0.67 %	N/A	N/A	0.69 %	2.49 %





City of Imperial Beach

February 28, 2017

**COMPLIANCE WITH INVESTMENT POLICY**

*Assets managed by Chandler Asset Management are in full compliance with State law and the City's investment policy.*

Category	Standard	Comment
Treasury Issues	No limitations	Complies
Federal Agencies	20% max callable notes	Complies
Municipal Securities	"A" rated; 5% max per issuer	Complies
Banker's Acceptances	"A-1" rated; "A"-rated issuer; 40% maximum; 5% max per issuer; <180 days maturity	Complies
Commercial Paper	"A-1" rated; "A"-rated issuer; 25% maximum; 5% max per issuer; <270 days maturity	Complies
Medium Term Notes	"A" rated; 30% maximum; 5% max per issuer; 5 years maximum maturity	Complies
Negotiable Certificates of Deposit	"A" or "A-1" rated issuers; 30% maximum; 5% max per issuer; 5 years max maturity	Complies
Bank/Time Deposits	20% maximum; 5% max per issuer; FDIC Insured or Collateralized	Complies
Mortgage Pass-throughs, CMOs and Asset Backed Securities	"AA"-rated issue; "A"-rated issuer; 20% maximum; 5% max per ABS issuer	Complies
Repurchase Agreements	1 year maximum maturity	Complies
Money Market Mutual Funds	"AAA" rated or SEC adviser; 20% maximum; 10% max per fund	Complies
Local Government Investment Pools	not used by adviser	Complies
Local Agency Investment Fund	\$65 million max permitted in LAIF	Complies
Weighted Average Maturity	3 years	Complies
Maximum Maturity	5 years	Complies



### Reconciliation Summary

As of 2/28/2017

<b>BOOK VALUE RECONCILIATION</b>	
<b>Beginning Book Value</b>	<b>\$19,990,951.44</b>
<b>Acquisition</b>	
+ Security Purchases	\$1,821,898.61
+ Money Market Fund Purchases	\$2,172,965.59
+ Money Market Contributions	\$0.00
+ Security Contributions	\$0.00
+ Security Transfers	\$0.00
<b>Total Acquisitions</b>	<b>\$3,994,864.20</b>
<b>Dispositions</b>	
- Security Sales	\$0.00
- Money Market Fund Sales	\$1,825,136.47
- MMF Withdrawals	\$1,436.48
- Security Withdrawals	\$0.00
- Security Transfers	\$0.00
- Other Dispositions	\$0.00
- Maturities	\$2,000,000.00
- Calls	\$0.00
- Principal Paydowns	\$145,502.44
<b>Total Dispositions</b>	<b>\$3,972,075.39</b>
<b>Amortization/Accretion</b>	
+/- Net Accretion	(\$542.69)
	(\$542.69)
<b>Gain/Loss on Dispositions</b>	
+/- Realized Gain/Loss	\$0.00
	\$0.00
<b>Ending Book Value</b>	<b>\$20,013,197.56</b>

<b>CASH TRANSACTION SUMMARY</b>	
<b>BEGINNING BALANCE</b>	<b>\$345,043.62</b>
<b>Acquisition</b>	
Contributions	\$0.00
Security Sale Proceeds	\$0.00
Accrued Interest Received	\$0.00
Interest Received	\$27,388.10
Dividend Received	\$75.05
Principal on Maturities	\$2,000,000.00
Interest on Maturities	\$0.00
Calls/Redemption (Principal)	\$0.00
Interest from Calls/Redemption	\$0.00
Principal Paydown	\$145,502.44
<b>Total Acquisitions</b>	<b>\$2,172,965.59</b>
<b>Disposition</b>	
Withdrawals	\$1,436.48
Security Purchase	\$1,821,898.61
Accrued Interest Paid	\$3,237.86
<b>Total Dispositions</b>	<b>\$1,826,572.95</b>
<b>Ending Book Value</b>	<b>\$691,436.26</b>



### Holdings Report

As of 2/28/17

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>ABS</b>									
89231MAC9	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	4,761.03	03/11/2014 -0.37 %	4,760.15 4,761.03	100.00 0.86 %	4,760.81 1.42	0.02 % (0.22)	Aaa / AAA NR	0.79 0.02
89231TAB6	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	15,731.45	08/18/2015 0.67 %	15,730.18 15,730.96	100.00 1.00 %	15,730.85 6.43	0.08 % (0.11)	Aaa / AAA NR	0.96 0.05
43814GAC4	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	35,839.17	05/13/2014 0.29 %	35,834.86 35,838.86	99.94 1.15 %	35,817.52 9.97	0.18 % (21.34)	Aaa / AAA NR	1.05 0.16
47787VAC5	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	39,385.95	04/02/2014 0.85 %	39,379.64 39,385.69	99.96 1.18 %	39,370.47 16.10	0.20 % (15.22)	Aaa / NR AAA	1.13 0.15
43814HAC2	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	56,420.87	08/12/2014 0.72 %	56,409.98 56,419.47	99.93 1.19 %	56,381.71 22.07	0.28 % (37.76)	NR / AAA AAA	1.29 0.22
47788MAB6	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	188,458.77	02/23/2016 0.86 %	188,458.21 188,458.42	99.98 1.22 %	188,422.40 96.32	0.94 % (36.02)	Aaa / NR AAA	1.63 0.31
477877AD6	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	109,335.88	Various 0.86 %	109,347.84 109,340.49	99.95 1.24 %	109,279.36 52.00	0.55 % (61.13)	Aaa / NR AAA	1.71 0.32
89236WAC2	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	154,911.87	02/24/2015 0.67 %	154,888.44 154,904.25	99.93 1.28 %	154,798.47 77.11	0.77 % (105.78)	Aaa / AAA NR	1.96 0.47
43813NAC0	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	211,471.05	05/13/2015 0.45 %	211,438.59 211,453.98	99.88 1.27 %	211,219.40 61.09	1.05 % (234.58)	NR / AAA AAA	1.98 0.52
65478WAB1	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 5/15/2019	150,000.00	08/02/2016 0.91 %	149,994.09 149,995.28	99.85 1.31 %	149,777.85 71.33	0.75 % (217.43)	Aaa / NR AAA	2.21 0.61
89231LAB3	Toyota Auto Receivables Owner 2016-D 1.06% Due 5/15/2019	180,000.00	10/04/2016 0.93 %	179,985.60 179,987.73	99.80 1.34 %	179,631.36 84.80	0.90 % (356.37)	Aaa / AAA NR	2.21 0.73
43814QAC2	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	130,000.00	05/24/2016 1.27 %	129,997.48 129,997.97	99.76 1.57 %	129,682.15 80.31	0.65 % (315.82)	Aaa / NR AAA	3.13 1.40
<b>Total ABS</b>		<b>1,276,316.04</b>	<b>0.80 %</b>	<b>1,276,225.06</b> <b>1,276,274.13</b>	<b>1.29 %</b>	<b>1,274,872.35</b> <b>578.95</b>	<b>6.37 %</b> <b>(1,401.78)</b>	<b>Aaa / AAA</b> <b>AAA</b>	<b>1.98</b> <b>0.55</b>

<b>AGENCY</b>									
3137EADC0	FHLMC Note 1% Due 3/8/2017	375,000.00	07/26/2013 0.99 %	375,120.00 375,000.64	100.01 0.63 %	375,037.88 1,802.08	1.88 % 37.24	Aaa / AA+ AAA	0.02 0.03
713448DB1	Pepsico Inc. Note 1% Due 10/13/2017	125,000.00	02/09/2017 1.16 %	124,868.75 124,877.43	99.88 1.19 %	124,851.50 479.17	0.63 % (25.93)	A1 / A A	0.62 0.62
3133EDDV1	FFCB Note 1.16% Due 10/23/2017	185,000.00	01/29/2015 0.87 %	186,443.00 185,341.57	100.25 0.78 %	185,460.47 763.02	0.93 % 118.90	Aaa / AA+ AAA	0.65 0.65
3133EEQM5	FFCB Note 1.11% Due 2/20/2018	510,000.00	08/28/2015 0.94 %	512,065.50 510,813.40	100.18 0.93 %	510,901.68 172.98	2.55 % 88.28	Aaa / AA+ AAA	0.98 0.97
3135G0E33	FNMA Note 1.125% Due 7/20/2018	500,000.00	Various 1.20 %	498,934.27 499,521.89	100.06 1.08 %	500,310.00 640.62	2.50 % 788.11	Aaa / AA+ AAA	1.39 1.38
3135G0E58	FNMA Note 1.125% Due 10/19/2018	495,000.00	Various 1.14 %	494,705.15 494,852.94	99.91 1.18 %	494,567.87 2,041.88	2.48 % (285.07)	Aaa / AA+ AAA	1.64 1.62



### Holdings Report

As of 2/28/17

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>AGENCY</b>									
3135G0G72	FNMA Note 1.125% Due 12/14/2018	515,000.00	10/30/2015 1.17 %	514,232.65 514,559.30	99.84 1.22 %	514,168.79 1,239.22	2.57 % (390.51)	Aaa / AA+ AAA	1.79 1.77
3135G0H63	FNMA Note 1.375% Due 1/28/2019	500,000.00	01/06/2016 1.39 %	499,835.00 499,896.80	100.19 1.28 %	500,926.00 630.21	2.50 % 1,029.20	Aaa / AA+ AAA	1.92 1.88
3133782M2	FHLB Note 1.5% Due 3/8/2019	500,000.00	02/09/2016 0.99 %	507,710.00 505,064.41	100.32 1.34 %	501,613.00 3,604.17	2.52 % (3,451.41)	Aaa / AA+ AAA	2.02 1.98
3137EADZ9	FHLMC Note 1.125% Due 4/15/2019	475,000.00	03/18/2016 1.14 %	474,843.25 474,891.53	99.64 1.30 %	473,275.75 2,018.75	2.37 % (1,615.78)	Aaa / AA+ AAA	2.13 2.09
313379EE5	FHLB Note 1.625% Due 6/14/2019	480,000.00	Various 1.10 %	487,262.40 485,705.54	100.55 1.38 %	482,663.52 1,668.34	2.42 % (3,042.02)	Aaa / AA+ AAA	2.29 2.24
3133EFW52	FFCB Note 1.15% Due 7/1/2019	600,000.00	04/25/2016 1.13 %	600,408.00 600,299.41	99.45 1.39 %	596,690.40 1,150.00	2.99 % (3,609.01)	Aaa / AA+ AAA	2.34 2.30
3137EADK2	FHLMC Note 1.25% Due 8/1/2019	500,000.00	04/29/2015 1.40 %	496,880.00 498,226.04	99.58 1.43 %	497,908.50 520.83	2.49 % (317.54)	Aaa / AA+ AAA	2.42 2.38
3135G0N33	FNMA Note 0.875% Due 8/2/2019	225,000.00	07/29/2016 0.93 %	224,622.00 224,694.84	98.74 1.40 %	222,168.15 158.59	1.11 % (2,526.69)	Aaa / AA+ AAA	2.42 2.39
313380FB8	FHLB Note 1.375% Due 9/13/2019	400,000.00	06/23/2016 1.05 %	404,080.00 403,212.65	99.80 1.46 %	399,183.60 2,566.67	2.01 % (4,029.05)	Aaa / AA+ NR	2.54 2.47
3137EADM8	FHLMC Note 1.25% Due 10/2/2019	500,000.00	05/27/2015 1.51 %	494,500.00 496,727.02	99.42 1.48 %	497,112.00 2,586.81	2.49 % 384.98	Aaa / AA+ AAA	2.59 2.53
3135G0ZY2	FNMA Note 1.75% Due 11/26/2019	325,000.00	07/31/2015 1.50 %	328,447.28 327,183.20	100.69 1.49 %	327,226.25 1,500.87	1.64 % 43.05	Aaa / AA+ AAA	2.74 2.66
313381C94	FHLB Note 1.25% Due 12/13/2019	500,000.00	07/15/2016 1.06 %	503,155.00 502,581.36	99.32 1.50 %	496,586.00 1,354.17	2.49 % (5,995.36)	Aaa / AA+ AAA	2.79 2.72
3137EAEE5	FHLMC Note 1.5% Due 1/17/2020	400,000.00	01/12/2017 1.54 %	399,568.00 399,584.96	99.83 1.56 %	399,324.00 733.33	2.00 % (260.96)	Aaa / AA+ AAA	2.88 2.81
313378J77	FHLB Note 1.875% Due 3/13/2020	500,000.00	07/12/2016 1.04 %	514,900.00 512,329.50	100.88 1.58 %	504,406.00 4,375.00	2.54 % (7,923.50)	Aaa / AA+ NR	3.04 2.92
<b>Total Agency</b>		<b>8,610,000.00</b>	<b>1.17 %</b>	<b>8,642,580.25</b> <b>8,635,364.43</b>	<b>1.30 %</b>	<b>8,604,381.36</b> <b>30,006.71</b>	<b>43.11 %</b> <b>(30,983.07)</b>	<b>Aaa / AA+</b> <b>AAA</b>	<b>2.05</b> <b>2.01</b>
<b>COMMERCIAL PAPER</b>									
06538BT78	Bank of Tokyo Mitsubishi NY Discount CP 1.11% Due 6/7/2017	400,000.00	02/07/2017 1.13 %	398,520.00 398,791.33	99.70 1.13 %	398,791.33 0.00	1.99 % 0.00	P-1 / A-1 NR	0.27 0.27
21687AY31	Rabobank Nederland NV NY Discount CP 1.29% Due 11/3/2017	400,000.00	02/07/2017 1.32 %	396,144.33 396,459.66	99.11 1.32 %	396,459.66 0.00	1.98 % 0.00	P-1 / A-1 NR	0.68 0.68
<b>Total Commercial Paper</b>		<b>800,000.00</b>	<b>1.22 %</b>	<b>794,664.33</b> <b>795,250.99</b>	<b>1.22 %</b>	<b>795,250.99</b> <b>0.00</b>	<b>3.97 %</b> <b>0.00</b>	<b>P-1 / A-1</b> <b>NR</b>	<b>0.47</b> <b>0.47</b>



### Holdings Report

As of 2/28/17

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>MONEY MARKET FUND FI</b>									
31846V203	First American Govt Obligation Fund	691,436.26	Various 0.18 %	691,436.26 691,436.26	1.00 0.18 %	691,436.26 0.00	3.45 % 0.00	Aaa / AAA NR	0.00 0.00
<b>Total Money Market Fund FI</b>		<b>691,436.26</b>	<b>0.18 %</b>	<b>691,436.26</b> <b>691,436.26</b>	<b>0.18 %</b>	<b>691,436.26</b> <b>0.00</b>	<b>3.45 %</b> <b>0.00</b>	<b>Aaa / AAA</b> <b>NR</b>	<b>0.00</b> <b>0.00</b>
<b>NEGOTIABLE CD</b>									
86958JJB6	Svenska Handelsbanken Yankee CD 1.205% Due 9/1/2017	500,000.00	02/07/2017 1.20 %	500,013.53 500,012.09	100.00 1.20 %	500,012.09 468.61	2.50 % 0.00	P-1 / A-1+ F-1+	0.51 0.50
<b>Total Negotiable CD</b>		<b>500,000.00</b>	<b>1.20 %</b>	<b>500,013.53</b> <b>500,012.09</b>	<b>1.20 %</b>	<b>500,012.09</b> <b>468.61</b>	<b>2.50 %</b> <b>0.00</b>	<b>P-1 / A-1+</b> <b>F-1+</b>	<b>0.51</b> <b>0.50</b>
<b>US CORPORATE</b>									
36962G5W0	General Electric Capital Corp Note 2.3% Due 4/27/2017	300,000.00	04/25/2014 1.19 %	309,714.00 300,506.59	100.28 0.56 %	300,854.10 2,376.67	1.51 % 347.51	A1 / AA- AA-	0.16 0.16
91159HHD5	US Bancorp Callable Note Cont 4/15/2017 1.65% Due 5/15/2017	300,000.00	04/29/2014 1.19 %	304,026.00 300,167.59	100.07 1.20 %	300,196.20 1,457.50	1.51 % 28.61	A1 / A+ AA	0.21 0.12
74005PBC7	Praxair Note 1.05% Due 11/7/2017	150,000.00	02/09/2017 1.16 %	149,877.00 149,885.66	99.90 1.19 %	149,852.10 498.75	0.75 % (33.56)	A2 / A NR	0.69 0.68
94974BFG0	Wells Fargo Corp Note 1.5% Due 1/16/2018	300,000.00	09/09/2014 1.64 %	298,596.00 299,631.79	100.02 1.48 %	300,045.60 562.50	1.50 % 413.81	A2 / A AA-	0.88 0.87
808513AK1	Charles Schwab Corp Callable Note Cont 2/10/2018 1.5% Due 3/10/2018	315,000.00	Various 1.50 %	314,969.60 314,994.68	100.16 1.33 %	315,514.71 2,244.38	1.59 % 520.03	A2 / A A	1.03 0.92
747525AG8	Qualcomm Inc Note 1.4% Due 5/18/2018	370,000.00	Various 1.45 %	369,416.00 369,763.21	99.88 1.51 %	369,545.64 1,453.28	1.85 % (217.57)	A1 / A+ NR	1.22 1.20
166764BA7	Chevron Corp Note 1.79% Due 11/16/2018	310,000.00	11/09/2015 1.79 %	310,000.00 310,000.00	100.37 1.57 %	311,161.26 1,618.46	1.56 % 1,161.26	Aa2 / AA- NR	1.72 1.68
037833BQ2	Apple Inc Note 1.7% Due 2/22/2019	300,000.00	02/16/2016 1.71 %	299,949.00 299,966.33	100.41 1.49 %	301,235.70 113.33	1.50 % 1,269.37	Aa1 / AA+ NR	1.98 1.94
89236TDE2	Toyota Motor Credit Corp Note 1.4% Due 5/20/2019	300,000.00	05/17/2016 1.45 %	299,580.00 299,689.32	99.29 1.72 %	297,883.50 1,178.33	1.49 % (1,805.82)	Aa3 / AA- A	2.22 2.17
594918BN3	Microsoft Note 1.1% Due 8/8/2019	280,000.00	08/01/2016 1.14 %	279,711.60 279,765.59	99.01 1.51 %	277,230.24 196.78	1.39 % (2,535.35)	Aaa / AAA AA+	2.44 2.40
69371RN36	Paccar Financial Corp Note 1.2% Due 8/12/2019	215,000.00	08/04/2016 1.20 %	215,000.00 215,000.00	98.58 1.79 %	211,956.89 136.17	1.06 % (3,043.11)	A1 / A+ NR	2.45 2.40



### Holdings Report

As of 2/28/17

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>US CORPORATE</b>									
06406HCW7	Bank of New York Callable Note Cont 8/11/2019 2.3% Due 9/11/2019	300,000.00	10/26/2016 1.55 %	306,051.00 305,328.94	101.07 1.86 %	303,213.00 3,258.33	1.53 % (2,115.94)	A1 / A AA-	2.53 2.35
68389XAX3	Oracle Corp Note 2.25% Due 10/8/2019	250,000.00	10/04/2016 1.44 %	255,922.50 255,138.96	101.45 1.68 %	253,625.00 2,234.38	1.28 % (1,513.96)	A1 / AA- A+	2.61 2.51
02665WAZ4	American Honda Finance Note 2.45% Due 9/24/2020	250,000.00	02/07/2017 2.16 %	252,475.00 252,439.43	101.18 2.10 %	252,954.75 2,671.18	1.28 % 515.32	A1 / A+ NR	3.57 3.37
<b>Total US Corporate</b>		<b>3,940,000.00</b>	<b>1.48 %</b>	<b>3,965,287.70</b> <b>3,952,278.09</b>	<b>1.50 %</b>	<b>3,945,268.69</b> <b>20,000.04</b>	<b>19.80 %</b> <b>(7,009.40)</b>	<b>A1 / AA-</b> <b>AA-</b>	<b>1.67</b> <b>1.60</b>
<b>US TREASURY</b>									
912828RH5	US Treasury Note 1.375% Due 9/30/2018	500,000.00	12/04/2014 1.28 %	501,759.49 500,729.02	100.41 1.11 %	502,051.00 2,870.88	2.52 % 1,321.98	Aaa / AA+ AAA	1.59 1.56
912828SX9	US Treasury Note 1.125% Due 5/31/2019	495,000.00	09/29/2015 1.14 %	494,788.96 494,870.60	99.61 1.30 %	493,085.84 1,392.19	2.47 % (1,784.76)	Aaa / AA+ AAA	2.25 2.21
912828UB4	US Treasury Note 1% Due 11/30/2019	500,000.00	10/29/2015 1.37 %	492,736.05 495,111.93	98.88 1.42 %	494,414.00 1,250.00	2.47 % (697.93)	Aaa / AA+ AAA	2.75 2.70
912828UL2	US Treasury Note 1.375% Due 1/31/2020	500,000.00	01/06/2016 1.55 %	496,525.11 497,505.57	99.75 1.46 %	498,750.00 550.76	2.49 % 1,244.43	Aaa / AA+ AAA	2.92 2.85
912828UV0	US Treasury Note 1.125% Due 3/31/2020	500,000.00	02/09/2016 1.05 %	501,446.99 501,078.30	98.87 1.50 %	494,355.50 2,348.90	2.48 % (6,722.80)	Aaa / AA+ AAA	3.09 3.00
912828VA5	US Treasury Note 1.125% Due 4/30/2020	480,000.00	01/28/2016 1.32 %	476,064.11 477,070.26	98.75 1.53 %	473,981.28 1,815.00	2.38 % (3,088.98)	Aaa / AA+ AAA	3.17 3.08
912828XH8	US Treasury Note 1.625% Due 6/30/2020	400,000.00	01/27/2017 1.62 %	400,095.09 400,092.80	100.13 1.58 %	400,531.20 1,077.35	2.01 % 438.40	Aaa / AA+ AAA	3.34 3.23
912828XM7	US Treasury Note 1.625% Due 7/31/2020	400,000.00	01/09/2017 1.63 %	399,891.96 399,896.12	100.05 1.61 %	400,218.80 520.72	2.00 % 322.68	Aaa / AA+ AAA	3.42 3.31
912828L32	US Treasury Note 1.375% Due 8/31/2020	400,000.00	01/09/2017 1.65 %	396,079.47 396,226.97	99.15 1.63 %	396,593.60 14.95	1.98 % 366.63	Aaa / AA+ AAA	3.51 3.40
<b>Total US Treasury</b>		<b>4,175,000.00</b>	<b>1.39 %</b>	<b>4,159,387.23</b> <b>4,162,581.57</b>	<b>1.45 %</b>	<b>4,153,981.22</b> <b>11,840.75</b>	<b>20.80 %</b> <b>(8,600.35)</b>	<b>Aaa / AA+</b> <b>AAA</b>	<b>2.85</b> <b>2.78</b>
<b>TOTAL PORTFOLIO</b>		<b>19,992,752.30</b>	<b>1.22 %</b>	<b>20,029,594.36</b> <b>20,013,197.56</b>	<b>1.32 %</b>	<b>19,965,202.96</b> <b>62,895.06</b>	<b>100.00 %</b> <b>(47,994.60)</b>	<b>Aa1 / AA+</b> <b>AAA</b>	<b>1.96</b> <b>1.83</b>
<b>TOTAL MARKET VALUE PLUS ACCRUED</b>						<b>20,028,098.02</b>			



### Transaction Ledger

1/31/17 Thru 2/28/17

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>ACQUISITIONS</b>										
Purchase	02/01/2017	31846V203	3,125.00	First American Govt Obligation Fund	1.000	0.19 %	3,125.00	0.00	3,125.00	0.00
Purchase	02/01/2017	31846V203	75.05	First American Govt Obligation Fund	1.000	0.19 %	75.05	0.00	75.05	0.00
Purchase	02/02/2017	31846V203	984.38	First American Govt Obligation Fund	1.000	0.19 %	984.38	0.00	984.38	0.00
Purchase	02/06/2017	31846V203	11,030.76	First American Govt Obligation Fund	1.000	0.19 %	11,030.76	0.00	11,030.76	0.00
Purchase	02/06/2017	31846V203	2,000,000.00	First American Govt Obligation Fund	1.000	0.19 %	2,000,000.00	0.00	2,000,000.00	0.00
Purchase	02/07/2017	06538BT78	400,000.00	Bank of Tokyo Mitsubishi NY Discount CP 1.11% Due 6/7/2017	99.630	1.13 %	398,520.00	0.00	398,520.00	0.00
Purchase	02/07/2017	21687AY31	400,000.00	Rabobank Nederland NV NY Discount CP 1.29% Due 11/3/2017	99.036	1.32 %	396,144.33	0.00	396,144.33	0.00
Purchase	02/07/2017	86958JJB6	500,000.00	Svenska Handelsbanken Yankee CD 1.205% Due 9/1/2017	100.003	1.20 %	500,013.53	100.42	500,113.95	0.00
Purchase	02/08/2017	31846V203	1,540.00	First American Govt Obligation Fund	1.000	0.19 %	1,540.00	0.00	1,540.00	0.00
Purchase	02/10/2017	02665WAZ4	250,000.00	American Honda Finance Note 2.45% Due 9/24/2020	100.990	2.16 %	252,475.00	2,313.89	254,788.89	0.00
Purchase	02/10/2017	74005PBC7	150,000.00	Praxair Note 1.05% Due 11/7/2017	99.918	1.16 %	149,877.00	406.88	150,283.88	0.00
Purchase	02/12/2017	31846V203	1,297.17	First American Govt Obligation Fund	1.000	0.19 %	1,297.17	0.00	1,297.17	0.00
Purchase	02/13/2017	713448DB1	125,000.00	Pepsico Inc. Note 1% Due 10/13/2017	99.895	1.16 %	124,868.75	416.67	125,285.42	0.00
Purchase	02/15/2017	31846V203	133.75	First American Govt Obligation Fund	1.000	0.19 %	133.75	0.00	133.75	0.00
Purchase	02/15/2017	31846V203	159.00	First American Govt Obligation Fund	1.000	0.19 %	159.00	0.00	159.00	0.00
Purchase	02/15/2017	31846V203	150.58	First American Govt Obligation Fund	1.000	0.19 %	150.58	0.00	150.58	0.00
Purchase	02/15/2017	31846V203	10,367.43	First American Govt Obligation Fund	1.000	0.19 %	10,367.43	0.00	10,367.43	0.00
Purchase	02/15/2017	31846V203	22,961.99	First American Govt Obligation Fund	1.000	0.19 %	22,961.99	0.00	22,961.99	0.00
Purchase	02/15/2017	31846V203	16,189.42	First American Govt Obligation Fund	1.000	0.19 %	16,189.42	0.00	16,189.42	0.00
Purchase	02/15/2017	31846V203	32,988.07	First American Govt Obligation Fund	1.000	0.19 %	32,988.07	0.00	32,988.07	0.00
Purchase	02/15/2017	31846V203	9,355.42	First American Govt Obligation Fund	1.000	0.19 %	9,355.42	0.00	9,355.42	0.00
Purchase	02/15/2017	31846V203	11,137.01	First American Govt Obligation Fund	1.000	0.19 %	11,137.01	0.00	11,137.01	0.00
Purchase	02/15/2017	31846V203	15,068.04	First American Govt Obligation Fund	1.000	0.19 %	15,068.04	0.00	15,068.04	0.00
Purchase	02/20/2017	31846V203	2,830.50	First American Govt Obligation Fund	1.000	0.19 %	2,830.50	0.00	2,830.50	0.00
Purchase	02/21/2017	31846V203	19,493.28	First American Govt Obligation Fund	1.000	0.19 %	19,493.28	0.00	19,493.28	0.00
Purchase	02/21/2017	31846V203	8,778.74	First American Govt Obligation Fund	1.000	0.19 %	8,778.74	0.00	8,778.74	0.00
Purchase	02/23/2017	31846V203	2,550.00	First American Govt Obligation Fund	1.000	0.19 %	2,550.00	0.00	2,550.00	0.00



### Transaction Ledger

1/31/17 Thru 2/28/17

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>ACQUISITIONS</b>										
Purchase	02/28/2017	31846V203	2,750.00	First American Govt Obligation Fund	1.000	0.18 %	2,750.00	0.00	2,750.00	0.00
	<b>Subtotal</b>		<b>3,997,965.59</b>				<b>3,994,864.20</b>	<b>3,237.86</b>	<b>3,998,102.06</b>	<b>0.00</b>
<b>TOTAL ACQUISITIONS</b>			<b>3,997,965.59</b>				<b>3,994,864.20</b>	<b>3,237.86</b>	<b>3,998,102.06</b>	<b>0.00</b>
<b>DISPOSITIONS</b>										
Sale	02/07/2017	31846V203	1,294,778.28	First American Govt Obligation Fund	1.000	0.19 %	1,294,778.28	0.00	1,294,778.28	0.00
Sale	02/10/2017	31846V203	254,788.89	First American Govt Obligation Fund	1.000	0.19 %	254,788.89	0.00	254,788.89	0.00
Sale	02/10/2017	31846V203	150,283.88	First American Govt Obligation Fund	1.000	0.19 %	150,283.88	0.00	150,283.88	0.00
Sale	02/13/2017	31846V203	125,285.42	First American Govt Obligation Fund	1.000	0.19 %	125,285.42	0.00	125,285.42	0.00
	<b>Subtotal</b>		<b>1,825,136.47</b>				<b>1,825,136.47</b>	<b>0.00</b>	<b>1,825,136.47</b>	<b>0.00</b>
Paydown	02/15/2017	43814HAC2	10,318.49	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	100.000		10,318.49	48.94	10,367.43	0.00
Paydown	02/15/2017	43814QAC2	0.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	100.000		0.00	150.58	150.58	0.00
Paydown	02/15/2017	477877AD6	22,844.13	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	100.000		22,844.13	117.86	22,961.99	0.00
Paydown	02/15/2017	47787VAC5	16,146.85	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	100.000		16,146.85	42.57	16,189.42	0.00
Paydown	02/15/2017	47788MAB6	32,776.05	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	100.000		32,776.05	212.02	32,988.07	0.00
Paydown	02/15/2017	65478WAB1	0.00	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 5/15/2019	100.000		0.00	133.75	133.75	0.00
Paydown	02/15/2017	89231LAB3	0.00	Toyota Auto Receivables Owner 2016-D 1.06% Due 5/15/2019	100.000		0.00	159.00	159.00	0.00
Paydown	02/15/2017	89231MAC9	9,347.54	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	100.000		9,347.54	7.88	9,355.42	0.00
Paydown	02/15/2017	89231TAB6	11,116.43	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	100.000		11,116.43	20.58	11,137.01	0.00
Paydown	02/15/2017	89236WAC2	14,909.54	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	100.000		14,909.54	158.50	15,068.04	0.00





Transaction Ledger

1/31/17 Thru 2/28/17

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>DISPOSITIONS</b>										
Paydown	02/21/2017	43813NAC0	19,293.28	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	100.000		19,293.28	200.00	19,493.28	0.00
Paydown	02/21/2017	43814GAC4	8,750.13	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	100.000		8,750.13	28.61	8,778.74	0.00
	<b>Subtotal</b>		<b>145,502.44</b>				<b>145,502.44</b>	<b>1,280.29</b>	<b>146,782.73</b>	<b>0.00</b>
Maturity	02/06/2017	48125VLC2	2,000,000.00	JP Morgan Chase Floating Rate NoteDue 2/6/2017	100.000		2,000,000.00	0.00	2,000,000.00	0.00
	<b>Subtotal</b>		<b>2,000,000.00</b>				<b>2,000,000.00</b>	<b>0.00</b>	<b>2,000,000.00</b>	<b>0.00</b>
Security Withdrawal	02/03/2017	31846V203	1,332.31	First American Govt Obligation Fund	1.000		1,332.31	0.00	1,332.31	0.00
Security Withdrawal	02/24/2017	31846V203	104.17	First American Govt Obligation Fund	1.000		104.17	0.00	104.17	0.00
	<b>Subtotal</b>		<b>1,436.48</b>				<b>1,436.48</b>	<b>0.00</b>	<b>1,436.48</b>	<b>0.00</b>
<b>TOTAL DISPOSITIONS</b>			<b>3,972,075.39</b>				<b>3,972,075.39</b>	<b>1,280.29</b>	<b>3,973,355.68</b>	<b>0.00</b>

<b>OTHER TRANSACTIONS</b>										
Interest	02/01/2017	3137EADK2	500,000.00	FHLMC Note 1.25% Due 8/1/2019	0.000		3,125.00	0.00	3,125.00	0.00
Interest	02/02/2017	3135G0N33	225,000.00	FNMA Note 0.875% Due 8/2/2019	0.000		984.38	0.00	984.38	0.00
Interest	02/06/2017	48125VLC2	2,000,000.00	JP Morgan Chase Floating Rate NoteDue 2/6/2017	0.000		11,030.76	0.00	11,030.76	0.00
Interest	02/08/2017	594918BN3	280,000.00	Microsoft Note 1.1% Due 8/8/2019	0.000		1,540.00	0.00	1,540.00	0.00
Interest	02/12/2017	69371RN36	215,000.00	Paccar Financial Corp Note 1.2% Due 8/12/2019	0.000		1,297.17	0.00	1,297.17	0.00
Interest	02/20/2017	3133EEQM5	510,000.00	FFCB Note 1.11% Due 2/20/2018	0.000		2,830.50	0.00	2,830.50	0.00
Interest	02/23/2017	037833BQ2	300,000.00	Apple Inc Note 1.7% Due 2/22/2019	0.000		2,550.00	0.00	2,550.00	0.00
Interest	02/28/2017	912828L32	400,000.00	US Treasury Note 1.375% Due 8/31/2020	0.000		2,750.00	0.00	2,750.00	0.00
	<b>Subtotal</b>		<b>4,430,000.00</b>				<b>26,107.81</b>	<b>0.00</b>	<b>26,107.81</b>	<b>0.00</b>



### Transaction Ledger

1/31/17 Thru 2/28/17

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Paid/Sold	Total Amount	Gain/Loss
<b>OTHER TRANSACTIONS</b>										
Dividend	02/01/2017	31846V203	348,168.62	First American Govt Obligation Fund	0.000		75.05	0.00	75.05	0.00
	<b>Subtotal</b>		<b>348,168.62</b>				<b>75.05</b>	<b>0.00</b>	<b>75.05</b>	<b>0.00</b>
<b>TOTAL OTHER TRANSACTIONS</b>			<b>4,778,168.62</b>				<b>26,182.86</b>	<b>0.00</b>	<b>26,182.86</b>	<b>0.00</b>



**Income Earned**

1/31/17 Thru 2/28/17

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accrat/Amort Income Earned	Unreal G/L Total Income
<b>Fixed Income</b>						
02665WAZ4	American Honda Finance Note 2.45% Due 09/24/2020	02/07/2017 02/10/2017 250,000.00	0.00 252,475.00 0.00 252,439.43	0.00 (2,313.89) 2,671.18 357.29	0.00 35.57 (35.57) 321.72	0.00 321.72
037833BQ2	Apple Inc Note 1.7% Due 02/22/2019	02/16/2016 02/23/2016 300,000.00	299,965.02 0.00 0.00 299,966.33	2,238.33 2,550.00 113.33 425.00	1.31 0.00 1.31 426.31	0.00 426.31
06406HCW7	Bank of New York Callable Note Cont 8/11/2019 2.3% Due 09/11/2019	10/26/2016 10/31/2016 300,000.00	305,496.03 0.00 0.00 305,328.94	2,683.33 0.00 3,258.33 575.00	0.00 167.09 (167.09) 407.91	0.00 407.91
166764BA7	Chevron Corp Note 1.79% Due 11/16/2018	11/09/2015 11/17/2015 310,000.00	310,000.00 0.00 0.00 310,000.00	1,156.04 0.00 1,618.46 462.42	0.00 0.00 0.00 462.42	0.00 462.42
3133782M2	FHLB Note 1.5% Due 03/08/2019	02/09/2016 02/10/2016 500,000.00	505,256.82 0.00 0.00 505,064.41	2,979.17 0.00 3,604.17 625.00	0.00 192.41 (192.41) 432.59	0.00 432.59
313378J77	FHLB Note 1.875% Due 03/13/2020	07/12/2016 07/13/2016 500,000.00	512,641.08 0.00 0.00 512,329.50	3,593.75 0.00 4,375.00 781.25	0.00 311.58 (311.58) 469.67	0.00 469.67
313379EE5	FHLB Note 1.625% Due 06/14/2019	Various Various 480,000.00	485,896.85 0.00 0.00 485,705.54	1,018.34 0.00 1,668.34 650.00	0.00 191.31 (191.31) 458.69	0.00 458.69
313380FB8	FHLB Note 1.375% Due 09/13/2019	06/23/2016 06/24/2016 400,000.00	403,309.80 0.00 0.00 403,212.65	2,108.33 0.00 2,566.67 458.34	0.00 97.15 (97.15) 361.19	0.00 361.19
313381C94	FHLB Note 1.25% Due 12/13/2019	07/15/2016 07/18/2016 500,000.00	502,652.43 0.00 0.00 502,581.36	833.33 0.00 1,354.17 520.84	0.00 71.07 (71.07) 449.77	0.00 449.77
3133EDDV1	FFCB Note 1.16% Due 10/23/2017	01/29/2015 01/30/2015 185,000.00	185,382.10 0.00 0.00 185,341.57	584.19 0.00 763.02 178.83	0.00 40.53 (40.53) 138.30	0.00 138.30



Income Earned

1/31/17 Thru 2/28/17

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
3133EEQM5	FFCB Note 1.11% Due 02/20/2018	08/28/2015 08/31/2015 510,000.00	510,877.38 0.00 0.00 510,813.40	2,531.73 2,830.50 172.98 471.75	0.00 63.98 (63.98) 407.77	0.00 407.77
3133EFW52	FFCB Note 1.15% Due 07/01/2019	04/25/2016 04/26/2016 600,000.00	600,309.25 0.00 0.00 600,299.41	575.00 0.00 1,150.00 575.00	0.00 9.84 (9.84) 565.16	0.00 565.16
3135G0E33	FNMA Note 1.125% Due 07/20/2018	Various Various 500,000.00	499,495.43 0.00 0.00 499,521.89	171.87 0.00 640.62 468.75	26.46 0.00 26.46 495.21	0.00 495.21
3135G0E58	FNMA Note 1.125% Due 10/19/2018	Various Various 495,000.00	494,846.03 0.00 0.00 494,852.94	1,577.82 0.00 2,041.88 464.06	13.09 6.18 6.91 470.97	0.00 470.97
3135G0G72	FNMA Note 1.125% Due 12/14/2018	10/30/2015 11/03/2015 515,000.00	514,540.40 0.00 0.00 514,559.30	756.41 0.00 1,239.22 482.81	18.90 0.00 18.90 501.71	0.00 501.71
3135G0H63	FNMA Note 1.375% Due 01/28/2019	01/06/2016 01/08/2016 500,000.00	499,892.66 0.00 0.00 499,896.80	57.29 0.00 630.21 572.92	4.14 0.00 4.14 577.06	0.00 577.06
3135G0N33	FNMA Note 0.875% Due 08/02/2019	07/29/2016 08/02/2016 225,000.00	224,685.17 0.00 0.00 224,694.84	978.91 984.38 158.59 164.06	9.67 0.00 9.67 173.73	0.00 173.73
3135G0ZY2	FNMA Note 1.75% Due 11/26/2019	07/31/2015 07/31/2015 325,000.00	327,244.33 0.00 0.00 327,183.20	1,026.91 0.00 1,500.87 473.96	0.00 61.13 (61.13) 412.83	0.00 412.83
3137EADC0	FHLMC Note 1% Due 03/08/2017	07/26/2013 07/29/2013 375,000.00	375,003.19 0.00 0.00 375,000.64	1,489.58 0.00 1,802.08 312.50	0.00 2.55 (2.55) 309.95	0.00 309.95
3137EADK2	FHLMC Note 1.25% Due 08/01/2019	04/29/2015 05/01/2015 500,000.00	498,169.79 0.00 0.00 498,226.04	3,125.00 3,125.00 520.83 520.83	56.25 0.00 56.25 577.08	0.00 577.08
3137EADM8	FHLMC Note 1.25% Due 10/02/2019	05/27/2015 05/28/2015 500,000.00	496,630.04 0.00 0.00 496,727.02	2,065.97 0.00 2,586.81 520.84	96.98 0.00 96.98 617.82	0.00 617.82



Income Earned

1/31/17 Thru 2/28/17

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
3137EADZ9	FHLMC Note 1.125% Due 04/15/2019	03/18/2016 03/21/2016 475,000.00	474,887.62 0.00 0.00 474,891.53	1,573.44 0.00 2,018.75 445.31	3.91 0.00 3.91 449.22	0.00 449.22
3137EAE5	FHLMC Note 1.5% Due 01/17/2020	01/12/2017 01/17/2017 400,000.00	399,573.92 0.00 0.00 399,584.96	233.33 0.00 733.33 500.00	11.04 0.00 11.04 511.04	0.00 511.04
36962G5W0	General Electric Capital Corp Note 2.3% Due 04/27/2017	04/25/2014 04/30/2014 300,000.00	300,755.43 0.00 0.00 300,506.59	1,801.67 0.00 2,376.67 575.00	0.00 248.84 (248.84) 326.16	0.00 326.16
43813NAC0	Honda Auto Receivables 2015-2 A3 1.04% Due 02/21/2019	05/13/2015 05/20/2015 211,471.05	230,744.98 0.00 19,293.28 211,453.98	66.67 200.00 61.09 194.42	2.28 0.00 2.28 196.70	0.00 196.70
43814GAC4	Honda Auto Receivables 2014-2 A3 0.77% Due 03/19/2018	05/13/2014 05/21/2014 35,839.17	44,588.78 0.00 8,750.13 35,838.86	12.40 28.61 9.97 26.18	0.21 0.00 0.21 26.39	0.00 26.39
43814HAC2	Honda Auto Receivables 2014-3 A3 0.88% Due 06/15/2018	08/12/2014 08/20/2014 56,420.87	66,737.37 0.00 10,318.49 56,419.47	26.10 48.94 22.07 44.91	0.59 0.00 0.59 45.50	0.00 45.50
43814QAC2	Honda Auto Receivables 2016-2 A3 1.39% Due 04/15/2020	05/24/2016 05/31/2016 130,000.00	129,997.92 0.00 0.00 129,997.97	80.31 150.58 80.31 150.58	0.05 0.00 0.05 150.63	0.00 150.63
477877AD6	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	Various Various 109,335.88	132,186.19 0.00 22,844.13 109,340.49	62.86 117.86 52.00 107.00	1.53 3.10 (1.57) 105.43	0.00 105.43
47787VAC5	John Deere Owner Trust 2014-A A3 0.92% Due 04/16/2018	04/02/2014 04/09/2014 39,385.95	55,532.21 0.00 16,146.85 39,385.69	22.71 42.57 16.10 35.96	0.33 0.00 0.33 36.29	0.00 36.29
47788MAB6	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	02/23/2016 03/02/2016 188,458.77	221,234.39 0.00 32,776.05 188,458.42	113.08 212.02 96.32 195.26	0.08 0.00 0.08 195.34	0.00 195.34
48125VLC2	JP Morgan Chase Floating Rate Note Due 02/06/2017	02/01/2012 02/06/2012 0.00	2,000,000.00 0.00 2,000,000.00 0.00	7,792.78 11,030.76 0.00 3,237.98	0.00 0.00 0.00 3,237.98	0.00 3,237.98



**Income Earned**

1/31/17 Thru 2/28/17

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
594918BN3	Microsoft Note 1.1% Due 08/08/2019	08/01/2016 08/08/2016 280,000.00	279,758.22 0.00 0.00 279,765.59	1,480.11 1,540.00 196.78 256.67	7.37 0.00 7.37 264.04	0.00 264.04
65478WAB1	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 05/15/2019	08/02/2016 08/10/2016 150,000.00	149,995.12 0.00 0.00 149,995.28	71.33 133.75 71.33 133.75	0.16 0.00 0.16 133.91	0.00 133.91
68389XAX3	Oracle Corp Note 2.25% Due 10/08/2019	10/04/2016 10/07/2016 250,000.00	255,290.26 0.00 0.00 255,138.96	1,765.63 0.00 2,234.38 468.75	0.00 151.30 (151.30) 317.45	0.00 317.45
69371RN36	Paccar Financial Corp Note 1.2% Due 08/12/2019	08/04/2016 08/11/2016 215,000.00	215,000.00 0.00 0.00 215,000.00	1,218.33 1,297.17 136.17 215.01	0.00 0.00 0.00 215.01	0.00 215.01
713448DB1	Pepsico Inc. Note 1% Due 10/13/2017	02/09/2017 02/13/2017 125,000.00	0.00 124,868.75 0.00 124,877.43	0.00 (416.67) 479.17 62.50	8.68 0.00 8.68 71.18	0.00 71.18
74005PBC7	Praxair Note 1.05% Due 11/07/2017	02/09/2017 02/10/2017 150,000.00	0.00 149,877.00 0.00 149,885.66	0.00 (406.88) 498.75 91.87	8.66 0.00 8.66 100.53	0.00 100.53
747525AG8	Qualcomm Inc Note 1.4% Due 05/18/2018	Various Various 370,000.00	369,748.25 0.00 0.00 369,763.21	1,021.61 0.00 1,453.28 431.67	14.96 0.00 14.96 446.63	0.00 446.63
808513AK1	Charles Schwab Corp Callable Note Cont 2/10/2018 1.5% Due 03/10/2018	Various Various 315,000.00	314,994.28 0.00 0.00 314,994.68	1,850.63 0.00 2,244.38 393.75	8.53 8.13 0.40 394.15	0.00 394.15
89231LAB3	Toyota Auto Receivables Owner 2016-D 1.06% Due 05/15/2019	10/04/2016 10/12/2016 180,000.00	179,987.31 0.00 0.00 179,987.73	84.80 159.00 84.80 159.00	0.42 0.00 0.42 159.42	0.00 159.42
89231MAC9	Toyota Auto Receivables Owner 2014-A 0.67% Due 12/15/2017	03/11/2014 03/19/2014 4,761.03	14,108.57 0.00 9,347.54 4,761.03	4.20 7.88 1.42 5.10	0.00 0.00 0.00 5.10	0.00 5.10
89231TAB6	Toyota Auto Receivables Owner 2015-C 0.92% Due 02/15/2018	08/18/2015 08/26/2015 15,731.45	26,846.97 0.00 11,116.43 15,730.96	10.98 20.58 6.43 16.03	0.42 0.00 0.42 16.45	0.00 16.45



**Income Earned**  
1/31/17 Thru 2/28/17

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accr/Amort Income Earned	Unreal G/L Total Income
89236TDE2	Toyota Motor Credit Corp Note 1.4% Due 05/20/2019	05/17/2016 05/20/2016 300,000.00	299,678.58 0.00 0.00 299,689.32	828.33 0.00 1,178.33 350.00	10.74 0.00 10.74 360.74	0.00 360.74
89236WAC2	Toyota Auto Receivables Owner 2015-A 1.12% Due 02/15/2019	02/24/2015 03/04/2015 154,911.87	169,812.39 0.00 14,909.54 154,904.25	84.53 158.50 77.11 151.08	1.40 0.00 1.40 152.48	0.00 152.48
91159HHD5	US Bancorp Callable Note Cont 4/15/2017 1.65% Due 05/15/2017	04/29/2014 04/30/2014 300,000.00	300,271.88 0.00 0.00 300,167.59	1,045.00 0.00 1,457.50 412.50	0.00 104.29 (104.29) 308.21	0.00 308.21
912828L32	US Treasury Note 1.375% Due 08/31/2020	01/09/2017 01/10/2017 400,000.00	396,144.37 0.00 0.00 396,226.97	2,339.78 2,750.00 14.95 425.17	82.60 0.00 82.60 507.77	0.00 507.77
912828RH5	US Treasury Note 1.375% Due 09/30/2018	12/04/2014 12/05/2014 500,000.00	500,764.34 0.00 0.00 500,729.02	2,342.03 0.00 2,870.88 528.85	0.00 35.32 (35.32) 493.53	0.00 493.53
912828SX9	US Treasury Note 1.125% Due 05/31/2019	09/29/2015 09/30/2015 495,000.00	494,866.19 0.00 0.00 494,870.60	963.82 0.00 1,392.19 428.37	4.41 0.00 4.41 432.78	0.00 432.78
912828UB4	US Treasury Note 1% Due 11/30/2019	10/29/2015 10/30/2015 500,000.00	494,975.61 0.00 0.00 495,111.93	865.38 0.00 1,250.00 384.62	136.32 0.00 136.32 520.94	0.00 520.94
912828UL2	US Treasury Note 1.375% Due 01/31/2020	01/06/2016 01/07/2016 500,000.00	497,440.05 0.00 0.00 497,505.57	18.99 0.00 550.76 531.77	65.52 0.00 65.52 597.29	0.00 597.29
912828UV0	US Treasury Note 1.125% Due 03/31/2020	02/09/2016 02/10/2016 500,000.00	501,105.11 0.00 0.00 501,078.30	1,916.21 0.00 2,348.90 432.69	0.00 26.81 (26.81) 405.88	0.00 405.88
912828VA5	US Treasury Note 1.125% Due 04/30/2020	01/28/2016 01/29/2016 480,000.00	476,999.30 0.00 0.00 477,070.26	1,365.00 0.00 1,815.00 450.00	70.96 0.00 70.96 520.96	0.00 520.96
912828XH8	US Treasury Note 1.625% Due 06/30/2020	01/27/2017 01/30/2017 400,000.00	400,094.94 0.00 0.00 400,092.80	574.59 0.00 1,077.35 502.76	0.00 2.14 (2.14) 500.62	0.00 500.62



**Income Earned**

1/31/17 Thru 2/28/17

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
912828XM7	US Treasury Note 1.625% Due 07/31/2020	01/09/2017 01/10/2017 400,000.00	399,893.79 0.00 0.00 399,896.12	17.96 0.00 520.72 502.76	2.33 0.00 2.33 505.09	0.00 505.09
94974BFG0	Wells Fargo Corp Note 1.5% Due 01/16/2018	09/09/2014 09/10/2014 300,000.00	299,599.68 0.00 0.00 299,631.79	187.50 0.00 562.50 375.00	32.11 0.00 32.11 407.11	0.00 407.11
			19,645,907.82 527,220.75 2,145,502.44	63,393.39 24,250.66 62,426.45	702.41 1,830.32 (1,127.91)	0.00
<b>TOTAL Fixed Income</b>			<b>18,001,316.04</b>	<b>23,283.72</b>	<b>22,155.81</b>	<b>22,155.81</b>
<b>Cash &amp; Equivalent</b>						
06538BT78	Bank of Tokyo Mitsubishi NY Discount CP 1.11% Due 06/07/2017	02/07/2017 02/07/2017 400,000.00	0.00 398,520.00 0.00 398,791.33	0.00 0.00 0.00 0.00	271.33 0.00 271.33 271.33	0.00 271.33
21687AY31	Rabobank Nederland NV NY Discount CP 1.29% Due 11/03/2017	02/07/2017 02/07/2017 400,000.00	0.00 396,144.33 0.00 396,459.66	0.00 0.00 0.00 0.00	315.33 0.00 315.33 315.33	0.00 315.33
31846V203	First American Govt Obligation Fund	Various Various 691,436.26	345,043.62 2,172,965.59 1,826,572.95 691,436.26	0.00 75.05 0.00 75.05	0.00 0.00 0.00 75.05	0.00 75.05
86958JJB6	Svenska Handelsbanken Yankee CD 1.205% Due 09/01/2017	02/07/2017 02/07/2017 500,000.00	0.00 500,013.53 0.00 500,012.09	0.00 (100.42) 468.61 368.19	0.00 1.44 (1.44) 366.75	0.00 366.75
			345,043.62 3,467,643.45 1,826,572.95	0.00 (25.37) 468.61	586.66 1.44 585.22	0.00
<b>TOTAL Cash &amp; Equivalent</b>			<b>1,991,436.26</b>	<b>443.24</b>	<b>1,028.46</b>	<b>1,028.46</b>
			19,990,951.44 3,994,864.20 3,972,075.39	63,393.39 24,225.29 62,895.06	1,289.07 1,831.76 (542.69)	0.00
<b>TOTAL PORTFOLIO</b>			<b>19,992,752.30</b>	<b>23,726.96</b>	<b>23,184.27</b>	<b>23,184.27</b>





### Cash Flow Report

From 02/28/2017

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
03/02/2017	Purchase	47787XAB3	90,000.00	John Deere Owner Trust 2017-A A2 1.5% Due 10/15/2019	0.00	0.00	0.00
03/02/2017	Sale	31846V203	89,999.64	First American Govt Obligation Fund	0.00	0.00	0.00
03/08/2017	Interest	3133782M2	500,000.00	FHLB Note 1.5% Due 3/8/2019	0.00	3,750.00	3,750.00
03/08/2017	Maturity	3137EADC0	375,000.00	FHLMC Note 1% Due 3/8/2017	375,000.00	1,875.00	376,875.00
03/10/2017	Interest	808513AK1	315,000.00	Charles Schwab Corp Callable Note Cont 2/10/2018 1.5% Due 3/10/2018	0.00	2,362.50	2,362.50
03/11/2017	Interest	06406HCW7	300,000.00	Bank of New York Callable Note Cont 8/11/2019 2.3% Due 9/11/2019	0.00	3,450.00	3,450.00
03/13/2017	Interest	313378J77	500,000.00	FHLB Note 1.875% Due 3/13/2020	0.00	4,687.50	4,687.50
03/13/2017	Interest	313380FB8	400,000.00	FHLB Note 1.375% Due 9/13/2019	0.00	2,750.00	2,750.00
03/15/2017	Paydown	43814HAC2	56,420.87	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	11,832.31	41.38	11,873.69
03/15/2017	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	3,348.30	150.58	3,498.88
03/15/2017	Paydown	477877AD6	109,335.88	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	13,968.25	97.50	14,065.75
03/15/2017	Paydown	47787VAC5	39,385.95	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	20,123.96	30.20	20,154.16
03/15/2017	Paydown	65478WAB1	150,000.00	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 5/15/2019	5,491.43	133.75	5,625.18
03/15/2017	Paydown	89231LAB3	180,000.00	Toyota Auto Receivables Owner 2016-D 1.06% Due 5/15/2019	8,923.09	159.00	9,082.09
03/15/2017	Paydown	89231TAB6	15,731.45	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	1,642.87	12.06	1,654.93
03/15/2017	Paydown	89236WAC2	154,911.87	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	14,977.67	144.58	15,122.25
03/15/2017	Paydown	47788MAB6	188,458.77	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	14,311.33	180.61	14,491.94
03/18/2017	Paydown	43814GAC4	35,839.17	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	12,482.80	23.00	12,505.80
03/21/2017	Paydown	43813NAC0	211,471.05	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	11,358.68	183.27	11,541.95
03/24/2017	Interest	02665WAZ4	250,000.00	American Honda Finance Note 2.45% Due 9/24/2020	0.00	3,062.50	3,062.50



### Cash Flow Report

From 02/28/2017

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
03/31/2017	Interest	912828RH5	500,000.00	US Treasury Note 1.375% Due 9/30/2018	0.00	3,437.50	3,437.50
03/31/2017	Interest	912828UV0	500,000.00	US Treasury Note 1.125% Due 3/31/2020	0.00	2,812.50	2,812.50
<b>Mar 2017</b>					<b>493,460.69</b>	<b>29,343.43</b>	<b>522,804.12</b>
04/02/2017	Interest	3137EADM8	500,000.00	FHLMC Note 1.25% Due 10/2/2019	0.00	3,125.00	3,125.00
04/08/2017	Interest	68389XAX3	250,000.00	Oracle Corp Note 2.25% Due 10/8/2019	0.00	2,812.50	2,812.50
04/13/2017	Interest	713448DB1	125,000.00	Pepsico Inc. Note 1% Due 10/13/2017	0.00	625.00	625.00
04/15/2017	Call	91159HHD5	300,000.00	US Bancorp Callable Note Cont 4/15/2017 1.65% Due 5/15/2017	0.00	2,062.50	2,062.50
04/15/2017	Interest	3137EADZ9	475,000.00	FHLMC Note 1.125% Due 4/15/2019	0.00	2,671.88	2,671.88
04/15/2017	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	3,352.18	146.70	3,498.88
04/15/2017	Paydown	47787VAC5	39,385.95	John Deere Owner Trust 2014-A A3 0.92% Due 4/16/2018	19,261.98	14.77	19,276.75
04/15/2017	Paydown	47788MAB6	188,458.77	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	13,809.40	166.89	13,976.29
04/15/2017	Paydown	65478WAB1	150,000.00	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 5/15/2019	5,496.33	128.85	5,625.18
04/15/2017	Paydown	89231LAB3	180,000.00	Toyota Auto Receivables Owner 2016-D 1.06% Due 5/15/2019	8,751.45	151.12	8,902.57
04/15/2017	Paydown	43814HAC2	56,420.87	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	11,566.83	32.70	11,599.53
04/15/2017	Paydown	477877AD6	109,335.88	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	13,515.05	85.04	13,600.09
04/15/2017	Paydown	89231TAB6	15,731.45	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	1,582.70	10.80	1,593.50
04/15/2017	Paydown	89236WAC2	154,911.87	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	14,603.05	130.61	14,733.66
04/18/2017	Paydown	43814GAC4	35,839.17	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	11,946.56	14.99	11,961.55
04/19/2017	Interest	3135G0E58	495,000.00	FNMA Note 1.125% Due 10/19/2018	0.00	2,784.38	2,784.38
04/21/2017	Paydown	43813NAC0	211,471.05	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	11,139.32	173.43	11,312.75
04/23/2017	Interest	3133EDDV1	185,000.00	FFCB Note 1.16% Due 10/23/2017	0.00	1,073.00	1,073.00



### Cash Flow Report

From 02/28/2017

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
04/27/2017	Maturity	36962G5W0	300,000.00	General Electric Capital Corp Note 2.3% Due 4/27/2017	300,000.00	3,450.00	303,450.00
04/30/2017	Interest	912828VA5	480,000.00	US Treasury Note 1.125% Due 4/30/2020	0.00	2,700.00	2,700.00
<b>Apr 2017</b>					<b>415,024.85</b>	<b>22,360.16</b>	<b>437,385.01</b>
05/07/2017	Interest	74005PBC7	150,000.00	Praxair Note 1.05% Due 11/7/2017	0.00	787.50	787.50
05/15/2017	Paydown	47788MAB6	188,458.77	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	13,305.38	153.66	13,459.04
05/15/2017	Paydown	43814HAC2	56,420.87	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	11,292.87	24.22	11,317.09
05/15/2017	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	3,356.06	142.82	3,498.88
05/15/2017	Paydown	477877AD6	109,335.88	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	13,061.09	72.99	13,134.08
05/15/2017	Paydown	65478WAB1	150,000.00	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 5/15/2019	5,501.23	123.95	5,625.18
05/15/2017	Paydown	89231LAB3	180,000.00	Toyota Auto Receivables Owner 2016-D 1.06% Due 5/15/2019	8,579.58	143.39	8,722.97
05/15/2017	Paydown	89231TAB6	15,731.45	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	1,522.47	9.59	1,532.06
05/15/2017	Paydown	89236WAC2	154,911.87	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	14,228.01	116.98	14,344.99
05/16/2017	Interest	166764BA7	310,000.00	Chevron Corp Note 1.79% Due 11/16/2018	0.00	2,774.50	2,774.50
05/18/2017	Paydown	43814GAC4	35,839.17	Honda Auto Receivables 2014-2 A3 0.77% Due 3/19/2018	11,409.80	7.32	11,417.12
05/20/2017	Interest	747525AG8	370,000.00	Qualcomm Inc Note 1.4% Due 5/18/2018	0.00	2,590.00	2,590.00
05/20/2017	Interest	89236TDE2	300,000.00	Toyota Motor Credit Corp Note 1.4% Due 5/20/2019	0.00	2,100.00	2,100.00
05/21/2017	Paydown	43813NAC0	211,471.05	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	10,919.66	163.78	11,083.44
05/26/2017	Interest	3135G0ZY2	325,000.00	FNMA Note 1.75% Due 11/26/2019	0.00	2,843.75	2,843.75
05/31/2017	Interest	912828SX9	495,000.00	US Treasury Note 1.125% Due 5/31/2019	0.00	2,784.38	2,784.38
05/31/2017	Interest	912828UB4	500,000.00	US Treasury Note 1% Due 11/30/2019	0.00	2,500.00	2,500.00
<b>May 2017</b>					<b>93,176.15</b>	<b>17,338.83</b>	<b>110,514.98</b>



### Cash Flow Report

From 02/28/2017

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
06/07/2017	Maturity	06538BT78	400,000.00	Bank of Tokyo Mitsubishi NY Discount CP 1.11% Due 6/7/2017	400,000.00	0.00	400,000.00
06/13/2017	Interest	313381C94	500,000.00	FHLB Note 1.25% Due 12/13/2019	0.00	3,125.00	3,125.00
06/14/2017	Interest	313379EE5	480,000.00	FHLB Note 1.625% Due 6/14/2019	0.00	3,900.00	3,900.00
06/14/2017	Interest	3135G0G72	515,000.00	FNMA Note 1.125% Due 12/14/2018	0.00	2,896.88	2,896.88
06/15/2017	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	3,359.95	138.93	3,498.88
06/15/2017	Paydown	47788MAB6	188,458.77	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	12,799.29	140.91	12,940.20
06/15/2017	Paydown	65478WAB1	150,000.00	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 5/15/2019	5,506.13	119.05	5,625.18
06/15/2017	Paydown	89231LAB3	180,000.00	Toyota Auto Receivables Owner 2016-D 1.06% Due 5/15/2019	8,407.48	135.81	8,543.29
06/15/2017	Paydown	43814HAC2	56,420.87	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	11,010.22	15.93	11,026.15
06/15/2017	Paydown	477877AD6	109,335.88	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	12,606.39	61.34	12,667.73
06/15/2017	Paydown	89231TAB6	15,731.45	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	1,462.19	8.42	1,470.61
06/15/2017	Paydown	89236WAC2	154,911.87	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	13,852.53	103.70	13,956.23
06/21/2017	Paydown	43813NAC0	211,471.05	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	10,699.72	154.31	10,854.03
06/30/2017	Interest	912828XH8	400,000.00	US Treasury Note 1.625% Due 6/30/2020	0.00	3,250.00	3,250.00
<b>Jun 2017</b>					<b>479,703.90</b>	<b>14,050.28</b>	<b>493,754.18</b>
07/01/2017	Interest	3133EFW52	600,000.00	FFCB Note 1.15% Due 7/1/2019	0.00	3,450.00	3,450.00
07/15/2017	Paydown	43814HAC2	56,420.87	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	10,718.65	7.86	10,726.51
07/15/2017	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	3,363.84	135.04	3,498.88
07/15/2017	Paydown	477877AD6	109,335.88	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	12,150.94	50.10	12,201.04
07/15/2017	Paydown	65478WAB1	150,000.00	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 5/15/2019	5,511.04	114.14	5,625.18
07/15/2017	Paydown	89231LAB3	180,000.00	Toyota Auto Receivables Owner 2016-D 1.06% Due 5/15/2019	8,235.15	128.38	8,363.53



### Cash Flow Report

From 02/28/2017

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
07/15/2017	Paydown	89231TAB6	15,731.45	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	1,401.86	7.30	1,409.16
07/15/2017	Paydown	47788MAB6	188,458.77	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	12,291.12	128.64	12,419.76
07/15/2017	Paydown	89236WAC2	154,911.87	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	13,476.61	90.77	13,567.38
07/16/2017	Interest	94974BFG0	300,000.00	Wells Fargo Corp Note 1.5% Due 1/16/2018	0.00	2,250.00	2,250.00
07/17/2017	Interest	3137EAAE5	400,000.00	FHLMC Note 1.5% Due 1/17/2020	0.00	3,000.00	3,000.00
07/20/2017	Interest	3135G0E33	500,000.00	FNMA Note 1.125% Due 7/20/2018	0.00	2,812.51	2,812.51
07/21/2017	Paydown	43813NAC0	211,471.05	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	10,479.48	145.04	10,624.52
07/28/2017	Interest	3135G0H63	500,000.00	FNMA Note 1.375% Due 1/28/2019	0.00	3,437.50	3,437.50
07/31/2017	Interest	912828UL2	500,000.00	US Treasury Note 1.375% Due 1/31/2020	0.00	3,437.50	3,437.50
07/31/2017	Interest	912828XM7	400,000.00	US Treasury Note 1.625% Due 7/31/2020	0.00	3,250.00	3,250.00
<b>Jul 2017</b>					<b>77,628.69</b>	<b>22,444.78</b>	<b>100,073.47</b>
08/01/2017	Interest	3137EADK2	500,000.00	FHLMC Note 1.25% Due 8/1/2019	0.00	3,125.00	3,125.00
08/02/2017	Interest	3135G0N33	225,000.00	FNMA Note 0.875% Due 8/2/2019	0.00	984.38	984.38
08/08/2017	Interest	594918BN3	280,000.00	Microsoft Note 1.1% Due 8/8/2019	0.00	1,540.00	1,540.00
08/12/2017	Interest	69371RN36	215,000.00	Paccar Financial Corp Note 1.2% Due 8/12/2019	0.00	1,290.00	1,290.00
08/15/2017	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	3,367.73	131.15	3,498.88
08/15/2017	Paydown	47788MAB6	188,458.77	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	11,780.85	116.86	11,897.71
08/15/2017	Paydown	65478WAB1	150,000.00	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 5/15/2019	5,515.96	109.22	5,625.18
08/15/2017	Paydown	89231LAB3	180,000.00	Toyota Auto Receivables Owner 2016-D 1.06% Due 5/15/2019	8,062.58	121.11	8,183.69
08/15/2017	Paydown	477877AD6	109,335.88	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	11,694.73	39.27	11,734.00
08/15/2017	Paydown	89231TAB6	15,731.45	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	1,341.48	6.22	1,347.70



### Cash Flow Report

From 02/28/2017

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
08/15/2017	Paydown	89236WAC2	154,911.87	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	13,100.26	78.19	13,178.45
08/20/2017	Interest	3133EEQM5	510,000.00	FFCB Note 1.11% Due 2/20/2018	0.00	2,830.50	2,830.50
08/21/2017	Paydown	43813NAC0	211,471.05	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	10,258.95	135.96	10,394.91
08/23/2017	Interest	037833BQ2	300,000.00	Apple Inc Note 1.7% Due 2/22/2019	0.00	2,550.00	2,550.00
08/31/2017	Interest	912828L32	400,000.00	US Treasury Note 1.375% Due 8/31/2020	0.00	2,750.00	2,750.00
<b>Aug 2017</b>					<b>65,122.54</b>	<b>15,807.86</b>	<b>80,930.40</b>
09/01/2017	Maturity	86958JJB6	500,000.00	Svenska Handelsbanken Yankee CD 1.205% Due 9/1/2017	500,000.00	3,548.06	503,548.06
09/08/2017	Interest	3133782M2	500,000.00	FHLB Note 1.5% Due 3/8/2019	0.00	3,750.00	3,750.00
09/10/2017	Interest	808513AK1	315,000.00	Charles Schwab Corp Callable Note Cont 2/10/2018 1.5% Due 3/10/2018	0.00	2,362.50	2,362.50
09/11/2017	Interest	06406HCW7	300,000.00	Bank of New York Callable Note Cont 8/11/2019 2.3% Due 9/11/2019	0.00	3,450.00	3,450.00
09/13/2017	Interest	313380FB8	400,000.00	FHLB Note 1.375% Due 9/13/2019	0.00	2,750.00	2,750.00
09/13/2017	Interest	313378J77	500,000.00	FHLB Note 1.875% Due 3/13/2020	0.00	4,687.50	4,687.50
09/15/2017	Paydown	47788MAB6	188,458.77	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	11,268.47	105.57	11,374.04
09/15/2017	Paydown	89236WAC2	154,911.87	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	12,723.48	65.96	12,789.44
09/15/2017	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	3,371.63	127.25	3,498.88
09/15/2017	Paydown	477877AD6	109,335.88	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	11,237.78	28.83	11,266.61
09/15/2017	Paydown	65478WAB1	150,000.00	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 5/15/2019	5,520.87	104.31	5,625.18
09/15/2017	Paydown	89231LAB3	180,000.00	Toyota Auto Receivables Owner 2016-D 1.06% Due 5/15/2019	7,889.79	113.99	8,003.78
09/15/2017	Paydown	89231TAB6	15,731.45	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	1,281.04	5.20	1,286.24
09/21/2017	Paydown	43813NAC0	211,471.05	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	10,038.12	127.07	10,165.19



### Cash Flow Report

From 02/28/2017

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
09/24/2017	Interest	02665WAZ4	250,000.00	American Honda Finance Note 2.45% Due 9/24/2020	0.00	3,062.50	3,062.50
09/30/2017	Interest	912828RH5	500,000.00	US Treasury Note 1.375% Due 9/30/2018	0.00	3,437.50	3,437.50
09/30/2017	Interest	912828UV0	500,000.00	US Treasury Note 1.125% Due 3/31/2020	0.00	2,812.50	2,812.50
<b>Sep 2017</b>					<b>563,331.18</b>	<b>30,538.74</b>	<b>593,869.92</b>
10/02/2017	Interest	3137EADM8	500,000.00	FHLMC Note 1.25% Due 10/2/2019	0.00	3,125.00	3,125.00
10/08/2017	Interest	68389XAX3	250,000.00	Oracle Corp Note 2.25% Due 10/8/2019	0.00	2,812.50	2,812.50
10/13/2017	Maturity	713448DB1	125,000.00	Pepsico Inc. Note 1% Due 10/13/2017	125,000.00	625.00	125,625.00
10/15/2017	Interest	3137EADZ9	475,000.00	FHLMC Note 1.125% Due 4/15/2019	0.00	2,671.88	2,671.88
10/15/2017	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	3,375.54	123.34	3,498.88
10/15/2017	Paydown	47788MAB6	188,458.77	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	10,753.99	94.77	10,848.76
10/15/2017	Paydown	65478WAB1	150,000.00	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 5/15/2019	5,525.80	99.38	5,625.18
10/15/2017	Paydown	89231LAB3	180,000.00	Toyota Auto Receivables Owner 2016-D 1.06% Due 5/15/2019	7,716.76	107.02	7,823.78
10/15/2017	Paydown	477877AD6	109,335.88	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	10,780.05	18.82	10,798.87
10/15/2017	Paydown	89231TAB6	15,731.45	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	1,220.56	4.21	1,224.77
10/15/2017	Paydown	89236WAC2	154,911.87	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	12,346.25	54.09	12,400.34
10/19/2017	Interest	3135G0E58	495,000.00	FNMA Note 1.125% Due 10/19/2018	0.00	2,784.38	2,784.38
10/21/2017	Paydown	43813NAC0	211,471.05	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	9,817.01	118.37	9,935.38
10/23/2017	Maturity	3133EDDV1	185,000.00	FFCB Note 1.16% Due 10/23/2017	185,000.00	1,073.00	186,073.00
10/31/2017	Interest	912828VA5	480,000.00	US Treasury Note 1.125% Due 4/30/2020	0.00	2,700.00	2,700.00
<b>Oct 2017</b>					<b>371,535.96</b>	<b>16,411.76</b>	<b>387,947.72</b>
11/03/2017	Maturity	21687AY31	400,000.00	Rabobank Nederland NV NY Discount CP 1.29% Due 11/3/2017	400,000.00	0.00	400,000.00



### Cash Flow Report

From 02/28/2017

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
11/07/2017	Maturity	74005PBC7	150,000.00	Praxair Note 1.05% Due 11/7/2017	150,000.00	787.50	150,787.50
11/15/2017	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	3,379.45	119.43	3,498.88
11/15/2017	Paydown	477877AD6	109,335.88	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	10,321.58	9.20	10,330.78
11/15/2017	Paydown	65478WAB1	150,000.00	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 5/15/2019	5,530.72	94.46	5,625.18
11/15/2017	Paydown	89231LAB3	180,000.00	Toyota Auto Receivables Owner 2016-D 1.06% Due 5/15/2019	7,543.51	100.20	7,643.71
11/15/2017	Paydown	89231TAB6	15,731.45	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	1,160.01	3.28	1,163.29
11/15/2017	Paydown	47788MAB6	188,458.77	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	10,237.37	84.47	10,321.84
11/15/2017	Paydown	89236WAC2	154,911.87	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	11,968.59	42.56	12,011.15
11/16/2017	Interest	166764BA7	310,000.00	Chevron Corp Note 1.79% Due 11/16/2018	0.00	2,774.50	2,774.50
11/20/2017	Interest	747525AG8	370,000.00	Qualcomm Inc Note 1.4% Due 5/18/2018	0.00	2,590.00	2,590.00
11/20/2017	Interest	89236TDE2	300,000.00	Toyota Motor Credit Corp Note 1.4% Due 5/20/2019	0.00	2,100.00	2,100.00
11/21/2017	Paydown	43813NAC0	211,471.05	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	9,595.60	109.86	9,705.46
11/26/2017	Interest	3135G0ZY2	325,000.00	FNMA Note 1.75% Due 11/26/2019	0.00	2,843.75	2,843.75
11/30/2017	Interest	912828SX9	495,000.00	US Treasury Note 1.125% Due 5/31/2019	0.00	2,784.38	2,784.38
11/30/2017	Interest	912828UB4	500,000.00	US Treasury Note 1% Due 11/30/2019	0.00	2,500.00	2,500.00
<b>Nov 2017</b>					<b>609,736.83</b>	<b>16,943.59</b>	<b>626,680.42</b>
12/13/2017	Interest	313381C94	500,000.00	FHLB Note 1.25% Due 12/13/2019	0.00	3,125.00	3,125.00
12/14/2017	Interest	313379EE5	480,000.00	FHLB Note 1.625% Due 6/14/2019	0.00	3,900.00	3,900.00
12/14/2017	Interest	3135G0G72	515,000.00	FNMA Note 1.125% Due 12/14/2018	0.00	2,896.88	2,896.88
12/15/2017	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	3,383.36	115.52	3,498.88
12/15/2017	Paydown	47788MAB6	188,458.77	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	9,718.64	74.66	9,793.30

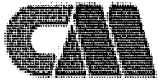




Cash Flow Report

From 02/28/2017

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
12/15/2017	Paydown	65478WAB1	150,000.00	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 5/15/2019	5,535.66	89.52	5,625.18
12/15/2017	Paydown	89231LAB3	180,000.00	Toyota Auto Receivables Owner 2016-D 1.06% Due 5/15/2019	7,370.02	93.54	7,463.56
12/15/2017	Paydown	89231TAB6	15,731.45	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	1,099.42	2.39	1,101.81
12/15/2017	Paydown	89236WAC2	154,911.87	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	11,590.49	31.39	11,621.88
12/21/2017	Paydown	43813NAC0	211,471.05	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	9,373.90	101.54	9,475.44
12/31/2017	Interest	912828XH8	400,000.00	US Treasury Note 1.625% Due 6/30/2020	0.00	3,250.00	3,250.00
<b>Dec 2017</b>					<b>48,071.49</b>	<b>13,680.44</b>	<b>61,751.93</b>
01/01/2018	Interest	3133EFW52	600,000.00	FFCB Note 1.15% Due 7/1/2019	0.00	3,450.00	3,450.00
01/15/2018	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	3,387.28	111.60	3,498.88
01/15/2018	Paydown	89231LAB3	180,000.00	Toyota Auto Receivables Owner 2016-D 1.06% Due 5/15/2019	7,196.30	87.03	7,283.33
01/15/2018	Paydown	89231TAB6	15,731.45	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	1,038.77	1.55	1,040.32
01/15/2018	Paydown	47788MAB6	188,458.77	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	9,197.78	65.34	9,263.12
01/15/2018	Paydown	65478WAB1	150,000.00	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 5/15/2019	5,540.59	84.59	5,625.18
01/15/2018	Paydown	89236WAC2	154,911.87	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	11,211.95	20.58	11,232.53
01/16/2018	Maturity	94974BFG0	300,000.00	Wells Fargo Corp Note 1.5% Due 1/16/2018	300,000.00	2,250.00	302,250.00
01/17/2018	Interest	3137EAAA5	400,000.00	FHLMC Note 1.5% Due 1/17/2020	0.00	3,000.00	3,000.00
01/20/2018	Interest	3135G0E33	500,000.00	FNMA Note 1.125% Due 7/20/2018	0.00	2,812.51	2,812.51
01/21/2018	Paydown	43813NAC0	211,471.05	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	9,151.90	93.42	9,245.32
01/28/2018	Interest	3135G0H63	500,000.00	FNMA Note 1.375% Due 1/28/2019	0.00	3,437.50	3,437.50
01/31/2018	Interest	912828XM7	400,000.00	US Treasury Note 1.625% Due 7/31/2020	0.00	3,250.00	3,250.00



Cash Flow Report

From 02/28/2017

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
01/31/2018	Interest	912828UL2	500,000.00	US Treasury Note 1.375% Due 1/31/2020	0.00	3,437.50	3,437.50
<b>Jan 2018</b>					<b>346,724.57</b>	<b>22,101.62</b>	<b>368,826.19</b>
02/01/2018	Interest	3137EADK2	500,000.00	FHLMC Note 1.25% Due 8/1/2019	0.00	3,125.00	3,125.00
02/02/2018	Interest	3135G0N33	225,000.00	FNMA Note 0.875% Due 8/2/2019	0.00	984.38	984.38
02/08/2018	Interest	594918BN3	280,000.00	Microsoft Note 1.1% Due 8/8/2019	0.00	1,540.00	1,540.00
02/12/2018	Interest	69371RN36	215,000.00	Paccar Financial Corp Note 1.2% Due 8/12/2019	0.00	1,290.00	1,290.00
02/15/2018	Paydown	65478WAB1	150,000.00	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 5/15/2019	5,545.53	79.65	5,625.18
02/15/2018	Paydown	89231LAB3	180,000.00	Toyota Auto Receivables Owner 2016-D 1.06% Due 5/15/2019	7,022.35	80.67	7,103.02
02/15/2018	Paydown	89231TAB6	15,731.45	Toyota Auto Receivables Owner 2015-C 0.92% Due 2/15/2018	978.08	0.75	978.83
02/15/2018	Paydown	89236WAC2	154,911.87	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	10,832.97	10.11	10,843.08
02/15/2018	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	3,391.21	107.67	3,498.88
02/15/2018	Paydown	47788MAB6	188,458.77	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	8,674.77	56.53	8,731.30
02/20/2018	Maturity	3133EEQM5	510,000.00	FFCB Note 1.11% Due 2/20/2018	510,000.00	2,830.50	512,830.50
02/21/2018	Paydown	43813NAC0	211,471.05	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	8,929.61	85.49	9,015.10
02/23/2018	Interest	037833BQ2	300,000.00	Apple Inc Note 1.7% Due 2/22/2019	0.00	2,550.00	2,550.00
02/28/2018	Interest	912828L32	400,000.00	US Treasury Note 1.375% Due 8/31/2020	0.00	2,750.00	2,750.00
<b>Feb 2018</b>					<b>555,374.52</b>	<b>15,490.75</b>	<b>570,865.27</b>
<b>Total</b>					<b>4,118,891.37</b>	<b>236,512.24</b>	<b>4,355,403.61</b>

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STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER *AH*  
MEETING DATE: APRIL 19, 2017  
ORIGINATING DEPT.: DOUG BRADLEY ADMINISTRATIVE SERVICES DEPARTMENT  
SUBJECT: FISCAL YEAR 2018 & FISCAL YEAR 2019 BUDGET WORKSHOP

---

**EXECUTIVE SUMMARY:**

As part of the City's budgeting process, the City Council and Staff are conducting a workshop to collect input from the community and City Council in preparation of the Fiscal Year 2018 and Fiscal Year 2019 budgets. The budget process has been underway since November 2014. The City department heads and staff have collectively submitted estimates for operating and capital expenditures as well as revenues. The City will also be holding an "open air" open house in May inviting the residents to meet with City Staff and Council to discuss the City's financial and project needs. Staff will recommend to the City Council that it ratify an approved budget, by resolution, in June.

**FISCAL ANALYSIS:**

Upon approval by the City Council in June, this will establish the FY2018 and FY2019 Citywide Budget.

**RECOMMENDATION:**

Staff recommends that the City Council review, receive public comment and provide direction for preparation of the FY2018 and FY2019 budgets.

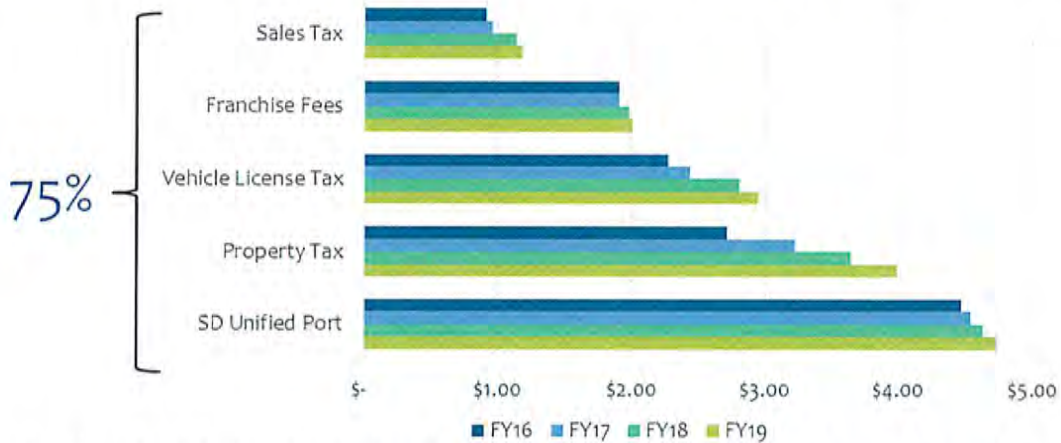
**OPTIONS:**

- The City Council may provide direction to the City Manager to modify any portion of the proposed budget.

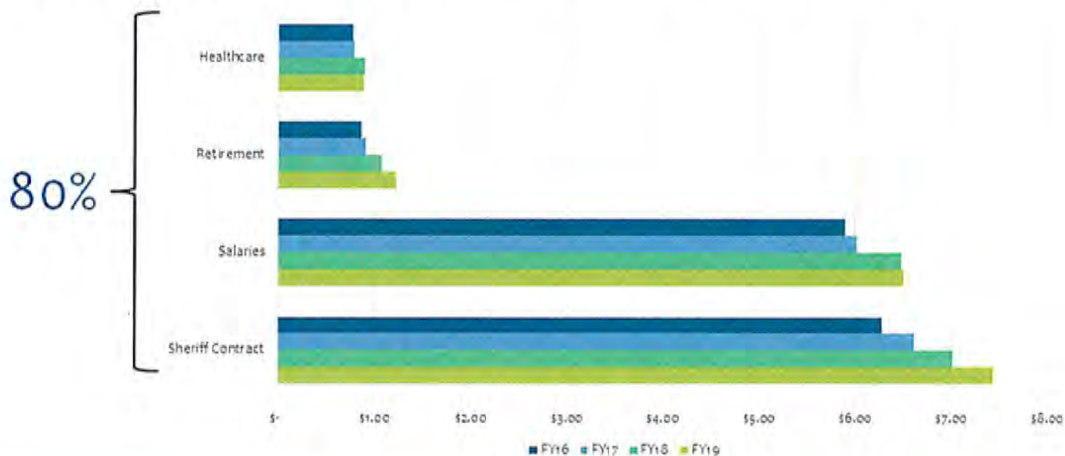
**BACKGROUND/ANALYSIS:**

The City Staff has prepared a preliminary budget proposal which includes an analysis of the City needs based on historical spending and projections. The Department Heads, along with nearly all of their respective staff, have identified a recommended spending plan. Input from the community has also been incorporated. The City Staff seeks further input and guidance from the City Council.

The chart below illustrates the top 5 sources of Revenue for the General Fund which combined equals 75% of total revenue. The largest source of Revenue to the General Fund is from the Unified Port of San Diego as part of the agreements to operate our Lifeguard, Tideland, and Public Safety Services. As a result of City property values growing at a county high rate of 8%, the Property Tax revenue is estimated to reach near \$4M by FY19. The Vehicle License Tax revenue, which is allocated based on Property Values, is also growing at this same rate. Franchise Fees and Sales Tax are also a large Revenue source to the General Fund. The total General Fund Operating Revenue is estimated to be \$18.9M in FY18 and \$19.6 in FY19.

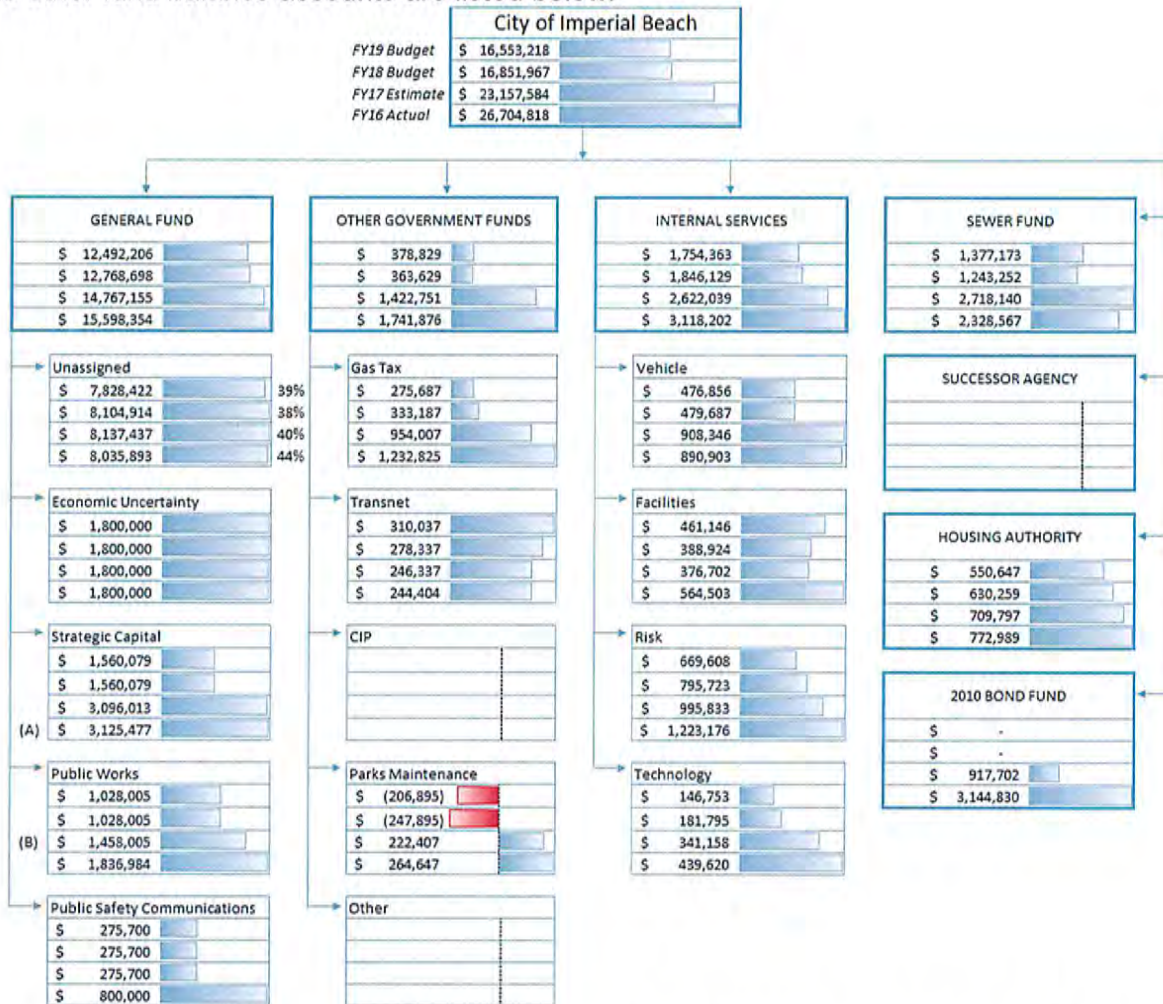


Conversely, the chart below illustrates the top Expenditures for the General Fund. These four sources combine to equal 80% of the total General Fund Expenditures. The Sheriff Contract constitutes the single largest expenditure for the General Fund increasing at a rate of 6% per year and totaling \$7.0M in FY18 and \$7.4M in FY19. The City staff includes 143 FT and PT employees for an expense of \$6.5M. Retirement and healthcare are also main cost contributors to the General Fund. The General Fund Operating Expense is estimated to be \$18.9M in FY18 and \$19.6 in FY19. The General Fund is balanced; Revenues equal Expense.



The Citywide Fund Reserves are displayed below. The General Fund Reserves are assigned in the following accounts; Unassigned which is to be used for operations and at the Council discretion is estimated at \$8.1M in FY18 and \$7.8M in FY19. This represents nearly 40% of the General Fund annual Operating Expenditures. The slight decline in FY19 is due to Capital Projects, but is still near the 40% limit initiated by the City Council. The Economic Uncertainty Reserve, which is the City's rainy day fund, is 10% of annual expenditures. The decline in the Strategic Capital Reserve from \$3.0M in FY17 to \$1.5M in FY18 is also due to Capital Projects. The Public Works Reserve ending balance is estimated at just over \$1.0M in both FY18 and FY19. The Public Safety Reserve is the left over funds after the purchase of the new Regional Communication System. The Council may wish to assign this to another account or leave it for future replacement of the RCS.

The other fund balance accounts are listed below.



Note: The recent purchase of real property using \$1,050,000 of strategic capital reserves is not included in this analysis.

Attached to the staff report is the Draft Budget Book containing details of citywide revenue, expenditures, fund balance, CIP and department spending. The workshop will allow for a detailed discussion of the entire City finances.

**ENVIRONMENTAL DETERMINATION:**

Not a project as defined by CEQA.

Attachments:

1. FY2018 and FY2019 Draft Budget. (dated 04/06/17)



# IMPERIAL BEACH *California*

## Draft Budget (04/06/17) Fiscal Year 2018 & 2019

**City of Imperial Beach**  
Employees (FY2018 and FY2019)

CITYWIDE STAFF      FY16 FY17  
143.5   143.5

ADMINISTRATION		
<b>MAYOR/CITY COUNCIL</b>		
Mayor	1.0	1.0
Councilmember	4.0	4.0
<b>CITY MANAGER</b>		
City Manager	1.0	1.0
Management Analyst	1.0	1.0
Admin Assistant	0.5	0.5
<b>CITY CLERK</b>		
City Clerk	1.0	1.0
Deputy City Clerk	1.0	1.0
<b>HUMAN RESOURCES</b>		
HR Manager	1.0	1.0
HR Technician	1.0	1.0
<b>ADMINISTRATIVE SERVICES</b>		
Director	1.0	1.0
Senior Accountant	2.0	2.0
Accounting Clerk	3.0	3.0
<b>SENIOR SERVICES</b>		
Program Coordinator	0.5	0.5
Program Aide	0.5	0.5
<b>INFORMATION TECHNOLOGY</b>		
Network Systems Technician	1.0	1.0
GIS Administrator	1.0	1.0
Network Tech	0.5	0.5

COMMUNITY DEVELOPMENT		
<b>COMMUNITY DEVELOPMENT</b>		
Director/Asst City Manager	1.0	1.0
City Planner	2.0	2.0
Building/Planning Tech	1.0	1.0
Admin Assistant	1.0	1.0
<b>BUILDING AND HOUSING INSP</b>		
Building Official	1.0	1.0
Building Inspector	1.0	1.0
<b>CODE ENFORCEMENT</b>		
Compliance Officer	1.5	1.5

PUBLIC SAFETY		
<b>FIRE PROTECTION</b>		
Director	1.0	1.0
Emergency Services Cord	1.0	1.0
Fire Captain	3.0	3.0
Fire Engineer	3.0	3.0
Fire Inspector	1.0	1.0
Firefighter	5.0	5.0
Administrative Assistant	1.0	1.0
<b>OCEAN/BEACH SAFETY</b>		
Lifeguard Captain	1.0	1.0
Lifeguard Sergeant	2.0	2.0
Lifeguard II	6.0	6.0
Part Time Lifeguard II	2.0	2.0
Part Time Lifeguard I	24.0	24.0
<b>TIDELANDS MAINTENANCE</b>		
Grounds/Facilities Super	1.0	1.0
Lead Maintenance Worker	2.0	2.0
Maintenance Worker II	2.0	2.0
Part Time Maint Worker	35.0	35.0

PUBLIC WORKS		
<b>ADMINISTRATION</b>		
Director	1.0	1.0
Asst Director	1.0	1.0
Civil Engineer	1.0	1.0
CIP Manager	1.0	1.0
Customer Service Specialist	1.0	1.0
Administrative Assistant	1.0	1.0
<b>STREET MAINTENANCE</b>		
Lead Maintenance Worker	1.0	1.0
Maintenance Worker II	3.0	3.0
Street Supervisor	1.0	1.0
<b>STORM WATER</b>		
Environmental Specialist	1.0	1.0
<b>PARK MAINTENANCE</b>		
Lead Maintenance Worker	1.0	1.0
Maintenance Worker I	1.0	1.0
<b>FACILITIES MAINTENANCE</b>		
Facilities Supervisor	1.0	1.0
Maintenance Worker II	1.0	1.0
Custodian	1.0	1.0
<b>VEHICLE MAINTENANCE</b>		
Fleet Supervisor	1.0	1.0
Mechanic II	1.0	1.0
<b>SEWER DEPARTMENT</b>		
Sewer Supervisor	1.0	1.0
Lead Maintenance Worker	1.0	1.0
Maintenance Worker II	1.0	1.0
Maintenance Worker I	1.0	1.0
Maintenance Worker	1.0	1.0

Budget Notes:



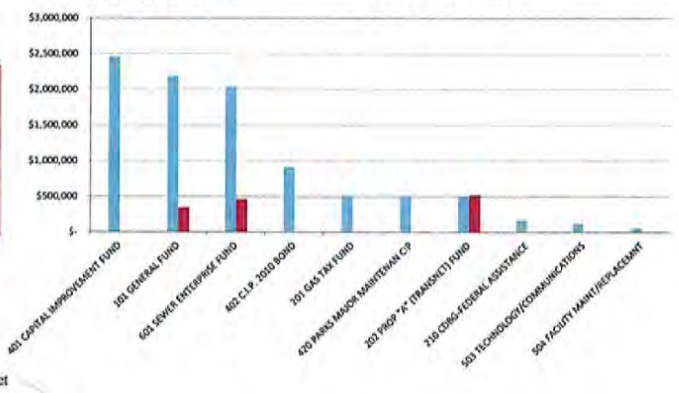
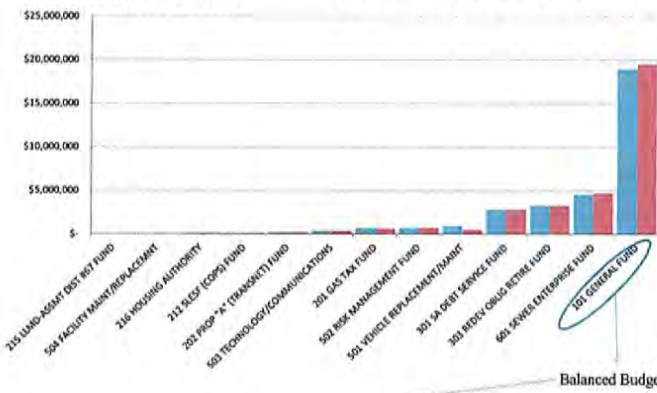
**City of Imperial Beach  
Budget (FY2018 and FY2019)**

**\$33,248,955** FY2019  
**\$32,921,074** FY2018

**CITYWIDE  
OPERATING EXPENSE BUDGET**

**\$1,338,010** FY2019  
**\$9,498,808** FY2018

**CITYWIDE  
CAPITAL BUDGET**



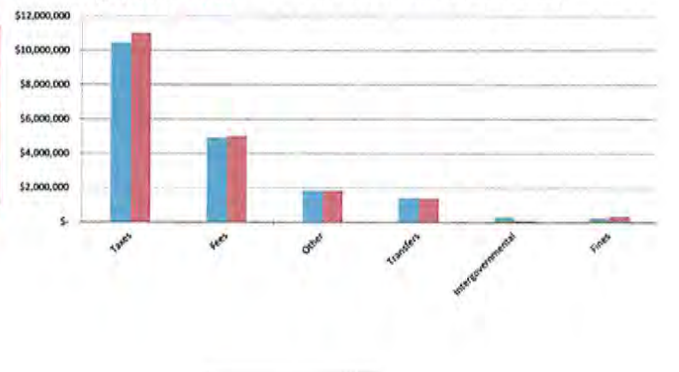
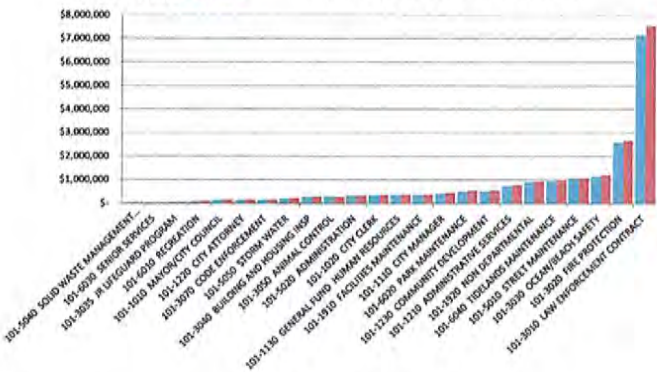
Balanced Budget

**\$19,551,191** FY2019  
**\$18,974,882** FY2018

**GENERAL FUND  
OPERATING EXPENSE BUDGET**

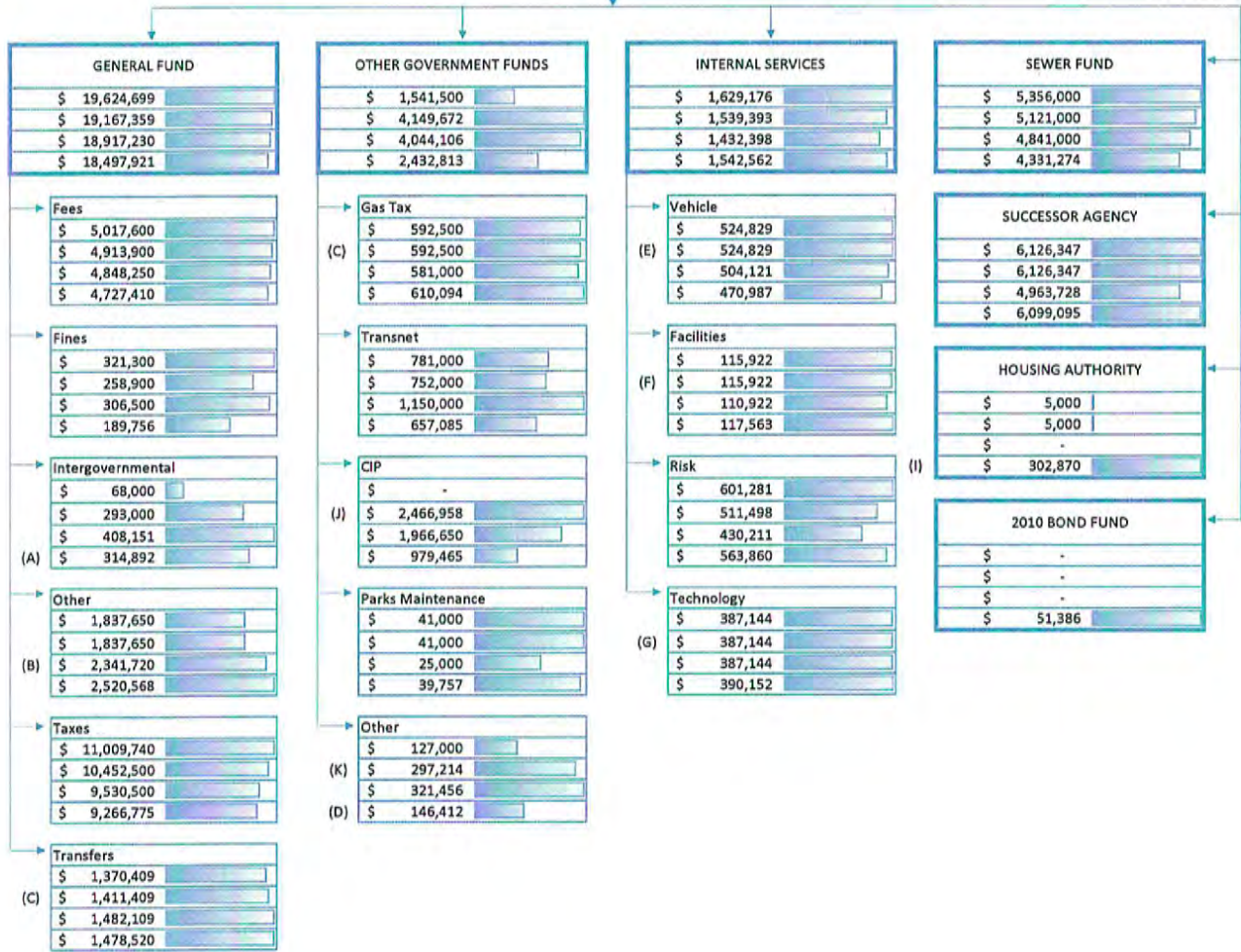
**\$19,624,699** FY2019  
**\$18,942,359** FY2018

**GENERAL FUND  
OPERATING REVENUE BUDGET**



**City of Imperial Beach**  
**Revenue Budget (FY2018 and FY2019)**

City of Imperial Beach	
FY19 Budget	\$ 34,282,722
FY18 Budget	\$ 36,108,771
FY17 Estimate	\$ 34,198,462
FY16 Actual	\$ 33,257,921



**City of Imperial Beach**  
**General Fund Revenue (FY2018 and FY2019)**

	FY16 Actual	FY17 Estimate	FY18 Budget	FY19 Budget
<b>Fees</b>	<b>\$ 4,727,410</b>	<b>\$ 4,848,250</b>	<b>\$ 4,913,900</b>	<b>\$ 5,017,600</b>
341.74-01 BUILDING PLAN CHECK	\$ 71,655	\$ 80,000	\$ 75,000	\$ 75,000
341.74-03 PLANNING & ZONING	\$ 41,592	\$ 90,000	\$ 45,000	\$ 45,000
342.20-01 OTHER PORT REIMBURSE	\$ 3,479	\$ -	\$ -	\$ -
342.20-02 LAW ENFORCEMENT (PORT)	\$ 1,831,276	\$ 1,859,000	\$ 1,913,000	\$ 1,951,000
342.20-03 FIRE SERVICES (PORT)	\$ 232,044	\$ 235,000	\$ 243,000	\$ 248,000
342.20-04 OCEAN BEACH (PORT)	\$ 1,434,645	\$ 1,455,000	\$ 1,498,000	\$ 1,528,000
342.20-05 TIDELANDS (PORT)	\$ 909,183	\$ 955,000	\$ 936,000	\$ 966,000
342.20-06 ANIMAL CONTROL (PORT)	\$ 32,404	\$ 32,500	\$ 33,800	\$ 34,500
343.30-01 SO BAY UNION (SBUSD)	\$ 17,612	\$ 16,250	\$ 17,600	\$ 17,600
343.30-02 SWEEWATER (SUHSD)	\$ 79,252	\$ 65,000	\$ 79,250	\$ 79,250
344.75-02 CITY CLERK MAPS/PUB.	\$ 758	\$ 1,000	\$ 750	\$ 750
344.75-03 BUILDING MAPS/PUBLICATION	\$ 1,638	\$ 1,000	\$ 1,500	\$ 1,500
344.76-01 COMM DEV ADMIN FEES	\$ 75	\$ -	\$ -	\$ -
344.76-03 FINANCE ADMIN FEES	\$ 16,409	\$ 17,500	\$ 16,500	\$ 16,500
344.76-04 BUILDING ADMIN FEES	\$ 9,499	\$ 5,000	\$ 9,500	\$ 9,500
344.76-05 PUBLIC WORKS ADMIN FEES	\$ 100	\$ -	\$ -	\$ -
344.77-03 AIR JUMP FEES	\$ 2,094	\$ 1,000	\$ 2,000	\$ 2,000
345.77-01 SENIOR CENTER PROGRAMS	\$ 473	\$ -	\$ -	\$ -
347.77-02 JR.LIFEGUARD PROGRAM FEES	\$ 43,223	\$ 35,000	\$ 43,000	\$ 43,000
<b>Fines</b>	<b>\$ 189,756</b>	<b>\$ 306,500</b>	<b>\$ 258,900</b>	<b>\$ 321,300</b>
351.78-01 PARKING CITATIONS	\$ 135,174	\$ 150,000	\$ 187,400	\$ 249,800
351.78-02 ORDINANCE CIVIL PENALTY	\$ 542	\$ 100,000	\$ 15,000	\$ 15,000
352.78-01 TRAFFIC FINES	\$ 52,090	\$ 55,000	\$ 55,000	\$ 55,000
353.78-01 FALSE ALARMS	\$ 1,950	\$ 1,500	\$ 1,500	\$ 1,500
<b>Intergovernmental</b>	<b>\$ 314,892</b>	<b>\$ 408,151</b>	<b>\$ 293,000</b>	<b>\$ 68,000</b>
332.40-01 VLF REVENUE	\$ -	\$ -	\$ -	\$ -
332.40-02 VLF "EXCESS"	\$ 10,798	\$ 12,000	\$ 12,000	\$ 12,000
334.40-01 STATE OF CALIFORNIA GRANT	\$ 6,667	\$ 286,122	\$ 225,000	\$ -
334.40-08 RECREATIONAL TRAILS PROGR	\$ 8,844	\$ -	\$ -	\$ -
335.40-01 STATE MANDATED COST REIMB	\$ 76,011	\$ 55,000	\$ 40,000	\$ 40,000
337.50-01 FEDERAL GRANTS	\$ 196,391	\$ 40,029	\$ -	\$ -
338.60-03 VEHICLE IMPOUND FEE	\$ 16,182	\$ 15,000	\$ 16,000	\$ 16,000
<b>Other</b>	<b>\$ 2,520,568</b>	<b>\$ 2,341,720</b>	<b>\$ 1,837,650</b>	<b>\$ 1,837,650</b>
321.72-10 BUSINESS LICENSE	\$ 405,198	\$ 375,000	\$ 405,000	\$ 405,000
322.73-01 BUILDING PERMITS	\$ 163,365	\$ 200,000	\$ 250,000	\$ 250,000
322.73-02 PLUMBING PERMITS	\$ 27,541	\$ 20,000	\$ 35,000	\$ 35,000
322.73-03 ELECTRICAL PERMITS	\$ 35,621	\$ 30,000	\$ 40,000	\$ 40,000
322.73-04 MECHANICAL PERMITS	\$ 9,302	\$ 10,000	\$ 15,000	\$ 15,000
323.71-01 INSPECTION FEE	\$ -	\$ 1,000	\$ -	\$ -
323.71-02 COM/FIRE INSPECTION FEES	\$ 18,120	\$ 18,000	\$ 18,000	\$ 18,000
323.71-03 RES/FIRE INSPECTION FEES	\$ 242,601	\$ 250,000	\$ 250,000	\$ 250,000
324.72-20 ANIMAL LICENSES	\$ 9,070	\$ 13,000	\$ 9,000	\$ 9,000
324.72-30 BICYCLE LICENSES	\$ 55	\$ 100	\$ 50	\$ 50
324.73-01 MISCELLANEOUS PERMITS	\$ 13,918	\$ 14,000	\$ 14,000	\$ 14,000

**City of Imperial Beach**  
**General Fund Revenue (FY2018 and FY2019)**

	FY16 Actual	FY17 Estimate	FY18 Budget	FY19 Budget
325.73-06 SPECIAL EVENT PERMIT FEES	\$ 2,100	\$ 3,000	\$ 2,200	\$ 2,200
361.80-01 ALLOCATED INTEREST	\$ 136,448	\$ 65,000	\$ 170,000	\$ 170,000
361.80-02 NON-ALLOCATED INTEREST	\$ 613	\$ -	\$ -	\$ -
361.80-03 MRKT VALUE OF INVESTMTS	\$ 51,701	\$ -	\$ -	\$ -
362.82-01 RENT LAND	\$ 300,216	\$ 270,000	\$ 300,000	\$ 300,000
362.82-02 RENT BUILDINGS	\$ 60,288	\$ 62,000	\$ 62,000	\$ 62,000
363.84-01 GAIN ON SALE OF ASSETS	\$ 1,292	\$ -	\$ -	\$ -
371.83-01 CASH OVER/SHORT	\$ 418	\$ -	\$ -	\$ -
371.83-02 CONTRIBUTIONS	\$ 4,800	\$ 20,000	\$ 10,000	\$ 10,000
371.83-03 MISCELLANEOUS REVENUE	\$ 16,701	\$ 10,000	\$ 20,000	\$ 20,000
371.83-09 SB 1186 DISABILITY ACCESS	\$ -	\$ 3,500	\$ -	\$ -
374.85-01 OTHER COST REIMBURSEMENT	\$ 919,906	\$ 885,620	\$ 140,900	\$ 140,900
374.85-02 DUI COST REIMBURSEMENT	\$ 11,147	\$ 4,500	\$ 4,500	\$ 4,500
374.85-04 AMR PARAMEDIC BILLING	\$ 88,460	\$ 85,000	\$ 90,000	\$ 90,000
375.88-01 SALES OF I.B. T-SHIRTS	\$ 1,686	\$ 2,000	\$ 2,000	\$ 2,000
<b>Taxes</b>	<b>\$ 9,266,775</b>	<b>\$ 9,530,500</b>	<b>\$ 10,452,500</b>	<b>\$ 11,009,740</b>
311.60-01 1% GENERAL PURPOSE TAX	\$ 1,716,842	\$ 1,735,000	\$ 1,715,000	\$ 1,715,000
311.60-02 RPTTF RDA PASS-THRU	\$ 415,910	\$ 433,000	\$ 545,000	\$ 623,000
311.60-03 TIJUANA SLOUGH	\$ 3,612	\$ 3,500	\$ 3,500	\$ 3,500
311.60-04 VLF ADJ- R & T CODE 97.70	\$ 2,435,056	\$ 2,435,000	\$ 2,801,000	\$ 2,941,000
311.60-05 SALES TAX ADJ-PROP 57	\$ 204,949	\$ 145,000	\$ -	\$ -
311.60-06 RPTTF RESIDUAL	\$ 765,688	\$ 1,050,000	\$ 1,376,000	\$ 1,639,000
313.40-01 7.75% SALES TAX (1% CITY)	\$ 817,173	\$ 953,000	\$ 1,130,000	\$ 1,180,000
313.60-02 PROP 172: .5% SALES TAX	\$ 149,975	\$ 140,000	\$ 150,000	\$ 150,000
315.60-03 DOCUMENTARY TRANSFER TX	\$ 107,992	\$ 60,000	\$ 80,000	\$ 80,000
316.70-49 TRANSIENT OCCUPANCY TAX	\$ 667,768	\$ 676,000	\$ 675,000	\$ 675,000
318.10-05 SOLID WASTE (EDCO)	\$ 1,317,420	\$ 1,271,000	\$ 1,312,000	\$ 1,338,240
318.10-10 GAS & ELECTRIC (SDG&E)	\$ 163,905	\$ 145,000	\$ 165,000	\$ 165,000
318.10-15 CABLE (COX CABLE)	\$ 299,240	\$ 325,000	\$ 300,000	\$ 300,000
318.10-20 WATER (CAL AMERICAN)	\$ 105,768	\$ 92,000	\$ 105,000	\$ 105,000
318.10-30 AT&T	\$ 95,478	\$ 67,000	\$ 95,000	\$ 95,000
<b>Transfers</b>	<b>\$ 1,478,520</b>	<b>\$ 1,482,109</b>	<b>\$ 1,411,409</b>	<b>\$ 1,370,409</b>
381.90-01 ABC / ADMIN CHARGES	\$ 146,532	\$ 146,527	\$ 146,527	\$ 146,527
381.90-02 ABC / PW ADMIN CHARGES	\$ 348,888	\$ 348,882	\$ 348,882	\$ 348,882
391.90-02 TRANSFER IN-GAS TAX FUND	\$ 774,000	\$ 768,000	\$ 700,000	\$ 650,000
391.90-03 TRANSFER IN-PROP "A" FUND	\$ 209,100	\$ 218,700	\$ 216,000	\$ 225,000
<b>Grand Total</b>	<b>\$ 18,497,921</b>	<b>\$ 18,917,230</b>	<b>\$ 19,167,359</b>	<b>\$ 19,624,699</b>

**City of Imperial Beach**  
Expense Budget (FY2018 and FY2019)

City of Imperial Beach	
FY19 Budget	\$ 34,586,965
FY18 Budget	\$ 42,419,882
FY17 Estimate	\$ 39,313,367
FY16 Actual	\$ 46,330,573

GENERAL FUND	
\$	19,901,191
\$	21,165,816
\$	20,203,737
\$	18,400,898

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OTHER GOVERNMENT FUNDS	
\$	1,528,300
\$	5,210,794
\$	5,475,594
\$	3,098,821

Gas Tax	
\$	650,000
(A) \$	1,213,320
\$	859,818
\$	1,183,665

Transnet	
\$	749,300
(A) \$	720,000
\$	1,148,067
\$	736,558

CIP	
\$	-
(A) \$	2,466,958
\$	1,966,650
\$	999,218

Parks Maintenance	
\$	-
(A) \$	511,302
\$	67,240
\$	42,779

Other	
\$	129,000
(B) \$	299,214
\$	1,433,819
\$	136,600

INTERNAL SERVICES	
\$	1,720,942
\$	2,315,303
\$	1,928,561
\$	1,730,716

Vehicle	
\$	527,660
\$	953,488
\$	486,678
\$	564,785

Facilities	
\$	43,700
\$	103,700
\$	298,723
\$	36,670

Risk	
\$	727,396
\$	711,608
\$	657,554
\$	745,188

Technology	
\$	422,186
(A) \$	546,507
\$	485,606
\$	384,073

SEWER FUND	
\$	5,222,079
(A) \$	6,595,888
\$	4,451,427
\$	3,686,138

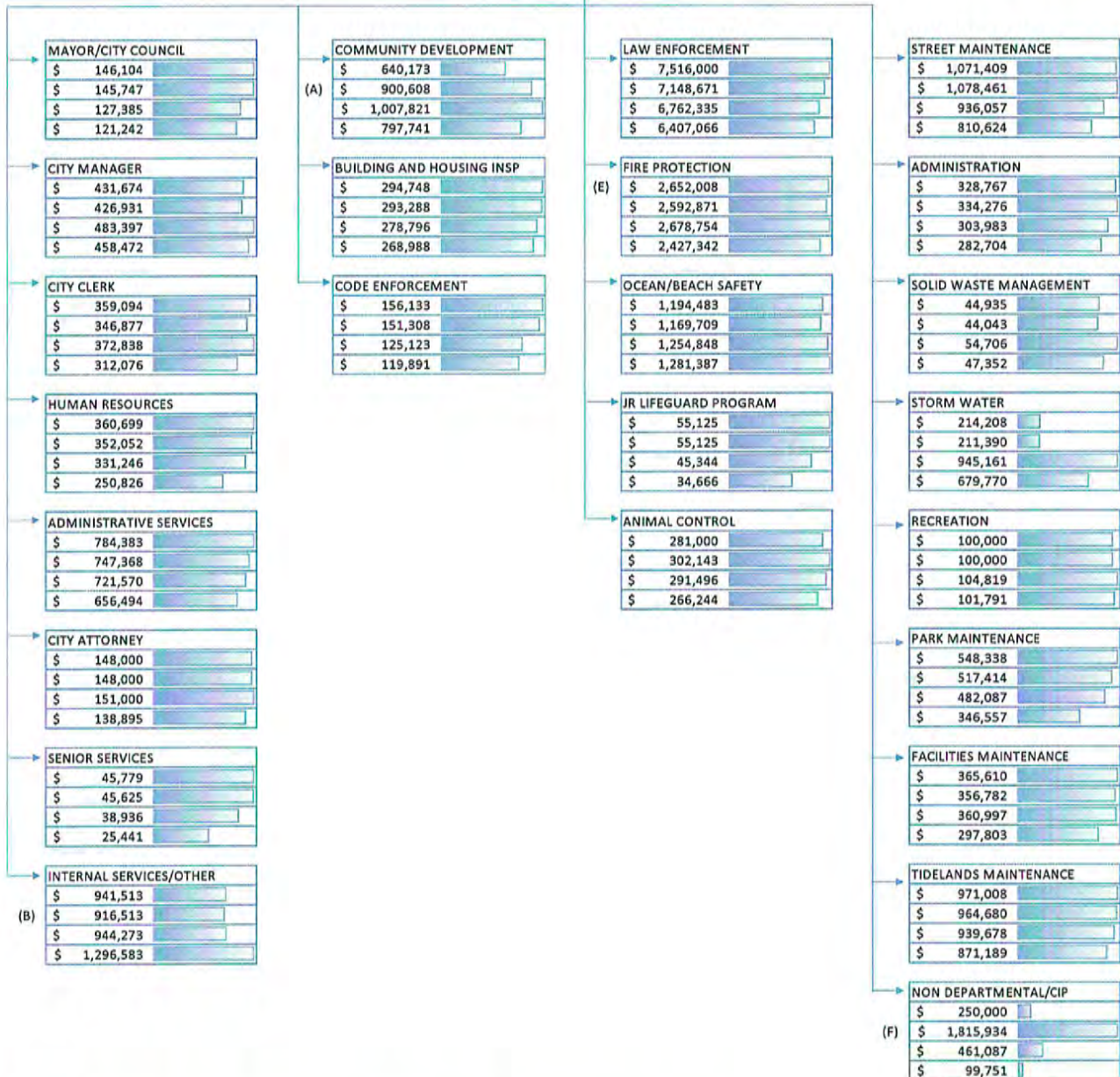
SUCCESSOR AGENCY	
\$	6,129,841
(C) \$	6,129,841
\$	4,963,728
\$	17,110,424

HOUSING AUTHORITY	
\$	84,612
(D) \$	84,538
\$	63,192
\$	48,666

2010 BOND FUND	
\$	-
(A) \$	917,702
\$	2,227,128
\$	2,254,910

**City of Imperial Beach**  
General Fund Expense Budget (FY2018 and FY2019)

GENERAL FUND	
FY19 Budget	\$ 19,901,191
FY18 Budget	\$ 21,165,816
FY17 Estimate	\$ 20,203,737
FY16 Actual	\$ 18,400,898

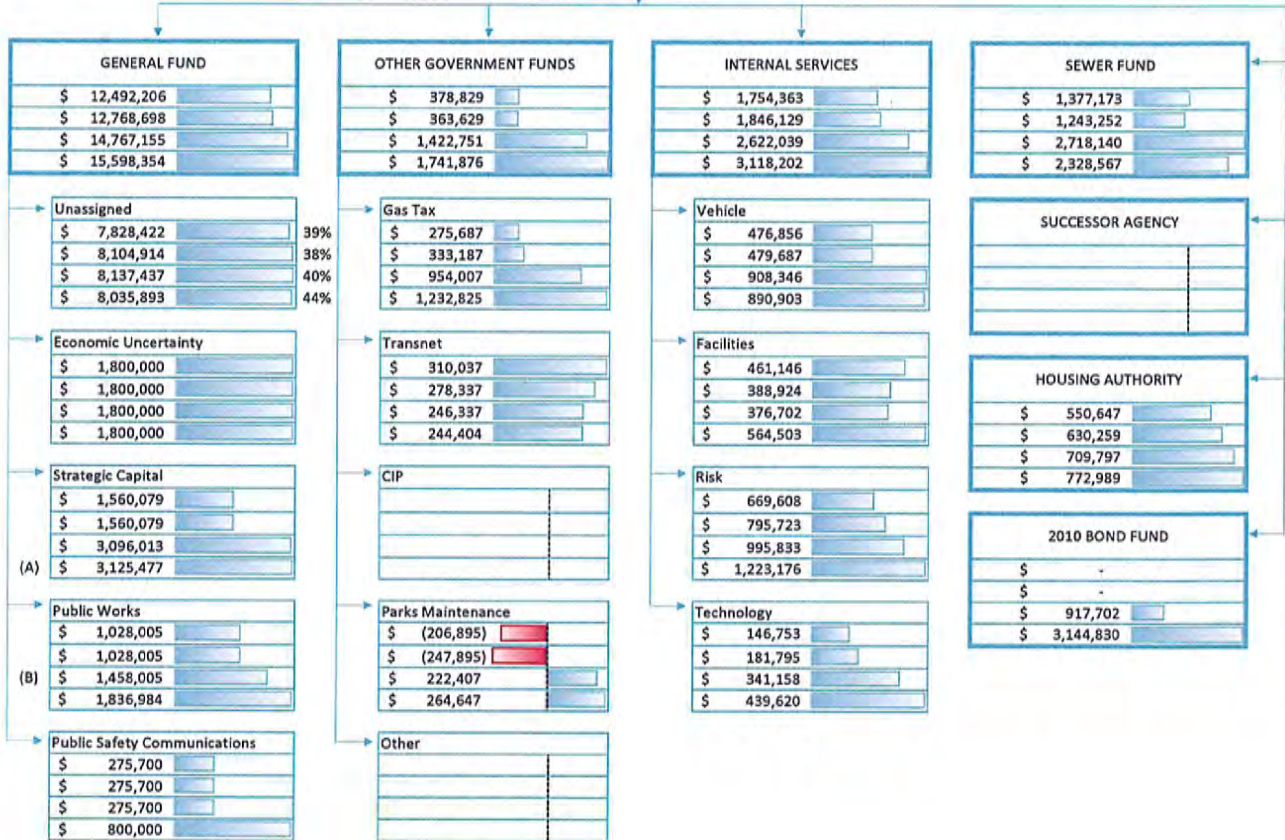


**Budget Notes:**

- (A) Sealevel rise study (grant) in FY16.
- (B) Consolidated Treasury Department into Administrative Services Department.
- (C) Simplification and reduction of Internal Service Cost to the General Fund.
- (D) Consolidated Economic Development Department into the Community Development Department.
- (E) End of SAFER grant.
- (F) CIP budgeted in FY16 and will carry over into FY17.

**City of Imperial Beach**  
Fund Balance (FY2018 and FY2019)

City of Imperial Beach	
FY19 Budget	\$ 16,553,218
FY18 Budget	\$ 16,851,967
FY17 Estimate	\$ 23,157,584
FY16 Actual	\$ 26,704,818



1

**Budget Notes:**

- (A) Reduction cause: FY14 Bayshore Bikeway reimbursement grant.
- (B) Reduction cause: FY15 Tijuana River reimbursement grant.
- (C) Increase cause: FY16/FY17 increased contribution from Gas Tax to support street maintenance. Excludes internal General Fund transfers
- (D) Reduction cause: FY14 CDBG Grant.
- (E) Reduced budget. Autos purchased in prior year.
- (F) Reduced budget based on facility needs. Fund balance available if needed.
- (G) Reduced budget based on IT needs. Fund balance available if needed.
- (I) Clean and green funding.
- (J) CIP Grants. ATP, SGIP.
- (K) CDBG Revenue consolidated for multiple years into FY16.

City of Imperial Beach  
CIP by Funding Source Budget (FY2018 and FY2019)

Budget	Revenue			Expense											Total	
	101-0000- 314.40-01 101 GENERAL FUND	210-0000- 314.50-01 210 CDBG-FEDERAL ASSISTANCE	401-0000- 314.40-01 401 CAPITAL IMPROVEMENT FUND	101-1130- 513.20-06 101 GENERAL FUND	101-5000- 532.20-06 101 GENERAL FUND	201-5000- 532.20-06 201 GAS TAX FUND	202-5016- 511.20-06 202 PROP "A" (TRANSNET) FUND	210-1135- 511.20-06 210 CDBG-FEDERAL ASSISTANCE	401-5020- 532.20-06 401 CAPITAL IMPROVEMENT FUND	402-5000- 532.20-06 402 C.I.P. 2010 BOND	420-5000- 532.20-06 420 PARKS MAJOR MAINTENAN CIP	503-1923- 519.50-04 503 TECHNOLOGY/COMMUNICATIONS	504-1924- 519.20-06 504 FACILITY MAINT/REPLACEMENT	601-5060- 536.20-06 601 SEWER ENTERPRISE FUND		
<b>2018</b>																
F16301 COUNCIL CHAMBER UPGRADE								\$ 170,214							\$ 60,000	\$ 60,000
F36501 SENIOR CENTER DESIGN		\$ (170,214)														\$ -
P15401 PARK RESTROOMS					\$ 300,000						\$ 227,549					\$ 527,549
P15402 SPORTS PARK TOT-LOT											\$ 133,753					\$ 133,753
P18701 SPORTS PARK REPAIRS											\$ 50,000					\$ 50,000
P18801 VETERANS DOG PARK											\$ 100,000					\$ 100,000
S14107 COMMUNITY ENHANCEMENTS PR					\$ 1,300,000											\$ 1,300,000
S15104 PAL AV MP (WEST END) DRAW			\$ (366,958)		\$ 85,934				\$ 366,958							\$ 85,934
S15202 SIDEWALK INFILL CITRUS AV						\$ 493,320										\$ 493,320
S16901 EIGHT ALLEY PAVING PROJEC										\$ 917,702						\$ 917,702
S18101 RTIP FY17-18 STREET IMPRO							\$ 504,000									\$ 504,000
SP1616 LOCAL COASTAL PROGRAM	\$ (225,000)			\$ 375,000												\$ 150,000
SP1803 CIVIC CENTER RENOVATION					\$ 100,000											\$ 100,000
SP1804 EOC UPGRADES					\$ 30,000											\$ 30,000
SP1807 STORM WATER PROP 1 GRANT			\$ (2,100,000)						\$ 2,100,000							\$ -
T15102 TECHNOLOGY UPGRADES											\$ 125,000					\$ 125,000
W13101 P5#10 REHABILITATION															\$ 40,389	\$ 40,389
W15103 PUMP STATION 4#6 REHABILI															\$ 517,894	\$ 517,894
W16102 PUMP STATION #10 FY16-17															\$ 130,791	\$ 130,791
W16103 EMERGENCY REPAIRS P510															\$ 157,617	\$ 157,617
W16201 FY 15-16 ANNUAL MAIN LINE															\$ 742,483	\$ 742,483
W18201 ANNUAL MAINLINE REPAIR															\$ 450,204	\$ 450,204
<b>2019</b>																
S19101 BIENNIAL SLURRY SEAL					\$ 250,000											\$ 250,000
S19102 RTIP FY18-19 STREET IMPRO							\$ 524,300									\$ 524,300
SP1802 REVOLVING FUND				\$ 100,000												\$ 100,000
W19201 ANNUAL MAINLINE REPAIR															\$ 463,710	\$ 463,710
<b>Total</b>	\$ (225,000)	\$ (170,214)	\$ (2,466,958)	\$ 475,000	\$ 2,065,934	\$ 493,320	\$ 1,028,300	\$ 170,214	\$ 2,466,958	\$ 917,702	\$ 513,302	\$ 125,000	\$ 60,000	\$ 2,503,088	\$ 7,954,646	

General Fund Projects: Green are funded by Strategic Capital Reserve.  
 General Fund Projects: Red are funded by Public Works Reserve.  
 General Fund Projects: Blue are funded by Unassigned Reserve.



City of Imperial Beach  
CIP by Area (FY2018 and FY2019)

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City of Imperial Beach  
CIP by Area, continued (FY2018 and FY2019)

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**City of Imperial Beach**  
**Indirect Cost Allocation Budget (FY2018 and FY2019)**

Budget	ABC / ADMIN CH.	ABC / PW ADMIN	ABC-FMP EQUIP	ABC-TECHNOLOGY	ABC-FACILITIES C	ABC-RISK MGM'	WORKER'S CO
<b>2018</b>							
<b>Revenue Received</b>	\$ (146,527)	\$ (348,882)	\$ (417,829)	\$ (384,144)	\$ (110,922)	\$ (170,000)	\$ (316,498)
101-0000 GENERAL FUND	\$ (146,527)	\$ (348,882)					
501-0000 VEHICLE REPLACEMENT/MAINT			\$ (417,829)				
502-0000 RISK MANAGEMENT FUND						\$ (170,000)	\$ (316,498)
503-0000 TECHNOLOGY/COMMUNICATIONS				\$ (384,144)			
504-0000 FACILITY MAINT/REPLACEMNT					\$ (110,922)		
<b>Expense Incurred</b>	\$ 146,527	\$ 348,882	\$ 417,829	\$ 419,144	\$ 110,922	\$ 170,000	\$ 315,289
101-1010 GENERAL FUND MAYOR/CITY COUNCIL							\$ 2,454
101-1020 GENERAL FUND CITY CLERK							\$ 10,794
101-1110 GENERAL FUND CITY MANAGER							\$ 14,703
101-1130 GENERAL FUND HUMAN RESOURCES							\$ 9,990
101-1210 GENERAL FUND ADMINISTRATIVE SERVICES							\$ 22,632
101-1230 GENERAL FUND COMMUNITY DEVELOPMENT							\$ 20,732
101-1910 GENERAL FUND FACILITIES MAINTENANCE							\$ 5,670
101-1920 GENERAL FUND NON DEPARTMENTAL			\$ 304,120	\$ 358,554	\$ 101,839	\$ 135,000	
101-3020 GENERAL FUND FIRE PROTECTION							\$ 73,706
101-3030 GENERAL FUND OCEAN/BEACH SAFETY							\$ 26,861
101-3040 GENERAL FUND BUILDING AND HOUSING INSP							\$ 11,249
101-3070 GENERAL FUND CODE ENFORCEMENT							\$ 5,085
101-5010 GENERAL FUND STREET MAINTENANCE							\$ 28,307
101-5020 GENERAL FUND ADMINISTRATION							\$ 13,767
101-5040 GENERAL FUND SOLID WASTE MANAGEMENT							\$ 751
101-5050 GENERAL FUND STORM WATER							\$ 3,791
101-6020 GENERAL FUND PARK MAINTENANCE							\$ 7,625
101-6030 GENERAL FUND SENIOR SERVICES							\$ 2,547
101-6040 GENERAL FUND TIDELANDS MAINTENANCE							\$ 17,283
216-1240 HOUSING AUTHORITY LOW/MOD HOUSING							\$ 803
501-1921 VEHICLE REPLACEMENT/MAINT VEHICLE REPLACEMENT							\$ 7,580
502-1922 RISK MANAGEMENT FUND RISK MANAGEMENT							\$ 3,421
503-1923 TECHNOLOGY/COMMUNICATIONS INFORMATION TECHNOLOGY							\$ 3,954
601-5060 SEWER ENTERPRISE FUND FACILITIES - SEWER/STORM	\$ 146,527	\$ 348,882	\$ 113,709	\$ 60,590	\$ 9,083	\$ 35,000	\$ 16,584

**City of Imperial Beach**  
**Indirect Cost Allocation Budget (FY2018 and FY2019)**

Budget	ABC / ADMIN	CH. ABC / PW ADMIN	ABC-FMP	EQUIP	ABC-TECHNOLOG	ABC-FACILITIES	C ABC-RISK	MGM'	WORKER'S CO
<b>2019</b>									
<b>Revenue Received</b>	\$ (146,527)	\$ (348,882)	\$ (417,829)	\$ (384,144)	\$ (110,922)	\$ (220,000)	\$ (356,281)		
101-0000 GENERAL FUND	\$ (146,527)	\$ (348,882)							
501-0000 VEHICLE REPLACEMENT/MAINT			\$ (417,829)						
502-0000 RISK MANAGEMENT FUND						\$ (220,000)			\$ (356,281)
503-0000 TECHNOLOGY/COMMUNICATIONS				\$ (384,144)					
504-0000 FACILITY MAINT/REPLACEMNT					\$ (110,922)				
<b>Expense Incurred</b>	\$ 146,527	\$ 348,882	\$ 417,829	\$ 419,144	\$ 110,922	\$ 220,000	\$ 348,564		
101-1010 GENERAL FUND MAYOR/CITY COUNCIL							\$ 2,673		
101-1020 GENERAL FUND CITY CLERK							\$ 11,758		
101-1110 GENERAL FUND CITY MANAGER							\$ 16,016		
101-1130 GENERAL FUND HUMAN RESOURCES							\$ 11,010		
101-1210 GENERAL FUND ADMINISTRATIVE SERVICES							\$ 25,571		
101-1230 GENERAL FUND COMMUNITY DEVELOPMENT							\$ 22,866		
101-1910 GENERAL FUND FACILITIES MAINTENANCE							\$ 6,394		
101-1920 GENERAL FUND NON DEPARTMENTAL			\$ 304,120	\$ 358,554	\$ 101,839	\$ 160,000			
101-3020 GENERAL FUND FIRE PROTECTION							\$ 81,678		
101-3030 GENERAL FUND OCEAN/BEACH SAFETY							\$ 29,379		
101-3040 GENERAL FUND BUILDING AND HOUSING INSP							\$ 12,267		
101-3070 GENERAL FUND CODE ENFORCEMENT							\$ 5,619		
101-5010 GENERAL FUND STREET MAINTENANCE							\$ 31,154		
101-5020 GENERAL FUND ADMINISTRATION							\$ 15,061		
101-5040 GENERAL FUND SOLID WASTE MANAGEMENT							\$ 859		
101-5050 GENERAL FUND STORM WATER							\$ 4,252		
101-6020 GENERAL FUND PARK MAINTENANCE							\$ 8,552		
101-6030 GENERAL FUND SENIOR SERVICES							\$ 2,701		
101-6040 GENERAL FUND TIDELANDS MAINTENANCE							\$ 19,300		
216-1240 HOUSING AUTHORITY LOW/MOD HOUSING							\$ 875		
501-1921 VEHICLE REPLACEMENT/MAINT VEHICLE REPLACEMENT							\$ 8,656		
502-1922 RISK MANAGEMENT FUND RISK MANAGEMENT							\$ 3,775		
503-1923 TECHNOLOGY/COMMUNICATIONS INFORMATION TECHNOLOGY							\$ 9,862		
601-5060 SEWER ENTERPRISE FUND FACILITIES - SEWER/STORM	\$ 146,527	\$ 348,882	\$ 113,709	\$ 60,590	\$ 9,083	\$ 60,000	\$ 18,285		

City of Imperial Beach  
Budget Transfers (FY2018 and FY2019)

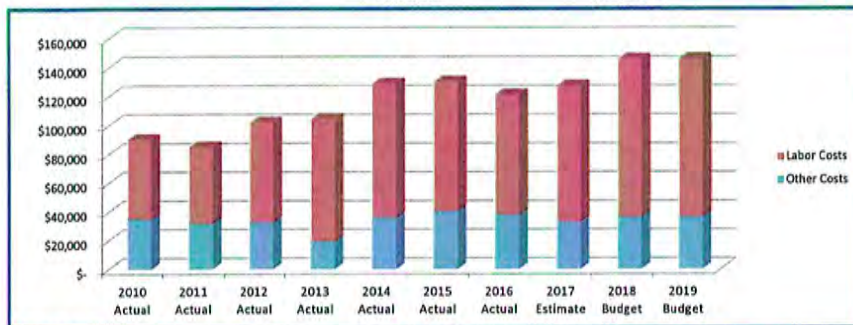
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Budget	2018	2019
Revenue Received	\$ (3,761,080)	\$ (3,720,080)
101-0000 GENERAL FUND	\$ (916,000)	\$ (875,000)
215-0000 LLMD-ASSMT DIST #67 FUND	\$ (17,000)	\$ (17,000)
301-0000 SA DEBT SERVICE FUND	\$ (2,828,080)	\$ (2,828,080)
Expense Incurred	\$ 3,761,080	\$ 3,720,080
101-1920 GENERAL FUND NON DEPARTMENTAL	\$ 17,000	\$ 17,000
201-5015 GAS TAX FUND STREET/GAS TAX FUNDING	\$ 700,000	\$ 650,000
202-5016 PROP "A" (TRANSNET) FUND STREET/PROP A FUNDING	\$ 216,000	\$ 225,000
303-1250 REDEV OBLIG RETIRE FUND RDA	\$ 2,828,080	\$ 2,828,080
<b>Grand Total</b>	<b>\$ -</b>	<b>\$ -</b>

City of Imperial Beach  
FY2018 FY2019 Budget

101-1010 GENERAL FUND MAYOR/CITY COUNCIL

FY19 Budget	\$146,104
FY18 Budget	\$145,747
FY17 Estimate	\$127,385
FY16 Actual	\$121,242



Purpose

The City of Imperial Beach Mayor and City Council maintain and enhance Imperial Beach as "Classic Southern California"; a beach-oriented community with a safe, small town, family atmosphere, rich in natural and cultural resources.

Objectives

1. Maintain and improve existing character of the City
2. Improve and strengthen neighborhoods
3. Continue commercial investment
4. Improve the streetscape
5. Continue infrastructure maintenance
6. Provide high quality and effective public safety

Significant Changes in the Budget

Slight reduction in Other Costs

Budget	2018	2019
Labor Costs	\$ 109,297	\$ 109,654
COUNCIL/RDA BOARD PAY	\$ 35,107	\$ 35,107
SECTION 125 CAFETERIA	\$ 27,635	\$ 27,635
AUTO ALLOWANCE	\$ 18,450	\$ 18,450
SALARIES FULL-TIME	\$ 16,222	\$ 16,222
FICA	\$ 6,133	\$ 6,141
WORKER'S COMP INSURANCE	\$ 2,454	\$ 2,673
PERS-CITY PORTION	\$ 2,288	\$ 2,418
LIFE INSURANCE	\$ 599	\$ 599
CELL PHONE ALLOWANCE	\$ 300	\$ 300
UNEMPLOYMENT INSURANCE	\$ 109	\$ 109

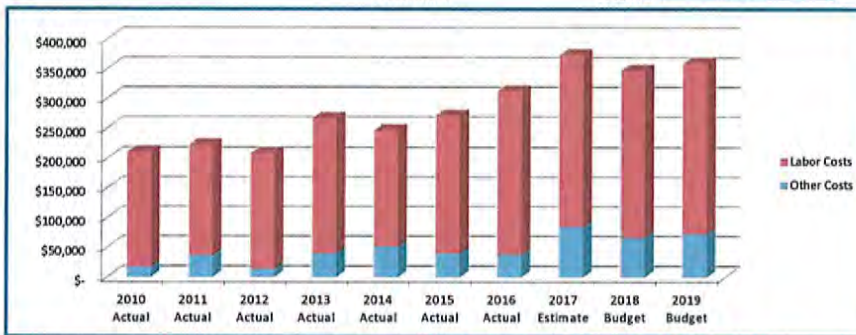
Budget	2018	2019
Other Costs	\$ 36,450	\$ 36,450
TRAVEL, TRAINING, MEETING	\$ 16,000	\$ 16,000
MEMBERSHIP DUES	\$ 15,250	\$ 15,250
OTHER SERVICES & CHARGES	\$ 2,000	\$ 2,000
OPERATING SUPPLIES	\$ 1,300	\$ 1,300
ADVERTISING	\$ 1,000	\$ 1,000
OFFICE SUPPLIES	\$ 900	\$ 900

Budget	2018	2019
Headcount	5	5
Mayor	1	1
Councilmember	4	4

City of Imperial Beach  
FY2018 FY2019 Budget

101-1020 GENERAL FUND CITY CLERK

FY19 Budget	\$359,094
FY18 Budget	\$346,877
FY17 Estimate	\$372,838
FY16 Actual	\$312,076



- Items Processed in 2016:
- Public Records Act Requests : 351
- Contracts: 124
- Statement of Economic Interest: 77
- Meetings Staffed: 52
- Ordinances : 5
- Resolutions : 96
- Recorded Documents: 210
- Campaign Disclosure Filings: 8
- Manage Annual Symphony by the Sea
- Conducted 2016 General Municipal Elections

Purpose

The City Clerk assures that the City adheres to California Statutes, City Ordinances, Resolutions and City Council Policies.

Objectives

1. Maintains the Imperial Beach Municipal Code
2. Provide legal notification of meetings and hearings
3. Administers municipal elections
4. Maintains City's records including ordinances, resolutions, minutes agreements, campaign disclosure filings, and others
5. Administers recruitment and selection process for members of city boards and commissions

Significant Changes in the Budget

Budget	2018	2019
Labor Costs	\$ 280,183	\$ 286,043
SALARIES FULL-TIME	\$ 185,757	\$ 185,757
PERS-CITY PORTION	\$ 36,192	\$ 41,077
SECTION 125 CAFETERIA	\$ 21,600	\$ 21,600
FICA	\$ 15,373	\$ 15,384
WORKER'S COMP INSURANCE	\$ 10,794	\$ 11,758
AUTO ALLOWANCE	\$ 7,080	\$ 7,080
CELL PHONE ALLOWANCE	\$ 1,200	\$ 1,200
LIFE INSURANCE	\$ 899	\$ 899
UNEMPLOYMENT INSURANCE	\$ 868	\$ 868
MGT MEDICAL REIMBURSEMENT	\$ 420	\$ 420

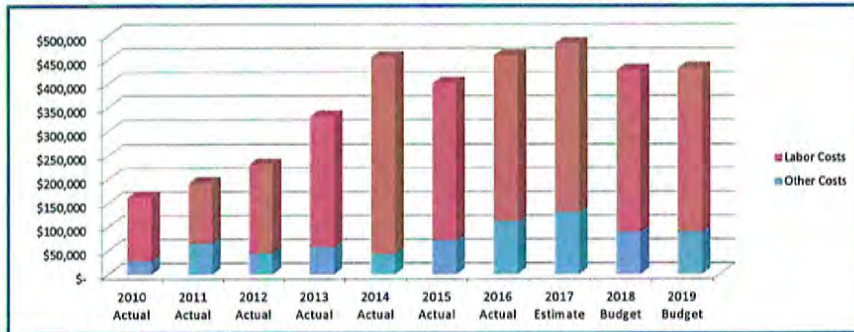
Budget	2018	2019
Other Costs	\$ 66,694	\$ 73,051
COMMUNITY PROGRAMS	\$ 32,000	\$ 32,000
TECHNICAL SERVICES	\$ 18,000	\$ 9,700
TRAVEL, TRAINING, MEETING	\$ 4,550	\$ 4,550
ADVERTISING	\$ 4,500	\$ 4,500
PROFESSIONAL SERVICES	\$ 2,300	\$ 2,300
FEES & LICENSES	\$ 1,544	\$ 1,601
CONTRACTS-ELECTIONS	\$ 1,500	\$ 15,000
OFFICE SUPPLIES	\$ 900	\$ 900
SUBSCRIBE & PUBLICATIONS	\$ 500	\$ 500
PRINTING SERVICES	\$ 300	\$ 300
MILEAGE REIMBURSEMENT	\$ 200	\$ 200
EMPLOYEE RECOGNITION AWRD	\$ 200	\$ 200
POSTAGE & FREIGHT	\$ 100	\$ 100
OTHER SERVICES & CHARGES	\$ 100	\$ 100

Budget	2018	2019
Headcount	2	2
City Clerk	1	1
Deputy City Clerk	1	1

City of Imperial Beach  
FY2018 FY2019 Budget

101-1110 GENERAL FUND CITY MANAGER

FY19 Budget	\$431,674
FY18 Budget	\$426,931
FY17 Estimate	\$483,397
FY16 Actual	\$458,472



- Creation of an Imperial Beach Facebook with several hundred friends and followers.
- Focus on community outreach through several community meetings.
- Technology upgrades to improve transparency such as live streaming of City Council meetings.
- Business recruiting and participation at the International Conference of Shopping Centers.
- Completion of City Hall Updates and Renovations.
- Reintroduction of community events such as 4th of July fireworks.

Purpose

Serving as Chief Administrative Officer of the City implements all policies and actions approved by the City Council. Manages all City departments, liaison to citizens, business, government and private agencies.

Objectives

1. Manage City departments
2. City Liaison
3. Support City Council
4. Strategic planning for the City

Significant Changes in the Budget

Other cost's reduced and allocated to general fund departments as needed.

Budget	2018	2019
Labor Costs	\$ 339,006	\$ 343,749
SALARIES FULL-TIME	\$ 203,064	\$ 202,964
SECTION 125 CAFETERIA	\$ 33,161	\$ 33,161
PERS-CITY PORTION	\$ 30,058	\$ 33,553
SALARIES PART-TIME	\$ 25,776	\$ 25,776
FICA	\$ 19,409	\$ 19,444
WORKER'S COMP INSURANCE	\$ 14,703	\$ 16,016
AUTO ALLOWANCE	\$ 7,170	\$ 7,170
CELL PHONE ALLOWANCE	\$ 2,580	\$ 2,580
LIFE INSURANCE	\$ 1,515	\$ 1,515
UNEMPLOYMENT INSURANCE	\$ 1,150	\$ 1,150
MGT MEDICAL REIMBURSEMENT	\$ 420	\$ 420

Budget	2018	2019
Other Costs	\$ 87,925	\$ 87,925
COMMUNITY PROGRAMS	\$ 70,000	\$ 70,000
TRAVEL, TRAINING, MEETING	\$ 7,500	\$ 7,500
MEMBERSHIP DUES	\$ 5,650	\$ 5,650
OPERATING SUPPLIES	\$ 1,200	\$ 1,200
OFFICE SUPPLIES	\$ 1,200	\$ 1,200
OTHER SERVICES & CHARGES	\$ 1,000	\$ 1,000
EMPLOYEE RECOGNITION AWARD	\$ 1,000	\$ 1,000
SUBSCRIBE & PUBLICATIONS	\$ 375	\$ 375

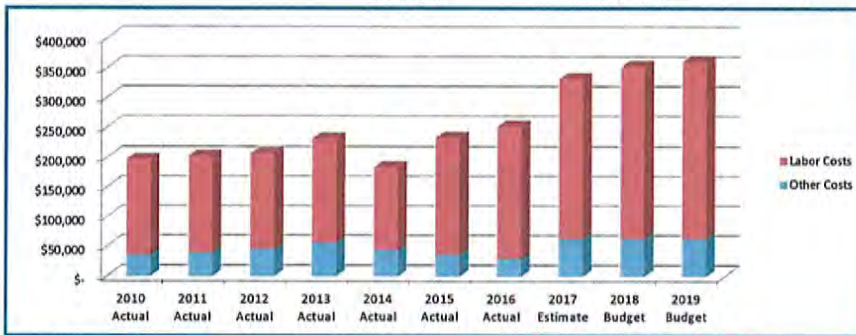
Budget	2018	2019
Headcount	2.5	2.5
City Manager	1	1
Management Analyst	1	1
Admin Assistant	0.5	0.5



City of Imperial Beach  
FY2018 FY2019 Budget

101-1130 GENERAL FUND HUMAN RESOURCES

FY19 Budget	\$360,699
FY18 Budget	\$352,052
FY17 Estimate	\$331,246
FY16 Actual	\$250,826



- Negotiate with Unions for employee benefits
- Conduct several salary surveys each year.
- Advertise and recruited for 17 vacancies in FY16.
- Reviewed City's Injury Illness Prevention Program, and established a new safety committee.
- Ongoing employee training and development.

Purpose

The activities include recruitment, retention, termination, testing, reporting to the Federal and State Government, administering employee benefit package, employee compensation planning and assisted department management.

Objectives

1. Recruit and examinations.
2. Develop and administer employee benefits
3. Labor relations
4. Training
5. Administer City's classification and compensation system.

Significant Changes in the Budget

Employee transitioned from PT to FT. Slight increase in professional services that are inherited from the Non Departmental budget.

Budget	2018	2019
<b>Labor Costs</b>	\$ 288,452	\$ 297,099
SALARIES FULL-TIME	\$ 189,561	\$ 191,648
PERS-CITY PORTION	\$ 32,849	\$ 38,052
SECTION 125 CAFETERIA	\$ 32,345	\$ 32,345
FICA	\$ 13,496	\$ 13,833
WORKER'S COMP INSURANCE	\$ 9,990	\$ 11,010
AUTO ALLOWANCE	\$ 6,252	\$ 6,252
CELL PHONE ALLOWANCE	\$ 1,590	\$ 1,590
LIFE INSURANCE	\$ 953	\$ 953
UNEMPLOYMENT INSURANCE	\$ 933	\$ 933
MGT MEDICAL REIMBURSEMENT	\$ 483	\$ 483

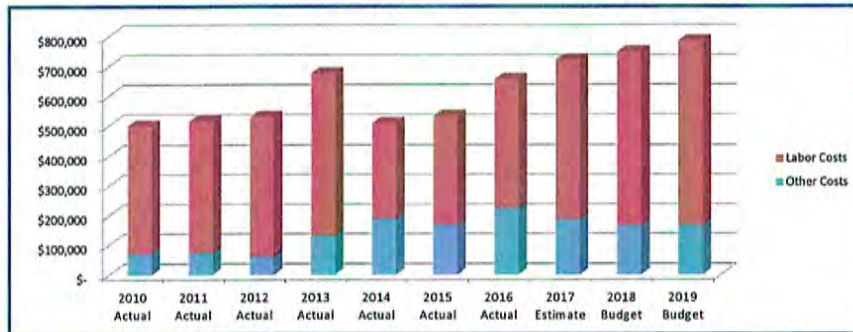
Budget	2018	2019
<b>Other Costs</b>	\$ 63,600	\$ 63,600
PROFESSIONAL SERVICES	\$ 29,400	\$ 29,400
TECHNICAL SERVICES	\$ 9,000	\$ 9,000
TRAVEL, TRAINING, MEETING	\$ 8,000	\$ 8,000
TRAINING & EDUCATION-MOU	\$ 5,200	\$ 5,200
EMPLOYEE RECOGNITION AWRD	\$ 3,700	\$ 3,700
MEMBERSHIP DUES	\$ 3,100	\$ 3,100
ADVERTISING	\$ 1,500	\$ 1,500
OPERATING SUPPLIES	\$ 1,500	\$ 1,500
SUBSCRIBE & PUBLICATIONS	\$ 1,000	\$ 1,000
OFFICE SUPPLIES	\$ 600	\$ 600
PRINTING SERVICES	\$ 200	\$ 200
MILEAGE REIMBURSEMENT	\$ 200	\$ 200
POSTAGE & FREIGHT	\$ 200	\$ 200

Budget	2018	2019
<b>Headcount</b>	2	2
HR Manager	1	1
HR Technician	1	1

City of Imperial Beach  
FY2018 FY2019 Budget

101-1210 GENERAL FUND ADMINISTRATIVE SERVICES

FY19 Budget	\$784,383
FY18 Budget	\$747,368
FY17 Estimate	\$721,570
FY16 Actual	\$656,494



- Implement Citywide \$32.5M Budget
- Facilitate 5 Citywide Audits per year
- Process 600 payable items valued at over \$2M per month
- Process payroll for 73 Full-time, 8 Part-time and 47 Temp Staff
- Monitor over 10 Reimbursements Grants of more than \$3.4M per year
- Engage over 3,700 Local Businesses generating \$1.1M/yr in Revenue
- Service \$38M in Successor Agency Debt
- Service 550 Receivable Accounts

Purpose

The Administrative Services Department manages all aspects of fiscal governance for the City. This includes General Accounting, budgeting, treasury as well as customer service. The Financial staff must identify risk and manage assets, as well as oversee the audit process.

Objectives

1. Provide financial transparency.
2. Assure a clean audit for the City financials.
3. Maintain fund balance levels per Council policy.

Significant Changes in the Budget

Merged Treasury Department with Admin Services, causing a slight increase in salary distribution.

Budget	2018	2019
<b>Labor Costs</b>	\$ 582,018	\$ 619,033
SALARIES FULL-TIME	\$ 313,960	\$ 327,869
PERS-CITY PORTION	\$ 99,427	\$ 117,328
SECTION 125 CAFETERIA	\$ 85,426	\$ 85,426
FICA	\$ 29,078	\$ 30,340
SALARIES PART-TIME	\$ 22,782	\$ 23,920
WORKER'S COMP INSURANCE	\$ 22,632	\$ 25,571
AUTO ALLOWANCE	\$ 3,168	\$ 3,168
UNEMPLOYMENT INSURANCE	\$ 2,091	\$ 2,091
LIFE INSURANCE	\$ 1,211	\$ 1,211
PARS CITY CONTRIBUTION	\$ 854	\$ 897
CELL PHONE ALLOWANCE	\$ 360	\$ 360
MGT MEDICAL REIMBURSEMENT	\$ 252	\$ 252
OVERTIME	\$ 177	

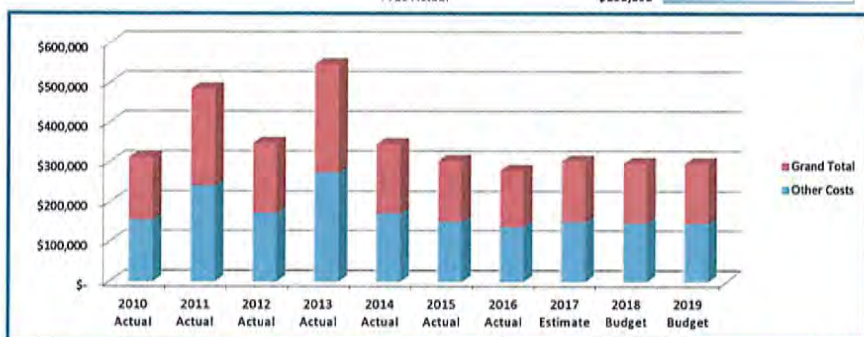
Budget	2018	2019
<b>Other Costs</b>	\$ 165,350	\$ 165,350
PROFESSIONAL SERVICES	\$ 53,850	\$ 53,850
COPIER LEASES	\$ 32,000	\$ 32,000
BANKING/FIN SRVCS CHARGES	\$ 31,000	\$ 31,000
MEMBERSHIP DUES	\$ 19,000	\$ 19,000
POSTAGE & FREIGHT	\$ 10,750	\$ 10,750
OFFICE SUPPLIES	\$ 6,500	\$ 6,500
TRAVEL, TRAINING, MEETING	\$ 4,500	\$ 4,500
PRINTING SERVICES	\$ 3,000	\$ 3,000
OTHER SERVICES & CHARGES	\$ 2,250	\$ 2,250
OPERATING SUPPLIES	\$ 1,500	\$ 1,500
EMPLOYEE RECOGNITION AWRD	\$ 500	\$ 500
TECHNICAL SERVICES	\$ 500	\$ 500

Budget	2018	2019
<b>Headcount</b>	6	6
Director	1	1
Senior Accountant	2	2
Accounting Clerk	3	3

City of Imperial Beach  
FY2018 FY2019 Budget

101-1220 GENERAL FUND CITY ATTORNEY

FY19 Budget	\$148,000
FY18 Budget	\$148,000
FY17 Estimate	\$151,000
FY16 Actual	\$138,895



- Reviewed and summarized 13 ordinances during FY13/14.
- Reviewed and advised on approximately 42 claims during FY13/14.
- Reviewed and advised on approximately 100 City contracts during FY13/14.
- Assisted with Union Negotiations.
- Attended and provided legal advice at 24 City Council meetings
- Attended and provided legal advice at over 100 executive team staff meetings.

Purpose

Provides the City Council and City staff with high quality, prompt legal services.

Objectives

1. Review all legal inquiries
2. Review and draft legal documents
3. Legal support to human resources
4. Litigation review on liability claims
5. Advise City Council

Significant Changes in the Budget

Slight budget reduction caused by expensing claims related issues to the Risk Fund.

Budget
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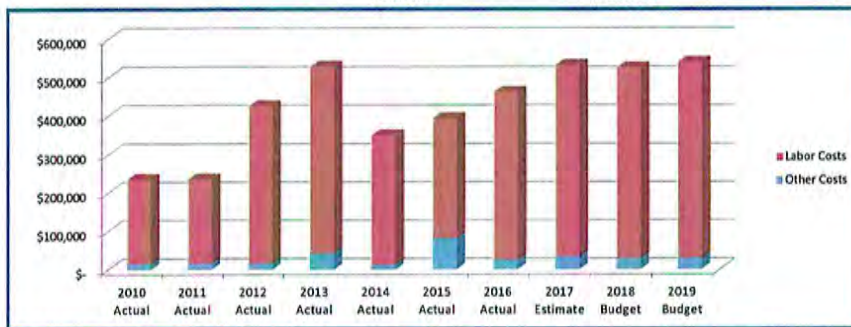
Budget	2018	2019
Other Costs	\$ 148,000	\$ 148,000
ATTORNEY SERVICES-OTHER	\$ 123,000	\$ 123,000
ATTORNEY SERVICES	\$ 25,000	\$ 25,000

Budget	2018	2019
Headcount	0	0
Contract		

City of Imperial Beach  
FY2018 FY2019 Budget

101-1230 GENERAL FUND COMMUNITY DEVELOPMENT

FY19 Budget	\$540,173
FY18 Budget	\$525,608
FY17 Estimate	\$532,821
FY16 Actual	\$462,535



- Received grant from California Coastal Commission to update our Local Coastal Plan/General Plan and Strategic Plan – RFP is out
- Bernardo Shores under construction
- Bikeway Village completed – “Coronado Brewing in West Building goes to CCC on 2-9-17” – Tenant improvements for a coffee shop and bike shop underway
- 9th and Palm under construction
- City Mark Project nearly completed with anticipated TI’s for a restaurant
- 10<sup>th</sup> and Iris/Lisoy Lot – vacant lot improvements
- Palm Avenue Master Plan Continues with West Sector 100% Construction Drawings
- Relinquishment of SR75 being evaluated
- Seacoast aesthetics – lighting being evaluated
- Received a \$101K grant from State for Senior Center
- Senior Center Design thru successful grant of CDBG funds underway
- CEQA analysis for Dog Park

Purpose

Manages future development of the City to promote order, assure high quality lifestyle, and safety. Administers City Ordinances in context with the General Plan. Conducts long range planning studies and carries out projects necessary to ensure coordinated development of the City and to promote a high quality of life for the City’s residents.

Objectives

Guide development in the City in compliance with the adopted Zoning Code and General Plan; Provide excellent customer service in assisting the public with their projects and zoning inquiries; Carry out long range planning projects that best meet the needs of the community; Administer policies and practices related to development, housing and Successor Agency activities.

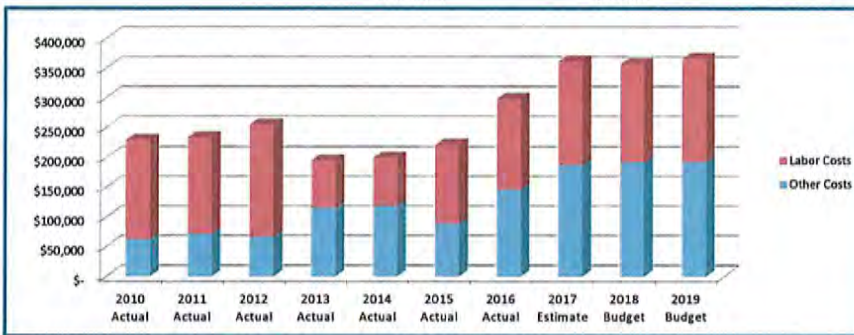
Budget	2018	2019
CIP Other Costs	\$ 375,000	\$ 100,000
PROFESSIONAL SERVICES	\$ 375,000	\$ 100,000
<b>Labor Costs</b>	<b>\$ 495,658</b>	<b>\$ 510,223</b>
SALARIES FULL-TIME	\$ 313,457	\$ 318,107
SECTION 125 CAFETERIA	\$ 61,479	\$ 61,479
PERS-CITY PORTION	\$ 54,920	\$ 62,369
FICA	\$ 29,711	\$ 30,043
WORKER’S COMP INSURANCE	\$ 20,732	\$ 22,866
AUTO ALLOWANCE	\$ 9,960	\$ 9,960
CELL PHONE ALLOWANCE	\$ 2,100	\$ 2,100
UNEMPLOYMENT INSURANCE	\$ 1,910	\$ 1,910
LIFE INSURANCE	\$ 1,158	\$ 1,158
MGT MEDICAL REIMBURSEMENT	\$ 231	\$ 231

Budget	2018	2019
Other Costs	\$ 29,950	\$ 29,950
PROFESSIONAL SERVICES	\$ 7,500	\$ 7,500
TRAVEL, TRAINING, MEETING	\$ 5,500	\$ 5,500
MEMBERSHIP DUES	\$ 5,150	\$ 5,150
OPERATING SUPPLIES	\$ 3,500	\$ 3,500
PLAN CHECK SERVICES	\$ 2,500	\$ 2,500
OFFICE SUPPLIES	\$ 1,500	\$ 1,500
OTHER SERVICES & CHARGES	\$ 1,200	\$ 1,200
PRINTING SERVICES	\$ 1,200	\$ 1,200
TRAINING & EDUCATION-MOU	\$ 1,000	\$ 1,000
EMPLOYEE RECOGNITION AWRD	\$ 500	\$ 500
MILEAGE REIMBURSEMENT	\$ 150	\$ 150
SUBSCRIBE & PUBLICATIONS	\$ 150	\$ 150
POSTAGE & FREIGHT	\$ 100	\$ 100

Budget	2018	2019
Headcount	5	5
Director/Asst City Manager	1	1
City Planner	2	2
Building/Planning Tech	1	1
Admin Assistant	1	1

City of Imperial Beach  
FY2018 FY2019 Budget

101-1910 GENERAL FUND FACILITIES MAINTENANCE	
FY19 Budget	\$365,610
FY18 Budget	\$356,782
FY17 Estimate	\$360,997
FY16 Actual	\$297,803



Purpose

Ensures that all City buildings are safe, functional and clean by performing regular maintenance, cleaning and inspections utilizing a combination of in-house staff and contract services.

Objectives

1. Oversee eight (8) City facilities.
2. Manage all maintenance and repair
3. Housekeeping and cleaning
4. Implement facilities capital improvements

Significant Changes in the Budget

Slight increase in employee costs due to salary adjustments in late FY15.

Budget	2018	2019
<b>Labor Costs</b>	\$ 164,282	\$ 173,110
SALARIES FULL-TIME	\$ 101,253	\$ 104,819
SECTION 125 CAFETERIA	\$ 24,840	\$ 24,840
PERS-CITY PORTION	\$ 22,344	\$ 26,566
FICA	\$ 8,408	\$ 8,724
WORKER'S COMP INSURANCE	\$ 5,670	\$ 6,394
UNEMPLOYMENT INSURANCE	\$ 998	\$ 998
OVERTIME	\$ 500	\$ 500
LIFE INSURANCE	\$ 269	\$ 269

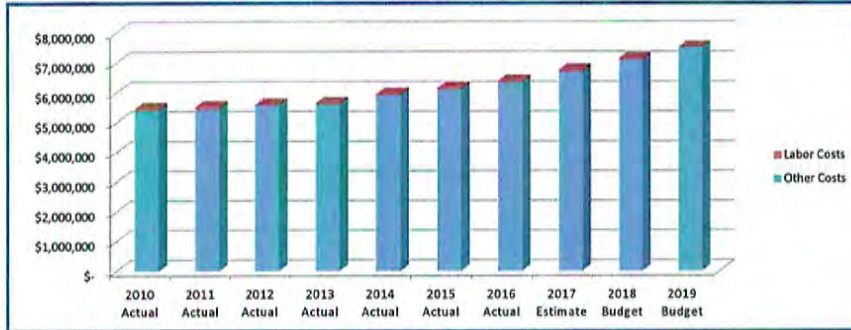
Budget	2018	2019
<b>Other Costs</b>	\$ 192,500	\$ 192,500
GAS & ELECTRIC (SDG&E)	\$ 70,350	\$ 70,350
MAINTENANCE & REPAIR	\$ 28,000	\$ 28,000
UTILITIES-WATER	\$ 25,680	\$ 25,680
OPERATING SUPPLIES	\$ 23,620	\$ 23,620
TECHNICAL SERVICES	\$ 20,000	\$ 20,000
UTILITIES-SEWER	\$ 14,900	\$ 14,900
PEST CONTROL SERVICE	\$ 4,300	\$ 4,300
SECURITY & ALARM	\$ 2,500	\$ 2,500
FEES & LICENSES	\$ 1,500	\$ 1,500
SMALL TOOLS/NON-CAPITAL	\$ 600	\$ 600
FIRE EXTINGUISHER SERVICE	\$ 550	\$ 550
RENT-EQUIPMENT	\$ 500	\$ 500

Budget	2018	2019
<b>Headcount</b>	3	3
Facilities Supervisor	1	1
Maintenance Worker II	1	1
Custodian	1	1

**City of Imperial Beach  
FY2018 FY2019 Budget**

**101-3010 GENERAL FUND LAW ENFORCEMENT CONTRACT**

FY19 Budget	\$7,516,000
FY18 Budget	\$7,148,671
FY17 Estimate	\$6,762,335
FY16 Actual	\$6,407,066



- Contracts with San Diego Sheriff's Department:
  - 2 Full Time Deputies, 1 Sergeant, 1 Lieutenant.
  - Other Special Deputies, Community Services Officers.
- IB Sheriff's Station Annually handles over:
  - 12,000 Calls
  - 1,150 Arrests
  - 1,250 Traffic Citations
  - 2,250 Crime Investigation Cases

**Purpose**  
Manage City contract with the San Diego Sheriff's department for law enforcement services.  
Liaise with Station Command on local priorities and issues.

- Objectives**
1. Respond to emergencies
  2. Community outreach
  3. Investigate criminal activity
  4. Traffic enforcement
  5. Monitor special events

**Significant Changes in the Budget**  
Sheriff's contract increase 3.0% in FY16 and 3.25% in FY17.

Budget	2018
<b>Labor Costs</b>	\$ 52,671
SALARIES FULL-TIME	\$ 43,233
SECTION 125 CAFETERIA	\$ 4,410
FICA	\$ 3,121
PERS-CITY PORTION	\$ 1,125
AUTO ALLOWANCE	\$ 360
LIFE INSURANCE	\$ 210
UNEMPLOYMENT INSURANCE	\$ 152
CELL PHONE ALLOWANCE	\$ 60

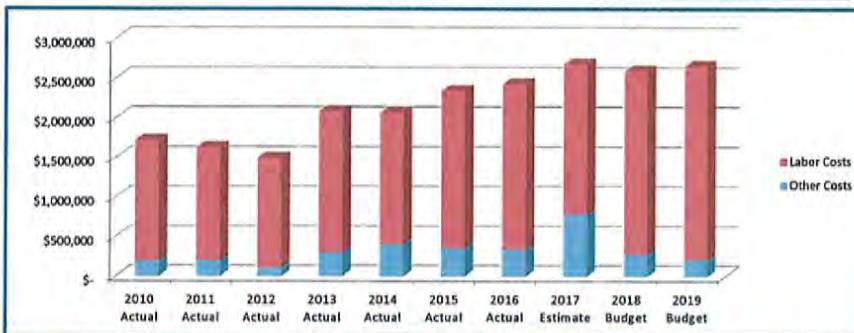
Budget	2018	2019
<b>Other Costs</b>	\$ 7,096,000	\$ 7,516,000
PROFESSIONAL SERVICES	\$ 7,005,000	\$ 7,425,000
TECHNICAL SERVICES	\$ 61,000	\$ 61,000
RCS PROGRAM	\$ 30,000	\$ 30,000

Budget	2018	2019
Headcount	0	0
Contract		

City of Imperial Beach  
FY2018 FY2019 Budget

101-3020 GENERAL FUND FIRE PROTECTION

FY19 Budget	\$2,652,008
FY18 Budget	\$2,592,871
FY17 Estimate	\$2,678,754
FY16 Actual	\$2,427,342



- Imperial Beach Fire-Rescue Department Consists of 1 Fire Station, 1 Fire Engine in Service, 1 backup Engine, staffed 24/7/365 with 1 crew using 3 Shifts.
  - Over 2,750 Calls per year
  - Over 1,800 Medical Emergency Responses
  - Over 900 Other Emergency Calls
- Fire Inspection Services
  - 1,991 Residential Rentals
  - 6,155 Units
  - 325 Commercial Inspections

Purpose

Main operations include Fire suppression, emergency medical response and disaster preparedness. Coordinate contract with ambulance transport with American Medical Response. Provide commercial and residential inspections and construction design review. Special event coordination.

Objectives

- Respond to fire, medical and rescue emergencies
- Participate in County/State Automatic Mutual Aid
- Public education of threats and dangers
- Ambulance transport services
- Fire inspections, plan checks and weed abatement.

Significant Changes in the Budget

Addition of one firefighter to the 2019 budget.

Budget	2018	2019
<b>Labor Costs</b>	\$ 2,317,317	\$ 2,437,556
SALARIES FULL-TIME	\$ 1,380,690	\$ 1,403,605
PERS-CITY PORTION	\$ 418,052	\$ 491,135
SECTION 125 CAFETERIA	\$ 186,040	\$ 189,340
OVERTIME	\$ 113,501	\$ 123,300
FICA	\$ 105,994	\$ 108,908
WORKER'S COMP INSURANCE	\$ 73,706	\$ 81,678
FLSA WAGES	\$ 25,460	\$ 25,716
UNEMPLOYMENT INSURANCE	\$ 6,510	\$ 6,510
AUTO ALLOWANCE	\$ 3,600	\$ 3,600
LIFE INSURANCE	\$ 2,564	\$ 2,564
CELL PHONE ALLOWANCE	\$ 1,200	\$ 1,200

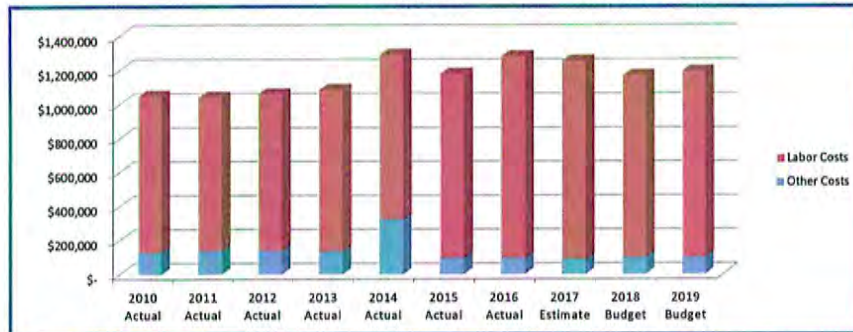
Budget	2018	2019
<b>Other Costs</b>	\$ 275,554	\$ 214,452
TECHNICAL SERVICES	\$ 82,300	\$ 80,000
EQUIPMENT	\$ 58,802	
OPERATING SUPPLIES	\$ 50,000	\$ 50,000
PROFESSIONAL SERVICES	\$ 41,750	\$ 41,750
RCS PROGRAM	\$ 7,252	\$ 7,252
OFFICE SUPPLIES	\$ 6,500	\$ 6,500
TRAINING & EDUCATION-MOU	\$ 5,000	\$ 5,000
MAINTENANCE & REPAIR	\$ 5,000	\$ 5,000
SMALL TOOLS/NON-CAPITAL	\$ 5,000	\$ 5,000
UTILITIES-CELL PHONES	\$ 4,500	\$ 4,500
TRAVEL, TRAINING, MEETING	\$ 3,500	\$ 3,500
COPIER LEASES	\$ 3,500	\$ 3,500
SUBSCRIBE & PUBLICATIONS	\$ 1,500	\$ 1,500
MEMBERSHIP DUES	\$ 700	\$ 700

Budget	2018	2019
<b>Headcount</b>	15	15
Director	1	1
Emergency Services Cord	1	1
Fire Captain	3	3
Fire Engineer	3	3
Fire Inspector	1	1
Firefighter	5	5
Administrative Assistant	1	1

City of Imperial Beach  
FY2018 FY2019 Budget

101-3030 GENERAL FUND OCEAN/BEACH SAFETY

FY19 Budget	\$1,194,483
FY18 Budget	\$1,169,709
FY17 Estimate	\$1,254,848
FY16 Actual	\$1,281,387



- 10 Full-time positions
- 26 Part-time/Seasonal Guards
- 2.6 Million Beach Visitors Annually
- 15,500 Preventative Actions
- 1,000 Ocean Rescues
- 6,000 Enforcement Warnings

Purpose

Conduct ocean and beach area observation and lifesaving efforts. Enforce laws and codes in beach area and provide emergency services. Oversee tsunami preparedness.

Objectives

1. Provide beach patrol and water rescues
2. Enforce municipal codes
3. Water safety education
4. Manage junior lifeguard program
5. Tsunami preparedness.

Significant Changes in the Budget

No significant changes

Budget	2018	2019
Labor Costs	\$ 1,070,209	\$ 1,092,983
SALARIES FULL-TIME	\$ 481,707	\$ 483,698
SALARIES PART-TIME	\$ 261,859	\$ 275,000
SECTION 125 CAFETERIA	\$ 108,914	\$ 108,914
PERS-CITY PORTION	\$ 80,678	\$ 85,565
FICA	\$ 44,946	\$ 45,727
OVERTIME	\$ 31,464	\$ 30,000
WORKER'S COMP INSURANCE	\$ 26,861	\$ 29,379
UNEMPLOYMENT INSURANCE	\$ 14,732	\$ 14,732
PERS CITY CONTRIBUTION	\$ 9,800	\$ 9,800
LIFE INSURANCE	\$ 7,556	\$ 7,556
AUTO ALLOWANCE	\$ 1,080	
CELL PHONE ALLOWANCE	\$ 360	\$ 360
MGT MEDICAL REIMBURSEMENT	\$ 252	\$ 252
STAND-BY PAY		\$ 2,000

Budget	2018	2019
Other Costs	\$ 99,500	\$ 101,500
OPERATING SUPPLIES	\$ 25,000	\$ 25,000
TRAVEL TRAINING, MEETING	\$ 18,000	\$ 18,000
RCS PROGRAM	\$ 14,000	\$ 14,000
RENT-UNIFORMS	\$ 12,000	\$ 14,000
MAINTENANCE & REPAIR	\$ 10,000	\$ 10,000
PROFESSIONAL SERVICES	\$ 10,000	\$ 10,000
COPIER LEASES	\$ 4,000	\$ 4,000
EMPLOYEE RECOGNITION AWRD	\$ 2,500	\$ 2,500
UTILITIES-CELL PHONES	\$ 2,000	\$ 2,000
TECHNICAL SERVICES	\$ 2,000	\$ 2,000

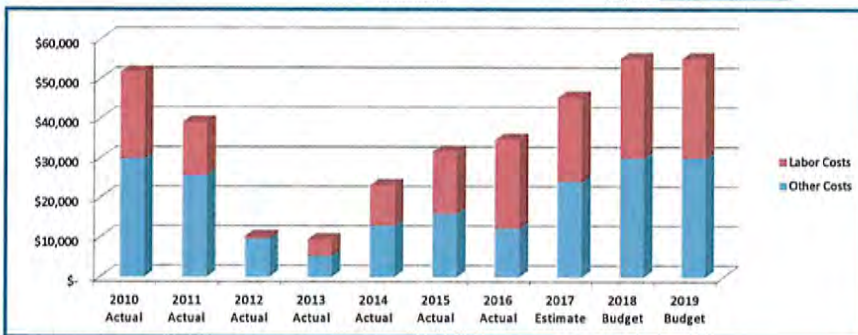
Budget	2018	2019
Headcount	35	35
Lifeguard Captain	1	1
Lifeguard Sergeant	2	2
Lifeguard II	6	6
Part Time Lifeguard II	2	2
Part Time Lifeguard I	24	24



City of Imperial Beach  
FY2018 FY2019 Budget

101-3035 GENERAL FUND JR LIFEGUARD PROGRAM

FY19 Budget	\$55,125
FY18 Budget	\$55,125
FY17 Estimate	\$45,344
FY16 Actual	\$34,666



- Program established in 1995
- 120 Annual Participants
- Only Imperial Beach Aquatic Youth Program in the City
- Trains potential future Lifeguards
- 25% of current Lifeguards were Jr. Lifeguards Actual

Purpose

Objectives

Significant Changes in the Budget

Budget	2018	2019
Labor Costs	\$ 25,125	\$ 25,125
SALARIES PART-TIME	\$ 23,000	\$ 23,000
UNEMPLOYMENT INSURANCE	\$ 1,000	\$ 1,000
PARS CITY CONTRIBUTION	\$ 825	\$ 825
FICA	\$ 300	\$ 300

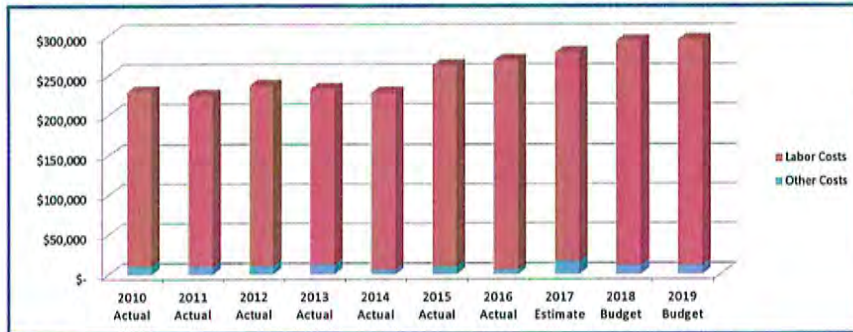
Budget	2018	2019
Other Costs	\$ 30,000	\$ 30,000
RENT-UNIFORMS	\$ 15,000	\$ 15,000
OPERATING SUPPLIES	\$ 5,000	\$ 5,000
COMMUNITY PROGRAMS	\$ 4,000	\$ 4,000
MEMBERSHIP DUES	\$ 4,000	\$ 4,000
TRAVEL, TRAINING, MEETING	\$ 2,000	\$ 2,000

Budget	2018	2019
Headcount	0	0

**City of Imperial Beach  
FY2018 FY2019 Budget**

**101-3040 GENERAL FUND BUILDING AND HOUSING INSP**

FY19 Budget	\$294,748
FY18 Budget	\$293,288
FY17 Estimate	\$278,796
FY16 Actual	\$268,988



- Issue over 650 building permits in 2014
- Conduct approximately 3,500 inspections annually.
- Provided final inspections/sign-off on 21 new dwelling units in 2014
- Performed plan check, building review, building inspections and final inspections for development valued at near \$16M in 2014.
- Gained full compliance with the National Flood Insurance Program requirements following the State Department of Water Resources Community Assistance Visit and subsequent amendment of the City's Flood Damage Protection Ordinance.

**Purpose**

Reviews and oversees all construction activities within the City for compliance with federal, state and local codes and ordinances to ensure compliance and to protect the health, safety and welfare of the public. Coordinates with other governmental agencies to stay current with applicable codes, regulations and life safety building standards.

**Objectives**

1. Review construction plans and issue permits
2. Prepare reports and recommendations for presentation to and review by the City Council
3. Facilitate Development Review Committee
4. Inspect construction
5. Protect the health, safety and welfare of the community.

**Significant Changes in the Budget**

No significant changes

Budget	2018	2019
<b>Labor Costs</b>	\$ 281,688	\$ 283,148
SALARIES FULL-TIME	\$ 202,086	\$ 202,321
SECTION 125 CAFETERIA	\$ 33,965	\$ 33,965
FICA	\$ 14,872	\$ 15,134
PERS-CITY PORTION	\$ 12,534	\$ 12,479
WORKER'S COMP INSURANCE	\$ 11,249	\$ 12,267
AUTO ALLOWANCE	\$ 4,500	\$ 4,500
UNEMPLOYMENT INSURANCE	\$ 933	\$ 933
CELL PHONE ALLOWANCE	\$ 870	\$ 870
LIFE INSURANCE	\$ 616	\$ 616
MGT MEDICAL REIMBURSEMENT	\$ 63	\$ 63

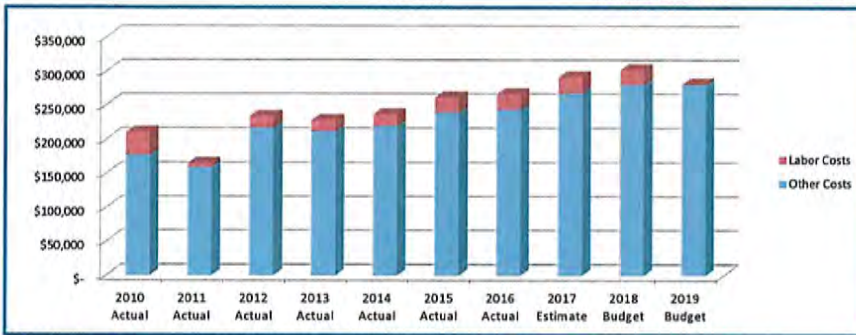
Budget	2018	2019
<b>Other Costs</b>	\$ 11,600	\$ 11,600
PLAN CHECK SERVICES	\$ 5,000	\$ 5,000
TRAVEL, TRAINING, MEETING	\$ 2,500	\$ 2,500
SUBSCRIBE & PUBLICATIONS	\$ 1,500	\$ 1,500
SMALL TOOLS/NON-CAPITAL	\$ 600	\$ 600
PRINTING SERVICES	\$ 500	\$ 500
OPERATING SUPPLIES	\$ 500	\$ 500
OFFICE SUPPLIES	\$ 500	\$ 500
MEMBERSHIP DUES	\$ 400	\$ 400
POSTAGE & FREIGHT	\$ 100	\$ 100

Budget	2018	2019
<b>Headcount</b>	#REF!	#REF!
Building Official	1	1
Building Inspector	1	1
#REF!	#REF!	#REF!

City of Imperial Beach  
FY2018 FY2019 Budget

101-3050 GENERAL FUND ANIMAL CONTROL

FY19 Budget	\$281,000
FY18 Budget	\$302,143
FY17 Estimate	\$291,496
FY16 Actual	\$266,244



- Animal Control Officer on duty 4 days per week, 52 weeks per year
- Operating Tuesday through Friday
- Over 510 Animals Sheltered
- Over 2,000 Calls Annually

Purpose

Objectives

Significant Changes in the Budget

Budget	2018
Labor Costs	\$ 21,143
SALARIES FULL-TIME	\$ 16,355
SECTION 125 CAFETERIA	\$ 1,890
FICA	\$ 1,219
PERS-CITY PORTION	\$ 1,125
AUTO ALLOWANCE	\$ 360
LIFE INSURANCE	\$ 69
UNEMPLOYMENT INSURANCE	\$ 65
CELL PHONE ALLOWANCE	\$ 60

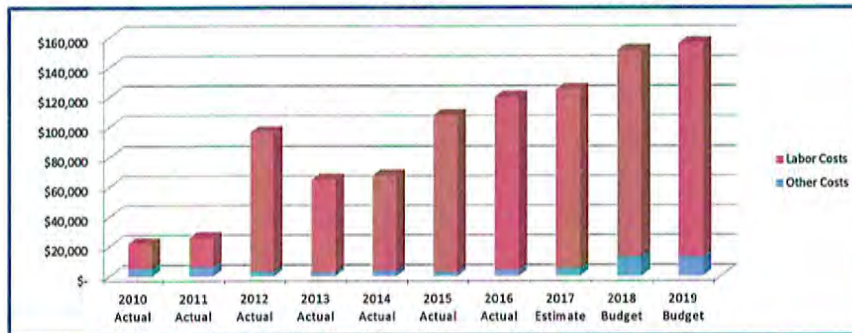
Budget	2018	2019
Other Costs	\$ 281,000	\$ 281,000
PROFESSIONAL SERVICES	\$ 281,000	\$ 281,000

Budget	2018	2019
Headcount	0	0
Contract		

City of Imperial Beach  
FY2018 FY2019 Budget

101-3070 GENERAL FUND CODE ENFORCEMENT

FY19 Budget	\$156,133
FY18 Budget	\$151,308
FY17 Estimate	\$125,123
FY16 Actual	\$119,891



- Opened 688 new code compliance cases in 2014.
- Conducted 2,280 code compliance inspections in 2014.
- Developed partnership with South Bay Community Services to provide tenants rights services.

Purpose

Ensure compliance with zoning, land use, and property maintenance codes and regulations to promote a safe, healthy and attractive community. Carry out the objectives of the City's Neighborhood Revitalization Strategy.

Objectives

1. Code compliance activities.
2. Provide community outreach for code education
3. Abate code violations

Significant Changes in the Budget

No significant changes

Budget	2018	2019
<b>Labor Costs</b>	\$ 138,358	\$ 143,183
SALARIES FULL-TIME	\$ 63,601	\$ 64,249
SALARIES PART-TIME	\$ 27,701	\$ 28,376
PERS-CITY PORTION	\$ 17,902	\$ 20,771
SECTION 125 CAFETERIA	\$ 14,442	\$ 14,442
FICA	\$ 7,674	\$ 7,773
WORKER'S COMP INSURANCE	\$ 5,085	\$ 5,619
UNEMPLOYMENT INSURANCE	\$ 890	\$ 890
CELL PHONE ALLOWANCE	\$ 590	\$ 590
AUTO ALLOWANCE	\$ 300	\$ 300
LIFE INSURANCE	\$ 152	\$ 152
MGT MEDICAL REIMBURSEMENT	\$ 21	\$ 21

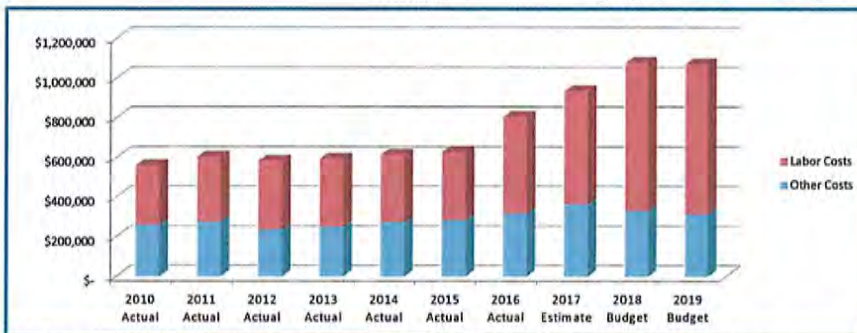
Budget	2018	2019
<b>Other Costs</b>	\$ 12,950	\$ 12,950
TECHNICAL SERVICES	\$ 8,500	\$ 8,500
TRAVEL, TRAINING, MEETING	\$ 2,000	\$ 2,000
OFFICE SUPPLIES	\$ 750	\$ 750
SMALL TOOLS/NON-CAPITAL	\$ 600	\$ 600
OPERATING SUPPLIES	\$ 500	\$ 500
SUBSCRIBE & PUBLICATIONS	\$ 200	\$ 200
MEMBERSHIP DUES	\$ 200	\$ 200
POSTAGE & FREIGHT	\$ 100	\$ 100
PRINTING SERVICES	\$ 100	\$ 100

Budget	2018	2019
<b>Headcount</b>	1.5	1.5
Compliance Officer	1.5	1.5

City of Imperial Beach  
FY2018 FY2019 Budget

101-5010 GENERAL FUND STREET MAINTENANCE

FY19 Budget	\$1,071,409
FY18 Budget	\$1,078,461
FY17 Estimate	\$936,057
FY16 Actual	\$806,112



- City replaced 415 LF of curb and gutter
- Applied 22,000 LF of crack sealant
- The equivalent of 7.2 centerline miles of potholes repairs
- 107 LF of hot mix asphalt street repairs (using 36' wide street x 3" deep)
- Restriped 100% of painted curbs
- Replaced over 100 outdated, deteriorated or damaged street signs

Purpose

Maintain the streets, sidewalks, crosswalks, street lighting, street signage, street striping and street landscape in a "like new condition."

Objectives

Maintain an average pavement condition index of 65% or greater; restripe the painted surfaces annually; commit 2-months dedicated maintenance to each of the six City neighborhoods; inspect each City neighborhood annually for material deficiencies; remove all graffiti identified within the City within 24-hours of notice.

Significant Changes in the Budget

Salary adjustments for MWI. Allocated 25% of Public Works employee costs in lieu of indirect cost allocation.

Budget	2018	2019
Labor Costs	\$ 745,861	\$ 754,809
SALARIES FULL-TIME	\$ 470,287	\$ 475,531
SECTION 125 CAFETERIA	\$ 98,460	\$ 98,460
PERS-CITY PORTION	\$ 88,756	\$ 99,002
FICA	\$ 38,787	\$ 39,597
WORKER'S COMP INSURANCE	\$ 28,307	\$ 31,154
SALARIES PART-TIME	\$ 10,830	\$ 1,000
UNEMPLOYMENT INSURANCE	\$ 3,364	\$ 3,364
OVERTIME	\$ 3,100	\$ 3,100
AUTO ALLOWANCE	\$ 1,800	\$ 1,800
LIFE INSURANCE	\$ 1,051	\$ 1,051
CELL PHONE ALLOWANCE	\$ 750	\$ 750
PARS CITY CONTRIBUTION	\$ 369	

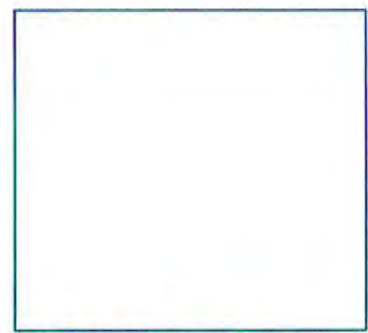
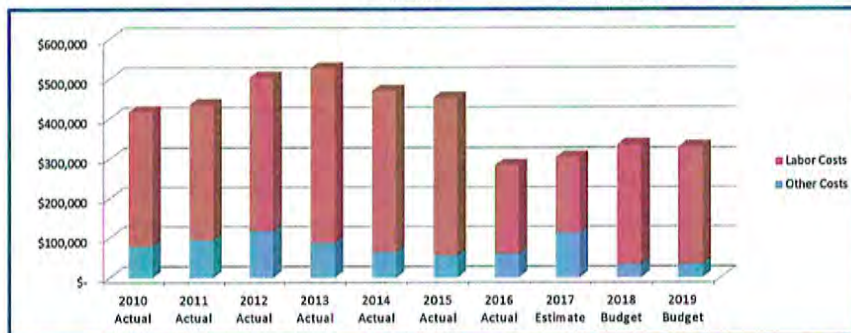
Budget	2018	2019
Other Costs	\$ 332,600	\$ 316,600
GAS & ELECTRIC (SDG&E)	\$ 130,400	\$ 130,400
TECHNICAL SERVICES	\$ 94,900	\$ 83,900
TRAFFIC CONTROL	\$ 43,000	\$ 43,000
OPERATING SUPPLIES	\$ 42,100	\$ 36,100
PROFESSIONAL SERVICES	\$ 12,000	\$ 12,000
MAINTENANCE & REPAIR	\$ 5,700	\$ 6,700
RENT-EQUIPMENT	\$ 2,000	\$ 2,000
SMALL TOOLS/NON-CAPITAL	\$ 1,000	\$ 1,000
FEES & LICENSES	\$ 750	\$ 750
OTHER SERVICES & CHARGES	\$ 750	\$ 750

Budget	2018	2019
Headcount	5	5
Lead Maintenance Worker	1	1
Maintenance Worker II	3	3
Street Supervisor	1	1

City of Imperial Beach  
FY2018 FY2019 Budget

101-5020 GENERAL FUND ADMINISTRATION

FY19 Budget	\$328,767
FY18 Budget	\$334,276
FY17 Estimate	\$303,983
FY16 Actual	\$282,704



Purpose

Provides leadership, oversight and support for public works administration, engineering, street maintenance, tidelands, parks, facilities, fleet, solid waste, sewer and storm water.

Objectives

1. Provide leadership to all public works departments
2. Coordinate emergency response
3. Intergovernmental relations
4. Grant administration
5. Capital Improvement Program administration

Significant Changes in the Budget

Eliminated internal General Fund indirect cost allocations. Replaced with direct allocation of Employee Costs to 25% Streets and 25% Tidelands causing apparent reduction.

Budget	2018	2019
Labor Costs	\$ 299,676	\$ 295,067
SALARIES FULL-TIME	\$ 135,083	\$ 136,151
PERS-CITY PORTION	\$ 70,280	\$ 83,563
SECTION 125 CAFETERIA	\$ 36,060	\$ 36,060
SALARIES PART-TIME	\$ 19,659	
FICA	\$ 18,890	\$ 19,032
WORKER'S COMP INSURANCE	\$ 13,767	\$ 15,061
AUTO ALLOWANCE	\$ 2,520	\$ 2,520
UNEMPLOYMENT INSURANCE	\$ 1,280	\$ 1,280
CELL PHONE ALLOWANCE	\$ 870	\$ 870
PARS CITY CONTRIBUTION	\$ 737	
LIFE INSURANCE	\$ 530	\$ 530

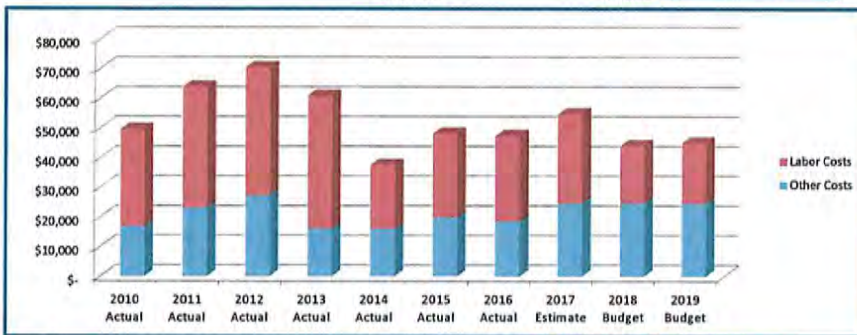
Budget	2018	2019
Other Costs	\$ 34,600	\$ 33,700
RENT-UNIFORMS	\$ 10,000	\$ 9,100
UTILITIES-CELL PHONES	\$ 8,800	\$ 8,800
TRAVEL, TRAINING, MEETING	\$ 8,050	\$ 8,050
OFFICE SUPPLIES	\$ 3,850	\$ 3,850
OPERATING SUPPLIES	\$ 2,500	\$ 2,500
EMPLOYEE RECOGNITION AWRD	\$ 500	\$ 500
PRINTING SERVICES	\$ 400	\$ 400
MEMBERSHIP DUES	\$ 400	\$ 400
POSTAGE & FREIGHT	\$ 100	\$ 100

Budget	2018	2019
Headcount	6	6
Director	1	1
Asst Director	1	1
Civil Engineer	1	1
CIP Manager	1	1
Customer Service Specialist	1	1
Administrative Assistant	1	1

City of Imperial Beach  
FY2018 FY2019 Budget

101-5040 GENERAL FUND SOLID WASTE MANAGEMENT

FY19 Budget	\$44,935
FY18 Budget	\$44,043
FY17 Estimate	\$54,706
FY16 Actual	\$47,352



- Completed annual reporting to Calrecycle.
- Completed annual site audit from Calrecycle.
- Completed EDCO rate increase for 2015.
- Provided recycling service for special events, annual Home Front Cleanup, and Citywide Garage Sale.Imperial

Purpose

Provide solid waste, recycling, and household hazardous waste disposal services to the community. Ensure compliance with State mandated solid waste diversion requirements, reporting to Calrecycle, and permitting for hazardous materials. Manage the City's Solid Waste franchise agreement with EDCO.

Objectives

1. Negotiate and manage franchise agreement
2. Develop solid waste customer rates annually
3. Address unresolved complaints from residents
4. Implement recycling/reuse programs

Significant Changes in the Budget

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Budget	2018	2019
<b>Labor Costs</b>	\$ 19,343	\$ 20,235
SALARIES FULL-TIME	\$ 13,680	\$ 14,351
SECTION 125 CAFETERIA	\$ 2,700	\$ 2,700
FICA	\$ 1,089	\$ 1,154
PERS-CITY PORTION	\$ 985	\$ 1,033
WORKER'S COMP INSURANCE	\$ 751	\$ 859
UNEMPLOYMENT INSURANCE	\$ 109	\$ 109
LIFE INSURANCE	\$ 29	\$ 29

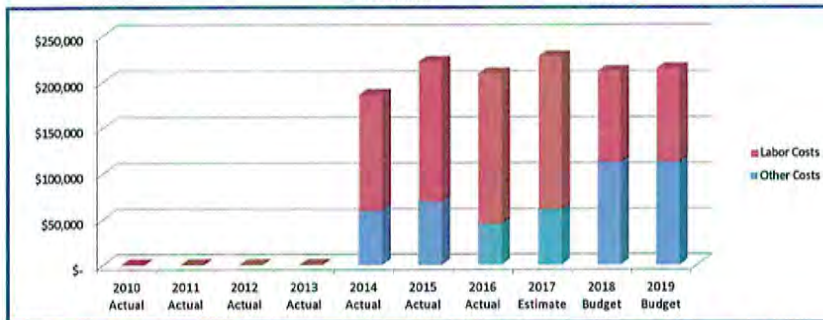
Budget	2018	2019
<b>Other Costs</b>	\$ 24,700	\$ 24,700
TECHNICAL SERVICES	\$ 16,000	\$ 16,000
OTHER SERVICES & CHARGES	\$ 7,500	\$ 7,500
OPERATING SUPPLIES	\$ 800	\$ 800
FEES & LICENSES	\$ 400	\$ 400

Budget	2018	2019
Headcount	0	0

City of Imperial Beach  
FY2018 FY2019 Budget

101-5050 GENERAL FUND STORM WATER

FY19 Budget	\$214,208
FY18 Budget	\$211,390
FY17 Estimate	\$227,500
FY16 Actual	\$209,211



- Imperial Beach served as lead agency to develop the Tijuana River WQIIP. (\$275,000)
- Developed the San Diego Bay WQIIP with Copermittees (\$400,000)
- Implemented the City's Jurisdictional Runoff Management Program consistent with previous NPDES Permit Order R9-2007-0001 and completed JRMP Annual reporting requirements to the RWQCB.
- Updated the City's Jurisdictional Runoff Management Program and IB Municipal Code consistent with the new NPDES Permit Order R9-2013-0001 to be submitted to the RWQCB in June 2015.

Purpose

Develop and implement the City's storm water management program as required by the Regional Storm Water NPDES Permit. Including regional collaboration and public participation in the development and implementation of Water Quality Improvement Plans (WQIPs) for the Tijuana River and San Diego Bay watershed management areas, which informs the selection of water quality improvement strategies required in the City's Jurisdictional Runoff Management Program.

Objectives

1. Maintain compliance with the National Pollution Discharge Elimination Systems (NPDES) Permit that regulates storm water discharges from the City
2. Coordinate consistent implementation of storm water management programs at regional and watershed levels
3. Implement the City's Jurisdictional Runoff Management Program

Significant Changes in the Budget

Slight increase in costs related to increased regulations from NPDES Permit Order R9-2013-0001 from the San Diego Regional Water Quality Control Board

Budget	2018	2019
<b>Labor Costs</b>	\$ 98,490	\$ 101,308
SALARIES FULL-TIME	\$ 68,647	\$ 70,661
SECTION 125 CAFETERIA	\$ 12,060	\$ 12,060
PERS-CITY PORTION	\$ 6,178	\$ 6,330
FICA	\$ 5,413	\$ 5,604
WORKER'S COMP INSURANCE	\$ 3,791	\$ 4,252
AUTO ALLOWANCE	\$ 1,080	\$ 1,080
OVERTIME	\$ 500	\$ 500
UNEMPLOYMENT INSURANCE	\$ 456	\$ 456
LIFE INSURANCE	\$ 185	\$ 185
CELL PHONE ALLOWANCE	\$ 180	\$ 180

Budget	2018	2019
<b>Other Costs</b>	\$ 112,900	\$ 112,900
OTHER SERVICES & CHARGES	\$ 70,000	\$ 70,000
FEES & LICENSES	\$ 20,400	\$ 20,400
PROFESSIONAL SERVICES	\$ 10,000	\$ 10,000
TECHNICAL SERVICES	\$ 6,500	\$ 6,500
OPERATING SUPPLIES	\$ 5,000	\$ 5,000
MAINTENANCE & REPAIR	\$ 1,000	\$ 1,000

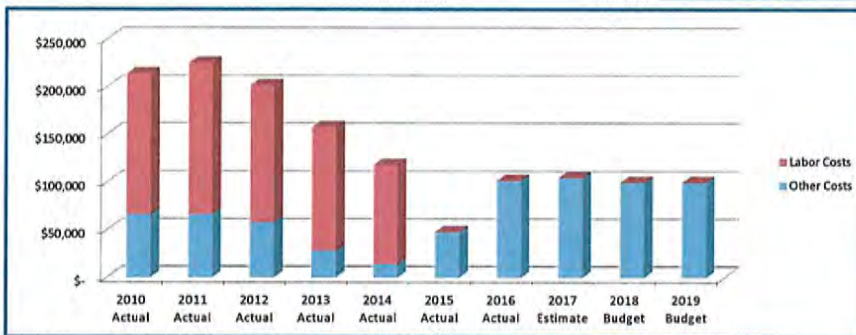
Budget	2018	2019
<b>Headcount</b>	1	1
Environmental Specialist	1	1



City of Imperial Beach  
FY2018 FY2019 Budget

101-6010 GENERAL FUND RECREATION

FY19 Budget	\$100,000
FY18 Budget	\$100,000
FY17 Estimate	\$104,819
FY16 Actual	\$101,791



Purpose

Provide recreational services and other programs to citizens of all ages. Operate athletic facilities and sports and fitness programs.

Objectives

1. Maintain agreement with Boys & Girls club for sports park operations.

Significant Changes in the Budget

Budget

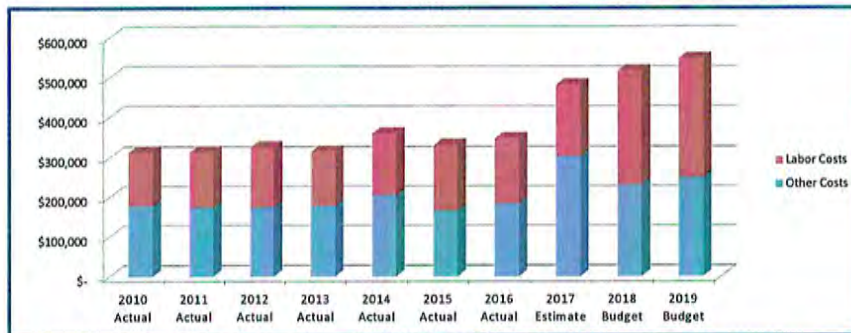
Budget	2018	2019
Other Costs	\$ 100,000	\$ 100,000
TECHNICAL SERVICES	\$ 50,000	\$ 50,000
UTILITIES-WATER	\$ 30,000	\$ 30,000
COMMUNITY PROGRAMS	\$ 10,000	\$ 10,000
GAS & ELECTRIC (SDG&E)	\$ 10,000	\$ 10,000

Budget	2018	2019
Headcount	0	0
Contract		

City of Imperial Beach  
FY2018 FY2019 Budget

101-6020 GENERAL FUND PARK MAINTENANCE

FY19 Budget	\$548,338
FY18 Budget	\$517,414
FY17 Estimate	\$482,087
FY16 Actual	\$346,557



Purpose

Provide a safe, attractive and well maintained parks, trails and open spaces to include landscape maintenance of all parks. Maintain building grounds and right of ways.

Objectives

1. Oversee contract for parks and roadside landscaping services for 17 acres of parks and 31 medians
2. Maintain landscaping for parks
3. Conduct playground safety inspections
4. Manage capital improvements for parks

Significant Changes in the Budget

Increase in utilities and technical services.

Budget	2018	2019
Labor Costs	\$ 284,939	\$ 298,063
SALARIES FULL-TIME	\$ 136,163	\$ 140,188
SALARIES PART-TIME	\$ 69,000	\$ 73,500
SECTION 125 CAFETERIA	\$ 35,400	\$ 35,400
PERS-CITY PORTION	\$ 23,731	\$ 26,996
FICA	\$ 11,232	\$ 11,539
WORKER'S COMP INSURANCE	\$ 7,625	\$ 8,552
UNEMPLOYMENT INSURANCE	\$ 1,172	\$ 1,172
LIFE INSURANCE	\$ 316	\$ 316
OVERTIME	\$ 300	\$ 400

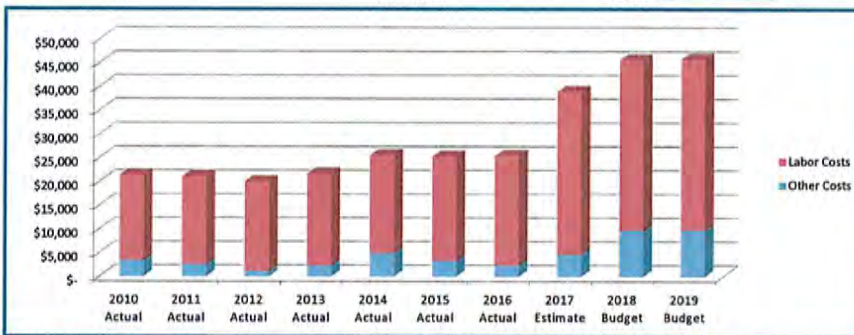
Budget	2018	2019
Other Costs	\$ 232,475	\$ 250,275
UTILITIES-WATER	\$ 80,000	\$ 90,000
TECHNICAL SERVICES	\$ 60,025	\$ 65,825
GAS & ELECTRIC (SDG&E)	\$ 40,000	\$ 42,000
MAINTENANCE & REPAIR	\$ 30,000	\$ 30,000
OPERATING SUPPLIES	\$ 21,900	\$ 21,900
SMALL TOOLS/NON-CAPITAL	\$ 550	\$ 550

Budget	2018	2019
Headcount	2	2
Lead Maintenance Worker	1	1
Maintenance Worker I	1	1

City of Imperial Beach  
FY2018 FY2019 Budget

101-6030 GENERAL FUND SENIOR SERVICES

FY19 Budget	\$45,779
FY18 Budget	\$45,625
FY17 Estimate	\$38,936
FY16 Actual	\$25,441



Purpose

Provide recreational services and other programs to senior citizens to enhance the quality of life and promote health and wellness, social interaction, and foster a sense of belonging.

Objectives

1. Organize and promote senior trips
2. Operate senior programs
3. Organize recreational classes
4. Implement special events

Significant Changes in the Budget

Increase in employee costs assume full utilization of PT staff. This a conservative and will not be realized if not needed.

Budget	2018	2019
<b>Labor Costs</b>	\$ 35,925	\$ 36,079
SALARIES PART-TIME	\$ 30,903	\$ 30,903
WORKER'S COMP INSURANCE	\$ 2,547	\$ 2,701
PARS CITY CONTRIBUTION	\$ 1,159	\$ 1,159
UNEMPLOYMENT INSURANCE	\$ 868	\$ 868
FICA	\$ 448	\$ 448

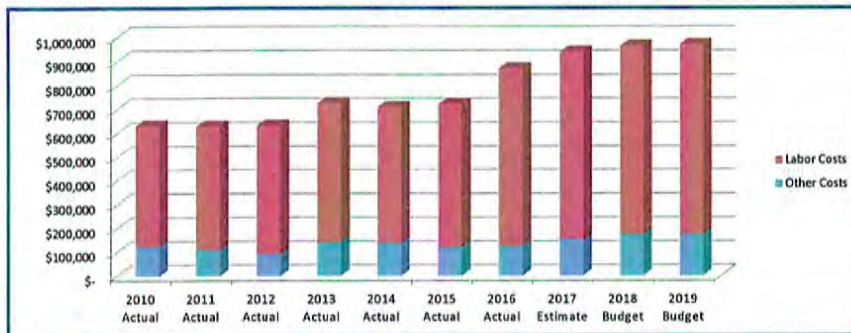
Budget	2018	2019
<b>Other Costs</b>	\$ 9,700	\$ 9,700
PROFESSIONAL SERVICES	\$ 7,500	\$ 7,500
OPERATING SUPPLIES	\$ 1,500	\$ 1,500
OFFICE SUPPLIES	\$ 500	\$ 500
MEMBERSHIP DUES	\$ 200	\$ 200

Budget	2018	2019
<b>Headcount</b>	1	1
Program Coordinator	0.5	0.5
Program Aide	0.5	0.5

City of Imperial Beach  
FY2018 FY2019 Budget

101-6040 GENERAL FUND TIDELANDS MAINTENANCE

FY19 Budget	\$971,008
FY18 Budget	\$964,680
FY17 Estimate	\$939,678
FY16 Actual	\$871,189



Purpose

Maintain all the facilities owned and leased by the San Diego Unified Port District within the City of Imperial Beach in a "like new condition." These facilities include Mel Portwood Plaza, Pier, Dunes Park, all Seacoast Drive street-ends, Port owned parking lots, beach area to the low water line. Support the City's lifeguard infrastructure as assigned

Objectives

Pick up all trash and waste 7-days a week; maintain the public restrooms every day of the week; maintain the landscape of the property properly groomed and trimmed, free of weeds; maintain the lighting systems; water wash the pier surfaces bi-weekly at the restaurant and the remainder quarterly; maintain the lifeguard towers; support the special events

Significant Changes in the Budget

Employee Cost increase due to 25% allocation from Public Works Administration in lieu of indirect cost allocations.

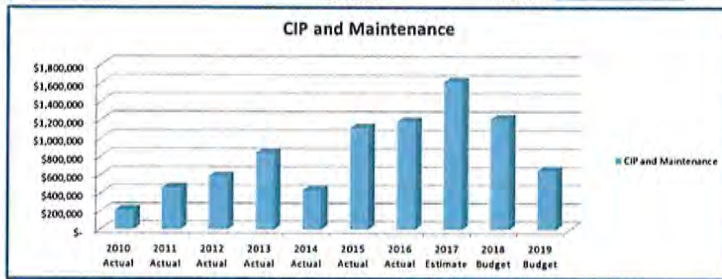
Budget	2018	2019
<b>Labor Costs</b>	\$ 789,680	\$ 796,008
SALARIES PART-TIME	\$ 339,829	\$ 330,000
SALARIES FULL-TIME	\$ 268,657	\$ 276,429
SECTION 125 CAFETERIA	\$ 73,296	\$ 73,296
PERS-CITY PORTION	\$ 51,010	\$ 56,825
FICA	\$ 23,842	\$ 24,764
WORKER'S COMP INSURANCE	\$ 17,283	\$ 19,300
PARS CITY CONTRIBUTION	\$ 10,169	\$ 9,800
UNEMPLOYMENT INSURANCE	\$ 2,344	\$ 2,344
OVERTIME	\$ 1,500	\$ 1,500
LIFE INSURANCE	\$ 1,060	\$ 1,060
AUTO ALLOWANCE	\$ 450	\$ 450
CELL PHONE ALLOWANCE	\$ 240	\$ 240

Budget	2018	2019
<b>Other Costs</b>	\$ 175,000	\$ 175,000
OPERATING SUPPLIES	\$ 100,300	\$ 100,300
TECHNICAL SERVICES	\$ 51,200	\$ 51,200
TRAVEL, TRAINING, MEETING	\$ 5,000	\$ 5,000
UTILITIES-CELL PHONES	\$ 5,000	\$ 5,000
RENT-EQUIPMENT	\$ 4,500	\$ 4,500
SMALL TOOLS/NON-CAPITAL	\$ 3,500	\$ 3,500
PROFESSIONAL SERVICES	\$ 3,000	\$ 3,000
EMPLOYEE RECOGNITION AWRD	\$ 1,500	\$ 1,500
RENT-UNIFORMS	\$ 1,000	\$ 1,000

Budget	2018	2019
<b>Headcount</b>	40	40
Grounds/Facilities Super	1	1
Lead Maintenance Worker	2	2
Maintenance Worker II	2	2
Part Time Maint Worker	35	35

City of Imperial Beach  
FY2018 FY2019 Budget

	201 GAS TAX FUND
FY19 Budget	\$650,000
FY18 Budget	\$1,213,320
FY17 Estimate	\$1,617,480
FY16 Actual	\$1,183,665



- Maintain the 4.4 miles of Force Main pipe and 39.5 miles of gravity main pipe fully operational to prevent system backup or sewer spills.
- Maintain 11 sewer lift stations fully operational and compliant with current industry standards.
- Prevent sewer spills; keep sewer mains in good condition; keep a trained maintenance staff; work with private parties with installation of new sewer laterals; advise the City managers of the needs for major maintenance and capital

REVENUE	2018	2019
Intergovernmental	\$ 582,500	\$ 582,500
GAS TAX SECTION 2107	\$ 206,000	\$ 206,000
GAS TAX SECTION 2105	\$ 159,500	\$ 159,500
GAS TAX SECTION 2103	\$ 110,000	\$ 110,000
GAS TAX SECTION 2106	\$ 101,000	\$ 101,000
GAS TAX SECTION 2107.5	\$ 6,000	\$ 6,000
Other	\$ 10,000	\$ 10,000
ALLOCATED INTEREST	\$ 10,000	\$ 10,000
<b>Grand Total</b>	<b>\$ 592,500</b>	<b>\$ 592,500</b>

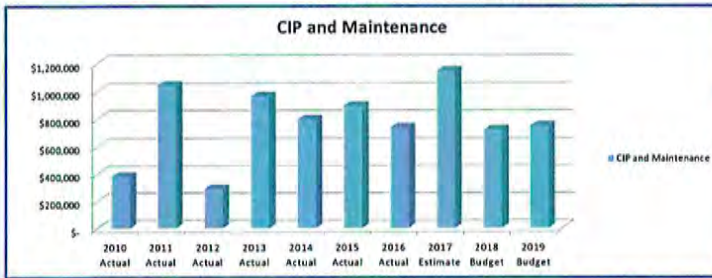
EXPENSE	2018	2019
Other Costs	\$ 700,000	\$ 650,000
TRANSFER OUT	\$ 700,000	\$ 650,000
CIP Other Costs	\$ 513,320	
PROFESSIONAL SERVICES	\$ 513,320	
<b>Grand Total</b>	<b>\$ 1,213,320</b>	<b>\$ 650,000</b>

Budget	2016	2017
Headcount	0	0

City of Imperial Beach  
FY2018 FY2019 Budget

202 PROP "A" (TRANSNET) FUND

FY19 Budget	\$749,300
FY18 Budget	\$720,000
FY17 Estimate	\$1,148,067
FY16 Actual	\$736,558



- Maintain the 4.4 miles of Force Main pipe and 39.5 miles of gravity main pipe fully operational to prevent system backup or sewer spills.
- Maintain 11 sewer lift stations fully operational and compliant with current industry standards.
- Prevent sewer spills; keep sewer mains in good condition; keep a trained maintenance staff; work with private parties with installation of new sewer laterals; advise the City managers of the needs for major maintenance and capital

REVENUE	2018	2019
Intergovernmental	\$ 720,000	\$ 749,000
PROP "A" (TRANSNET) FUND	\$ 720,000	\$ 749,000
Other	\$ 32,000	\$ 32,000
TRANSNET FEES	\$ 30,000	\$ 30,000
ALLOCATED INTEREST	\$ 2,000	\$ 2,000
<b>Grand Total</b>	<b>\$ 752,000</b>	<b>\$ 781,000</b>

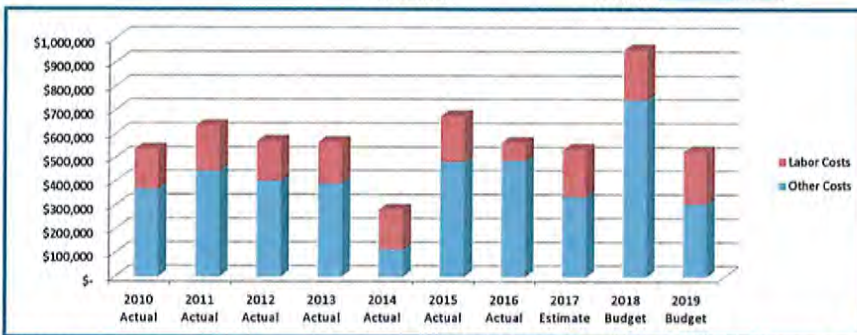
EXPENSE	2018	2019
Other Costs	\$ 216,000	\$ 225,000
TRANSFER OUT	\$ 216,000	\$ 225,000
CIP Other Costs	\$ 504,000	\$ 524,300
PROFESSIONAL SERVICES	\$ 504,000	\$ 524,300
<b>Grand Total</b>	<b>\$ 720,000</b>	<b>\$ 749,300</b>

Budget	2016	2017
Headcount	0	0

City of Imperial Beach  
FY2018 FY2019 Budget

501-1921 VEHICLE REPLACEMENT/MAINT VEHICLE REPLACEMENT

FY19 Budget	\$527,660
FY18 Budget	\$953,488
FY17 Estimate	\$535,859
FY16 Actual	\$564,785



- Maintain fleet of 55 vehicles and equipment.
- Maintain 2 large fire engines.
- Maintain 1 large vacator truck.
- Repair and replace miscellaneous machinery and equipment.

Purpose

To provide City vehicle and equipment maintenance services to ensure the equipment is kept in a safe and reliable condition. Replace vehicles per replacement schedule and as needed.

Objectives

Stuart preventative maintenance of all vehicles and equipment; maintain fleet records, inspections, and reports; manage hazardous waste program; train employees on safe use of vehicles and equipment.

Significant Changes in the Budget

4 Vehicles replaced in FY15. Scheduled to replace Ford Flatbed in FY17.

Budget	2018	2019
Labor Costs	\$ 207,738	\$ 219,010
SALARIES FULL-TIME	\$ 136,322	\$ 142,864
SECTION 125 CAFETERIA	\$ 30,000	\$ 30,000
PERS-CITY PORTION	\$ 21,590	\$ 24,633
FICA	\$ 10,702	\$ 11,313
WORKER'S COMP INSURANCE	\$ 7,580	\$ 8,656
UNEMPLOYMENT INSURANCE	\$ 955	\$ 955
OVERTIME	\$ 300	\$ 300
LIFE INSURANCE	\$ 289	\$ 289

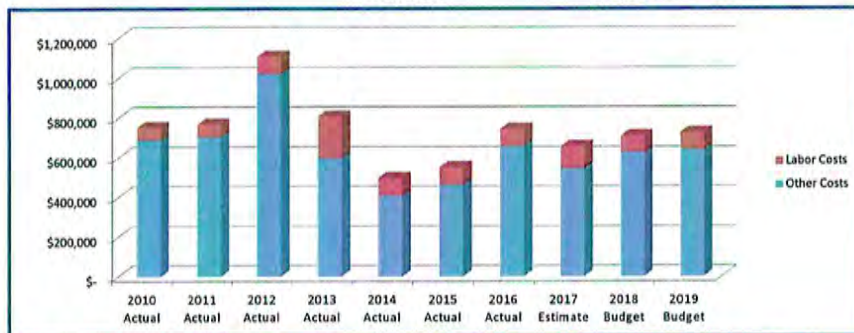
Budget	2018	2019
Other Costs	\$ 745,750	\$ 308,650
EQUIPMENT	\$ 472,000	\$ 42,000
VEHICLE OPERATE-FUEL/OIL	\$ 206,700	\$ 206,700
VEHICLE OPERATE-PARTS M&O	\$ 28,950	\$ 26,450
MAINTENANCE & REPAIR	\$ 22,100	\$ 19,100
SMALL TOOLS/NON-CAPITAL	\$ 4,900	\$ 3,300
OPERATING SUPPLIES	\$ 4,500	\$ 4,500
FEES & LICENSES	\$ 3,550	\$ 3,550
OTHER SERVICES & CHARGES	\$ 2,650	\$ 2,650
FIRE EXTINGUISHER SERVICE	\$ 400	\$ 400

Budget	2018	2019
Headcount	2	2
Fleet Supervisor	1	1
Mechanic II	1	1

City of Imperial Beach  
FY2018 FY2019 Budget

502-1922 RISK MANAGEMENT FUND RISK MANAGEMENT

FY19 Budget	\$727,396
FY18 Budget	\$711,608
FY17 Estimate	\$657,554
FY16 Actual	\$745,188



- Continue to maintain a Workers Compensation Modification Factor of 90%. (below 100% is positive)
- City liability claims incurred are less than 10 per year totaling approximately \$10,000.

Purpose

Develop City safety policies and procedures to minimize risk and exposure to loss.

Objectives

Coordinate with Human Resources and Third Party Administrators to minimize workers compensation claims; reduce the City's exposure to liability claims using latest risk management tools available from Excess Insurance providers.

Significant Changes in the Budget

Budget	2018	2019
Labor Costs	\$ 84,208	\$ 85,496
SALARIES FULL-TIME	\$ 61,300	\$ 62,098
SECTION 125 CAFETERIA	\$ 7,099	\$ 7,099
PERS-CITY PORTION	\$ 5,080	\$ 5,180
FICA	\$ 4,526	\$ 4,606
WORKER'S COMP INSURANCE	\$ 3,421	\$ 3,775
AUTO ALLOWANCE	\$ 1,764	\$ 1,764
CELL PHONE ALLOWANCE	\$ 300	\$ 300
LIFE INSURANCE	\$ 288	\$ 288
UNEMPLOYMENT INSURANCE	\$ 260	\$ 260
MGT MEDICAL REIMBURSEMENT	\$ 126	\$ 126
OVERTIME	\$ 44	

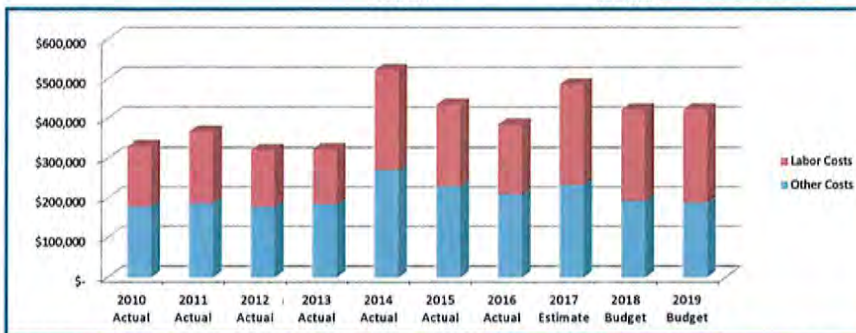
Budget	2018	2019
Other Costs	\$ 627,400	\$ 641,900
INSURANCE PREMIUM/WK COME	\$ 343,000	\$ 356,000
INSURANCE PREMIUM/DEPOSIT	\$ 184,400	\$ 185,900
ATTORNEY SERVICES	\$ 75,000	\$ 75,000
PAYMENT OF CLAIMS	\$ 25,000	\$ 25,000

Budget	2018	2019
Headcount	0	0



City of Imperial Beach  
FY2018 FY2019 Budget

503-1923 TECHNOLOGY/COMMUNICATIONS INFORMATION TECHNOLOGY	
FY19 Budget	\$422,186
FY18 Budget	\$421,507
FY17 Estimate	\$485,606
FY16 Actual	\$384,073



- Manage and support 20 Windows Servers and 120 desktop computers.
- Provides support for 145 city employees.
- Maintain hardware inventory of city computers and networking equipment.
- Performs routing Back up of critical city data.
- Manages 152 email accounts.

Purpose

Ensures employees are able to access the internet and network resources and to provide immediate support to all city staff. Recommends information technology strategies, policies, and procedures by evaluating organization outcomes; identifying problems; evaluating trends; anticipating requirements. Maintains quality service by establishing and enforcing

Objectives

Provide computing, telecommunications, and networking infrastructure support to employees, research and implement cost effective solutions that enhances the city's ability to provide quality service for city residents and gives administrators and faculty the means to operate successfully.

Significant Changes in the Budget

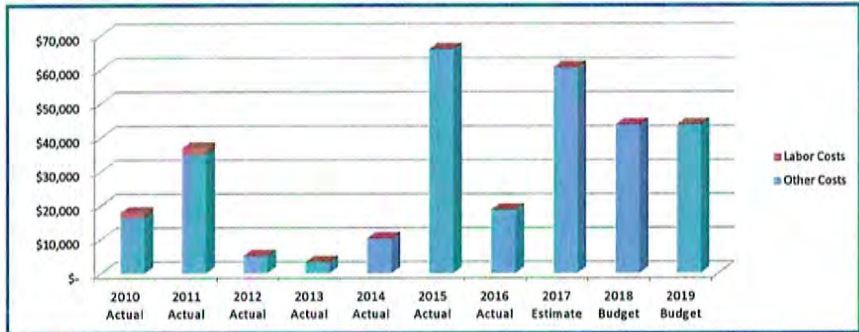
Budget	2018	2019
CIP Other Costs	\$ 125,000	
EQUIPMENT	\$ 125,000	
Labor Costs	\$ 227,254	\$ 233,058
SALARIES FULL-TIME	\$ 140,303	\$ 140,303
PERS-CITY PORTION	\$ 21,831	\$ 24,864
SALARIES PART-TIME	\$ 20,228	\$ 22,005
SECTION 125 CAFETERIA	\$ 14,395	\$ 14,395
FICA	\$ 11,653	\$ 11,673
WORKER'S COMP INSURANCE	\$ 8,954	\$ 9,862
AUTO ALLOWANCE	\$ 6,816	\$ 6,816
UNEMPLOYMENT INSURANCE	\$ 1,215	\$ 1,215
PERS CITY CONTRIBUTION	\$ 759	\$ 825
LIFE INSURANCE	\$ 536	\$ 536
CELL PHONE ALLOWANCE	\$ 480	\$ 480
MGT MEDICAL REIMBURSEMENT	\$ 84	\$ 84

Budget	2018	2019
Other Costs	\$ 194,253	\$ 189,128
TECHNICAL SERVICES	\$ 59,455	\$ 57,455
H.T.E. MAINTENANCE	\$ 38,395	\$ 38,395
EQUIPMENT	\$ 28,000	\$ 28,000
SMALL TOOLS/NON-CAPITAL	\$ 16,100	\$ 16,100
FEES & LICENSES	\$ 14,755	\$ 11,630
PROFESSIONAL SERVICES	\$ 10,850	\$ 10,850
QUESYST	\$ 8,000	\$ 8,000
UTILITIES-TELEPHONE	\$ 5,313	\$ 5,313
UTILITIES-CELL PHONES	\$ 5,000	\$ 5,000
OPERATING SUPPLIES	\$ 4,165	\$ 4,165
TRAVEL, TRAINING, MEETING	\$ 2,200	\$ 2,200
MAINTENANCE & REPAIR	\$ 1,500	\$ 1,500
MEMBERSHIP DUES	\$ 340	\$ 340
OFFICE SUPPLIES	\$ 100	\$ 100

Budget	2018	2019
Headcount	2.5	2.5
Network Systems Technician	1	1
GIS Administrator	1	1
Network Tech	0.5	0.5

City of Imperial Beach  
FY2018 FY2019 Budget

504-1924 FACILITY MAINT/REPLACEMNT	FACILITY REPLACE/MAINT
FY19 Budget	\$43,700
FY18 Budget	\$43,700
FY17 Estimate	\$60,600
FY16 Actual	\$18,656



- Maintain 8 city facilities.
- Oversee daily housekeeping.
- Assist in CIP implementation.

**Purpose**  
Maintain City buildings to ensure they are safe, functional and clean by performing regular maintenance, cleaning and inspections utilizing a combination of in-house staff and contract services.

**Objectives**  
Maintain, repair and rehabilitate all City owned buildings; Oversee janitorial services; provide workshop and meeting setup and tear down services.

**Significant Changes in the Budget**

Budget	2018
CIP Other Costs	\$ 60,000
PROFESSIONAL SERVICES	\$ 60,000

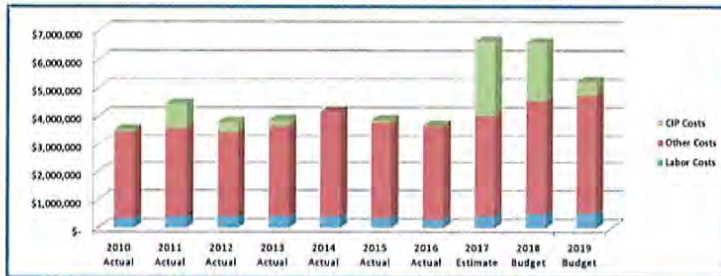
Budget	2018	2019
Other Costs	\$ 43,700	\$ 43,700
TECHNICAL SERVICES	\$ 43,700	\$ 43,700

Budget	2018	2019
Headcount	0	0

City of Imperial Beach  
FY2018 FY2019 Budget

601 SEWER ENTERPRISE FUND

FY19 Budget	\$5,222,079
FY18 Budget	\$6,595,888
FY17 Estimate	\$6,646,541
FY16 Actual	\$3,686,138



- Maintain the 4.4 miles of Force Main pipe and 39.5 miles of gravity main pipe fully operational to prevent system backup or sewer spills.
- Maintain 11 sewer lift stations fully operational and compliant with current industry standards.
- Prevent sewer spills; keep sewer mains in good condition; keep a trained maintenance staff; work with private parties with installation of new sewer laterals; advise the City managers of the needs for major maintenance and capital

REVENUE	2018	2019
Fees	\$ 5,049,000	\$ 5,284,000
COUNTY SEWER COLLECTIONS	\$ 4,881,000	\$ 5,096,000
SEWER FEES-SPECIAL BILLED	\$ 118,000	\$ 138,000
SEWER CAPACITY FEES	\$ 50,000	\$ 50,000
Other	\$ 72,000	\$ 72,000
MISCELLANEOUS REVENUE	\$ 60,000	\$ 60,000
ALLOCATED INTEREST	\$ 12,000	\$ 12,000
<b>Grand Total</b>	<b>\$ 5,121,000</b>	<b>\$ 5,356,000</b>

EXPENSE	2018	2019
Other Costs	\$ 4,040,367	\$ 4,221,892
TECHNICAL SERVICES	\$ 2,877,250	\$ 3,092,500
PUBLIC WORKS ADMIN	\$ 348,882	\$ 348,882
ABC-ADMIN SVC CHARGE	\$ 146,527	\$ 146,527
EQUIPMENT	\$ 136,675	\$ 65,000
ABC-FMP EQUIPMENT CHARGE	\$ 113,709	\$ 113,709
PROFESSIONAL SERVICES	\$ 100,000	\$ 100,000
GAS & ELECTRIC (SDG&E)	\$ 70,000	\$ 80,000
ABC-TECHNOLOGY SVC CHARGE	\$ 60,590	\$ 60,590
MAINTENANCE & REPAIR	\$ 45,400	\$ 45,800
TEMPORARY STAFFING	\$ 45,000	\$ 45,000
ABC-RISK MGMT SVC CHARGE	\$ 35,000	\$ 60,000
OPERATING SUPPLIES	\$ 15,900	\$ 18,450
ABC-FACILITIES CHARGES	\$ 9,083	\$ 9,083
OTHER SERVICES & CHARGES	\$ 8,400	\$ 8,400
UTILITIES-WATER	\$ 7,200	\$ 7,200
TRAVEL, TRAINING, MEETING	\$ 5,700	\$ 5,700
FEES & LICENSES	\$ 5,250	\$ 5,250
SECURITY & ALARM	\$ 4,000	\$ 4,000
UTILITIES-TELEPHONE	\$ 2,500	\$ 2,500
SMALL TOOLS/NON-CAPITAL	\$ 1,400	\$ 1,400
RENT-EQUIPMENT	\$ 1,000	\$ 1,000
MEMBERSHIP DUES	\$ 900	\$ 900
UTILITIES-CELL PHONES	\$ 1	\$ 1
CIP Other Costs	\$ 2,039,378	\$ 463,710
PROFESSIONAL SERVICES	\$ 2,039,378	\$ 463,710
Labor Costs	\$ 516,143	\$ 536,477
SALARIES FULL-TIME	\$ 299,510	\$ 303,130
PERS-CITY PORTION	\$ 63,825	\$ 73,205
SECTION 125 CAFETERIA	\$ 57,564	\$ 57,564
STAND-BY PAY	\$ 27,984	\$ 27,300
FICA	\$ 23,045	\$ 23,361
OVERTIME	\$ 22,900	\$ 28,900
WORKER'S COMP INSURANCE	\$ 16,584	\$ 18,286
UNEMPLOYMENT INSURANCE	\$ 2,344	\$ 2,344
AUTO ALLOWANCE	\$ 1,440	\$ 1,440

Budget	2016	2017
Headcount	5	5
Sewer Supervisor	1	1
Lead Maintenance Worker	1	1
Maintenance Worker II	1	1
Maintenance Worker I	1	1
Maintenance Worker	1	1

# City of Imperial Beach

## Budget (FY2018 and FY2019)

Revenue = Credit, Expense = Debit

Sum of Budget	2018	2019
<b>101 GENERAL FUND</b>		
<b>Revenue</b>	<b>\$ (19,167,359)</b>	<b>\$ (19,624,699)</b>
101-0000 GENERAL FUND	\$ (19,167,359)	\$ (19,624,699)
311.60-01 1% GENERAL PURPOSE TAX	\$ (1,715,000)	\$ (1,715,000)
311.60-02 RPTTF RDA PASS-THRU	\$ (545,000)	\$ (623,000)
311.60-03 TIJUANA SLOUGH	\$ (3,500)	\$ (3,500)
311.60-04 VLF ADJ- R & T CODE 97.70	\$ (2,801,000)	\$ (2,941,000)
311.60-06 RPTTF RESIDUAL	\$ (1,376,000)	\$ (1,639,000)
313.40-01 7.75% SALES TAX (1% CITY)	\$ (1,130,000)	\$ (1,180,000)
313.60-02 PROP 172: .5% SALES TAX	\$ (150,000)	\$ (150,000)
315.60-03 DOCUMENTARY TRANSFER TX	\$ (80,000)	\$ (80,000)
316.70-49 TRANSIENT OCCUPANCY TAX	\$ (675,000)	\$ (675,000)
318.10-05 SOLID WASTE (EDCO)	\$ (1,312,000)	\$ (1,338,240)
318.10-10 GAS & ELECTRIC (SDG&E)	\$ (165,000)	\$ (165,000)
318.10-15 CABLE (COX CABLE)	\$ (300,000)	\$ (300,000)
318.10-20 WATER (CAL AMERICAN)	\$ (105,000)	\$ (105,000)
318.10-30 AT&T	\$ (95,000)	\$ (95,000)
321.72-10 BUSINESS LICENSE	\$ (405,000)	\$ (405,000)
322.73-01 BUILDING PERMITS	\$ (250,000)	\$ (250,000)
322.73-02 PLUMBING PERMITS	\$ (35,000)	\$ (35,000)
322.73-03 ELECTRICAL PERMITS	\$ (40,000)	\$ (40,000)
322.73-04 MECHANICAL PERMITS	\$ (15,000)	\$ (15,000)
323.71-02 COM/FIRE INSPECTION FEES	\$ (18,000)	\$ (18,000)
323.71-03 RES/FIRE INSPECTION FEES	\$ (250,000)	\$ (250,000)
324.72-20 ANIMAL LICENSES	\$ (9,000)	\$ (9,000)
324.72-30 BICYCLE LICENSES	\$ (50)	\$ (50)
324.73-01 MISCELLANEOUS PERMITS	\$ (14,000)	\$ (14,000)
325.73-06 SPECIAL EVENT PERMIT FEES	\$ (2,200)	\$ (2,200)
332.40-02 VLF "EXCESS"	\$ (12,000)	\$ (12,000)
334.40-01 STATE OF CALIFORNIA GRANT	\$ (225,000)	
335.40-01 STATE MANDATED COST REIMB	\$ (40,000)	\$ (40,000)
338.60-03 VEHICLE IMPOUND FEE	\$ (16,000)	\$ (16,000)
341.74-01 BUILDING PLAN CHECK	\$ (75,000)	\$ (75,000)
341.74-03 PLANNING & ZONING	\$ (45,000)	\$ (45,000)
342.20-02 LAW ENFORCEMENT (PORT)	\$ (1,913,000)	\$ (1,951,000)
342.20-03 FIRE SERVICES (PORT)	\$ (243,000)	\$ (248,000)
342.20-04 OCEAN BEACH (PORT)	\$ (1,498,000)	\$ (1,528,000)
342.20-05 TIDELANDS (PORT)	\$ (936,000)	\$ (966,000)
342.20-06 ANIMAL CONTROL (PORT)	\$ (33,800)	\$ (34,500)
343.30-01 SO BAY UNION (SBUSD)	\$ (17,600)	\$ (17,600)
343.30-02 SWEEWATER (SUHSD)	\$ (79,250)	\$ (79,250)
344.75-02 CITY CLERK MAPS/PUB.	\$ (750)	\$ (750)
344.75-03 BUILDING MAPS/PUBLICATION	\$ (1,500)	\$ (1,500)
344.76-03 FINANCE ADMIN FEES	\$ (16,500)	\$ (16,500)

Sum of Budget	2018	2019
344.76-04 BUILDING ADMIN FEES	\$ (9,500)	\$ (9,500)
344.77-03 AIR JUMP FEES	\$ (2,000)	\$ (2,000)
347.77-02 JR.LIFEGUARD PROGRAM FEES	\$ (43,000)	\$ (43,000)
351.78-01 PARKING CITATIONS	\$ (187,400)	\$ (249,800)
351.78-02 ORDINANCE CIVIL PENALTY	\$ (15,000)	\$ (15,000)
352.78-01 TRAFFIC FINES	\$ (55,000)	\$ (55,000)
353.78-01 FALSE ALARMS	\$ (1,500)	\$ (1,500)
361.80-01 ALLOCATED INTEREST	\$ (170,000)	\$ (170,000)
362.82-01 RENT LAND	\$ (300,000)	\$ (300,000)
362.82-02 RENT BUILDINGS	\$ (62,000)	\$ (62,000)
371.83-02 CONTRIBUTIONS	\$ (10,000)	\$ (10,000)
371.83-03 MISCELLANEOUS REVENUE	\$ (20,000)	\$ (20,000)
374.85-01 OTHER COST REIMBURSEMENT	\$ (140,900)	\$ (140,900)
374.85-02 DUI COST REIMBURSEMENT	\$ (4,500)	\$ (4,500)
374.85-04 AMR PARAMEDIC BILLING	\$ (90,000)	\$ (90,000)
375.88-01 SALES OF I.B. T-SHIRTS	\$ (2,000)	\$ (2,000)
381.90-01 ABC / ADMIN CHARGES	\$ (146,527)	\$ (146,527)
381.90-02 ABC / PW ADMIN CHARGES	\$ (348,882)	\$ (348,882)
391.90-02 TRANSFER IN-GAS TAX FUND	\$ (700,000)	\$ (650,000)
391.90-03 TRANSFER IN-PROP "A" FUND	\$ (216,000)	\$ (225,000)
<b>Expense</b>	<b>\$ 21,165,816</b>	<b>\$ 19,901,191</b>
101-1010 GENERAL FUND MAYOR/CITY COUNCIL	\$ 145,747	\$ 146,104
411.10-01 SALARIES FULL-TIME	\$ 16,222	\$ 16,222
411.10-04 COUNCIL/RDA BOARD PAY	\$ 35,107	\$ 35,107
411.10-08 AUTO ALLOWANCE	\$ 18,450	\$ 18,450
411.10-09 CELL PHONE ALLOWANCE	\$ 300	\$ 300
411.11-01 PERS-CITY PORTION	\$ 2,288	\$ 2,418
411.11-03 SECTION 125 CAFETERIA	\$ 27,635	\$ 27,635
411.11-04 LIFE INSURANCE	\$ 599	\$ 599
411.11-05 UNEMPLOYMENT INSURANCE	\$ 109	\$ 109
411.11-06 WORKER'S COMP INSURANCE	\$ 2,454	\$ 2,673
411.11-07 FICA	\$ 6,133	\$ 6,141
411.28-04 TRAVEL, TRAINING, MEETING	\$ 16,000	\$ 16,000
411.28-07 ADVERTISING	\$ 1,000	\$ 1,000
411.28-12 MEMBERSHIP DUES	\$ 15,250	\$ 15,250
411.29-04 OTHER SERVICES & CHARGES	\$ 2,000	\$ 2,000
411.30-01 OFFICE SUPPLIES	\$ 900	\$ 900
411.30-02 OPERATING SUPPLIES	\$ 1,300	\$ 1,300
101-1020 GENERAL FUND CITY CLERK	\$ 346,877	\$ 359,094
411.10-01 SALARIES FULL-TIME	\$ 185,757	\$ 185,757
411.10-08 AUTO ALLOWANCE	\$ 7,080	\$ 7,080
411.10-09 CELL PHONE ALLOWANCE	\$ 1,200	\$ 1,200
411.11-01 PERS-CITY PORTION	\$ 36,192	\$ 41,077
411.11-03 SECTION 125 CAFETERIA	\$ 21,600	\$ 21,600
411.11-04 LIFE INSURANCE	\$ 899	\$ 899
411.11-05 UNEMPLOYMENT INSURANCE	\$ 868	\$ 868
411.11-06 WORKER'S COMP INSURANCE	\$ 10,794	\$ 11,758
411.11-07 FICA	\$ 15,373	\$ 15,384
411.11-08 MGT MEDICAL REIMBURSEMENT	\$ 420	\$ 420
411.20-06 PROFESSIONAL SERVICES	\$ 2,300	\$ 2,300

Sum of Budget	2018	2019
411.21-04 TECHNICAL SERVICES	\$ 18,000	\$ 9,700
411.21-06 CONTRACTS-ELECTIONS	\$ 1,500	\$ 15,000
411.28-04 TRAVEL, TRAINING, MEETING	\$ 4,550	\$ 4,550
411.28-06 MILEAGE REIMBURSEMENT	\$ 200	\$ 200
411.28-07 ADVERTISING	\$ 4,500	\$ 4,500
411.28-08 COMMUNITY PROGRAMS	\$ 32,000	\$ 32,000
411.28-09 POSTAGE & FREIGHT	\$ 100	\$ 100
411.28-11 PRINTING SERVICES	\$ 300	\$ 300
411.28-12 MEMBERSHIP DUES		\$ 1,100
411.28-13 FEES & LICENSES	\$ 1,544	\$ 1,601
411.28-14 SUBSCRIBE & PUBLICATIONS	\$ 500	\$ 500
411.29-02 EMPLOYEE RECOGNITION AWRD	\$ 200	\$ 200
411.29-04 OTHER SERVICES & CHARGES	\$ 100	\$ 100
411.30-01 OFFICE SUPPLIES	\$ 900	\$ 900
101-1110 GENERAL FUND CITY MANAGER	\$ 426,931	\$ 431,674
412.10-01 SALARIES FULL-TIME	\$ 203,064	\$ 202,964
412.10-02 SALARIES PART-TIME	\$ 25,776	\$ 25,776
412.10-08 AUTO ALLOWANCE	\$ 7,170	\$ 7,170
412.10-09 CELL PHONE ALLOWANCE	\$ 2,580	\$ 2,580
412.11-01 PERS-CITY PORTION	\$ 30,058	\$ 33,553
412.11-03 SECTION 125 CAFETERIA	\$ 33,161	\$ 33,161
412.11-04 LIFE INSURANCE	\$ 1,515	\$ 1,515
412.11-05 UNEMPLOYMENT INSURANCE	\$ 1,150	\$ 1,150
412.11-06 WORKER'S COMP INSURANCE	\$ 14,703	\$ 16,016
412.11-07 FICA	\$ 19,409	\$ 19,444
412.11-08 MGT MEDICAL REIMBURSEMENT	\$ 420	\$ 420
412.28-04 TRAVEL, TRAINING, MEETING	\$ 7,500	\$ 7,500
412.28-08 COMMUNITY PROGRAMS	\$ 70,000	\$ 70,000
412.28-12 MEMBERSHIP DUES	\$ 5,650	\$ 5,650
412.28-14 SUBSCRIBE & PUBLICATIONS	\$ 375	\$ 375
412.29-02 EMPLOYEE RECOGNITION AWRD	\$ 1,000	\$ 1,000
412.29-04 OTHER SERVICES & CHARGES	\$ 1,000	\$ 1,000
412.30-01 OFFICE SUPPLIES	\$ 1,200	\$ 1,200
412.30-02 OPERATING SUPPLIES	\$ 1,200	\$ 1,200
101-1130 GENERAL FUND HUMAN RESOURCES	\$ 352,052	\$ 360,699
412.10-01 SALARIES FULL-TIME	\$ 189,561	\$ 191,648
412.10-08 AUTO ALLOWANCE	\$ 6,252	\$ 6,252
412.10-09 CELL PHONE ALLOWANCE	\$ 1,590	\$ 1,590
412.11-01 PERS-CITY PORTION	\$ 32,849	\$ 38,052
412.11-03 SECTION 125 CAFETERIA	\$ 32,345	\$ 32,345
412.11-04 LIFE INSURANCE	\$ 953	\$ 953
412.11-05 UNEMPLOYMENT INSURANCE	\$ 933	\$ 933
412.11-06 WORKER'S COMP INSURANCE	\$ 9,990	\$ 11,010
412.11-07 FICA	\$ 13,496	\$ 13,833
412.11-08 MGT MEDICAL REIMBURSEMENT	\$ 483	\$ 483
412.20-06 PROFESSIONAL SERVICES	\$ 29,400	\$ 29,400
412.21-04 TECHNICAL SERVICES	\$ 9,000	\$ 9,000
412.28-04 TRAVEL, TRAINING, MEETING	\$ 8,000	\$ 8,000
412.28-06 MILEAGE REIMBURSEMENT	\$ 200	\$ 200
412.28-07 ADVERTISING	\$ 1,500	\$ 1,500

Sum of Budget	2018	2019
412.28-09 POSTAGE & FREIGHT	\$ 200	\$ 200
412.28-11 PRINTING SERVICES	\$ 200	\$ 200
412.28-12 MEMBERSHIP DUES	\$ 3,100	\$ 3,100
412.28-14 SUBSCRIBE & PUBLICATIONS	\$ 1,000	\$ 1,000
412.29-01 TRAINING & EDUCATION-MOU	\$ 5,200	\$ 5,200
412.29-02 EMPLOYEE RECOGNITION AWRD	\$ 3,700	\$ 3,700
412.30-01 OFFICE SUPPLIES	\$ 600	\$ 600
412.30-02 OPERATING SUPPLIES	\$ 1,500	\$ 1,500
101-1210 GENERAL FUND ADMINISTRATIVE SERVICES	\$ 747,368	\$ 784,383
413.10-01 SALARIES FULL-TIME	\$ 313,960	\$ 327,869
413.10-02 SALARIES PART-TIME	\$ 22,782	\$ 23,920
413.10-03 OVERTIME	\$ 177	
413.10-08 AUTO ALLOWANCE	\$ 3,168	\$ 3,168
413.10-09 CELL PHONE ALLOWANCE	\$ 360	\$ 360
413.11-01 PERS-CITY PORTION	\$ 99,427	\$ 117,328
413.11-03 SECTION 125 CAFETERIA	\$ 85,426	\$ 85,426
413.11-04 LIFE INSURANCE	\$ 1,211	\$ 1,211
413.11-05 UNEMPLOYMENT INSURANCE	\$ 2,691	\$ 2,691
413.11-06 WORKER'S COMP INSURANCE	\$ 22,632	\$ 25,571
413.11-07 FICA	\$ 29,078	\$ 30,340
413.11-08 MGT MEDICAL REIMBURSEMENT	\$ 252	\$ 252
413.11-09 PARS CITY CONTRIBUTION	\$ 854	\$ 897
413.20-06 PROFESSIONAL SERVICES	\$ 53,850	\$ 53,850
413.20-17 COPIER LEASES	\$ 32,000	\$ 32,000
413.20-27 BANKING/FIN SRVCS CHARGES	\$ 31,000	\$ 31,000
413.21-04 TECHNICAL SERVICES	\$ 500	\$ 500
413.28-04 TRAVEL, TRAINING, MEETING	\$ 4,500	\$ 4,500
413.28-09 POSTAGE & FREIGHT	\$ 10,750	\$ 10,750
413.28-11 PRINTING SERVICES	\$ 3,000	\$ 3,000
413.28-12 MEMBERSHIP DUES	\$ 19,000	\$ 19,000
413.29-02 EMPLOYEE RECOGNITION AWRD	\$ 500	\$ 500
413.29-04 OTHER SERVICES & CHARGES	\$ 2,250	\$ 2,250
413.30-01 OFFICE SUPPLIES	\$ 6,500	\$ 6,500
413.30-02 OPERATING SUPPLIES	\$ 1,500	\$ 1,500
101-1220 GENERAL FUND CITY ATTORNEY	\$ 148,000	\$ 148,000
413.20-01 ATTORNEY SERVICES	\$ 25,000	\$ 25,000
413.20-02 ATTORNEY SERVICES-OTHER	\$ 123,000	\$ 123,000
101-1230 GENERAL FUND COMMUNITY DEVELOPMENT	\$ 900,608	\$ 640,173
413.10-01 SALARIES FULL-TIME	\$ 313,457	\$ 318,107
413.10-08 AUTO ALLOWANCE	\$ 9,960	\$ 9,960
413.10-09 CELL PHONE ALLOWANCE	\$ 2,100	\$ 2,100
413.11-01 PERS-CITY PORTION	\$ 54,920	\$ 62,369
413.11-03 SECTION 125 CAFETERIA	\$ 61,479	\$ 61,479
413.11-04 LIFE INSURANCE	\$ 1,158	\$ 1,158
413.11-05 UNEMPLOYMENT INSURANCE	\$ 1,910	\$ 1,910
413.11-06 WORKER'S COMP INSURANCE	\$ 20,732	\$ 22,866
413.11-07 FICA	\$ 29,711	\$ 30,043
413.11-08 MGT MEDICAL REIMBURSEMENT	\$ 231	\$ 231
413.20-06 PROFESSIONAL SERVICES	\$ 7,500	\$ 7,500
413.20-16 PLAN CHECK SERVCIES	\$ 2,500	\$ 2,500

Sum of Budget	2018	2019
413.28-04 TRAVEL, TRAINING, MEETING	\$ 5,500	\$ 5,500
413.28-06 MILEAGE REIMBURSEMENT	\$ 150	\$ 150
413.28-09 POSTAGE & FREIGHT	\$ 100	\$ 100
413.28-11 PRINTING SERVICES	\$ 1,200	\$ 1,200
413.28-12 MEMBERSHIP DUES	\$ 5,150	\$ 5,150
413.28-14 SUBSCRIBE & PUBLICATIONS	\$ 150	\$ 150
413.29-01 TRAINING & EDUCATION-MOU	\$ 1,000	\$ 1,000
413.29-02 EMPLOYEE RECOGNITION AWRD	\$ 500	\$ 500
413.29-04 OTHER SERVICES & CHARGES	\$ 1,200	\$ 1,200
413.30-01 OFFICE SUPPLIES	\$ 1,500	\$ 1,500
413.30-02 OPERATING SUPPLIES	\$ 3,500	\$ 3,500
513.20-06 PROFESSIONAL SERVICES	\$ 375,000	\$ 100,000
101-1910 GENERAL FUND FACILITIES MAINTENANCE	\$ 356,782	\$ 365,610
419.10-01 SALARIES FULL-TIME	\$ 101,253	\$ 104,819
419.10-03 OVERTIME	\$ 500	\$ 500
419.11-01 PERS-CITY PORTION	\$ 22,344	\$ 26,566
419.11-03 SECTION 125 CAFETERIA	\$ 24,840	\$ 24,840
419.11-04 LIFE INSURANCE	\$ 269	\$ 269
419.11-05 UNEMPLOYMENT INSURANCE	\$ 998	\$ 998
419.11-06 WORKER'S COMP INSURANCE	\$ 5,670	\$ 6,394
419.11-07 FICA	\$ 8,408	\$ 8,724
419.20-18 FIRE EXTINGUISHER SERVICE	\$ 550	\$ 550
419.20-22 PEST CONTROL SERVICE	\$ 4,300	\$ 4,300
419.20-23 SECURITY & ALARM	\$ 2,500	\$ 2,500
419.21-04 TECHNICAL SERVICES	\$ 20,000	\$ 20,000
419.25-02 RENT-EQUIPMENT	\$ 500	\$ 500
419.27-01 GAS & ELECTRIC (SDG&E)	\$ 70,350	\$ 70,350
419.27-02 UTILITIES-WATER	\$ 25,680	\$ 25,680
419.27-03 UTILITIES-SEWER	\$ 14,900	\$ 14,900
419.28-01 MAINTENANCE & REPAIR	\$ 28,000	\$ 28,000
419.28-13 FEES & LICENSES	\$ 1,500	\$ 1,500
419.30-02 OPERATING SUPPLIES	\$ 23,620	\$ 23,620
419.30-22 SMALL TOOLS/NON-CAPITAL	\$ 600	\$ 600
101-1920 GENERAL FUND NON DEPARTMENTAL	\$ 916,513	\$ 941,513
419.26-05 ABC-TECHNOLOGY SVC CHARGE	\$ 358,554	\$ 358,554
419.26-06 ABC-RISK MGMT SVC CHARGE	\$ 135,000	\$ 160,000
419.26-07 ABC-FMP EQUIPMENT CHARGE	\$ 304,120	\$ 304,120
419.26-08 ABC-FACILITIES CHARGES	\$ 101,839	\$ 101,839
419.90-03 TRANSFER OUT	\$ 17,000	\$ 17,000
101-3010 GENERAL FUND LAW ENFORCEMENT CONTRACT	\$ 7,148,671	\$ 7,516,000
421.10-01 SALARIES FULL-TIME	\$ 43,233	
421.10-08 AUTO ALLOWANCE	\$ 360	
421.10-09 CELL PHONE ALLOWANCE	\$ 60	
421.11-01 PERS-CITY PORTION	\$ 1,125	
421.11-03 SECTION 125 CAFETERIA	\$ 4,410	
421.11-04 LIFE INSURANCE	\$ 210	
421.11-05 UNEMPLOYMENT INSURANCE	\$ 152	
421.11-07 FICA	\$ 3,121	
421.20-06 PROFESSIONAL SERVICES	\$ 7,005,000	\$ 7,425,000
421.21-04 TECHNICAL SERVICES	\$ 61,000	\$ 61,000



Sum of Budget	2018	2019
421.21-25 RCS PROGRAM	\$ 30,000	\$ 30,000
101-3020 GENERAL FUND FIRE PROTECTION	\$ 2,592,871	\$ 2,652,008
422.10-01 SALARIES FULL-TIME	\$ 1,380,690	\$ 1,403,605
422.10-03 OVERTIME	\$ 113,501	\$ 123,300
422.10-06 FLSA WAGES	\$ 25,460	\$ 25,716
422.10-08 AUTO ALLOWANCE	\$ 3,600	\$ 3,600
422.10-09 CELL PHONE ALLOWANCE	\$ 1,200	\$ 1,200
422.11-01 PERS-CITY PORTION	\$ 418,052	\$ 491,135
422.11-03 SECTION 125 CAFETERIA	\$ 186,040	\$ 189,340
422.11-04 LIFE INSURANCE	\$ 2,564	\$ 2,564
422.11-05 UNEMPLOYMENT INSURANCE	\$ 6,510	\$ 6,510
422.11-06 WORKER'S COMP INSURANCE	\$ 73,706	\$ 81,678
422.11-07 FICA	\$ 105,994	\$ 108,908
422.20-06 PROFESSIONAL SERVICES	\$ 41,750	\$ 41,750
422.20-17 COPIER LEASES	\$ 3,500	\$ 3,500
422.21-04 TECHNICAL SERVICES	\$ 82,300	\$ 80,000
422.21-25 RCS PROGRAM	\$ 7,252	\$ 7,252
422.25-03 RENT-UNIFORMS	\$ 250	\$ 250
422.27-05 UTILITIES-CELL PHONES	\$ 4,500	\$ 4,500
422.28-01 MAINTENANCE & REPAIR	\$ 5,000	\$ 5,000
422.28-04 TRAVEL, TRAINING, MEETING	\$ 3,500	\$ 3,500
422.28-12 MEMBERSHIP DUES	\$ 700	\$ 700
422.28-14 SUBSCRIBE & PUBLICATIONS	\$ 1,500	\$ 1,500
422.29-01 TRAINING & EDUCATION-MOU	\$ 5,000	\$ 5,000
422.30-01 OFFICE SUPPLIES	\$ 6,500	\$ 6,500
422.30-02 OPERATING SUPPLIES	\$ 50,000	\$ 50,000
422.30-22 SMALL TOOLS/NON-CAPITAL	\$ 5,000	\$ 5,000
422.50-04 EQUIPMENT	\$ 58,802	
101-3030 GENERAL FUND OCEAN/BEACH SAFETY	\$ 1,169,709	\$ 1,194,483
423.10-01 SALARIES FULL-TIME	\$ 481,707	\$ 483,698
423.10-02 SALARIES PART-TIME	\$ 261,859	\$ 275,000
423.10-03 OVERTIME	\$ 31,464	\$ 30,000
423.10-07 STAND-BY PAY		\$ 2,000
423.10-08 AUTO ALLOWANCE	\$ 1,080	
423.10-09 CELL PHONE ALLOWANCE	\$ 360	\$ 360
423.11-01 PERS-CITY PORTION	\$ 80,678	\$ 85,565
423.11-03 SECTION 125 CAFETERIA	\$ 108,914	\$ 108,914
423.11-04 LIFE INSURANCE	\$ 7,556	\$ 7,556
423.11-05 UNEMPLOYMENT INSURANCE	\$ 14,732	\$ 14,732
423.11-06 WORKER'S COMP INSURANCE	\$ 26,861	\$ 29,379
423.11-07 FICA	\$ 44,946	\$ 45,727
423.11-08 MGT MEDICAL REIMBURSEMENT	\$ 252	\$ 252
423.11-09 PARS CITY CONTRIBUTION	\$ 9,800	\$ 9,800
423.20-06 PROFESSIONAL SERVICES	\$ 10,000	\$ 10,000
423.20-17 COPIER LEASES	\$ 4,000	\$ 4,000
423.21-04 TECHNICAL SERVICES	\$ 2,000	\$ 2,000
423.21-25 RCS PROGRAM	\$ 14,000	\$ 14,000
423.25-03 RENT-UNIFORMS	\$ 12,000	\$ 14,000
423.27-05 UTILITIES-CELL PHONES	\$ 2,000	\$ 2,000
423.28-01 MAINTENANCE & REPAIR	\$ 10,000	\$ 10,000

Sum of Budget	2018	2019
423.28-04 TRAVEL, TRAINING, MEETING	\$ 18,000	\$ 18,000
423.29-02 EMPLOYEE RECOGNITION AWRD	\$ 2,500	\$ 2,500
423.30-02 OPERATING SUPPLIES	\$ 25,000	\$ 25,000
101-3035 GENERAL FUND JR LIFEGUARD PROGRAM	\$ 55,125	\$ 55,125
423.10-02 SALARIES PART-TIME	\$ 23,000	\$ 23,000
423.11-05 UNEMPLOYMENT INSURANCE	\$ 1,000	\$ 1,000
423.11-07 FICA	\$ 300	\$ 300
423.11-09 PARS CITY CONTRIBUTION	\$ 825	\$ 825
423.25-03 RENT-UNIFORMS	\$ 15,000	\$ 15,000
423.28-04 TRAVEL, TRAINING, MEETING	\$ 2,000	\$ 2,000
423.28-08 COMMUNITY PROGRAMS	\$ 4,000	\$ 4,000
423.28-12 MEMBERSHIP DUES	\$ 4,000	\$ 4,000
423.30-02 OPERATING SUPPLIES	\$ 5,000	\$ 5,000
101-3040 GENERAL FUND BUILDING AND HOUSING INSP	\$ 293,288	\$ 294,748
424.10-01 SALARIES FULL-TIME	\$ 202,086	\$ 202,321
424.10-08 AUTO ALLOWANCE	\$ 4,500	\$ 4,500
424.10-09 CELL PHONE ALLOWANCE	\$ 870	\$ 870
424.11-01 PERS-CITY PORTION	\$ 12,534	\$ 12,479
424.11-03 SECTION 125 CAFETERIA	\$ 33,965	\$ 33,965
424.11-04 LIFE INSURANCE	\$ 616	\$ 616
424.11-05 UNEMPLOYMENT INSURANCE	\$ 933	\$ 933
424.11-06 WORKER'S COMP INSURANCE	\$ 11,249	\$ 12,267
424.11-07 FICA	\$ 14,872	\$ 15,134
424.11-08 MGT MEDICAL REIMBURSEMENT	\$ 63	\$ 63
424.20-16 PLAN CHECK SERVICIES	\$ 5,000	\$ 5,000
424.28-04 TRAVEL, TRAINING, MEETING	\$ 2,500	\$ 2,500
424.28-09 POSTAGE & FREIGHT	\$ 100	\$ 100
424.28-11 PRINTING SERVICES	\$ 500	\$ 500
424.28-12 MEMBERSHIP DUES	\$ 400	\$ 400
424.28-14 SUBSCRIBE & PUBLICATIONS	\$ 1,500	\$ 1,500
424.30-01 OFFICE SUPPLIES	\$ 500	\$ 500
424.30-02 OPERATING SUPPLIES	\$ 500	\$ 500
424.30-22 SMALL TOOLS/NON-CAPITAL	\$ 600	\$ 600
101-3050 GENERAL FUND ANIMAL CONTROL	\$ 302,143	\$ 281,000
425.10-01 SALARIES FULL-TIME	\$ 16,355	
425.10-08 AUTO ALLOWANCE	\$ 360	
425.10-09 CELL PHONE ALLOWANCE	\$ 60	
425.11-01 PERS-CITY PORTION	\$ 1,125	
425.11-03 SECTION 125 CAFETERIA	\$ 1,890	
425.11-04 LIFE INSURANCE	\$ 69	
425.11-05 UNEMPLOYMENT INSURANCE	\$ 65	
425.11-07 FICA	\$ 1,219	
425.20-06 PROFESSIONAL SERVICES	\$ 281,000	\$ 281,000
101-3070 GENERAL FUND CODE ENFORCEMENT	\$ 151,308	\$ 156,133
427.10-01 SALARIES FULL-TIME	\$ 63,601	\$ 64,249
427.10-02 SALARIES PART-TIME	\$ 27,701	\$ 28,376
427.10-08 AUTO ALLOWANCE	\$ 300	\$ 300
427.10-09 CELL PHONE ALLOWANCE	\$ 590	\$ 590
427.11-01 PERS-CITY PORTION	\$ 17,902	\$ 20,771
427.11-03 SECTION 125 CAFETERIA	\$ 14,442	\$ 14,442

Sum of Budget	2018	2019
427.11-04 LIFE INSURANCE	\$ 152	\$ 152
427.11-05 UNEMPLOYMENT INSURANCE	\$ 890	\$ 890
427.11-06 WORKER'S COMP INSURANCE	\$ 5,085	\$ 5,619
427.11-07 FICA	\$ 7,674	\$ 7,773
427.11-08 MGT MEDICAL REIMBURSEMENT	\$ 21	\$ 21
427.21-04 TECHNICAL SERVICES	\$ 8,500	\$ 8,500
427.28-04 TRAVEL, TRAINING, MEETING	\$ 2,000	\$ 2,000
427.28-09 POSTAGE & FREIGHT	\$ 100	\$ 100
427.28-11 PRINTING SERVICES	\$ 100	\$ 100
427.28-12 MEMBERSHIP DUES	\$ 200	\$ 200
427.28-14 SUBSCRIBE & PUBLICATIONS	\$ 200	\$ 200
427.30-01 OFFICE SUPPLIES	\$ 750	\$ 750
427.30-02 OPERATING SUPPLIES	\$ 500	\$ 500
427.30-22 SMALL TOOLS/NON-CAPITAL	\$ 600	\$ 600
101-5000 GENERAL FUND NON-DEPARTMENT	\$ 1,815,934	\$ 250,000
532.20-06 PROFESSIONAL SERVICES	\$ 1,815,934	\$ 250,000
101-5010 GENERAL FUND STREET MAINTENANCE	\$ 1,078,461	\$ 1,071,409
431.10-01 SALARIES FULL-TIME	\$ 470,287	\$ 475,531
431.10-02 SALARIES PART-TIME	\$ 10,830	\$ 1,000
431.10-03 OVERTIME	\$ 3,100	\$ 3,100
431.10-08 AUTO ALLOWANCE	\$ 1,800	\$ 1,800
431.10-09 CELL PHONE ALLOWANCE	\$ 750	\$ 750
431.11-01 PERS-CITY PORTION	\$ 88,756	\$ 99,002
431.11-03 SECTION 125 CAFETERIA	\$ 98,460	\$ 98,460
431.11-04 LIFE INSURANCE	\$ 1,051	\$ 1,051
431.11-05 UNEMPLOYMENT INSURANCE	\$ 3,364	\$ 3,364
431.11-06 WORKER'S COMP INSURANCE	\$ 28,307	\$ 31,154
431.11-07 FICA	\$ 38,787	\$ 39,597
431.11-09 PARS CITY CONTRIBUTION	\$ 369	
431.20-06 PROFESSIONAL SERVICES	\$ 12,000	\$ 12,000
431.21-04 TECHNICAL SERVICES	\$ 94,900	\$ 83,900
431.21-23 TRAFFIC CONTROL	\$ 43,000	\$ 43,000
431.25-02 RENT-EQUIPMENT	\$ 2,000	\$ 2,000
431.27-01 GAS & ELECTRIC (SDG&E)	\$ 130,400	\$ 130,400
431.28-01 MAINTENANCE & REPAIR	\$ 5,700	\$ 6,700
431.28-13 FEES & LICENSES	\$ 750	\$ 750
431.29-04 OTHER SERVICES & CHARGES	\$ 750	\$ 750
431.30-02 OPERATING SUPPLIES	\$ 42,100	\$ 36,100
431.30-22 SMALL TOOLS/NON-CAPITAL	\$ 1,000	\$ 1,000
101-5020 GENERAL FUND ADMINISTRATION	\$ 334,276	\$ 328,767
432.10-01 SALARIES FULL-TIME	\$ 135,083	\$ 136,151
432.10-02 SALARIES PART-TIME	\$ 19,659	
432.10-08 AUTO ALLOWANCE	\$ 2,520	\$ 2,520
432.10-09 CELL PHONE ALLOWANCE	\$ 870	\$ 870
432.11-01 PERS-CITY PORTION	\$ 70,280	\$ 83,563
432.11-03 SECTION 125 CAFETERIA	\$ 36,060	\$ 36,060
432.11-04 LIFE INSURANCE	\$ 530	\$ 530
432.11-05 UNEMPLOYMENT INSURANCE	\$ 1,280	\$ 1,280
432.11-06 WORKER'S COMP INSURANCE	\$ 13,767	\$ 15,061
432.11-07 FICA	\$ 18,890	\$ 19,032

Sum of Budget	2018	2019
432.11-09 PARS CITY CONTRIBUTION	\$ 737	
432.25-03 RENT-UNIFORMS	\$ 10,000	\$ 9,100
432.27-05 UTILITIES-CELL PHONES	\$ 8,800	\$ 8,800
432.28-04 TRAVEL, TRAINING, MEETING	\$ 8,050	\$ 8,050
432.28-09 POSTAGE & FREIGHT	\$ 100	\$ 100
432.28-11 PRINTING SERVICES	\$ 400	\$ 400
432.28-12 MEMBERSHIP DUES	\$ 400	\$ 400
432.29-02 EMPLOYEE RECOGNITION AWRD	\$ 500	\$ 500
432.30-01 OFFICE SUPPLIES	\$ 3,850	\$ 3,850
432.30-02 OPERATING SUPPLIES	\$ 2,500	\$ 2,500
101-5040 GENERAL FUND SOLID WASTE MANAGEMENT	\$ 44,043	\$ 44,935
434.10-01 SALARIES FULL-TIME	\$ 13,680	\$ 14,351
434.11-01 PERS-CITY PORTION	\$ 985	\$ 1,033
434.11-03 SECTION 125 CAFETERIA	\$ 2,700	\$ 2,700
434.11-04 LIFE INSURANCE	\$ 29	\$ 29
434.11-05 UNEMPLOYMENT INSURANCE	\$ 109	\$ 109
434.11-06 WORKER'S COMP INSURANCE	\$ 751	\$ 859
434.11-07 FICA	\$ 1,089	\$ 1,154
434.21-04 TECHNICAL SERVICES	\$ 16,000	\$ 16,000
434.28-13 FEES & LICENSES	\$ 400	\$ 400
434.29-04 OTHER SERVICES & CHARGES	\$ 7,500	\$ 7,500
434.30-02 OPERATING SUPPLIES	\$ 800	\$ 800
101-5050 GENERAL FUND STORM WATER	\$ 211,390	\$ 214,208
435.10-01 SALARIES FULL-TIME	\$ 68,647	\$ 70,661
435.10-03 OVERTIME	\$ 500	\$ 500
435.10-08 AUTO ALLOWANCE	\$ 1,080	\$ 1,080
435.10-09 CELL PHONE ALLOWANCE	\$ 180	\$ 180
435.11-01 PERS-CITY PORTION	\$ 6,178	\$ 6,330
435.11-03 SECTION 125 CAFETERIA	\$ 12,060	\$ 12,060
435.11-04 LIFE INSURANCE	\$ 185	\$ 185
435.11-05 UNEMPLOYMENT INSURANCE	\$ 456	\$ 456
435.11-06 WORKER'S COMP INSURANCE	\$ 3,791	\$ 4,252
435.11-07 FICA	\$ 5,413	\$ 5,604
435.20-06 PROFESSIONAL SERVICES	\$ 10,000	\$ 10,000
435.21-04 TECHNICAL SERVICES	\$ 6,500	\$ 6,500
435.28-01 MAINTENANCE & REPAIR	\$ 1,000	\$ 1,000
435.28-13 FEES & LICENSES	\$ 20,400	\$ 20,400
435.29-04 OTHER SERVICES & CHARGES	\$ 70,000	\$ 70,000
435.30-02 OPERATING SUPPLIES	\$ 5,000	\$ 5,000
101-6010 GENERAL FUND RECREATION	\$ 100,000	\$ 100,000
451.21-04 TECHNICAL SERVICES	\$ 50,000	\$ 50,000
451.27-01 GAS & ELECTRIC (SDG&E)	\$ 10,000	\$ 10,000
451.27-02 UTILITIES-WATER	\$ 30,000	\$ 30,000
451.28-08 COMMUNITY PROGRAMS	\$ 10,000	\$ 10,000
101-6020 GENERAL FUND PARK MAINTENANCE	\$ 517,414	\$ 548,338
452.10-01 SALARIES FULL-TIME	\$ 136,163	\$ 140,188
452.10-02 SALARIES PART-TIME	\$ 69,000	\$ 73,500
452.10-03 OVERTIME	\$ 300	\$ 400
452.11-01 PERS-CITY PORTION	\$ 23,731	\$ 26,996
452.11-03 SECTION 125 CAFETERIA	\$ 35,400	\$ 35,400

Sum of Budget	2018	2019
452.11-04 LIFE INSURANCE	\$ 316	\$ 316
452.11-05 UNEMPLOYMENT INSURANCE	\$ 1,172	\$ 1,172
452.11-06 WORKER'S COMP INSURANCE	\$ 7,625	\$ 8,552
452.11-07 FICA	\$ 11,232	\$ 11,539
452.21-04 TECHNICAL SERVICES	\$ 60,025	\$ 65,825
452.27-01 GAS & ELECTRIC (SDG&E)	\$ 40,000	\$ 42,000
452.27-02 UTILITIES-WATER	\$ 80,000	\$ 90,000
452.28-01 MAINTENANCE & REPAIR	\$ 30,000	\$ 30,000
452.30-02 OPERATING SUPPLIES	\$ 21,900	\$ 21,900
452.30-22 SMALL TOOLS/NON-CAPITAL	\$ 550	\$ 550
101-6030 GENERAL FUND SENIOR SERVICES	\$ 45,625	\$ 45,779
453.10-02 SALARIES PART-TIME	\$ 30,903	\$ 30,903
453.11-05 UNEMPLOYMENT INSURANCE	\$ 868	\$ 868
453.11-06 WORKER'S COMP INSURANCE	\$ 2,547	\$ 2,701
453.11-07 FICA	\$ 448	\$ 448
453.11-09 PARS CITY CONTRIBUTION	\$ 1,159	\$ 1,159
453.20-06 PROFESSIONAL SERVICES	\$ 7,500	\$ 7,500
453.28-12 MEMBERSHIP DUES	\$ 200	\$ 200
453.30-01 OFFICE SUPPLIES	\$ 500	\$ 500
453.30-02 OPERATING SUPPLIES	\$ 1,500	\$ 1,500
101-6040 GENERAL FUND TIDELANDS MAINTENANCE	\$ 964,680	\$ 971,008
454.10-01 SALARIES FULL-TIME	\$ 268,657	\$ 276,429
454.10-02 SALARIES PART-TIME	\$ 339,829	\$ 330,000
454.10-03 OVERTIME	\$ 1,500	\$ 1,500
454.10-08 AUTO ALLOWANCE	\$ 450	\$ 450
454.10-09 CELL PHONE ALLOWANCE	\$ 240	\$ 240
454.11-01 PERS-CITY PORTION	\$ 51,010	\$ 56,825
454.11-03 SECTION 125 CAFETERIA	\$ 73,296	\$ 73,296
454.11-04 LIFE INSURANCE	\$ 1,060	\$ 1,060
454.11-05 UNEMPLOYMENT INSURANCE	\$ 2,344	\$ 2,344
454.11-06 WORKER'S COMP INSURANCE	\$ 17,283	\$ 19,300
454.11-07 FICA	\$ 23,842	\$ 24,764
454.11-09 PARS CITY CONTRIBUTION	\$ 10,169	\$ 9,800
454.20-06 PROFESSIONAL SERVICES	\$ 3,000	\$ 3,000
454.21-04 TECHNICAL SERVICES	\$ 51,200	\$ 51,200
454.25-02 RENT-EQUIPMENT	\$ 4,500	\$ 4,500
454.25-03 RENT-UNIFORMS	\$ 1,000	\$ 1,000
454.27-05 UTILITIES-CELL PHONES	\$ 5,000	\$ 5,000
454.28-04 TRAVEL, TRAINING, MEETING	\$ 5,000	\$ 5,000
454.29-02 EMPLOYEE RECOGNITION AWRD	\$ 1,500	\$ 1,500
454.30-02 OPERATING SUPPLIES	\$ 100,300	\$ 100,300
454.30-22 SMALL TOOLS/NON-CAPITAL	\$ 3,500	\$ 3,500

Sum of Budget	2018	2019
<b>201 GAS TAX FUND</b>		
<b>Revenue</b>	<b>\$ (592,500)</b>	<b>\$ (592,500)</b>
201-0000 GAS TAX FUND	\$ (592,500)	\$ (592,500)
331.40-01 GAS TAX SECTION 2105	\$ (159,500)	\$ (159,500)
331.40-02 GAS TAX SECTION 2106	\$ (101,000)	\$ (101,000)
331.40-03 GAS TAX SECTION 2107	\$ (206,000)	\$ (206,000)
331.40-04 GAS TAX SECTION 2107.5	\$ (6,000)	\$ (6,000)
331.40-06 GAS TAX SECTION 2103	\$ (110,000)	\$ (110,000)
361.80-01 ALLOCATED INTEREST	\$ (10,000)	\$ (10,000)
<b>Expense</b>	<b>\$ 1,213,320</b>	<b>\$ 650,000</b>
201-5000 GAS TAX FUND NON-DEPARTMENT	\$ 513,320	
532.20-06 PROFESSIONAL SERVICES	\$ 513,320	
201-5015 GAS TAX FUND STREET/GAS TAX FUNDING	\$ 700,000	\$ 650,000
431.90-01 TRANSFER OUT	\$ 700,000	\$ 650,000

Sum of Budget	2018	2019
<b>202 PROP "A" (TRANSNET) FUND</b>		
<b>Revenue</b>	<b>\$ (752,000)</b>	<b>\$ (781,000)</b>
202-0000 PROP "A" (TRANSNET) FUND	\$ (752,000)	\$ (781,000)
322.73-06 TRANSNET FEES	\$ (30,000)	\$ (30,000)
331.40-08 PROP "A" (TRANSNET) FUND	\$ (720,000)	\$ (749,000)
361.80-01 ALLOCATED INTEREST	\$ (2,000)	\$ (2,000)
<b>Expense</b>	<b>\$ 720,000</b>	<b>\$ 749,300</b>
202-5016 PROP "A" (TRANSNET) FUND STREET/PROP A FUNDING	\$ 720,000	\$ 749,300
431.90-01 TRANSFER OUT	\$ 216,000	\$ 225,000
531.20-06 PROFESSIONAL SERVICES	\$ 504,000	\$ 524,300

Sum of Budget	2018	2019
<b>210 CDBG-FEDERAL ASSISTANCE</b>		
<b>Revenue</b>	\$ (170,214)	
210-0000 CDBG-FEDERAL ASSISTANCE	\$ (170,214)	
334.50-01 CDBG-FEDERAL ASSISTANCE	\$ (170,214)	
<b>Expense</b>	\$ 170,214	
210-1235 CDBG-FEDERAL ASSISTANCE CDBG FEDERAL ASSISTANCE	\$ 170,214	
513.20-06 PROFESSIONAL SERVICES	\$ 170,214	



Sum of Budget	2018	2019
<b>212 SLESF (COPS) FUND</b>		
<b>Revenue</b>	<b>\$ (100,000)</b>	<b>\$ (100,000)</b>
212-0000 SLESF (COPS) FUND	\$ (100,000)	\$ (100,000)
336.40-02 SLESF "COPS" FUNDING	\$ (100,000)	\$ (100,000)
<b>Expense</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>
212-3036 SLESF (COPS) FUND SLESF COPS FUND	\$ 100,000	\$ 100,000
421.20-06 PROFESSIONAL SERVICES	\$ 100,000	\$ 100,000

Sum of Budget	2018	2019
<b>215 LLMD-ASSMT DIST #67 FUND</b>		
<b>Revenue</b>	<b>\$ (27,000)</b>	<b>\$ (27,000)</b>
215-0000 LLMD-ASSMT DIST #67 FUND	\$ (27,000)	\$ (27,000)
319.15-01 L&LMD #67	\$ (10,000)	\$ (10,000)
391.90-01 TRANSFER IN-GENERAL FUND	\$ (17,000)	\$ (17,000)
<b>Expense</b>	<b>\$ 29,000</b>	<b>\$ 29,000</b>
215-6026 LLMD-ASSMT DIST #67 FUND L&LMD #67 LIGHTING	\$ 29,000	\$ 29,000
452.20-06 PROFESSIONAL SERVICES	\$ 2,000	\$ 2,000
452.27-01 GAS & ELECTRIC (SDG&E)	\$ 27,000	\$ 27,000

Sum of Budget	2018	2019
<b>216 HOUSING AUTHORITY</b>		
<b>Revenue</b>	<b>\$ (5,000)</b>	<b>\$ (5,000)</b>
216-0000 HOUSING AUTHORITY	\$ (5,000)	\$ (5,000)
361.80-01 ALLOCATED INTEREST	\$ (5,000)	\$ (5,000)
<b>Expense</b>	<b>\$ 84,538</b>	<b>\$ 84,612</b>
216-1240 HOUSING AUTHORITY LOW/MOD HOUSING	\$ 84,538	\$ 84,612
413.10-01 SALARIES FULL-TIME	\$ 14,337	\$ 14,337
413.10-08 AUTO ALLOWANCE	\$ 540	\$ 540
413.10-09 CELL PHONE ALLOWANCE	\$ 90	\$ 90
413.11-01 PERS-CITY PORTION	\$ 1,674	\$ 1,677
413.11-03 SECTION 125 CAFETERIA	\$ 1,620	\$ 1,620
413.11-04 LIFE INSURANCE	\$ 33	\$ 33
413.11-05 UNEMPLOYMENT INSURANCE	\$ 65	\$ 65
413.11-06 WORKER'S COMP INSURANCE	\$ 803	\$ 875
413.11-07 FICA	\$ 1,176	\$ 1,175
413.20-01 ATTORNEY SERVICES	\$ 50,000	\$ 50,000
413.20-06 PROFESSIONAL SERVICES	\$ 14,200	\$ 14,200

Sum of Budget	2018	2019
<b>301 SA DEBT SERVICE FUND</b>		
<b>Revenue</b>		
301-0000 SA DEBT SERVICE FUND	\$ (2,828,080)	\$ (2,828,080)
391.90-06 TRANSFER IN-RDA FUNDS	\$ (2,828,080)	\$ (2,828,080)
<b>Expense</b>		
301-1250 SA DEBT SERVICE FUND RDA	\$ 2,817,711	\$ 2,817,711
413.42-01 BOND PRINCIPAL (2010 TAB)	\$ 265,000	\$ 265,000
413.42-02 BOND INTEREST (2010 TAB)	\$ 1,036,037	\$ 1,036,037
413.43-01 PRINCIPAL BOND (2013 TAB)	\$ 760,000	\$ 760,000
413.43-02 INTEREST BOND (2013 TAB)	\$ 756,674	\$ 756,674

Sum of Budget	2018	2019
<b>303 REDEV OBLIG RETIRE FUND</b>		
<b>Revenue</b>	<b>\$ (3,298,267)</b>	<b>\$ (3,298,267)</b>
303-0000 REDEV OBLIG RETIRE FUND	\$ (3,298,267)	\$ (3,298,267)
311.65-21 RPTTF	\$ (3,298,267)	\$ (3,298,267)
<b>Expense</b>	<b>\$ 3,312,130</b>	<b>\$ 3,312,130</b>
303-1250 REDEV OBLIG RETIRE FUND RDA	\$ 3,312,130	\$ 3,312,130
413.10-01 SALARIES FULL-TIME	\$ 250,000	\$ 250,000
413.20-01 ATTORNEY SERVICES	\$ 110,000	\$ 110,000
413.20-06 PROFESSIONAL SERVICES	\$ 110,000	\$ 110,000
413.29-04 OTHER SERVICES & CHARGES	\$ 14,050	\$ 14,050
413.90-01 TRANSFER OUT	\$ 2,828,080	\$ 2,828,080

Sum of Budget	2018	2019
<b>401 CAPITAL IMPROVEMENT FUND</b>		
<b>Revenue</b>	\$ (2,466,958)	
401-0000 CAPITAL IMPROVEMENT FUND	\$ (2,466,958)	
334.40-01 STATE OF CALIFORNIA GRANT	\$ (2,466,958)	
<b>Expense</b>	\$ 2,466,958	
401-5020 CAPITAL IMPROVEMENT FUND ADMINISTRATION	\$ 2,466,958	
532.20-06 PROFESSIONAL SERVICES	\$ 2,466,958	

Sum of Budget	2018	2019
<b>402 C.I.P. 2010 BOND</b>		
<b>Expense</b>	<b>\$ 917,702</b>	
402-5000 C.I.P. 2010 BOND NON-DEPARTMENT	\$ 917,702	
532.20-06 PROFESSIONAL SERVICES	\$ 917,702	

Sum of Budget	2018	2019
<b>420 PARKS MAJOR MAINTENAN CIP</b>		
<b>Revenue</b>	<b>\$ (41,000)</b>	<b>\$ (41,000)</b>
420-0000 PARKS MAJOR MAINTENAN CIP	\$ (41,000)	\$ (41,000)
322.73-05 RESIDENTIAL CONSTRUCTION	\$ (40,000)	\$ (40,000)
361.80-01 ALLOCATED INTEREST	\$ (1,000)	\$ (1,000)
<b>Expense</b>	<b>\$ 511,302</b>	
420-5000 PARKS MAJOR MAINTENAN CIP NON-DEPARTMENT	\$ 511,302	
532.20-06 PROFESSIONAL SERVICES	\$ 511,302	



Sum of Budget	2018	2019
<b>501 VEHICLE REPLACEMENT/MAINT</b>		
<b>Revenue</b>	<b>\$ (524,829)</b>	<b>\$ (524,829)</b>
501-0000 VEHICLE REPLACEMENT/MAINT	\$ (524,829)	\$ (524,829)
345.70-01 FMP VEH REPLACE/MAINT	\$ (417,829)	\$ (417,829)
361.80-01 ALLOCATED INTEREST	\$ (7,000)	\$ (7,000)
371.83-05 FUEL COST REIMBURSEMENTS	\$ (100,000)	\$ (100,000)
<b>Expense</b>	<b>\$ 953,488</b>	<b>\$ 527,660</b>
501-1921 VEHICLE REPLACEMENT/MAINT VEHICLE REPLACEMENT	\$ 953,488	\$ 527,660
419.10-01 SALARIES FULL-TIME	\$ 136,322	\$ 142,864
419.10-03 OVERTIME	\$ 300	\$ 300
419.11-01 PERS-CITY PORTION	\$ 21,590	\$ 24,633
419.11-03 SECTION 125 CAFETERIA	\$ 30,000	\$ 30,000
419.11-04 LIFE INSURANCE	\$ 289	\$ 289
419.11-05 UNEMPLOYMENT INSURANCE	\$ 955	\$ 955
419.11-06 WORKER'S COMP INSURANCE	\$ 7,580	\$ 8,656
419.11-07 FICA	\$ 10,702	\$ 11,313
419.20-18 FIRE EXTINGUISHER SERVICE	\$ 400	\$ 400
419.28-01 MAINTENANCE & REPAIR	\$ 22,100	\$ 19,100
419.28-13 FEES & LICENSES	\$ 3,550	\$ 3,550
419.28-15 VEHICLE OPERATE-FUEL/OIL	\$ 206,700	\$ 206,700
419.28-16 VEHICLE OPERATE-PARTS M&O	\$ 28,950	\$ 26,450
419.29-04 OTHER SERVICES & CHARGES	\$ 2,650	\$ 2,650
419.30-02 OPERATING SUPPLIES	\$ 4,500	\$ 4,500
419.30-22 SMALL TOOLS/NON-CAPITAL	\$ 4,900	\$ 3,300
419.50-04 EQUIPMENT	\$ 472,000	\$ 42,000

Sum of Budget	2018	2019
<b>502 RISK MANAGEMENT FUND</b>		
<b>Revenue</b>	<b>\$ (511,498)</b>	<b>\$ (601,281)</b>
502-0000 RISK MANAGEMENT FUND	\$ (511,498)	\$ (601,281)
345.70-02 SELF-INSURANCE/RISK MGMT	\$ (170,000)	\$ (220,000)
345.70-05 WKRS COMP RETENTION	\$ (316,498)	\$ (356,281)
361.80-01 ALLOCATED INTEREST	\$ (25,000)	\$ (25,000)
<b>Expense</b>	<b>\$ 711,608</b>	<b>\$ 727,396</b>
502-1922 RISK MANAGEMENT FUND RISK MANAGEMENT	\$ 711,608	\$ 727,396
419.10-01 SALARIES FULL-TIME	\$ 61,300	\$ 62,098
419.10-03 OVERTIME	\$ 44	
419.10-08 AUTO ALLOWANCE	\$ 1,764	\$ 1,764
419.10-09 CELL PHONE ALLOWANCE	\$ 300	\$ 300
419.11-01 PERS-CITY PORTION	\$ 5,080	\$ 5,180
419.11-03 SECTION 125 CAFETERIA	\$ 7,099	\$ 7,099
419.11-04 LIFE INSURANCE	\$ 288	\$ 288
419.11-05 UNEMPLOYMENT INSURANCE	\$ 260	\$ 260
419.11-06 WORKER'S COMP INSURANCE	\$ 3,421	\$ 3,775
419.11-07 FICA	\$ 4,526	\$ 4,606
419.11-08 MGT MEDICAL REIMBURSEMENT	\$ 126	\$ 126
419.20-01 ATTORNEY SERVICES	\$ 75,000	\$ 75,000
419.28-02 INSURANCE PREMIUM/DEPOSIT	\$ 184,400	\$ 185,900
419.28-03 INSURANCE PREMIUM/WK COMP	\$ 343,000	\$ 356,000
419.28-17 PAYMENT OF CLAIMS	\$ 25,000	\$ 25,000

Sum of Budget	2018	2019
<b>503 TECHNOLOGY/COMMUNICATIONS</b>		
<b>Revenue</b>	<b>\$ (387,144)</b>	<b>\$ (387,144)</b>
503-0000 TECHNOLOGY/COMMUNICATIONS	\$ (387,144)	\$ (387,144)
345.70-03 TECHNOLOGY/COMM REPLACE	\$ (384,144)	\$ (384,144)
361.80-01 ALLOCATED INTEREST	\$ (3,000)	\$ (3,000)
<b>Expense</b>	<b>\$ 546,507</b>	<b>\$ 422,186</b>
503-1923 TECHNOLOGY/COMMUNICATIONS INFORMATION TECHNOLOGY	\$ 546,507	\$ 422,186
419.10-01 SALARIES FULL-TIME	\$ 140,303	\$ 140,303
419.10-02 SALARIES PART-TIME	\$ 20,228	\$ 22,005
419.10-08 AUTO ALLOWANCE	\$ 6,816	\$ 6,816
419.10-09 CELL PHONE ALLOWANCE	\$ 480	\$ 480
419.11-01 PERS-CITY PORTION	\$ 21,831	\$ 24,864
419.11-03 SECTION 125 CAFETERIA	\$ 14,395	\$ 14,395
419.11-04 LIFE INSURANCE	\$ 536	\$ 536
419.11-05 UNEMPLOYMENT INSURANCE	\$ 1,215	\$ 1,215
419.11-06 WORKER'S COMP INSURANCE	\$ 8,954	\$ 9,862
419.11-07 FICA	\$ 11,653	\$ 11,673
419.11-08 MGT MEDICAL REIMBURSEMENT	\$ 84	\$ 84
419.11-09 PARS CITY CONTRIBUTION	\$ 759	\$ 825
419.20-06 PROFESSIONAL SERVICES	\$ 10,850	\$ 10,850
419.20-25 H.T.E. MAINTENANCE	\$ 38,395	\$ 38,395
419.20-26 QUESYST	\$ 8,000	\$ 8,000
419.21-04 TECHNICAL SERVICES	\$ 59,455	\$ 57,455
419.27-04 UTILITIES-TELEPHONE	\$ 5,313	\$ 5,313
419.27-05 UTILITIES-CELL PHONES	\$ 5,000	\$ 5,000
419.28-01 MAINTENANCE & REPAIR	\$ 1,500	\$ 1,500
419.28-04 TRAVEL, TRAINING, MEETING	\$ 2,200	\$ 2,200
419.28-09 POSTAGE & FREIGHT	\$ 80	\$ 80
419.28-12 MEMBERSHIP DUES	\$ 340	\$ 340
419.28-13 FEES & LICENSES	\$ 14,755	\$ 11,630
419.30-01 OFFICE SUPPLIES	\$ 100	\$ 100
419.30-02 OPERATING SUPPLIES	\$ 4,165	\$ 4,165
419.30-22 SMALL TOOLS/NON-CAPITAL	\$ 16,100	\$ 16,100
419.50-04 EQUIPMENT	\$ 28,000	\$ 28,000
519.50-04 EQUIPMENT	\$ 125,000	

Sum of Budget	2018	2019
<b>504 FACILITY MAINT/REPLACMNT</b>		
<b>Revenue</b>	<b>\$ (115,922)</b>	<b>\$ (115,922)</b>
504-0000 FACILITY MAINT/REPLACMNT	\$ (115,922)	\$ (115,922)
345.70-04 FACILITIES REPLACE/REPAIR	\$ (110,922)	\$ (110,922)
361.80-01 ALLOCATED INTEREST	\$ (5,000)	\$ (5,000)
<b>Expense</b>	<b>\$ 103,700</b>	<b>\$ 43,700</b>
504-1924 FACILITY MAINT/REPLACMNT FACILITY REPLACE/MAINT	\$ 103,700	\$ 43,700
419.21-04 TECHNICAL SERVICES	\$ 43,700	\$ 43,700
519.20-06 PROFESSIONAL SERVICES	\$ 60,000	

Sum of Budget	2018	2019
<b>601 SEWER ENTERPRISE FUND</b>		
<b>Revenue</b>	<b>\$ (5,121,000)</b>	<b>\$ (5,356,000)</b>
601-0000 SEWER ENTERPRISE FUND	\$ (5,121,000)	\$ (5,356,000)
346.70-03 COUNTY SEWER COLLECTIONS	\$ (4,861,000)	\$ (5,096,000)
346.70-04 SEWER FEES-SPECIAL BILLED	\$ (138,000)	\$ (138,000)
346.70-05 SEWER CAPACITY FEES	\$ (50,000)	\$ (50,000)
361.80-01 ALLOCATED INTEREST	\$ (12,000)	\$ (12,000)
371.83-03 MISCELLANEOUS REVENUE	\$ (60,000)	\$ (60,000)
<b>Expense</b>	<b>\$ 6,595,888</b>	<b>\$ 5,222,079</b>
601-5060 SEWER ENTERPRISE FUND FACILITIES - SEWER/STORM	\$ 6,595,888	\$ 5,222,079
436.10-01 SALARIES FULL-TIME	\$ 299,510	\$ 303,130
436.10-03 OVERTIME	\$ 22,900	\$ 28,900
436.10-07 STAND-BY PAY	\$ 27,984	\$ 27,300
436.10-08 AUTO ALLOWANCE	\$ 1,440	\$ 1,440
436.10-09 CELL PHONE ALLOWANCE	\$ 240	\$ 240
436.11-01 PERS-CITY PORTION	\$ 63,825	\$ 73,205
436.11-03 SECTION 125 CAFETERIA	\$ 57,564	\$ 57,564
436.11-04 LIFE INSURANCE	\$ 707	\$ 707
436.11-05 UNEMPLOYMENT INSURANCE	\$ 2,344	\$ 2,344
436.11-06 WORKER'S COMP INSURANCE	\$ 16,584	\$ 18,286
436.11-07 FICA	\$ 23,045	\$ 23,361
436.20-06 PROFESSIONAL SERVICES	\$ 100,000	\$ 100,000
436.20-23 SECURITY & ALARM	\$ 4,000	\$ 4,000
436.21-01 TEMPORARY STAFFING	\$ 45,000	\$ 45,000
436.21-04 TECHNICAL SERVICES	\$ 2,877,250	\$ 3,092,500
436.25-02 RENT-EQUIPMENT	\$ 1,000	\$ 1,000
436.26-03 PUBLIC WORKS ADMIN	\$ 348,882	\$ 348,882
436.26-04 ABC-ADMIN SVC CHARGE	\$ 146,527	\$ 146,527
436.26-05 ABC-TECHNOLOGY SVC CHARGE	\$ 60,590	\$ 60,590
436.26-06 ABC-RISK MGMT SVC CHARGE	\$ 35,000	\$ 60,000
436.26-07 ABC-FMP EQUIPMENT CHARGE	\$ 113,709	\$ 113,709
436.26-08 ABC-FACILITIES CHARGES	\$ 9,083	\$ 9,083
436.27-01 GAS & ELECTRIC (SDG&E)	\$ 70,000	\$ 80,000
436.27-02 UTILITIES-WATER	\$ 7,200	\$ 7,200
436.27-04 UTILITIES-TELEPHONE	\$ 2,500	\$ 2,500
436.27-05 UTILITIES-CELL PHONES	\$ 1	\$ 1
436.28-01 MAINTENANCE & REPAIR	\$ 45,400	\$ 45,800
436.28-04 TRAVEL, TRAINING, MEETING	\$ 5,700	\$ 5,700
436.28-12 MEMBERSHIP DUES	\$ 900	\$ 900
436.28-13 FEES & LICENSES	\$ 5,250	\$ 5,250
436.29-04 OTHER SERVICES & CHARGES	\$ 8,400	\$ 8,400
436.30-02 OPERATING SUPPLIES	\$ 15,900	\$ 18,450
436.30-22 SMALL TOOLS/NON-CAPITAL	\$ 1,400	\$ 1,400
436.50-04 EQUIPMENT	\$ 136,675	\$ 65,000
536.20-06 PROFESSIONAL SERVICES	\$ 2,039,378	\$ 463,710



STAFF REPORT  
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL  
FROM: ANDY HALL, CITY MANAGER *AH*  
MEETING DATE: APRIL 19, 2017  
ORIGINATING DEPT.: PUBLIC WORKS *HAZ*  
SUBJECT: RESOLUTION NO. 2017-7794 AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE STATE WATER RESOURCES CONTROL BOARD, SIGN THE AGREEMENT AND ANY AMENDMENTS THERETO, AND DESIGNATE THE PUBLIC WORKS DIRECTOR TO REPRESENT THE CITY TO CARRY OUT THE PLANNING, DESIGN, CONSTRUCTION, AND GRANT ADMINISTRATION OF THE LOW IMPACT DEVELOPMENT URBAN RUNOFF CONTROL PROJECTS FOR THE TIJUANA ESTUARY

**EXECUTIVE SUMMARY:**

Adoption of Resolution No. 2017-7794 will authorize the City Manager to enter into an agreement with the State Water Resources Control Board for the planning, design and construction of a low impact development urban runoff control projects. Staff applied for a Proposition 1 Storm Water Grant from the State Water Resources Control Board to complete the planning, design, and construction of three low impact development storm water treatment projects in the City. The City's grant application for the Low Impact Development Urban Runoff Control Projects for the Tijuana Estuary was recommended for full funding of \$1,905,419 with a 10% local match of \$211,713. This grant will allow the City to make important improvements in storm water infrastructure that will reduce bacterial and sediment loading into the Tijuana Estuary, improve flood control by reducing runoff rates and peak flows for a storm water basin impacted by sea level rise, and puts Imperial Beach at the forefront of storm water management. The three low impact development projects covered by this grant include 1) Imperial Beach Blvd Green Streets, 2) Thorn and Donax Street Porous Pavers, and 3) Mar Vista Bioretention Basin. This resolution allows the City to initiate discussions with the State Water Resources Control Board to negotiate a final grant agreement and project scope of work.

**FISCAL ANALYSIS:**

The Proposition 1 Storm Water Grant requires a 10% local match. This grant also reimburses staff costs, which will offset some of the City's required local match. Staff will be providing a subsequent resolution for Council's consideration to accept the grant funds and to allocate funds towards the project once the final scope of work is complete.

**Low Impact Development Urban Runoff Control Projects for the Tijuana Estuary**

**Total Project Cost: \$2,117,132**

90% Proposition 1 Storm Water Grant: \$1,905,419

10% Disadvantaged Community Local Project Match: \$211,713

**RECOMMENDATION:**

Adopt Resolution 2017-7794 to enter into an agreement with the State Water Resources Control Board for the planning, design, and construction of the Low Impact Development Urban Runoff Control Projects for the Tijuana Estuary.

**OPTIONS:**

- Adopt the resolution to authorize the City Manager to enter into an agreement with the State Water Resources Control Board for the planning, design and construction of a low impact development urban runoff control projects;
- Reject the resolution and not authorize the approval of the agreement by the City Manager; or
- Provide further direction to staff to return with further information.

**BACKGROUND/ANALYSIS:**

On August 15, 2012, City Council received the final project report on the Tijuana River Bacteria Source Identification Study, which was a multiyear \$1.3 million study lead by the City of Imperial Beach to assess the sources, loads, and recommended solutions to reduce non-point source pollutants entering the Tijuana Estuary. The purpose for this current grant is to implement the low impact development concept designs that were developed by the stakeholders in the Tijuana River Bacteria Source Identification Study.

On July 8, 2016 the City submitted an application for a Proposition 1 Storm Water Grant to implement three of the low impact development projects identified in the Tijuana River Bacteria Source Identification Study. The City's application included the following projects:

1. Imperial Beach Blvd Green Streets
2. Thorn and Donax Street Porous Pavers
3. Mar Vista Bioretention Basin

The City was notified on December 20, 2016 by the State Water Resources Control Board that the City's grant proposal for Low Impact Development Urban Runoff Control Projects for the Tijuana Estuary was selected for funding. This grant will allow the City to make important improvements in storm water infrastructure that will reduce bacterial and sediment loading into the Tijuana Estuary, improve flood control by reducing runoff rates and peak flows for a storm water basin impacted by sea level rise, and puts Imperial Beach at the forefront of storm water management. These projects also include an important education and outreach component that will allow the City to highlight different storm water treatment methods as part of our existing watershed management program on various local and binational committees.

The approval of this resolution will initiate the process with the State Water Resources Control Board to develop the final scope of work leading to an executed grant agreement for the project and commit to the required 10% local project match from the City. Staff will bring a subsequent resolution to City Council to accept the grant funds, appropriate matching funds and to allocate those project funds for the tasks determined as within the project scope of work.

**ENVIRONMENTAL DETERMINATION:**

The City will need to complete and file a notice of exemption (NOE) for the project. The project

is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines § 15301 (c). It is also exempt from a coastal development permit (CDP) pursuant to Section II.A. of the Coastal Commission's September 5, 1978 Repair, Maintenance and Utility Hook-up Exclusions from Permit Requirements.

Attachments:

1. Resolution No. 2017-7794



## RESOLUTION NO. 2017-7794

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE STATE WATER RESOURCES CONTROL BOARD, SIGN THE AGREEMENT AND ANY AMENDMENTS THERETO, AND DESIGNATE THE PUBLIC WORKS DIRECTOR TO REPRESENT THE CITY TO CARRY OUT THE PLANNING, DESIGN, CONSTRUCTION, AND GRANT ADMINISTRATION OF THE LOW IMPACT DEVELOPMENT URBAN RUNOFF CONTROL PROJECTS FOR THE TIJUANA ESTUARY**

**WHEREAS**, the City completed a Proposition 50 Clean Beach Initiative Grant in 2012 for the Tijuana River Bacteria Source Identification Study, which included concept designs for low impact development projects in the City to reduce non-point source pollutants entering the Tijuana Estuary; and

**WHEREAS**, the City applied for a Proposition 1 Storm Water Implementation Grant in July 2016 for a project to complete the design and construct three low impact development projects in the City that were identified in the previous study; and

**WHEREAS**, the City was notified on December 20, 2016 by the State Water Resources Control Board that the City's grant proposal for Low Impact Development Urban Runoff Control Projects for the Tijuana Estuary was awarded funding; and

**WHEREAS**, these low impact development projects will reduce bacterial and sediment loading into the Tijuana Estuary, improve flood control by reducing runoff rates and peak flows for a storm water basin impacted by sea level rise, and puts Imperial Beach at the forefront of storm water management; and

**WHEREAS**, this grant award is contingent upon the successful negotiation of the grant agreement, and

**WHEREAS**, the City is required to provide a 10% local match towards the grant.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Imperial Beach as follows:

1. The above recitals are true and correct.
2. The City Manager is hereby authorized and directed to sign and file, for and on behalf of the City, a Financial Assistance Application for an assistance agreement from the State Water Resources Control Board for the planning, design, and construction of the Low Impact Development Urban Runoff Control Projects for the Tijuana Estuary.
3. The City Manager is designated to provide the assurances, certifications, and commitments required for the financial assistance application, including executing a financial assistance agreement from the State Water Resources Control Board and any amendments or changes thereto.
4. The Director of Public Works is designated to represent the City in carrying out the responsibilities of the grant under the assistance agreement, including certifying disbursement requests on behalf of the City and compliance with applicable requirements.
5. The City Council approves of the grant agreement and commits to provide the required 10% grant matching funds and/or in-kind contributions.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Imperial Beach at its meeting held on the 19<sup>th</sup> day of April 2017, by the following vote:

**AYES: COUNCILMEMBERS:**  
**NOES: COUNCILMEMBERS:**  
**ABSENT: COUNCILMEMBERS:**

\_\_\_\_\_  
**SERGE DEDINA, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**JACQUELINE M. KELLY, MMC**  
**CITY CLERK**