



A G E N D A



**CITY OF IMPERIAL BEACH
CITY COUNCIL
PLANNING COMMISSION
PUBLIC FINANCING AUTHORITY
HOUSING AUTHORITY**

IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY

OCTOBER 18, 2017

**Council Chambers
825 Imperial Beach Boulevard
Imperial Beach, CA 91932**

REGULAR & CLOSED SESSION MEETINGS – 6:00 P.M.

THE CITY COUNCIL ALSO SITS AS THE CITY OF IMPERIAL BEACH PLANNING COMMISSION, PUBLIC FINANCING AUTHORITY, HOUSING AUTHORITY AND IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY.

The City of Imperial Beach is endeavoring to be in total compliance with the Americans with Disabilities Act (ADA). If you require assistance or auxiliary aids in order to participate at City Council meetings, please contact the City Clerk's Office at (619) 628-2347, as far in advance of the meeting as possible.

REGULAR MEETING CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA CHANGES

MAYOR/COUNCIL REIMBURSEMENT DISCLOSURE/COMMUNITY ANNOUNCEMENTS/REPORTS ON ASSIGNMENTS AND COMMITTEES

COMMUNICATIONS FROM CITY STAFF

PUBLIC COMMENT- *Each person wishing to address the City Council regarding items not on the posted agenda may do so at this time. In accordance with State law, Council may not take action on an item not scheduled on the agenda. If appropriate, the item will be referred to the City Manager or placed on a future agenda.*

PRESENTATIONS (1.1)

1.1* IMPERIAL BEACH PIER UPDATE. (0150-70 & 0920-20)

*No Staff Report.

CONSENT CALENDAR (2.1-2.7)-*All matters listed under Consent Calendar are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Councilmember or member of the public requests that particular item(s) be removed from the Consent Calendar and considered separately. Those items removed from the Consent Calendar will be discussed at the end of the Agenda.*

2.1 RATIFICATION OF WARRANT REGISTER. (0300-25)

Recommendation: It is respectfully requested that the City Council ratifies the warrant register.

2.2 RECEIVE AUGUST 2017 TREASURER'S REPORT. (0300-90)

Recommendation: That the City Council receives the monthly Treasurer's Report.

Continued on Next Page

Any writings or documents provided to a majority of the City Council/Planning Commission/Public Financing Authority/Housing Authority/I.B. Redevelopment Agency Successor Agency regarding any item on this agenda will be made available for public inspection in the office of the City Clerk located at 825 Imperial Beach Blvd., Imperial Beach, CA 91932 during normal business hours.

CONSENT CALENDAR (Continued)

- 2.3 SECOND READING AND ADOPTION OF ORDINANCE NO. 2017-1166 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA AMENDING TITLE 8 CHAPTER 8.84 OF THE IMPERIAL BEACH MUNICIPAL CODE TO REGULATE THE USE OF ELECTRONIC SMOKING DEVICES. (0240-35 & 0240-95)**

Recommendation: That the City Council conducts the second reading and adopts Ordinance No. 2017-1166 by title only and waives full reading of the ordinance to regulate the use of electronic smoking devices.

- 2.4 CHANGE IN 2017 CITY COUNCIL REPRESENTATION ASSIGNMENT TO THE SOUTH COUNTY ECONOMIC DEVELOPMENT COUNCIL (SCEDC). (0410-50)**

Recommendation: Approve the Mayor's recommendation to have Councilmember West serve as the Primary representative to the SCEDC.

- 2.5* NOTIFICATION OF TRAVEL: COUNCILMEMBER SPRIGGS IS PLANNING TO ATTEND THE LEAGUE OF CALIFORNIA CITIES 2017 LEAGUE LEADERS WORKSHOP IN SANTA CRUZ, CALIFORNIA, NOVEMBER 29-DECEMBER 1, 2017. (0410-60).**

* No Staff Report.

- 2.6* NOTIFICATION OF TRAVEL: MAYOR DEDINA ATTENDED THE SAN DIEGO REGIONAL CHAMBER OF COMMERCE, 2017 MISSION TO WASHINGTON, D.C. - SEPTEMBER 24 TO 27, 2017. (0410-60)**

*No Staff Report.

- 2.7 MINUTES.**

Recommendation: That the City Council approves the Special Meeting Minutes of September 28, 2017.

ORDINANCES/INTRODUCTION & FIRST READING (3.1)

- 3.1 INTRODUCTION & FIRST READING OF ORDINANCE NO. 2017-1168 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA AMENDING TITLE 2 OF THE IMPERIAL BEACH MUNICIPAL CODE TO ADD CHAPTER 2.11 "CITY COUNCIL COMPENSATION"; APPROVING AN INCREASE IN CITY COUNCIL COMPENSATION; AND ESTABLISHING AN ANNUAL REVIEW OF CITY COUNCIL COMPENSATION. (0520-75 & 0520-95)**

Recommendation: That the City Council considers the introduction and first reading of Ordinance No. 2017-1168 approving an increase in City Council compensation in accordance with the provisions of GC Section 36516 and establishing an annual council compensation review policy.

PUBLIC HEARINGS (4)

None.

REPORTS (5.1-5.4)

- 5.1 ADOPT RESOLUTION NO. 2017-7859 UPDATING THE HEALTH BENEFITS FOR THE MAYOR AND COUNCILMEMBERS AND ADOPT RESOLUTION NO. 2017-7860 AMENDING THE TRAVEL AND EXPENSE REIMBURSEMENT POLICY FOR ELECTED OFFICIALS AND MEMBERS OF THE LEGISLATIVE BODY TO ADD A TRANSPORTATION ALLOWANCE. (0520-60)**

Recommendation: That the City Council adopts Resolution Nos. 2017-7859 and Resolution No. 2017-7860.

- 5.2 CONSIDER COLOR SCHEME FOR A RESIDENTIAL PROJECT CONSISTING OF NINE UNITS AT 640 FLORIDA STREET (APN 626-170-27-00). (0600-20)**

Recommendation: That the City Council considers and approves the revised color scheme.

Continued on Next Page

REPORTS (Continued)

5.3 INFORMATIONAL DISCUSSION REGARDING SHORT TERM RENTALS (STR's) WITHIN THE COMMUNITY. (0610-40)

Recommendation: That the City Council receives the report and discusses options to address any needs, issues and opportunities and directs the City Manager accordingly.

5.4 RECEIVE A REPORT REGARDING THE PURCHASE OF THE SUPER 8 HOTEL LOCATED AT 1788 PALM AVENUE BY THE CITY OF SAN DIEGO FOR USE AS TRANSITIONAL HOUSING FOR LOW LEVEL CRIMINAL, HABITUAL HOMELESS PERSONS. (0150-10)

Recommendation: City Council provides direction regarding the proposal of the City of San Diego to convert the Super 8 Hotel located at 1788 Palm Avenue into transitional housing for low level criminals that are habitually homeless.

I.B. REDEVELOPMENT AGENCY SUCCESSOR AGENCY REPORTS (6)

None.

ITEMS PULLED FROM THE CONSENT CALENDAR (IF ANY)

ADJOURN REGULAR MEETING

CLOSED SESSION MEETING CALL TO ORDER

ROLL CALL

CLOSED SESSION (1-2)

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Initiation of litigation pursuant to Govt. Code section 54956.9(d)(4) (1 case)

RECONVENE AND ANNOUNCE ACTION (IF APPROPRIATE)

ADJOURN CLOSED SESSION

The Imperial Beach City Council welcomes you and encourages your continued interest and involvement in the City's decision-making process.

FOR YOUR CONVENIENCE, A COPY OF THE AGENDA AND COUNCIL MEETING PACKET MAY BE VIEWED IN THE OFFICE OF THE CITY CLERK AT CITY HALL OR ON OUR WEBSITE AT

www.ImperialBeachCA.gov

/s/
Jacqueline M. Kelly, MMC
City Clerk

**THIS PAGE
INTENTIONALLY LEFT BLANK**



STAFF REPORT
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: ANDY HALL, CITY MANAGER *AH*
MEETING DATE: OCTOBER 18, 2017
ORIGINATING DEPT: DOUG BRADLEY, ADMINISTRATIVE SERVICES DEPARTMENT *DB*
SUBJECT: RATIFICATION OF WARRANT REGISTER

EXECUTIVE SUMMARY:
Approval of the warrant register in the amount of \$ 558,210.07.
FISCAL ANALYSIS: Warrants are issued from budgeted funds and there is no additional impact on reserves.

RECOMMENDATION:
It is respectfully requested that the City Council ratify the warrant register.

- OPTIONS:**
- Receive and file the report from the City Manager
 - Provide direction to the City Manager to take a specific action
 - Request additional information and an additional report

BACKGROUND/ANALYSIS:
As of April 7, 2004 all large warrants above \$100,000 will be separately highlighted and explained on the staff report.

<u>Vendor:</u>	<u>Check:</u>	<u>Amount:</u>	<u>Description:</u>
ViewPoint Government Solutions	91153	\$ 125,166.00	E-Permitting Software

The following registers are submitted for Council ratification:

Accounts Payable

DATE	CHECK #	EFT #	AMOUNT (\$)
09/18/2017	91120		6253.53
09/21/2017	91121-91155		301,449.64
09/28/2017	91156-91185	455-462	77,234.51
	<i>Sub-Total</i>		384,937.68

Payroll Checks/Direct Deposit

DATE	CHECK #		AMOUNT (\$)
PPE 9/14/17	47681-47698		173,272.39
	<i>Sub-total</i>		173,272.39

TOTAL \$ 558,210.07

Note: check numbers not in sequence have been voided.

ENVIRONMENTAL DETERMINATION:

Not a project as defined by CEQA.

Attachments:

1. Warrant Register
2. Warrant Register as Budgeted FY2017

City of Imperial Beach
Warrant Register by Check/EFT Number

Vendor	Description	Account Number	Invoice	Project Description	Amount	
2017-09-18					\$ 6,253.53	
91120	ADVANCED IMAGING SOLUTIONS, INC.	AUG 2017	101-1210-413.20-17	21220292	(blank)	\$ 3,747.79
		JUL 2017 KYOCERA COPIERS	101-1210-413.20-17	21220292B	(blank)	\$ 2,505.74
2017-09-21					\$ 301,449.64	
91121	AECOM TECHNICAL SERVICES, INC.	AUG 2017 IB LCP UPDATE	101-1230-513.20-06	DRAFT-3	LOCAL COASTAL PROGRAM	\$ 20,429.86
91122	AMEC FOSTER WHEELER ENVIROMENT & IN	JUL 2017 TJ WQIP IMPLEMEN	101-5050-540.20-06	S47811000	FY18 TIJUANA RIVER WQIP	\$ 6,565.90
		AUG 2017 IB/TJ WQIP IMPLM	101-5050-540.20-06	S47811082	FY18 TIJUANA RIVER WQIP	\$ 12,644.96
91123	ASBURY ENVIRONMENTAL SERVICES	REIMBURSE BANK FEES FOR	101-1210-413.20-27	I500-00220999	(blank)	\$ 25.00
91125	CALIFORNIA AMERICAN WATER	1015-210019027905 AUG 17	101-1910-419.27-02	09-28-2017	(blank)	\$ 469.02
		1015-210019276868 AUG 17	101-1910-419.27-02	09-28-2017	(blank)	\$ 199.16
		1015-210019482014 AUG 17	101-1910-419.27-02	09-28-2017	(blank)	\$ 201.58
		1015-210019600799 AUG 17	101-1910-419.27-02	09-28-2017	(blank)	\$ 608.34
		1015-210019278093 AUG 17	101-6020-452.27-02	09-28-2017	(blank)	\$ 53.41
		1015-210019278895 AUG 17	101-6020-452.27-02	09-28-2017	(blank)	\$ 26.66
		1015-210019279782 AUG 17	101-6020-452.27-02	09-28-2017	(blank)	\$ 26.66
		1015-210019357057 AUG 17	101-6020-452.27-02	09-28-2017	(blank)	\$ 100.42
		1015-210019481684 AUG 17	101-6020-452.27-02	09-28-2017	(blank)	\$ 26.66
		1015-210019359015 AUG 17	101-6020-452.27-02	09-29-2017	(blank)	\$ 19.97
		1015-210019360534 AUG 17	101-6020-452.27-02	09-29-2017	(blank)	\$ 19.97
		1015-210018811916 AUG 17	101-1910-419.27-02	10-02-2017	(blank)	\$ 38.70
		1015-210020153385 AUG 17	101-1910-419.27-02	10-02-2017	(blank)	\$ 29.51
		1015-210019058534 AUG 17	101-1910-419.27-02	10-03-2017	(blank)	\$ 246.06
		1015-210020154739 AUG 17	101-1910-419.27-02	10-03-2017	(blank)	\$ 33.34
		1015-210019176067 AUG 17	101-6020-452.27-02	10-03-2017	(blank)	\$ 609.40
		1015-210019176128 AUG 17	101-6020-452.27-02	10-03-2017	(blank)	\$ 15.42
		1015-210019179080 AUG 17	101-6020-452.27-02	10-03-2017	(blank)	\$ 909.20
		1015-210019748080 AUG 17	101-6020-452.27-02	10-06-2017	(blank)	\$ 8.74
		1015-210019748332 AUG 17	101-6020-452.27-02	10-06-2017	(blank)	\$ 8.74
		1015-210019749625 AUG 17	101-6020-452.27-02	10-06-2017	(blank)	\$ 8.74
		1015-210019749687 AUG 17	101-6020-452.27-02	10-06-2017	(blank)	\$ 8.74
		1015-210020440898 AUG 17	101-6020-452.27-02	10-06-2017	(blank)	\$ 669.60
		1015-210019335347 AUG 17	101-1910-419.27-02	10-10-2017	(blank)	\$ 836.75
		1015-210020277854 AUG 17	101-1910-419.27-02	10-10-2017	(blank)	\$ 33.34
		1015-210021068268 AUG 17	101-6010-451.27-02	10-10-2017	(blank)	\$ 115.71
		1015-210021068367 AUG 17	101-6010-451.27-02	10-10-2017	(blank)	\$ 3,051.21
		1015-210019335248 AUG 17	101-6020-452.27-02	10-10-2017	(blank)	\$ 2,842.27
		1015-210019335484 AUG 17	101-6020-452.27-02	10-10-2017	(blank)	\$ 168.15
		1015-210019335774 AUG 17	101-6020-452.27-02	10-10-2017	(blank)	\$ 154.78
		1015-210020731235 AUG 17	101-6020-452.27-02	10-10-2017	(blank)	\$ 8.74
		1015-210021067159 AUG 17	101-6020-452.27-02	10-10-2017	(blank)	\$ 89.63
		1015-210021068541 AUG 17	101-6020-452.27-02	10-10-2017	(blank)	\$ 492.87

City of Imperial Beach
Warrant Register by Check/EFT Number

Vendor	Description	Account Number	Invoice	Project Description	Amount	
91125	CALIFORNIA AMERICAN WATER	1015-210021082448 AUG 17	101-6020-452.27-02	10-10-2017	(blank)	\$ 245.97
		1015-210019512885 AUG 17	601-5060-436.27-02	10-02-2017	(blank)	\$ 314.68
		1015-210018820255 AUG 17	601-5060-436.27-02	10-03-2017	(blank)	\$ 155.83
		1015-210020125977 AUG 17	601-5060-436.27-02	10-03-2017	(blank)	\$ 19.97
91126	FLYERS ENERGY LLC	900 GAL REG FUEL	501-1921-419.28-15	17-546116	(blank)	\$ 2,533.46
		850 GAL REG FUEL	501-1921-419.28-15	17-530854	(blank)	\$ 2,317.33
		1030 G REG/206 G DIESEL	501-1921-419.28-15	17-536443	(blank)	\$ 3,583.66
		790 G REG/100 G DIESEL	501-1921-419.28-15	17-540521	(blank)	\$ 2,618.58
91127	GCR TIRE CENTER	USED TIRE DISPOSAL	101-5040-434.21-04	832-44269	(blank)	\$ 168.09
91128	HAAKER EQUIPMENT COMPANY	VACTOR HOSE/CLAMPS	501-1921-419.28-16	C35014	(blank)	\$ 521.20
91129	IMPERIAL SPRINKLER SUPPLY INC	HERBICIDE WEED KILLER	101-6020-452.30-02	3003140-00	(blank)	\$ 279.13
		HERBICIDE WEED KILLER	101-6020-452.30-02	3003140-01	(blank)	\$ 567.67
91130	INTERSTATE BATTERY OF SAN DIEGO	#A7 BATTERY	501-1921-419.28-16	160005607	(blank)	\$ 102.39
91131	JACQUELINE SUE STENZEL	AUG/SEP 2017 SR YOGA	101-6030-453.20-06	50	(blank)	\$ 200.00
91132	KANE, BALLMER & BERKMAN	ATTORNEY SERVICES	303-1250-413.20-01	23694		\$ 2,026.50
		ATTORNEY SERVICES	303-1250-413.20-01	23721		\$ 14,272.50
		ATTORNEY SERVICES	303-1250-413.20-01	23724		\$ 330.00
		ATTORNEY SERVICES	402-5000-532.20-06	23723		\$ 357.50
91133	KEYSER MARSTON ASSOC INC	AUG 2017 495 PALM-RFP	101-5000-532.20-06	0031381	LAND PURCHASE 495 PALM AV	\$ 847.50
		AUG 2017 9TH/PALM MIXED U	303-1250-413.20-06	0031382	9TH & PALM AVE/STATE ROUT	\$ 2,065.00
91134	MICHAEL BAKER INTERNATIONAL INC	AUG 2017 IB SEWER MANHOLE	601-5060-436.21-04	989768	(blank)	\$ 1,556.10
		AUG 2017 IB SEWER MASTER	601-5060-436.21-04	989775	(blank)	\$ 12,620.69
91135	NOLTE ASSOCIATES, INC.	JUL 2017 IB CONST INSPECT	101-5000-532.20-06	71407	CONST OF VEHICLE WASH PIT	\$ 133.80
		JUL 2017 IB CONST INSPECT	101-5020-432.21-01	71407	(blank)	\$ 2,542.20
		JUL 2017 IB CONST INSPECT	202-5016-531.20-06	71407	RTIP FY 13-14 ELM AVE ASP	\$ 1,538.70
		JUL 2017 IB CONST INSPECT	202-5016-531.20-06	71407	TRIANGLE PARK XERISCAPE L	\$ 468.30
		JUL 2017 IB CONST INSPECT	303-1250-413.20-06	71407	9TH & PALM AVE/STATE ROUT	\$ 2,207.70
		JUL 2017 IB CONST INSPECT	402-5000-532.20-06	71407	EIGHT ALLEY PAVING PROJEC	\$ 7,024.50
		JUL 2017 IB CONST INSPECT	420-5000-532.20-06	71407	SPORTS PARK TOT-LOT	\$ 267.60
		JUL 2017 IB CONST INSPECT	504-1924-519.20-06	71407	CIVIC CENTER NORTH WINDOW	\$ 267.60
		JUL 2017 IB CONST INSPECT	601-5060-536.20-06	71407	FY 15-16 ANNUAL MAIN LINE	\$ 602.10
		JUL 2017 IB CONST INSPECT	601-5060-536.20-06	71407	PS#10 REHABILITATION	\$ 200.70
		JUL 2017 IB CONST INSPECT	601-5060-536.20-06	71407	PUMP STATION 4&6 REHABILI	\$ 5,084.40
91136	OFFICE DEPOT, INC	POCKET FILE FOLDERS/WATER	101-1020-411.30-01	956334797001	(blank)	\$ 87.05
		VIEW BINDERS	101-1020-411.30-01	956579485001	(blank)	\$ 34.44
		PAPER/STAPLER/MISC SUPPLI	101-1230-413.30-01	954931905001	(blank)	\$ 60.70
		INK TONER	101-6030-453.30-01	955155598001	(blank)	\$ 155.15
		ENVELOPES/MARKERS/REG TAP	101-1210-413.30-01	957806592001	(blank)	\$ 85.06
		COPY PAPER/MOISTENER	101-1020-411.30-01	960779687001	(blank)	\$ 24.86
91137	OFFICETEAM	W/E 08/04/17 SCHLOSSBERG,	101-1230-413.21-01	48948257	(blank)	\$ 985.80
		W/E 08/11/17 SCHLOSSBERG,	101-1230-413.21-01	49006127	(blank)	\$ 1,272.00

City of Imperial Beach
Warrant Register by Check/EFT Number

Vendor	Description	Account Number	Invoice	Project Description	Amount	
91137	OFFICETEAM	W/E 08/18/17 SCHLOSSBERG,	101-1230-413.21-01	49024316	(blank)	\$ 1,017.60
		W/E 08/25/17 SCHLOSSBERG,	101-1230-413.21-01	49071503	(blank)	\$ 1,272.00
		W/E 09/08/17 SCHLOSSBERG,	101-1230-413.21-01	49172385	(blank)	\$ 667.80
91138	PARKHOUSE TIRE INC	#616/#100 TIRES	501-1921-419.28-16	3010259353	(blank)	\$ 1,124.30
91139	PARS	JUL 2017	101-3030-423.20-06	38178	(blank)	\$ 194.32
		JUL 2017	101-6030-453.20-06	38178	(blank)	\$ 44.15
		JUL 2017	101-6040-454.20-06	38178	(blank)	\$ 194.33
91140	PARTNERSHIP WITH INDUSTRY	PE 08/31/2017	101-6040-454.21-04	GS08165	(blank)	\$ 2,185.87
91141	PITNEY BOWES(PURCHASE POWER)	AUG 2017 POSTAGE REFILL	101-1210-413.28-09	10-03-2017	(blank)	\$ 2,519.99
91142	PRUDENTIAL OVERALL SUPPLY	08/30/17 PW UNIFORMS	101-5020-432.25-03	30680489	(blank)	\$ 131.37
		09/06/17 PW UNIFORMS	101-5020-432.25-03	30682099	(blank)	\$ 120.45
		06/14/17 TIDELANDS UNIFOR	101-6040-454.30-02	30664655	(blank)	\$ 78.86
		06/21/17 TIDELANDS UNIFOR	101-6040-454.30-02	30666104	(blank)	\$ 125.07
		06/28/17 TIDELANDS UNIFOR	101-6040-454.30-02	30667489	(blank)	\$ 131.07
		08/23/17 TIDELANDS UNIFOR	101-6040-454.30-02	30679236	(blank)	\$ 190.62
		08/30/17 TIDELANDS UNIFOR	101-6040-454.30-02	30680486	(blank)	\$ 183.77
		09/06/17 TIDELANDS UNIFOR	101-6040-454.30-02	30682095	(blank)	\$ 162.89
		09/13/17 PW UNIFORMS	101-5020-432.25-03	30683469	(blank)	\$ 131.37
91143	SOFTWAREONE INC.	OFFICE 365 SUBSCRIPTION	503-1923-419.28-13	US-PSI-611782	(blank)	\$ 13,304.20
91144	SOUTHWEST SIGNAL	AUG 2017 MAINTENANCE	101-5010-431.21-04	52625	(blank)	\$ 160.00
		AUG 2017 SERVICE TECH	101-5010-431.21-23	52649	(blank)	\$ 318.09
91145	TRAFFIC SAFETY MATERIALS, LLC.	SIGN BRACKETS	101-5010-431.21-23	6818	(blank)	\$ 153.54
91151	U.S. BANK CORPORATE PAYMENT SYSTEMS	AVILA,M SAFETY BOOTS	601-5060-436.30-02	08-02-2017	(blank)	\$ 161.57
		BATTERIES	601-5060-436.30-02	095595/7082263	(blank)	\$ 5.17
		BEE REMOVAL	101-6040-454.21-04	003988	PLAZA/PIER	\$ 300.00
		CLEANING SUPPLIES	101-6040-454.30-02	093500/4011398	PLAZA/PIER	\$ 71.14
		ELECTRICAL SUPPLIES	101-1910-419.30-02	037012/6580592	(blank)	\$ 32.26
		ELECTRICAL SUPPLIES	101-1910-419.30-02	053214/6580587	(blank)	\$ 19.31
		EMPL COMPUTER LOAN	101-0000-209.01-03	497573245	(blank)	\$ 1,200.73
		EMPLOYEE COMP LOAN	101-0000-209.01-03	4761778326038	(blank)	\$ 613.10
		GARBAGE DISPOSAL	101-1910-419.30-02	096599/8561654	(blank)	\$ 96.93
		HALL,A PARKING FEES	101-1110-412.28-04	093753	(blank)	\$ 25.00
		JRLG BANQUET SUPPLIES	101-3035-423.30-02	08-16-2017	(blank)	\$ 134.30
		JRLG EQUIPMENT STORAGE	101-3035-423.30-02	930	(blank)	\$ 155.00
		LG MTG REFRESHMENTS	101-3030-423.28-04	038955	(blank)	\$ 87.10
		LG UNIFORM SANDALS	101-3030-423.25-03	0902642	(blank)	\$ 318.42
		MARTINEZ,H SAFETY BOOTS	601-5060-436.30-02	3/1496/89477	(blank)	\$ 150.51
		MEASURING TAPE	101-6040-454.30-02	042740/8270313	PLAZA/PIER	\$ 19.36
		MEDICAL SUPPLIES	101-3030-423.30-02	812890	(blank)	\$ 553.15
		PADLOCKS	101-6040-454.30-02	010493/7013849	PLAZA/PIER	\$ 114.52
		PADLOCKS	101-6040-454.30-02	050621/7571605	PLAZA/PIER	\$ 19.88

City of Imperial Beach
Warrant Register by Check/EFT Number

Vendor	Description	Account Number	Invoice	Project Description	Amount
91151	U.S. BANK CORPORATE PAYMENT SYSTEMS				
	PAINT SUPPLIES	101-1910-419.30-02	086571/4585281	(blank)	\$ 101.87
	PHONE CASE	101-5010-431.30-02	055636	(blank)	\$ 34.09
	PHONE CHARGERS	101-5010-431.30-02	535	(blank)	\$ 45.19
	PHONE REPAIR	503-1923-419.20-06	001041	(blank)	\$ 136.19
	PICTURE FRAMES	101-3035-423.30-02	042970	(blank)	\$ 21.44
	RAMOS,J SAFETY BOOTS	601-5060-436.30-02	003394	(blank)	\$ 136.81
	STATION SUPPLIES	101-3020-422.30-02	002076	(blank)	\$ 187.52
	STREET LIGHT BALLAST	101-5010-431.21-23	14222	(blank)	\$ 662.66
	WORK GLOVES	101-6040-454.30-02	059093/4011397	PLAZA/PIER	\$ 35.49
	WRISTBANDS	101-1130-412.29-02	114-8240712-888	(blank)	\$ 6.99
	SR CENTER ART SUPPLIES	101-6030-453.30-02	17598986	(blank)	\$ 78.82
	DEDINA,S-PARKING FEES	101-1010-411.28-04	07-27-2017	(blank)	\$ 11.00
	DOMAIN RENEWAL	503-1923-419.28-13	8161	(blank)	\$ 12.50
	JUL 2017	101-1010-411.30-02	07G0034479279	(blank)	\$ 24.30
	FACEBOOK ADS	101-1010-411.28-07	ED4Q8D2CY2	(blank)	\$ 2.36
	FACEBOOK ADS	101-1010-411.28-07	GD4Q8D2CY2	(blank)	\$ 14.76
	AIR COMPRESSOR SUPPLIES	101-5010-431.28-01	097268/9571498	(blank)	\$ 49.34
	AUG 2017 CONSTANT CONTACT	101-1110-412.28-08	174903543	(blank)	\$ 45.00
	OVAL IB STICKERS	101-1110-412.28-08	8141	(blank)	\$ 527.98
	MORENO,N IPMA MEMBERSHIP	101-1130-412.28-12	INV-30074-P9J7X	(blank)	\$ 318.00
	K-CUPS/TAPE MEASURE	101-1010-411.30-01	111-2185781-648	(blank)	\$ 58.10
	PLASTIC SPOONS	101-1010-411.30-01	111-2185781-648	(blank)	\$ 8.99
	GEL INK BALL PENS	101-1010-411.30-01	114-1103138-196	(blank)	\$ 25.62
	CABINET&MOUNT/SCISSORS/DR	101-1020-411.30-01	114-2687880-529	(blank)	\$ 12.16
	CABINET&MOUNT/SCISSORS/DR	101-1110-412.30-01	114-2687880-529	(blank)	\$ 12.16
	CABINET&MOUNT/SCISSORS/DR	101-1130-412.30-01	114-2687880-529	(blank)	\$ 12.17
	AP BUSINESS CHECK STOCK	101-1210-413.30-01	1587451	(blank)	\$ 201.12
	CORK FOAM BOARDS	101-1010-411.30-02	112-8165528-781	(blank)	\$ 123.00
	MICROSOFT SURFACE PEN	101-1110-412.30-02	114-1804845-912	(blank)	\$ 106.67
	MINI STERO SYSTEM	101-1110-412.30-02	114-1860741-125	(blank)	\$ 161.61
	NY TIMES SUBSCRIPTION	101-1010-411.29-04	08-10-2017	(blank)	\$ 12.50
	WEST,M OCEAN CONNECTORS R	101-1010-411.28-04	000423:Y	(blank)	\$ 75.00
	NAPKINS/PAPER PLATES	101-1010-411.28-04	00071198	(blank)	\$ 5.37
	JERSEY MIKE'S	101-1010-411.28-04	01-001397-01-01	(blank)	\$ 142.89
	LITTLE RED CAFE	101-1010-411.28-04	044192	(blank)	\$ 142.55
	DEDINA,S-RECEPTION TRSPRT	101-1010-411.28-04	07-26-2017	(blank)	\$ 19.99
	BOTTLED WATER	101-1010-411.28-04	072927	(blank)	\$ 4.19
	KELLY,J-LUNCH MEETING	101-1020-411.28-04	074032	(blank)	\$ 62.00
	KELLY,J-LUNCH MEETING	101-1020-411.28-04	083688	(blank)	\$ 78.81
	KELLY,J-LUNCH MEETING	101-1020-411.28-04	2097163	(blank)	\$ 45.87
	HALL,A 2017 CONF REGISTR	101-1110-412.28-04	08-11-2017	(blank)	\$ 525.00

City of Imperial Beach
Warrant Register by Check/EFT Number

Vendor	Description	Account Number	Invoice	Project Description	Amount
91151	U.S. BANK CORPORATE PAYMENT SYSTEMS				
	HALL,A MEETING LUNCH	101-1010-411.28-04	08-14-2017	(blank)	\$ 17.74
	HALL/SPRIGGS TRANSPRTION	101-1110-412.28-04	08-14-2017	(blank)	\$ 6.48
	HALL,A REFUND 2017 CONF R	101-1110-412.28-04	08-15-2017	(blank)	\$ (525.00)
	IPMA CERTIFICATION TEXTBK	101-1130-412.28-04	114-7410340-727	(blank)	\$ 75.52
	08/02/17 COUNCIL DINNER	101-1010-411.28-04	1-161	(blank)	\$ 101.72
	HALL,A/SPRIGGS,E-TRAVEL	101-1010-411.28-04	2200746614936	(blank)	\$ 113.40
	HALL,A/SPRIGGS,E-TRAVEL	101-1110-412.28-04	2200746614936	(blank)	\$ 126.00
	HALL,A MEETING BREAKFAST	101-1110-412.28-04	251	(blank)	\$ 10.50
	SPRIGGS,E-CHEESE/CRACKERS	101-1010-411.28-04	303	(blank)	\$ 5.50
	SPRIGGS,E-BREAKFAST BURRI	101-1010-411.28-04	973	(blank)	\$ 5.00
	MORENO,N-IPMA PROG REGIST	101-1130-412.28-04	INV-30075-D7Y6H	(blank)	\$ 999.00
	HALL,A AIR TRAVEL	101-1110-412.28-04	V2KIV9	(blank)	\$ 133.96
	ERGO KEYBOARD-CORTEZ,E	502-1922-419.29-04	114-2317935-154	(blank)	\$ 95.90
	PAINT/PULL PLATE	101-1910-419.28-01	014329/6192041	(blank)	\$ 65.90
	HINGE/SIGN	101-1910-419.28-01	051085/4571115	(blank)	\$ 13.39
	METAL SAWBLD/DRILL BIT SE	101-5010-431.28-01	061876/7580463	(blank)	\$ 64.59
	PVC PIPE/CAPS	101-6020-452.28-01	066293/4181255	(blank)	\$ 45.75
	PAINT/MESH/BUCKET	101-1910-419.28-01	072506/7192011	(blank)	\$ 54.92
	BOLT SUPPLY	101-5010-431.28-01	CACHU50729	(blank)	\$ 26.24
	DUSH,S APA MEMBERSHIP	101-1230-413.28-12	087527-1772	(blank)	\$ 807.00
	ORGANIZER SHELF	101-1020-411.30-01	111-6996950-213	(blank)	\$ 49.04
	ORGANIZER SHELF	101-1110-412.30-02	111-6996950-213	(blank)	\$ 49.04
	ORGANIZER SHELF	101-1130-412.30-02	111-6996950-213	(blank)	\$ 49.03
	MEMORY STICK/HANGING FOLD	101-1230-413.30-01	112-1476575-437	(blank)	\$ 69.80
	FILE BOX/MISC SUPPLIES	101-1230-413.30-01	112-6533970-390	(blank)	\$ 72.17
	ENVELOPES/NOTES/DESPENSER	101-1230-413.30-01	112-8571436-004	(blank)	\$ 38.32
	NUMERIC LABELS	101-1230-413.30-01	58174	(blank)	\$ 13.92
	SR CENTER PRINTER TONER	101-6030-453.30-01	946492394-001	(blank)	\$ 155.15
	PICTURE FRAME	101-3030-423.30-02	001001	(blank)	\$ 2.14
	ABS CAPS AND PIPE	101-6020-452.30-02	002951/5042491	(blank)	\$ 110.01
	ANT KILLER	101-6020-452.30-02	006101/6590552	(blank)	\$ 11.67
	DUST PANS/BROOMS/WOOD	101-6040-454.30-02	008705/4023609	PLAZA/PIER	\$ 179.06
	ALUMNIUM SHEET	101-5010-431.30-02	018878	(blank)	\$ 87.00
	TERRY TOWELS/CLEANERS	101-6040-454.30-02	022344/3181909	PLAZA/PIER	\$ 48.36
	INSECTICIDAL SOAP	101-6020-452.30-02	022779/7181636	(blank)	\$ 18.29
	TRASH CANS	101-6040-454.30-02	023844/8973910	PLAZA/PIER	\$ 1,054.62
	TRASH CANS	101-6040-454.30-02	086072/1974475	PLAZA/PIER	\$ 1,121.46
	DRILL BIT/SAND DISC	101-6040-454.30-02	025711/4012978	PLAZA/PIER	\$ 36.57
	PADLOCKS/CABLES	101-6040-454.30-02	026006/7082513	PLAZA/PIER	\$ 154.56
	ABS CAPS	101-6020-452.30-02	029218/7181633	(blank)	\$ 32.13
	DISPLAY DOOR	101-1910-419.30-02	032634/1270516	(blank)	\$ 63.24

City of Imperial Beach
Warrant Register by Check/EFT Number

Vendor	Description	Account Number	Invoice	Project Description	Amount
91151	U.S. BANK CORPORATE PAYMENT SYSTEMS				
	FLEA SPRAY	101-6040-454.30-02	033365/6192710	BEACH AREA	\$ 6.76
	ABS CAPS/PAINT	101-6020-452.30-02	033428/4270579	(blank)	\$ 110.70
	CORD WINDER	101-6040-454.30-02	038080/4584551	PLAZA/PIER	\$ 3.38
	PADLOCKS/SPONGES	101-3020-422.30-02	038435/9591056	(blank)	\$ 35.36
	SPRAYER	101-6020-452.30-02	041488/1193046	(blank)	\$ 7.83
	PAINT/ROLLERS/TOWELS	101-6040-454.30-02	060786/0012051	STREETS ENDS	\$ 78.44
	WRENCH SET/SOCKET SET	101-6020-452.30-02	062358/7570875	(blank)	\$ 125.97
	ELEC BLOWER PROTECTION	101-6040-454.30-02	073683/4270578	PLAZA/PIER	\$ 80.00
	PAINT/TAPE	101-1910-419.30-02	078074/3562812	(blank)	\$ 47.61
	AUG 2017 ADOBE ILLUSTRATR	101-3020-422.30-02	08-04-2017	(blank)	\$ 39.98
	BALLAST/TOWELS/MULIT TOOL	101-6040-454.30-02	084198/0041710	PLAZA/PIER	\$ 85.54
	KEY WRENCH/PVC/S HOOKS	101-6040-454.30-02	090016/8021562	PLAZA/PIER	\$ 62.13
	GARDEN/ACTION HOES	101-6040-454.30-02	090534/3181910	PARKING LOTS	\$ 51.62
	GLOVES/KEY WRENCH	101-6020-452.30-02	093128/2562879	(blank)	\$ 41.89
	VINYL NUMBERS	101-6040-454.30-02	096049/4562007	PARKING LOTS	\$ 2.20
	PROPANT TANKS REFILL	101-5010-431.30-02	096099/7014366	(blank)	\$ 67.79
	SILICONE ICE CUBE TRAY	101-3020-422.30-02	114-1508153-392	(blank)	\$ 59.94
	COMPRESSED OXYGEN	101-5010-431.30-02	1436611	(blank)	\$ 23.81
	HR DOOR	101-1910-419.30-02	1468818	(blank)	\$ 110.13
	CPSI INSPECTION KIT	101-6020-452.30-02	177233	(blank)	\$ 243.89
	SQUEEGIES	101-3030-423.30-02	4488	(blank)	\$ 44.08
	CREDIT FOR REFUNDED FRAME	101-3035-423.30-02	4711775-398285	(blank)	\$ (28.62)
	HELMER,C-RWQCB LUNCH	101-5050-435.30-02	50022	(blank)	\$ 27.70
	SR CTR MACHINE REPAIR	101-6030-453.30-02	505932	(blank)	\$ 79.90
	TOWER HANDRAIL/HEADLAMP	101-3030-423.30-02	5489	(blank)	\$ 60.53
	LIGHT FIXTURE COVERS	101-6040-454.30-02	7408	DUNES	\$ 195.00
	LOCK&ARROW KEYWAY CORE	101-1910-419.30-02	782100	(blank)	\$ 365.95
	STATE/U.S. FLAGS	101-6040-454.30-02	80010	PLAZA/PIER	\$ 160.60
	CARTIER,J-SYMPATHY FLOWER	101-3030-423.30-02	80997	(blank)	\$ 102.55
	CREDIT FOR FRADULENT CHG	101-3030-423.30-02	COC170624-9767-	(blank)	\$ (9.95)
	CREDIT FOR FRADULENT CHG	101-3030-423.30-02	SEC170624-2213-	(blank)	\$ (14.99)
	TOILET BRUSH	101-6040-454.30-02	W767320493	PLAZA/PIER	\$ 74.19
	LG UNIFORM SHORTS	101-3030-423.25-03	44973	(blank)	\$ 368.47
	LG ANGLE GRINDER	101-6040-454.30-22	079095/5584467	PLAZA/PIER	\$ 203.62
	JRLG REFRESHMENTS	101-3035-423.28-04	011169	(blank)	\$ 27.27
	HOLDEN,J REGISTRATION	101-3040-424.28-04	189118	(blank)	\$ 100.00
	SEIFERT,L-EXAM REGISTRATN	101-3070-427.28-04	249259554	(blank)	\$ 150.00
	HOLDEN,J-CERT RENEW/REINS	101-3040-424.28-04	454841	(blank)	\$ 190.00
	LARSON,G-COURSE REGISTRAT	101-5020-432.28-04	63903	(blank)	\$ 920.00
	LINDQUIST,J/AYALA,A-TRANS	101-3030-423.28-04	QQLYNN	(blank)	\$ 452.80
	#A1 SMOG CHECK	501-1921-419.28-01	25931	(blank)	\$ 41.24

City of Imperial Beach
Warrant Register by Check/EFT Number

Vendor	Description	Account Number	Invoice	Project Description	Amount			
91151	U.S. BANK CORPORATE PAYMENT SYSTEMS	#625 SMOG CHECK	501-1921-419.28-01	25937	(blank)	\$ 42.99		
		#602 SMOG CHECK	501-1921-419.28-01	25978	(blank)	\$ 41.24		
		#A1 PAINT DEPOSIT	501-1921-419.28-01	31329	(blank)	\$ 450.00		
		#119 SMOG CHECK	501-1921-419.28-01	31652	(blank)	\$ 69.75		
		#A2 PAINT	501-1921-419.28-01	41781	(blank)	\$ 500.00		
		OIL/DIAMOND BLADES/MISC S	501-1921-419.30-02	058053/5014717	(blank)	\$ 86.14		
		TUNGSTEN ELECTRODE	501-1921-419.30-02	114950	(blank)	\$ 26.25		
		SHOP SAFETY ITEMS	501-1921-419.30-02	118785	(blank)	\$ 69.09		
		#601 SMOG CHECK	501-1921-419.30-02	25967	(blank)	\$ 42.99		
		#617 SMOG CHECK	501-1921-419.30-02	26000	(blank)	\$ 42.99		
		BRAKE GREASE/FILLER	501-1921-419.30-02	3980-462567	(blank)	\$ 34.80		
		BANDSAW BLADES/GRINDING S	501-1921-419.28-16	011891	(blank)	\$ 99.46		
		ATV OIL/FILTERS	501-1921-419.28-16	41740866	(blank)	\$ 51.03		
		#609 LG MOTOR ASSEMBLY	501-1921-419.28-16	41746755	(blank)	\$ 101.09		
		#609 LG MOTOR STARTER	501-1921-419.28-16	41747824	(blank)	\$ 35.27		
		FLEET LAWNMOWER PARTS	501-1921-419.28-16	666290	(blank)	\$ 46.82		
		ACROBAT PRO	503-1923-419.28-13	25963870	(blank)	\$ 483.80		
		PHONE CASE/SCR PROTECTOR	503-1923-419.30-22	113-3492468-961	(blank)	\$ 17.96		
		WEBCAM/PHONE CASE/SCRN PR	503-1923-419.30-22	113-5645646-709	(blank)	\$ 174.02		
		PORTABLE CHARGER	503-1923-419.30-22	298590383	(blank)	\$ 134.68		
		HP COMPUTER	503-1923-419.30-22	H376771510	(blank)	\$ 763.95		
		HP COMPUTER	503-1923-419.30-22	H376772765	(blank)	\$ 763.95		
		MACBOOK AIR	503-1923-419.30-22	W612551397	(blank)	\$ 1,674.05		
		WOMEN'S ROOM RENOVATION	504-1924-419.21-04	022616	(blank)	\$ 45.44		
		RIGGING EQUIPMENT	601-5060-436.28-01	041178	(blank)	\$ 230.50		
		WEED WACKER HEAD/GLOVES	601-5060-436.30-02	052830/1584724	(blank)	\$ 64.95		
		PS #11 CLEANING SUPPLIES	601-5060-436.30-02	085394/3580018	(blank)	\$ 35.33		
		COPPER GASKET	601-5060-436.30-02	096765	(blank)	\$ 30.03		
		91152	VERIZON WIRELESS	08/09/2017-09/08/2017	101-3020-422.27-05	9792363701	(blank)	\$ 160.20
				08/09/2017-09/08/2017	101-3030-423.27-05	9792363701	(blank)	\$ 159.92
08/09/2017-09/08/2017	101-3040-424.27-05			9792363701	(blank)	\$ 76.70		
08/09/2017-09/08/2017	101-3070-427.27-05			9792363701	(blank)	\$ 64.43		
08/09/2017-09/08/2017	101-5010-431.30-02			9792363701	(blank)	\$ 25.88		
08/09/2017-09/08/2017	101-5020-432.27-05			9792363701	(blank)	\$ 583.12		
08/09/2017-09/08/2017	101-6020-452.30-02			9792363701	(blank)	\$ 31.83		
08/09/2017-09/08/2017	503-1923-419.27-05			9792363701	(blank)	\$ 242.89		
08/09/2017-09/08/2017	101-1110-412.27-05			9792363701	(blank)	\$ 159.53		
91153	VIEWPOINT GOVERNMENT SOLUTIONS INC	EPERMITTING SOFTWARE	503-1923-419.20-25	2576	(blank)	\$ 41,000.00		
		EPERMITTING SOFTWARE	503-1923-519.50-04	2576	(blank)	\$ 91,000.00		
		CREDIT FOR ANNUAL COST	503-1923-419.20-25	2576	(blank)	\$ (6,834.00)		
91154	WHITE CAP CONSTRUCTION SUPPLY	SAFETY VESTS/GLASSES	601-5060-436.30-02	50006841381	(blank)	\$ 298.00		

City of Imperial Beach
Warrant Register by Check/EFT Number

	Vendor	Description	Account Number	Invoice	Project Description	Amount
91154	WHITE CAP CONSTRUCTION SUPPLY	SPRAYER/TOP CAST RETARDER	101-5010-431.30-02	50006863877	(blank)	\$ 547.36
91155	4 WALLS INTERNATIONAL, INC.	MURAL @ PACBELL BUILDING	101-1110-412.28-08	002	(blank)	\$ 2,000.00
2017-09-28						\$ 77,234.51
455	CALIFORNIA STATE DISBURSEMENT UNIT	PAYROLL AP PPE 9/14/17	101-0000-209.01-07	20170921	(blank)	\$ 355.84
456	FORESTERS INVESTOR SERVICES INC	PAYROLL AP PPE 9/14/17	101-0000-209.01-22	20170921	(blank)	\$ 70.00
457	FRANCHISE TAX BOARD	PAYROLL AP PPE 9/14/17	101-0000-209.01-07	20170921	(blank)	\$ 153.29
458	I B FIREFIGHTERS ASSOCIATION	PAYROLL AP PPE 9/14/17	101-0000-209.01-08	20170921	(blank)	\$ 240.00
459	ICMA RETIREMENT TRUST 457	PAYROLL AP PPE 9/14/17	101-0000-209.01-10	20170921	(blank)	\$ 6,201.54
460	OR DEPT OF JUSTICE	PAYROLL AP PPE 9/14/17	101-0000-209.01-07	20170921	(blank)	\$ 566.05
461	SEIU LOCAL 221	PAYROLL AP PPE 9/14/17	101-0000-209.01-08	20170921	(blank)	\$ 1,766.21
462	US BANK	PAYROLL AP PPE 9/14/17	101-0000-209.01-20	20170921	(blank)	\$ 2,507.94
91156	AIRGAS WEST	LATE CHARGE ASSESSMENT	601-5060-436.30-02	1601312402	(blank)	\$ 3.80
91157	AT&T	9391033944	503-1923-419.27-04	10269663	(blank)	\$ 34.74
		9391033950	503-1923-419.27-04	10213807	(blank)	\$ 20.36
		9391033952	503-1923-419.27-04	10248321	(blank)	\$ 21.53
		9391033954	503-1923-419.27-04	10248317	(blank)	\$ 18.49
		9391033958	503-1923-419.27-04	10248325	(blank)	\$ 25.28
		9391033960	503-1923-419.27-04	10248320	(blank)	\$ 199.21
		9391036910	503-1923-419.27-04	10248475	(blank)	\$ 0.01
		9391053500	503-1923-419.27-04	10248516	(blank)	\$ 16.75
		9391053671	503-1923-419.27-04	10248527	(blank)	\$ 31.86
		9391053672	503-1923-419.27-04	10248528	(blank)	\$ (0.02)
91158	CALIFORNIA AMERICAN WATER	1015-210019178568 AUG 17	101-6020-452.27-02	10-11-2017	(blank)	\$ 8.74
		1015-210019334948 AUG 17	101-6020-452.27-02	10-11-2017	(blank)	\$ 8.74
		1015-210019335682 AUG 17	101-6020-452.27-02	10-11-2017	(blank)	\$ 19.97
		1015-210019335835 AUG 17	101-6020-452.27-02	10-11-2017	(blank)	\$ 8.74
		1015-210019531534 AUG 17	101-6020-452.27-02	10-12-2017	(blank)	\$ 11.43
		1015-210019176333 AUG 17	101-6020-452.27-02	10-13-2017	(blank)	\$ 8.74
		1015-210019531626 AUG 17	101-6020-452.27-02	10-13-2017	(blank)	\$ 8.74
		1015-210019535857 AUG 17	101-6020-452.27-02	10-13-2017	(blank)	\$ 8.74
		1015-210019746893 AUG 17	101-6020-452.27-02	10-13-2017	(blank)	\$ 8.74
		1015-210019401916 AUG 17	601-5060-436.27-02	10-11-2017	(blank)	\$ 8.74
91159	CHULA VISTA ALARM, INC	JUL 2017 2466-PW REAR	101-1910-419.20-23	43219	(blank)	\$ 55.00
91160	CLF WAREHOUSE, INC.	#694 OIL FILTER	501-1921-419.28-16	4002839	(blank)	\$ 98.54
91161	DARLENE P. HOYT, PH. D., INC.	MORALES,NICHOLAS PRE-EMPL	101-1130-412.20-06	2498	(blank)	\$ 370.00
91162	FIDELITY SECURITY LIFE INSURANCE CO	LEVIE SEPT 2017 COBRA	101-0000-209.01-18	9848169	(blank)	\$ 15.98
		AVILA SEPT 2017	101-0000-209.01-18	9848169	(blank)	\$ 8.41
		PE 9/14/17	101-0000-209.01-18	9848169	(blank)	\$ 170.20
		PE 9/28/17	101-0000-209.01-18	9848169	(blank)	\$ 170.20
91163	GO-STAFF, INC.	W/E 09/10/17 GOMEZ-RODRIG	101-5010-431.21-01	196174	(blank)	\$ 902.82
		W/E 09/10/17 FERGUSON,N	101-1210-413.21-01	196175	(blank)	\$ 544.19

City of Imperial Beach
Warrant Register by Check/EFT Number

Vendor	Description	Account Number	Invoice	Project Description	Amount	
91163	GO-STAFF, INC.	W/E 09/10/17 BANTA,J	101-6040-454.21-01	196176	PLAZA/PIER	\$ 1,078.75
		W/E 09/10/17 GARCIA,G	601-5060-436.21-01	196173	(blank)	\$ 834.28
		W/E 09/17/17 GOMEZ-RODRIG	101-5010-431.21-01	196542	(blank)	\$ 902.82
		W/E 09/17/17 FERGUSON,N	101-1210-413.21-01	196543	(blank)	\$ 544.19
		W/E 09/17/17 GARCIA,G	601-5060-436.21-01	196541	(blank)	\$ 795.17
91164	GRAINGER	CIRCUIT BREAKER	101-1910-419.30-02	9530745182	(blank)	\$ 51.94
		FLUORESCENT LAMPS	101-1910-419.30-02	9534932158	(blank)	\$ 50.66
		MARKING PAINT	601-5060-436.30-02	9546936528	(blank)	\$ 94.52
		PADLOCKS	101-6020-452.30-02	9537308810	(blank)	\$ 301.88
		METAL HALIDE LAMPS	101-1910-419.30-02	9536144984	(blank)	\$ 48.32
		COMBO PADLOCKS	101-6020-452.30-02	9536144992	(blank)	\$ 150.95
		PAIN RELIEF TABS	601-5060-436.30-02	9538803561	(blank)	\$ 35.88
		WALL FIXTURE	101-1910-419.28-01	9551454482	(blank)	\$ 137.00
		DOOR HOLDER	101-1910-419.28-01	9552588296	(blank)	\$ 116.39
		FLEET SUPPLIES/FIRST AID	501-1921-419.30-02	9539873886	(blank)	\$ 96.99
91165	HIDDEN VALLEY INVESTMENTS INC	CHEVY TRU COLORADO TRUCK	501-1921-419.50-04	40219284	(blank)	\$ 24,582.12
91166	HOGAN LAW APC	JUL 2017 ATTY SERVICES	101-0000-221.01-02	17962	CONSTRUCTION OF NEW HOTEL	\$ 195.00
91167	LIEBERT, CASSIDY, WHITMORE	ATTORNEY SERVICES	502-1922-419.20-01	1446717		\$ 35.00
		ATTORNEY SERVICES	502-1922-419.20-01	1446718		\$ 210.00
91168	MASON'S ALIGNMENT, BRAKES	E239 A/C WORK	501-1921-419.28-01	29344	(blank)	\$ 366.08
91169	NACY K BOHL, INC	AUG 2017	101-3020-422.20-06	40747	(blank)	\$ 110.00
		AUG 2017	101-3030-423.20-06	40747	(blank)	\$ 110.00
91170	O'REILLY AUTOMOTIVE STORES, INC.	#E239 A/C REFILL	501-1921-419.28-16	3980-469706	(blank)	\$ 23.69
		#E239 AC REFILL	501-1921-419.28-16	3980-469821	(blank)	\$ 23.69
		A.C. CHARGE/REFILL	501-1921-419.28-16	3980-469834	(blank)	\$ 23.69
		#100 PAINT SUPPLY	501-1921-419.30-02	3980-468370	(blank)	\$ 39.74
91171	OVERLAND PACIFIC & CUTLER INC	AUG 2017 495 PALM MGT	101-5000-532.20-06	1708209	LAND PURCHASE 495 PALM AV	\$ 1,381.25
		AUG 2017 STORM WATER BASI	101-5000-532.20-06	1708188	LAND PURCHASE 495 PALM AV	\$ 3,865.00
91172	PADRE JANITORIAL SUPPLIES	GLASS CLEANER	101-6040-454.30-02	395322-1	PLAZA/PIER	\$ 61.29
		HAND SANITIZER	101-6040-454.30-02	395440	PLAZA/PIER	\$ 137.32
		JANITORIAL SUPPLIES	101-6040-454.30-02	395322	PLAZA/PIER	\$ 367.07
		JANITORIAL SUPPLIES	101-6040-454.30-02	395692	PLAZA/PIER	\$ 402.73
		JANITORIAL SUPPLIES	101-6040-454.30-02	396485	PLAZA/PIER	\$ 753.71
91173	PITNEY BOWES INC(INVOICE PAYMENTS)	OCT-DEC 2017 POSTAGE MTR	101-1210-413.28-09	1005164771	(blank)	\$ 206.88
91174	PRINCIPAL FINANCIAL GROUP	OCT 2017 DENTAL PPO	101-0000-209.01-12	OCT 2017	(blank)	\$ 2,747.24
91175	SCANTECH GRAPHICS, INC	WALL MAP -PW DIR OFFICE	101-5020-432.30-01	303284	(blank)	\$ 339.50
91176	SHER EDLING LLP	ATTORNEY SERVICES	502-1922-419.20-01	1019		\$ 15,000.00
91177	SLS PROPERTY SOLUTIONS, INC.	BOARD UP-710 5TH ST, 09/0	101-5000-532.20-06	17-2622	LAND PURCHASE 495 PALM AV	\$ 1,500.00
91178	STC TRAFFIC, INC.	FEB 2017 TRAFFIC ENGINEER	101-0000-221.01-02	2096-B	CONSTRUCTION OF NEW HOTEL	\$ 682.50
91179	THOMAS LINDLEY	PARKING RENTAL: IRONMAN,C	101-3020-422.30-02	09-18-2017	(blank)	\$ 750.00
91180	US DEPARTMENT OF EDUCATION	PAYROLL AP PPE 9/14/17	101-0000-209.01-07	20170921	(blank)	\$ 11.21

City of Imperial Beach
Warrant Register by Check/EFT Number

Vendor	Description	Account Number	Invoice	Project Description	Amount	
91181	VERIZON BUSINESS SERVICES	AUG 2017 SV202861	503-1923-419.27-04	70553242	(blank)	\$ 863.11
		AUG 2017 SV202864	503-1923-419.27-04	70553949	(blank)	\$ 233.10
		AUG 2017 SV202862	503-1923-419.27-04	70555017	(blank)	\$ 154.95
		AUG 2017 SV202863	503-1923-419.27-04	70555021	(blank)	\$ 161.88
91182	WAGEWORK5 INC.	SEP 2017	101-1210-413.29-04	INV317602	(blank)	\$ 134.00
		APRIL 2017 ADMINISTRATION	101-1210-413.29-04	INV126175	(blank)	\$ 89.25
		APRIL 2017 COMPLIANCE FEE	101-1210-413.29-04	INV126175	(blank)	\$ 50.00
		MAY 2017 ADMINISTRATION F	101-1210-413.29-04	INV161643	(blank)	\$ 84.00
		MAY 2017 COMPLIANCE FEE	101-1210-413.29-04	INV161643	(blank)	\$ 50.00
		JUNE 2017 ADMINISTRATION	101-1210-413.29-04	INV196744	(blank)	\$ 84.00
		JUNE 2017 COMPLIANCE FEE	101-1210-413.29-04	INV196744	(blank)	\$ 50.00
		JULY 2017 ADMINISTRATION	101-1210-413.29-04	INV236746	(blank)	\$ 84.00
		JULY 2017 COMPLIANCE FEE	101-1210-413.29-04	INV236746	(blank)	\$ 50.00
		AUGUST 2017 ADMINISTRATION	101-1210-413.29-04	INV275001	(blank)	\$ 84.00
		AUGUST 2017 COMPLIANCE FE	101-1210-413.29-04	INV275001	(blank)	\$ 50.00
		FEB 2017 ADMIN FEE	101-1210-413.29-04	INV56843	(blank)	\$ 89.25
		FEB 2017 COMPLIANCE FEE	101-1210-413.29-04	INV56843	(blank)	\$ 50.00
		MARCH 2017 ADMINISTRATION	101-1210-413.29-04	INV87388	(blank)	\$ 89.25
		MARCH 2017 COMPLIANCE FEE	101-1210-413.29-04	INV87388	(blank)	\$ 10.71
91183	WAXIE SANITARY SUPPLY	TRASH CAN LINERS	101-6040-454.30-02	76946463	PLAZA/PIER	\$ 600.48
91184	WESTFLEX INDUSTRIAL	VEHICLE LIFT HOSE	501-1921-419.28-01	348517	(blank)	\$ 37.59
91185	ZUMAR INDUSTRIES INC.	SPECIAL SIGNS	101-5010-431.21-23	0171498	(blank)	\$ 300.95
Grand Total						\$ 384,937.68

Warrant Register as Budgeted (FY18)

	Budget	Previous	2017-09-18	2017-09-21	2017-09-28	Remaining Budget	Budget Notes
Expense							
101 GENERAL FUND							
ABC-FACILITIES CHARGES	\$ 101,839					\$ 101,839	
ABC-FMP EQUIPMENT CHARGE	\$ 304,120					\$ 304,120	
ABC-RISK MGMT SVC CHARGE	\$ 135,000					\$ 135,000	
ABC-TECHNOLOGY SVC CHARGE	\$ 378,554					\$ 378,554	
ADVERTISING	\$ 7,000	\$ 150		\$ 17		\$ 6,833	
ATTORNEY SERVICES	\$ 28,565	\$ 1,156				\$ 27,409	
ATTORNEY SERVICES-OTHER	\$ 133,227	\$ 10,227				\$ 123,000	
AUTO ALLOWANCE	\$ 71,880	\$ 11,520				\$ 60,360	
BANKING/FIN SRVCS CHARGES	\$ 34,497	\$ 3,095		\$ 25		\$ 31,377	
CELL PHONE ALLOWANCE	\$ 14,390	\$ 2,846				\$ 11,544	
COMMUNITY PROGRAMS	\$ 115,800	\$ 32,696		\$ 2,573		\$ 80,531	
CONTINGENCY ACCOUNT	\$ 246,661					\$ 246,661	
CONTRACTS-ELECTIONS	\$ 1,500					\$ 1,500	
COPIER LEASES	\$ 41,361		\$ 6,254			\$ 35,107	
COUNCIL/RDA BOARD PAY	\$ 35,107	\$ 8,688				\$ 26,419	
EMPLOYEE RECOGNITION AWRD	\$ 10,400	\$ 1,090		\$ 7		\$ 9,303	
EQUIPMENT	\$ 94,290	\$ 24,220				\$ 70,070	
FEES & LICENSES	\$ 24,594	\$ 208				\$ 24,387	
FICA	\$ 406,627	\$ 92,443				\$ 314,184	
FIRE EXTINGUISHER SERVICE	\$ 550					\$ 550	
FLSA WAGES	\$ 25,460	\$ 4,839				\$ 20,621	
GAS & ELECTRIC (SDG&E)	\$ 253,499	\$ 37,517				\$ 215,982	
LIFE INSURANCE	\$ 20,663	\$ 4,305				\$ 16,358	
MAINTENANCE & REPAIR	\$ 82,350	\$ 6,916		\$ 320	\$ 253	\$ 74,861	
MEMBERSHIP DUES	\$ 54,090	\$ 21,716		\$ 1,125		\$ 31,249	
MGT MEDICAL REIMBURSEMENT	\$ 3,570	\$ 705				\$ 2,865	
MILEAGE REIMBURSEMENT	\$ 573					\$ 573	
OFFICE SUPPLIES	\$ 23,700	\$ 1,158		\$ 1,176	\$ 340	\$ 21,027	
OPERATING SUPPLIES	\$ 287,932	\$ 41,913		\$ 9,819	\$ 3,676	\$ 232,523	
OTHER SERVICES & CHARGES	\$ 35,132	\$ 8		\$ 13	\$ 1,048	\$ 34,063	
OVERTIME	\$ 145,900	\$ 65,762				\$ 80,138	
PARS CITY CONTRIBUTION	\$ 22,647	\$ 10,622				\$ 12,025	
PERS-CITY PORTION	\$ 975,384	\$ 567,914				\$ 407,470	
PEST CONTROL SERVICE	\$ 4,775	\$ 848				\$ 3,927	
PLAN CHECK SERVICES	\$ 7,500					\$ 7,500	
POSTAGE & FREIGHT	\$ 11,450	\$ 207		\$ 2,520	\$ 207	\$ 8,516	
PRINTING SERVICES	\$ 5,744	\$ 292				\$ 5,452	
PROFESSIONAL SERVICES	\$ 10,943,312	\$ 73,292		\$ 41,255	\$ 7,336	\$ 10,821,429	
RCS PROGRAM	\$ 55,043	\$ 7,581				\$ 47,462	

Warrant Register as Budgeted (FY18)

	Budget	Previous	2017-09-18	2017-09-21	2017-09-28	Remaining Budget	Budget Notes
RENT-EQUIPMENT	\$ 7,000					\$ 7,000	
RENT-UNIFORMS	\$ 50,526	\$ 9,048		\$ 1,070		\$ 40,408	
SALARIES FULL-TIME	\$ 4,684,287	\$ 1,131,831				\$ 3,552,456	
SALARIES PART-TIME	\$ 739,120	\$ 297,559				\$ 441,561	
SECTION 125 CAFETERIA	\$ 887,823	\$ 171,838				\$ 715,985	
SECURITY & ALARM	\$ 2,685	\$ 370			\$ 55	\$ 2,260	
SMALL TOOLS/NON-CAPITAL	\$ 18,626	\$ 433		\$ 204		\$ 17,989	
SUBSCRIBE & PUBLICATIONS	\$ 5,225	\$ 42				\$ 5,183	
TECHNICAL SERVICES	\$ 433,851	\$ 63,505		\$ 2,814		\$ 367,532	
TEMPORARY STAFFING	\$ 69,579	\$ 28,078		\$ 7,757	\$ 3,973	\$ 29,770	
TRAFFIC CONTROL	\$ 49,639	\$ 4,146		\$ 1,134	\$ 301	\$ 44,058	
TRAINING & EDUCATION-MOU	\$ 11,860	\$ 1,063				\$ 10,797	
TRANSFER OUT	\$ 17,000					\$ 17,000	
TRAVEL, TRAINING, MEETING	\$ 88,879	\$ 4,458		\$ 4,135		\$ 80,286	
UNEMPLOYMENT INSURANCE	\$ 57,317	\$ 10,680				\$ 46,637	
UTILITIES-CELL PHONES	\$ 20,487	\$ 1,555		\$ 1,204		\$ 17,729	
UTILITIES-SEWER	\$ 14,900					\$ 14,900	
UTILITIES-WATER	\$ 135,680	\$ 11,807		\$ 12,377	\$ 93	\$ 111,403	
WORKER'S COMP INSURANCE	\$ 289,020	\$ 83,889				\$ 205,131	
201 GAS TAX FUND							
CELL PHONE ALLOWANCE		\$ 6				\$ (6)	
FICA		\$ 63				\$ (63)	
PERS-CITY PORTION		\$ 54				\$ (54)	
PROFESSIONAL SERVICES	\$ 908,061	\$ 234,900				\$ 673,161	All CIP budgeted in Prof Services Account
SALARIES FULL-TIME		\$ 822				\$ (822)	
SECTION 125 CAFETERIA		\$ 81				\$ (81)	
TRANSFER OUT	\$ 700,000					\$ 700,000	
WORKER'S COMP INSURANCE		\$ 51				\$ (51)	
202 PROP "A" (TRANSNET) FUND							
AUTO ALLOWANCE		\$ 80				\$ (80)	
CELL PHONE ALLOWANCE		\$ 23				\$ (23)	
FICA		\$ 245				\$ (245)	
PERS-CITY PORTION		\$ 238				\$ (238)	
PROFESSIONAL SERVICES	\$ 882,909	\$ 2,217		\$ 2,007		\$ 878,685	All CIP budgeted in Prof Services Account
SALARIES FULL-TIME		\$ 3,130				\$ (3,130)	
SECTION 125 CAFETERIA		\$ 308				\$ (308)	
TRANSFER OUT	\$ 216,000					\$ 216,000	
UNEMPLOYMENT INSURANCE		\$ 13				\$ (13)	
WORKER'S COMP INSURANCE		\$ 188				\$ (188)	
210 CDBG-FEDERAL ASSISTANCE							
AUTO ALLOWANCE		\$ 5				\$ (5)	
CELL PHONE ALLOWANCE		\$ 1				\$ (1)	

Warrant Register as Budgeted (FY18)

	Budget	Previous	2017-09-18	2017-09-21	2017-09-28	Remaining Budget	Budget Notes
FICA		\$ 11				\$ (11)	
PERS-CITY PORTION		\$ 16				\$ (16)	
PROFESSIONAL SERVICES	\$ 140,759	\$ 8,800				\$ 131,959	All CIP budgeted in Prof Services Account
SALARIES FULL-TIME		\$ 140				\$ (140)	
SECTION 125 CAFETERIA		\$ 19				\$ (19)	
WORKER'S COMP INSURANCE		\$ 9				\$ (9)	
212 SLESF (COPS) FUND							
PROFESSIONAL SERVICES	\$ 108,333					\$ 108,333	
215 LLMD-ASSMT DIST #67 FUND							
GAS & ELECTRIC (SDG&E)	\$ 29,190	\$ 4,373				\$ 24,817	
PROFESSIONAL SERVICES	\$ 2,000					\$ 2,000	
216 HOUSING AUTHORITY							
ATTORNEY SERVICES	\$ 50,000					\$ 50,000	
AUTO ALLOWANCE	\$ 540					\$ 540	
CELL PHONE ALLOWANCE	\$ 90					\$ 90	
FICA	\$ 1,283					\$ 1,283	
LIFE INSURANCE	\$ 33					\$ 33	
PERS-CITY PORTION	\$ 1,548					\$ 1,548	
PROFESSIONAL SERVICES	\$ 14,200					\$ 14,200	
SALARIES FULL-TIME	\$ 15,732					\$ 15,732	
SECTION 125 CAFETERIA	\$ 1,620					\$ 1,620	
UNEMPLOYMENT INSURANCE	\$ 65					\$ 65	
WORKER'S COMP INSURANCE	\$ 881					\$ 881	
301 SA DEBT SERVICE FUND							
BOND INTEREST (2010 TAB)	\$ 1,036,120					\$ 1,036,120	
BOND PRINCIPAL (2010 TAB)	\$ 265,000					\$ 265,000	
INTEREST BOND (2013 TAB)	\$ 756,674					\$ 756,674	
PRINCIPAL BOND (2013 TAB)	\$ 760,000					\$ 760,000	
303 REDEV OBLIG RETIRE FUND							
ATTORNEY SERVICES	\$ 110,248	\$ 13,184		\$ 16,629		\$ 80,436	
CELL PHONE ALLOWANCE		\$ 11				\$ (11)	
FICA		\$ 121				\$ (121)	
OTHER SERVICES & CHARGES	\$ 14,050					\$ 14,050	
PERS-CITY PORTION		\$ 102				\$ (102)	
PROFESSIONAL SERVICES	\$ 110,000	\$ 4,203		\$ 4,273		\$ 101,525	
SALARIES FULL-TIME	\$ 250,000	\$ 1,564				\$ 248,436	
SECTION 125 CAFETERIA		\$ 142				\$ (142)	
TRANSFER OUT	\$ 2,828,080					\$ 2,828,080	
WORKER'S COMP INSURANCE		\$ 96				\$ (96)	
401 CAPITAL IMPROVEMENT FUND							
AUTO ALLOWANCE		\$ 83				\$ (83)	
CELL PHONE ALLOWANCE		\$ 17				\$ (17)	

Warrant Register as Budgeted (FY18)

	Budget	Previous	2017-09-18	2017-09-21	2017-09-28	Remaining Budget	Budget Notes
FICA		\$ 173				\$ (173)	
MGT MEDICAL REIMBURSEMENT		\$ 45				\$ (45)	
PERS-CITY PORTION		\$ 144				\$ (144)	
PROFESSIONAL SERVICES	\$ 2,447,284					\$ 2,447,284	All CIP budgeted in Prof Services Account
SALARIES FULL-TIME		\$ 2,145				\$ (2,145)	
SECTION 125 CAFETERIA		\$ 183				\$ (183)	
WORKER'S COMP INSURANCE		\$ 124				\$ (124)	
402 C.I.P. 2010 BOND							
AUTO ALLOWANCE		\$ 143				\$ (143)	
CELL PHONE ALLOWANCE		\$ 59				\$ (59)	
FICA		\$ 856				\$ (856)	
MGT MEDICAL REIMBURSEMENT		\$ 90				\$ (90)	
PERS-CITY PORTION		\$ 822				\$ (822)	
PROFESSIONAL SERVICES	\$ 1,058,836	\$ 79,389		\$ 7,382		\$ 972,065	All CIP budgeted in Prof Services Account
SALARIES FULL-TIME		\$ 10,937				\$ (10,937)	
SECTION 125 CAFETERIA		\$ 827				\$ (827)	
UNEMPLOYMENT INSURANCE		\$ 6				\$ (6)	
WORKER'S COMP INSURANCE		\$ 660				\$ (660)	
420 PARKS MAJOR MAINTENAN CIP							
AUTO ALLOWANCE		\$ 33				\$ (33)	
CELL PHONE ALLOWANCE		\$ 18				\$ (18)	
FICA		\$ 349				\$ (349)	
PERS-CITY PORTION		\$ 309				\$ (309)	
PROFESSIONAL SERVICES	\$ 503,561	\$ 45		\$ 268		\$ 503,248	All CIP budgeted in Prof Services Account
SALARIES FULL-TIME		\$ 4,475				\$ (4,475)	
SECTION 125 CAFETERIA		\$ 235				\$ (235)	
WORKER'S COMP INSURANCE		\$ 273				\$ (273)	
501 VEHICLE REPLACEMENT/MAINT							
EQUIPMENT	\$ 472,000				\$ 24,582	\$ 447,418	
FEES & LICENSES	\$ 3,550	\$ 110				\$ 3,440	
FICA	\$ 11,167	\$ 2,646				\$ 8,521	
FIRE EXTINGUISHER SERVICE	\$ 400					\$ 400	
LIFE INSURANCE	\$ 289	\$ 66				\$ 223	
MAINTENANCE & REPAIR	\$ 22,100	\$ 5,516		\$ 1,145	\$ 404	\$ 15,035	
OPERATING SUPPLIES	\$ 4,520	\$ 323		\$ 302	\$ 137	\$ 3,758	
OTHER SERVICES & CHARGES	\$ 2,650	\$ 146				\$ 2,504	
OVERTIME	\$ 300					\$ 300	
PERS-CITY PORTION	\$ 20,518	\$ 15,453				\$ 5,065	
SALARIES FULL-TIME	\$ 142,413	\$ 34,351				\$ 108,062	
SECTION 125 CAFETERIA	\$ 30,000	\$ 6,315				\$ 23,685	
SMALL TOOLS/NON-CAPITAL	\$ 4,900					\$ 4,900	
UNEMPLOYMENT INSURANCE	\$ 955					\$ 955	

Warrant Register as Budgeted (FY18)

	Budget	Previous	2017-09-18	2017-09-21	2017-09-28	Remaining Budget	Budget Notes
VEHICLE OPERATE-FUEL/OIL	\$ 212,906	\$ 22,447		\$ 11,053		\$ 179,407	
VEHICLE OPERATE-PARTS M&O	\$ 29,424	\$ 3,759		\$ 2,082	\$ 170	\$ 23,414	
WORKER'S COMP INSURANCE	\$ 7,921	\$ 2,080				\$ 5,841	
502 RISK MANAGEMENT FUND							
ATTORNEY SERVICES	\$ 84,288	\$ 31,678			\$ 15,245	\$ 37,365	
AUTO ALLOWANCE	\$ 1,764	\$ 399				\$ 1,365	
CELL PHONE ALLOWANCE	\$ 300	\$ 68				\$ 232	
FICA	\$ 4,746	\$ 1,367				\$ 3,379	
INSURANCE PREMIUM/DEPOSIT	\$ 184,400	\$ 165,942				\$ 18,458	
INSURANCE PREMIUM/WK COMP	\$ 343,000					\$ 343,000	
LIFE INSURANCE	\$ 288	\$ 65				\$ 223	
MGT MEDICAL REIMBURSEMENT	\$ 126					\$ 126	
OTHER SERVICES & CHARGES	\$ -	\$ 371		\$ 96		\$ (467)	
PAYMENT OF CLAIMS	\$ 55,000	\$ 2,980				\$ 52,020	
PERS-CITY PORTION	\$ 4,810	\$ 4,405				\$ 405	
PROFESSIONAL SERVICES	\$ -	\$ 2,250				\$ (2,250)	
PYMT OF WORK COMP CLAIMS		\$ 42,747				\$ (42,747)	To be paid from Liability Accrual at Year End.
SALARIES FULL-TIME	\$ 66,406	\$ 17,690				\$ 48,716	
SECTION 125 CAFETERIA	\$ 7,099	\$ 1,536				\$ 5,563	
THIRD PARTY ADMIN (W/C)	\$ 27,000	\$ 6,493				\$ 20,508	
UNEMPLOYMENT INSURANCE	\$ 260					\$ 260	
WORKER'S COMP INSURANCE	\$ 3,706	\$ 970				\$ 2,736	
503 TECHNOLOGY/COMMUNICATIONS							
AUTO ALLOWANCE	\$ 6,816	\$ 1,528				\$ 5,288	
CELL PHONE ALLOWANCE	\$ 480	\$ 106				\$ 374	
EQUIPMENT	\$ 216,000			\$ 91,000		\$ 125,000	
FEES & LICENSES	\$ 18,650	\$ 9,002		\$ 13,801		\$ (4,152)	Added cost due to need for litigation hold.
FICA	\$ 12,291	\$ 3,200				\$ 9,091	
LIFE INSURANCE	\$ 536	\$ 127				\$ 409	
MAINTENANCE & REPAIR	\$ 1,500					\$ 1,500	
MEMBERSHIP DUES	\$ 340	\$ 160				\$ 180	
MGT MEDICAL REIMBURSEMENT	\$ 84					\$ 84	
OFFICE SUPPLIES	\$ 100					\$ 100	
OPERATING SUPPLIES	\$ 4,165					\$ 4,165	
PARS CITY CONTRIBUTION	\$ 793	\$ 225				\$ 568	
PERS-CITY PORTION	\$ 21,454	\$ 9,079				\$ 12,375	
POSTAGE & FREIGHT	\$ 80					\$ 80	
PROFESSIONAL SERVICES	\$ 10,850	\$ 3,839		\$ 136		\$ 6,875	
QUESYST	\$ 8,000	\$ 7,260				\$ 740	
SALARIES FULL-TIME	\$ 150,716	\$ 38,321				\$ 112,395	
SALARIES PART-TIME	\$ 21,138	\$ 5,992				\$ 15,146	
SECTION 125 CAFETERIA	\$ 14,395	\$ 2,964				\$ 11,431	

Warrant Register as Budgeted (FY18)

	Budget	Previous	2017-09-18	2017-09-21	2017-09-28	Remaining Budget	Budget Notes
SMALL TOOLS/NON-CAPITAL	\$ 16,100	\$ 7,699		\$ 3,529		\$ 4,873	
TECHNICAL SERVICES	\$ 61,101	\$ 8,743				\$ 52,358	
TRAVEL, TRAINING, MEETING	\$ 2,200					\$ 2,200	
UNEMPLOYMENT INSURANCE	\$ 1,215					\$ 1,215	
UTILITIES-CELL PHONES	\$ 5,000	\$ 298		\$ 243		\$ 4,459	
UTILITIES-TELEPHONE	\$ 5,313	\$ 1,132			\$ 1,781	\$ 2,400	
WORKER'S COMP INSURANCE	\$ 9,588	\$ 2,605				\$ 6,983	
SOFTWARE MAINTENANCE	\$ 59,980	\$ 60,583		\$ 34,166		\$ (34,770)	Dual subscriptions during migration of new Software.
504 FACILITY MAINT/REPLACMNT							
CELL PHONE ALLOWANCE		\$ 9				\$ (9)	
FICA		\$ 137				\$ (137)	
PERS-CITY PORTION		\$ 123				\$ (123)	
PROFESSIONAL SERVICES	\$ 380,608	\$ 176		\$ 268		\$ 380,164	All CIP budgeted in Prof Services Account
SALARIES FULL-TIME		\$ 1,784				\$ (1,784)	
SECTION 125 CAFETERIA		\$ 153				\$ (153)	
TECHNICAL SERVICES	\$ 43,700	\$ 1,759		\$ 45		\$ 41,896	
WORKER'S COMP		\$ 110				\$ (110)	
601 SEWER ENTERPRISE FUND							
ABC-ADMIN SVC CHARGE	\$ 146,527					\$ 146,527	
ABC-FACILITIES CHARGES	\$ 9,083					\$ 9,083	
ABC-FMP EQUIPMENT CHARGE	\$ 113,709					\$ 113,709	
ABC-RISK MGMT SVC CHARGE	\$ 35,000					\$ 35,000	
ABC-TECHNOLOGY SVC CHARGE	\$ 60,590					\$ 60,590	
AUTO ALLOWANCE	\$ 1,440	\$ 413				\$ 1,027	
CELL PHONE ALLOWANCE	\$ 240	\$ 74				\$ 166	
EQUIPMENT	\$ 136,675					\$ 136,675	
FEES & LICENSES	\$ 5,250					\$ 5,250	
FICA	\$ 24,039	\$ 6,754				\$ 17,285	
GAS & ELECTRIC (SDG&E)	\$ 71,358	\$ 12,394				\$ 58,964	
LIFE INSURANCE	\$ 707	\$ 142				\$ 565	
MAINTENANCE & REPAIR	\$ 45,400	\$ 9,333		\$ 231		\$ 35,836	
MEMBERSHIP DUES	\$ 900	\$ 180				\$ 720	
OPERATING SUPPLIES	\$ 16,004	\$ 2,887		\$ 882	\$ 134	\$ 12,100	
OTHER SERVICES & CHARGES	\$ 8,400					\$ 8,400	
OVERTIME	\$ 22,900	\$ 3,868				\$ 19,032	
PERS-CITY PORTION	\$ 60,214	\$ 52,888				\$ 7,326	
PROFESSIONAL SERVICES	\$ 2,019,821	\$ 126,193		\$ 5,887		\$ 1,887,740	
PUBLIC WORKS ADMIN	\$ 348,882					\$ 348,882	
RENT-EQUIPMENT	\$ 1,000					\$ 1,000	
SALARIES FULL-TIME	\$ 312,497	\$ 78,744				\$ 233,753	
SECTION 125 CAFETERIA	\$ 57,564	\$ 11,648				\$ 45,916	
SECURITY & ALARM	\$ 4,000	\$ 881				\$ 3,120	

Warrant Register as Budgeted (FY18)

	Budget	Previous	2017-09-18	2017-09-21	2017-09-28	Remaining Budget	Budget Notes
SMALL TOOLS/NON-CAPITAL	\$ 1,400	\$ 54				\$ 1,346	
STAND-BY PAY	\$ 27,300	\$ 4,535				\$ 22,765	
TECHNICAL SERVICES	\$ 2,920,806	\$ 744,713		\$ 14,177		\$ 2,161,916	
TEMPORARY STAFFING	\$ 46,043	\$ 7,509			\$ 1,629	\$ 36,905	
TRAVEL, TRAINING, MEETING	\$ 5,700					\$ 5,700	
UNEMPLOYMENT INSURANCE	\$ 2,344	\$ 6				\$ 2,338	
UTILITIES-CELL PHONES	\$ 1					\$ 1	
UTILITIES-TELEPHONE	\$ 2,500					\$ 2,500	
UTILITIES-WATER	\$ 7,200	\$ 158		\$ 490	\$ 9	\$ 6,543	
WORKER'S COMP INSURANCE	\$ 17,312	\$ 4,407				\$ 12,905	
WORKER COMPENSATION		\$ 459				\$ (459)	
Asset							
Fund Balance							
Liability							
Revenue							
Grand Total	\$ 6,441,630	\$ 2,920,495	\$ 6,254	\$ 301,450	\$ 77,235		

**THIS PAGE
INTENTIONALLY LEFT BLANK**



STAFF REPORT
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: ANDY HALL, CITY MANAGER *AH*
MEETING DATE: OCTOBER 18, 2017
ORIGINATING DEPT.: DOUG BRADLEY ADMINISTRATIVE SERVICES DEPARTMENT *DB*
SUBJECT: RECEIVE AUGUST 2017 TREASURER'S REPORT

EXECUTIVE SUMMARY:

The monthly treasurer's report for August 2017 is submitted for review. Contained in this report is a complete listing of assets, monthly transactions, portfolio summary, statement of compliance with investment policy and a statement that the city has adequate funds to meet cash flow needs.

RECOMMENDATION:

Staff recommends that the City Council receive the monthly treasurer's report.

RATIONALE:

In compliance with the Investment Policy, staff is providing a monthly Treasurers Report which details the City's investment portfolio.

OPTIONS:

1. Receive the monthly treasurer's report.

BACKGROUND:

The City staff has been directed to provide a monthly treasurers report. Within this report is a detailed asset listing, monthly transaction history, a portfolio summary, a statement of compliance with the investment policy and a statement that the city has adequate funds to meet cash flow needs.

ANALYSIS:

The City has funds invested by Chandler Asset Management, in the Local Area Investment Fund, our checking account with Union Bank, in an Escrow Account reserved for the 9th and Palm project, and Bond Reserves held at Wells Fargo. The total amount of cash deposits equal **\$27,069,350**. The estimated annual income from this investment is **\$200,000**.

The funds in which this cash belongs to are listed in the table below. Within each of these funds, the cash is categorized as unassigned, assigned, or restricted. The details of these designations can be found in the City's Financial Statements.

City of Imperial Beach
Treasurer Report: Cash by Fund = Deposit Account

CASH BY FUND (cash belongs here)

	Actual
GENERAL FUND	\$ 12,714,918
HOUSING AUTHORITY	\$ 735,726
2010 BOND FUND	\$ 929,164
OTHER GOVERNMENT FUNDS	\$ 1,620,114
SEWER FUND	\$ 2,135,401
INTERNAL SERVICES	\$ 4,516,429
AGENCY FUNDS	\$ 394,521
SUCCESSOR AGENCY	\$ 4,023,072
Grand Total	\$ 27,069,345

CASH DEPOSIT ACCOUNTS (cash deposited here)

	Actual
CHANDLER ASSET MANAGEMENT	\$ 20,070,044
LOCAL AREA INVESTMENT FUND	\$ 2,150,628
OPERATING BANK	\$ 1,875,887
2010 BOND RESERVES	\$ 2,794,613
WORKERS COMP ACCOUNT	\$ 27,500
9TH AND PALM ESCROW ACCOUNT	\$ 150,678
Grand Total	\$ 27,069,350

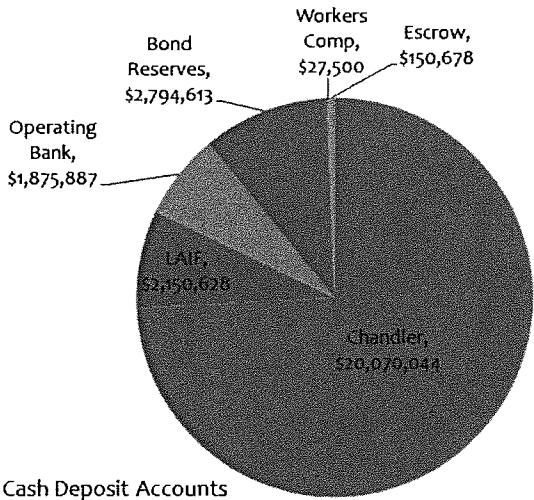
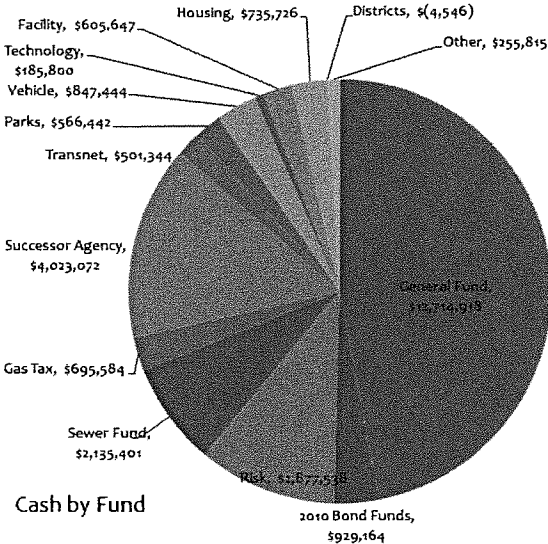


Chadler Asset Management Reconciliation

Book Balance	\$ 20,070,044
Market Value of Investment	\$ 113,571
Statement Balance	\$ 20,183,615

Operating Bank Reconciliation

Book Balance	\$ 1,875,887
Outstanding Checks & Deposits	\$ 183,656
Statement Balance	\$ 2,059,543



The transactions and holdings as detailed in the monthly statement are in compliance with the City's Investment Policy (see attachment 1). The City has adequate funds to meet its cash flow requirements for the next six months.

ENVIRONMENTAL DETERMINATION:

Not a project as defined by CEQA.

FISCAL IMPACT:

The interest income is included in the fiscal budget.

Attachments:

1. Chandler Asset Management monthly account statement.

Note: Other investment statements available upon request.



Monthly Account Statement

City of Imperial Beach

August 1, 2017 through August 31, 2017

Chandler Team

For questions about your account,

Custodian

US Bank

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Prices are provided by IDC, an independent pricing source. In the event IDC does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.



PORTFOLIO CHARACTERISTICS

Average Duration	1.72
Average Coupon	1.44 %
Average Purchase YTM	1.36 %
Average Market YTM	1.44 %
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	1.86 yrs
Average Life	1.76 yrs

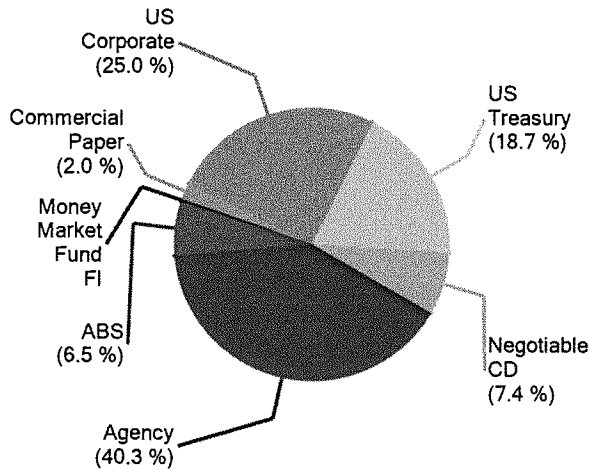
ACCOUNT SUMMARY

	Beg. Values as of 7/31/17	End Values as of 8/31/17
Market Value	20,071,489	20,106,722
Accrued Interest	74,752	76,892
Total Market Value	20,146,241	20,183,615
Income Earned	22,622	22,912
Cont/WD		-1,781
Par	20,075,123	20,100,614
Book Value	20,106,218	20,125,343
Cost Value	20,114,077	20,133,002

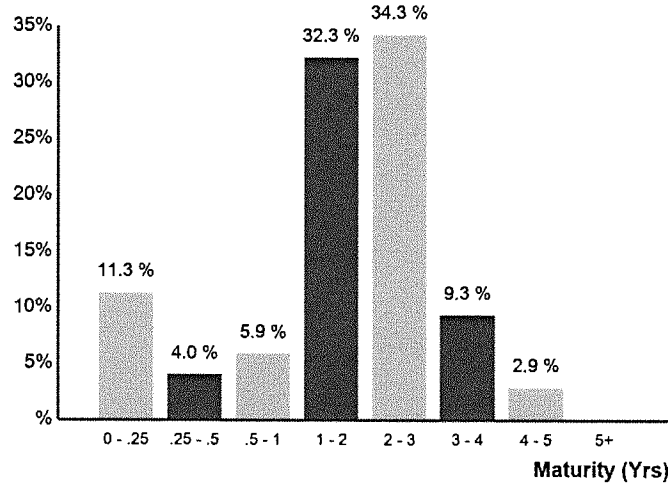
TOP ISSUERS

Issuer	% Portfolio
Government of United States	18.7 %
Federal National Mortgage Assoc	12.7 %
Federal Home Loan Bank	11.9 %
Federal Home Loan Mortgage Corp	9.3 %
Federal Farm Credit Bank	6.4 %
Bank of Nova Scotia Houston	2.5 %
Svenska Handelsbanken NY	2.5 %
Toronto Dominion Holdings	2.4 %
	66.3 %

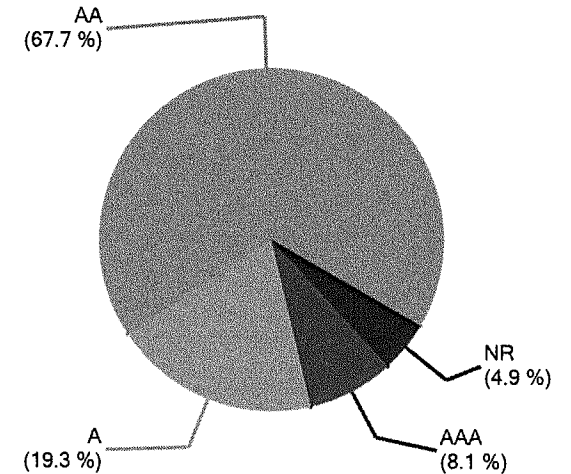
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

Total Rate of Return As of 8/31/2017	Current Month	Latest 3 Months	Year To Date	1 Yr	Annualized				Since 7/31/2013
					3 Yrs	5 Yrs	10 Yrs	7/31/2013	
City of Imperial Beach	0.19 %	0.42 %	1.12 %	0.90 %	1.05 %	N/A	N/A	1.02 %	4.24 %
BAML 1-3 Yr US Treasury Index	0.19 %	0.32 %	0.84 %	0.52 %	0.79 %	N/A	N/A	0.75 %	3.11 %



City of Imperial Beach
August 31, 2017

COMPLIANCE WITH INVESTMENT POLICY

Assets managed by Chandler Asset Management are in full compliance with State law and the City's investment policy.

Category	Standard	Comment
Treasury Issues	No limitations	Complies
Federal Agencies	20% max callable notes	Complies
Municipal Securities	"A" rated; 5% max per issuer	Complies
Banker's Acceptances	"A-1" rated; "A"-rated issuer; 40% maximum; 5% max per issuer; <180 days maturity	Complies
Commercial Paper	"A-1" rated; "A"-rated issuer; 25% maximum; 5% max per issuer; <270 days maturity	Complies
Medium Term Notes	"A" rated; 30% maximum; 5% max per issuer; 5 years maximum maturity	Complies
Negotiable Certificates of Deposit	"A" or "A-1" rated issuers; 30% maximum; 5% max per issuer; 5 years max maturity	Complies
Bank/Time Deposits	20% maximum; 5% max per issuer; FDIC Insured or Collateralized	Complies
Mortgage Pass-throughs, CMOs and Asset Backed Securities	"AA"-rated issue; "A"-rated issuer; 20% maximum; 5% max per ABS issuer	Complies
Repurchase Agreements	1 year maximum maturity	Complies
Money Market Mutual Funds	"AAA" rated or SEC adviser; 20% maximum; 10% max per fund	Complies
Local Government Investment Pools	not used by adviser	Complies
Local Agency Investment Fund	\$65 million max permitted in LAIF	Complies
Weighted Average Maturity	3 years	Complies
Maximum Maturity	5 years	Complies



Reconciliation Summary

As of 8/31/2017

BOOK VALUE RECONCILIATION	
Beginning Book Value	\$20,106,218.08
Acquisition	
+ Security Purchases	\$499,834.57
+ Money Market Fund Purchases	\$516,108.47
+ Money Market Contributions	\$0.00
+ Security Contributions	\$0.00
+ Security Transfers	\$0.00
Total Acquisitions	\$1,015,943.04
Dispositions	
- Security Sales	\$400,545.54
- Money Market Fund Sales	\$501,164.39
- MMF Withdrawals	\$1,781.09
- Security Withdrawals	\$0.00
- Security Transfers	\$0.00
- Other Dispositions	\$0.00
- Maturities	\$0.00
- Calls	\$0.00
- Principal Paydowns	\$92,671.85
Total Dispositions	\$996,162.87
Amortization/Accretion	
+/- Net Accretion	(\$789.49)
	(\$789.49)
Gain/Loss on Dispositions	
+/- Realized Gain/Loss	\$133.86
	\$133.86
Ending Book Value	\$20,125,342.62

CASH TRANSACTION SUMMARY	
BEGINNING BALANCE	\$44,439.07
Acquisition	
Contributions	\$0.00
Security Sale Proceeds	\$400,545.54
Accrued Interest Received	\$2,103.83
Interest Received	\$20,711.60
Dividend Received	\$75.65
Principal on Maturities	\$0.00
Interest on Maturities	\$0.00
Calls/Redemption (Principal)	\$0.00
Interest from Calls/Redemption	\$0.00
Principal Paydown	\$92,671.85
Total Acquisitions	\$516,108.47
Disposition	
Withdrawals	\$1,781.09
Security Purchase	\$499,834.57
Accrued Interest Paid	\$1,329.82
Total Dispositions	\$502,945.48
Ending Book Value	\$57,602.06



Holdings Report

As of 8/31/17

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
ABS									
43814HAC2	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	1,808.51	08/12/2014 0.31 %	1,808.16 1,808.51	99.98 1.68 %	1,808.19 0.71	0.01 % (0.32)	NR / AAA AAA	0.79 0.02
47788MAB6	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	57,929.85	02/23/2016 0.78 %	57,929.68 57,929.78	99.98 1.37 %	57,918.30 29.61	0.29 % (11.48)	Aaa / NR AAA	1.12 0.09
477877AD6	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	33,566.72	Various 0.84 %	33,570.39 33,567.13	99.95 1.45 %	33,549.23 15.96	0.17 % (17.90)	Aaa / NR AAA	1.21 0.14
89236WAC2	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	76,125.66	02/24/2015 0.60 %	76,114.14 76,123.88	99.93 1.39 %	76,069.85 37.89	0.38 % (54.03)	Aaa / AAA NR	1.46 0.27
43813NAC0	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	106,050.74	05/13/2015 0.36 %	106,034.45 106,044.36	99.90 1.38 %	105,943.94 30.64	0.53 % (100.42)	NR / AAA AAA	1.48 0.30
65478WAB1	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 5/15/2019	95,650.45	08/02/2016 0.83 %	95,646.68 95,648.13	99.90 1.39 %	95,554.80 45.49	0.47 % (93.33)	Aaa / NR AAA	1.70 0.32
89231LAB3	Toyota Auto Receivables Owner 2016-D 1.06% Due 5/15/2019	136,880.16	10/04/2016 0.88 %	136,869.21 136,872.96	99.87 1.40 %	136,703.83 64.49	0.68 % (169.13)	Aaa / AAA NR	1.70 0.38
43814TAB8	Honda Auto Receivables 2017-1 A2 1.42% Due 7/22/2019	120,000.00	03/21/2017 1.28 %	119,997.13 119,997.66	99.97 1.49 %	119,962.08 47.33	0.59 % (35.58)	Aaa / NR AAA	1.89 0.51
47787XAB3	John Deere Owner Trust 2017-A A2 1.5% Due 10/15/2019	90,000.00	02/22/2017 1.50 %	89,999.64 89,999.71	99.99 1.52 %	89,990.19 60.00	0.45 % (9.52)	Aaa / NR AAA	2.12 0.68
654747AB0	Nissan Auto Receivables 2017-A A2A 1.47% Due 1/15/2020	85,000.00	03/21/2017 1.47 %	84,999.57 84,999.64	99.99 1.48 %	84,995.41 55.53	0.42 % (4.23)	Aaa / NR AAA	2.38 0.70
43814QAC2	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	130,000.00	05/24/2016 1.24 %	129,997.48 129,998.30	99.88 1.53 %	129,844.00 80.31	0.64 % (154.30)	Aaa / NR AAA	2.62 0.92
47788BAB0	John Deere Owner Trust 2017-B A2A 1.59% Due 4/15/2020	115,000.00	07/11/2017 1.60 %	114,990.01 114,990.46	100.03 1.56 %	115,036.34 218.40	0.57 % 45.88	Aaa / NR AAA	2.62 0.96
65478GAB6	Nissan Auto Receivables Owner 2017-B A2A 1.56% Due 5/15/2020	255,000.00	08/16/2017 1.57 %	254,989.98 254,990.07	100.03 1.53 %	255,077.78 88.40	1.26 % 87.71	Aaa / NR AAA	2.71 0.96
Total ABS		1,303,012.09	1.16 %	1,302,946.52 1,302,970.59	1.47 %	1,302,453.94 774.76	6.46 % (516.65)	Aaa / AAA AAA	2.09 0.62
AGENCY									
3133EDDV1	FFCB Note 1.16% Due 10/23/2017	185,000.00	01/29/2015 0.87 %	186,443.00 185,075.26	100.04 0.88 %	185,072.71 763.02	0.92 % (2.55)	Aaa / AA+ AAA	0.15 0.14
3133EEQM5	FFCB Note 1.11% Due 2/20/2018	510,000.00	08/28/2015 0.94 %	512,065.50 510,392.99	99.99 1.14 %	509,935.23 172.98	2.53 % (457.76)	Aaa / AA+ AAA	0.47 0.47
3135G0E33	FNMA Note 1.125% Due 7/20/2018	500,000.00	Various 1.20 %	498,934.27 499,695.75	99.89 1.25 %	499,460.51 640.62	2.48 % (235.24)	Aaa / AA+ AAA	0.88 0.88
3135G0E58	FNMA Note 1.125% Due 10/19/2018	495,000.00	Various 1.14 %	494,705.15 494,898.26	99.81 1.29 %	494,068.91 2,041.88	2.46 % (829.35)	Aaa / AA+ AAA	1.13 1.12



Holdings Report

As of 8/31/17

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
AGENCY									
3135G0G72	FNMA Note 1.125% Due 12/14/2018	515,000.00	10/30/2015 1.17 %	514,232.65 514,683.48	99.78 1.30 %	513,848.98 1,239.22	2.55 % (834.50)	Aaa / AA+ AAA	1.29 1.27
3135G0H63	FNMA Note 1.375% Due 1/28/2019	500,000.00	01/06/2016 1.39 %	499,835.00 499,924.01	100.07 1.33 %	500,329.00 630.21	2.48 % 404.99	Aaa / AA+ AAA	1.41 1.39
3133782M2	FHLB Note 1.5% Due 3/8/2019	500,000.00	02/09/2016 0.99 %	507,710.00 503,800.03	100.22 1.36 %	501,080.00 3,604.17	2.50 % (2,720.03)	Aaa / AA+ AAA	1.52 1.49
3137EADZ9	FHLMC Note 1.125% Due 4/15/2019	475,000.00	03/18/2016 1.14 %	474,843.25 474,917.29	99.67 1.33 %	473,444.38 2,018.75	2.36 % (1,472.91)	Aaa / AA+ AAA	1.62 1.59
313379EE5	FHLB Note 1.625% Due 6/14/2019	480,000.00	Various 1.10 %	487,262.40 484,448.26	100.40 1.40 %	481,912.80 1,668.34	2.40 % (2,535.46)	Aaa / AA+ AAA	1.79 1.75
3133EFW52	FFCB Note 1.15% Due 7/1/2019	600,000.00	04/25/2016 1.13 %	600,408.00 600,234.75	99.53 1.41 %	597,190.20 1,150.00	2.96 % (3,044.55)	Aaa / AA+ AAA	1.83 1.80
3137EADK2	FHLMC Note 1.25% Due 8/1/2019	500,000.00	04/29/2015 1.40 %	496,880.00 498,595.70	99.76 1.38 %	498,814.50 520.83	2.47 % 218.80	Aaa / AA+ AAA	1.92 1.89
3135G0N33	FNMA Note 0.875% Due 8/2/2019	225,000.00	07/29/2016 0.93 %	224,622.00 224,758.36	99.02 1.40 %	222,790.05 158.59	1.10 % (1,968.31)	Aaa / AA+ AAA	1.92 1.89
313380FB8	FHLB Note 1.375% Due 9/13/2019	400,000.00	06/23/2016 1.05 %	404,080.00 402,574.29	99.87 1.44 %	399,492.40 2,566.67	1.99 % (3,081.89)	Aaa / AA+ NR	2.04 1.99
3137EADM8	FHLMC Note 1.25% Due 10/2/2019	500,000.00	05/27/2015 1.51 %	494,500.00 497,364.29	99.58 1.45 %	497,910.00 2,586.81	2.48 % 545.71	Aaa / AA+ AAA	2.09 2.04
3135G0ZY2	FNMA Note 1.75% Due 11/26/2019	325,000.00	07/31/2015 1.50 %	328,447.28 326,781.49	100.74 1.41 %	327,396.23 1,500.87	1.63 % 614.74	Aaa / AA+ AAA	2.24 2.18
313381C94	FHLB Note 1.25% Due 12/13/2019	500,000.00	07/15/2016 1.06 %	503,155.00 502,114.33	99.48 1.48 %	497,382.00 1,354.17	2.47 % (4,732.33)	Aaa / AA+ AAA	2.28 2.24
3137EAEE5	FHLMC Note 1.5% Due 1/17/2020	400,000.00	01/12/2017 1.54 %	399,568.00 399,657.56	100.11 1.45 %	400,450.80 733.33	1.99 % 793.24	Aaa / AA+ AAA	2.38 2.32
313378J77	FHLB Note 1.875% Due 3/13/2020	500,000.00	07/12/2016 1.04 %	514,900.00 510,282.00	100.97 1.48 %	504,862.00 4,375.00	2.52 % (5,420.00)	Aaa / AA+ NR	2.53 2.45
Total Agency		8,110,000.00	1.18 %	8,142,591.50 8,130,198.10	1.36 %	8,105,440.70 27,725.46	40.30 % (24,757.40)	Aaa / AA+ AAA	1.66 1.63
COMMERCIAL PAPER									
21687AY31	Rabobank Nederland NV NY Discount CP 1.29% Due 11/3/2017	400,000.00	02/07/2017 1.32 %	396,144.33 399,097.00	99.77 1.32 %	399,097.00 0.00	1.98 % 0.00	P-1 / A-1 NR	0.18 0.17
Total Commercial Paper		400,000.00	1.32 %	396,144.33 399,097.00	1.32 %	399,097.00 0.00	1.98 % 0.00	P-1 / A-1 NR	0.18 0.17



Holdings Report

As of 8/31/17

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port Gain/Loss	Moody/S&P Fitch	Maturity Duration
MONEY MARKET FUND FI									
31846V203	First American Govt Obligation Fund	57,602.06	Various 0.61 %	57,602.06 57,602.06	1.00 0.61 %	57,602.06 0.00	0.29 % 0.00	Aaa / AAA NR	0.00 0.00
Total Money Market Fund FI		57,602.06	0.61 %	57,602.06 57,602.06	0.61 %	57,602.06 0.00	0.29 % 0.00	Aaa / AAA NR	0.00 0.00
NEGOTIABLE CD									
86958JJB6	Svenska Handelsbanken Yankee CD 1.205% Due 9/1/2017	500,000.00	02/07/2017 1.20 %	500,013.53 500,000.00	100.00 1.20 %	500,000.00 3,548.06	2.49 % 0.00	P-1 / A-1+ F-1+	0.00 0.00
06417GPR3	Bank of Nova Scotia Yankee CD 1.35% Due 9/27/2017	500,000.00	03/10/2017 1.27 %	500,195.90 500,025.85	100.01 1.27 %	500,025.85 6,318.75	2.51 % 0.00	P-1 / A-1 NR	0.07 0.07
89113WZM1	Toronto Dominion NY Yankee CD 1.21% Due 9/27/2017	475,000.00	03/15/2017 1.21 %	475,000.00 475,000.00	100.00 1.21 %	475,000.00 2,698.13	2.37 % 0.00	P-1 / A-1+ F-1+	0.07 0.07
Total Negotiable CD		1,475,000.00	1.23 %	1,475,209.43 1,475,025.85	1.23 %	1,475,025.85 12,564.94	7.37 % 0.00	P-1 / A-1 F-1+	0.05 0.05
US CORPORATE									
74005PBC7	Praxair Note 1.05% Due 11/7/2017	150,000.00	02/09/2017 1.16 %	149,877.00 149,969.48	99.92 1.46 %	149,885.70 498.75	0.75 % (83.78)	A2 / A NR	0.19 0.18
94974BFG0	Wells Fargo Corp Note 1.5% Due 1/16/2018	300,000.00	09/09/2014 1.64 %	298,596.00 299,842.85	100.00 1.49 %	300,007.80 562.50	1.49 % 164.95	A2 / A AA-	0.38 0.37
808513AK1	Charles Schwab Corp Callable Note Cont 2/10/2018 1.5% Due 3/10/2018	315,000.00	Various 1.50 %	314,969.60 314,997.30	100.01 1.48 %	315,021.42 2,244.38	1.57 % 24.12	A2 / A A	0.52 0.43
747525AG8	Qualcomm Inc Note 1.4% Due 5/18/2018	370,000.00	Various 1.45 %	369,416.00 369,861.56	100.05 1.32 %	370,195.00 1,453.28	1.84 % 333.44	A1 / A NR	0.71 0.71
037833BQ2	Apple Inc Note 1.7% Due 2/22/2019	300,000.00	02/16/2016 1.71 %	299,949.00 299,974.90	100.36 1.45 %	301,076.10 113.33	1.49 % 1,101.20	Aa1 / AA+ NR	1.48 1.45
89236TDE2	Toyota Motor Credit Corp Note 1.4% Due 5/20/2019	300,000.00	05/17/2016 1.45 %	299,580.00 299,759.89	99.62 1.62 %	298,874.40 1,178.33	1.49 % (885.49)	Aa3 / AA- A	1.72 1.69
594918BN3	Microsoft Note 1.1% Due 8/8/2019	280,000.00	08/01/2016 1.14 %	279,711.60 279,814.05	99.29 1.47 %	278,007.52 196.78	1.38 % (1,806.53)	Aaa / AAA AA+	1.94 1.91
69371RN36	Paccar Financial Corp Note 1.2% Due 8/12/2019	215,000.00	08/04/2016 1.20 %	215,000.00 215,000.00	98.97 1.74 %	212,781.20 136.17	1.05 % (2,218.80)	A1 / A+ NR	1.95 1.91
06406HCW7	Bank of New York Callable Note Cont 8/11/2019 2.3% Due 9/11/2019	300,000.00	10/26/2016 1.55 %	306,051.00 304,230.93	101.00 1.77 %	302,991.90 3,258.33	1.52 % (1,239.03)	A1 / A AA-	2.03 1.88
68389XAX3	Oracle Corp Note 2.25% Due 10/8/2019	250,000.00	10/04/2016 1.44 %	255,922.50 254,144.67	101.31 1.62 %	253,262.50 2,234.38	1.27 % (882.17)	A1 / AA- A+	2.10 2.03



Holdings Report

As of 8/31/17

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
US CORPORATE									
69353REP9	PNC Bank Callable Note 5/2/2020 2.3% Due 6/1/2020	250,000.00	06/07/2017 2.03 %	251,912.50 251,765.66	101.02 1.90 %	252,552.00 1,437.50	1.26 % 786.34	A2 / A A+	2.75 2.57
437076BQ4	Home Depot Note 1.8% Due 6/5/2020	250,000.00	05/24/2017 1.82 %	249,855.00 249,866.64	100.47 1.63 %	251,164.50 1,075.00	1.25 % 1,297.86	A2 / A A	2.76 2.67
857477AS2	State Street Bank Note 2.55% Due 8/18/2020	250,000.00	06/07/2017 1.90 %	255,017.50 254,668.04	102.18 1.79 %	255,443.75 230.21	1.27 % 775.71	A1 / A AA-	2.97 2.85
02665WAZ4	American Honda Finance Note 2.45% Due 9/24/2020	250,000.00	02/07/2017 2.16 %	252,475.00 252,094.95	101.69 1.88 %	254,221.75 2,671.18	1.27 % 2,126.80	A1 / A+ NR	3.07 2.91
74005PBP8	Praxair Note 2.25% Due 9/24/2020	250,000.00	04/25/2017 1.98 %	252,202.50 251,979.60	101.32 1.81 %	253,296.25 2,453.13	1.27 % 1,316.65	A2 / A NR	3.07 2.92
92826CAB8	Visa Inc Note 2.2% Due 12/14/2020	200,000.00	05/09/2017 2.02 %	201,246.00 201,139.63	101.23 1.81 %	202,460.60 941.11	1.01 % 1,320.97	A1 / A+ NR	3.29 3.15
91159HHL7	US Bancorp Callable Note 1X 12/29/2020 2.35% Due 1/29/2021	300,000.00	04/18/2017 2.07 %	302,974.20 302,680.75	101.27 1.95 %	303,819.30 626.67	1.51 % 1,138.55	A1 / A+ AA	3.42 3.19
24422ESL4	John Deere Capital Corp Note 2.8% Due 3/4/2021	200,000.00	06/07/2017 2.03 %	205,498.00 205,170.79	102.53 2.05 %	205,055.80 2,753.33	1.03 % (114.99)	A2 / A A	3.51 3.29
22160KAJ4	Costco Wholesale Corp Note 2.15% Due 5/18/2021	250,000.00	07/25/2017 2.06 %	250,782.50 250,762.80	100.68 1.96 %	251,711.25 1,537.85	1.25 % 948.45	A1 / A+ A+	3.72 3.53
Total US Corporate		4,980,000.00	1.70 %	5,011,035.90 5,007,724.49	1.68 %	5,011,828.74 25,602.21	24.96 % 4,104.25	A1 / A+ A+	2.13 2.04
US TREASURY									
91282SX9	US Treasury Note 1.125% Due 5/31/2019	495,000.00	09/29/2015 1.14 %	494,788.96 494,899.60	99.68 1.31 %	493,414.52 1,415.01	2.45 % (1,485.08)	Aaa / AA+ AAA	1.75 1.72
91282UB4	US Treasury Note 1% Due 11/30/2019	500,000.00	10/29/2015 1.37 %	492,736.05 496,007.75	99.24 1.34 %	496,211.00 1,270.49	2.46 % 203.25	Aaa / AA+ AAA	2.25 2.21
91282UV0	US Treasury Note 1.125% Due 3/31/2020	500,000.00	02/09/2016 1.05 %	501,446.99 500,902.09	99.35 1.38 %	496,758.00 2,366.80	2.47 % (4,144.09)	Aaa / AA+ AAA	2.58 2.52
91282VA5	US Treasury Note 1.125% Due 4/30/2020	480,000.00	01/28/2016 1.32 %	476,064.11 477,536.58	99.31 1.39 %	476,681.28 1,815.00	2.37 % (855.30)	Aaa / AA+ AAA	2.67 2.61
91282XH8	US Treasury Note 1.625% Due 6/30/2020	400,000.00	01/27/2017 1.62 %	400,095.09 400,078.77	100.56 1.42 %	402,250.00 1,112.77	2.00 % 2,171.23	Aaa / AA+ AAA	2.83 2.75
91282XM7	US Treasury Note 1.625% Due 7/31/2020	400,000.00	01/09/2017 1.63 %	399,891.96 399,911.44	100.56 1.43 %	402,234.40 565.22	2.00 % 2,322.96	Aaa / AA+ AAA	2.92 2.84
91282L32	US Treasury Note 1.375% Due 8/31/2020	400,000.00	01/09/2017 1.65 %	396,079.47 396,769.77	99.79 1.45 %	399,172.00 15.19	1.98 % 2,402.23	Aaa / AA+ AAA	3.00 2.93
91282F6	US Treasury Note 1.125% Due 8/31/2021	250,000.00	08/18/2017 1.66 %	244,844.59 244,883.14	98.14 1.61 %	245,361.25 7.77	1.22 % 478.11	Aaa / AA+ AAA	4.00 3.89



Holdings Report

As of 8/31/17

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
US TREASURY									
912828T34	US Treasury Note 1.125% Due 9/30/2021	350,000.00	07/24/2017 1.73 %	341,524.61 341,735.39	98.05 1.62 %	343,191.45 1,656.76	1.71 % 1,456.06	Aaa / AA+ AAA	4.08 3.95
Total US Treasury		3,775,000.00	1.43 %	3,747,471.83 3,752,724.53	1.42 %	3,755,273.90 10,225.01	18.66 % 2,549.37	Aaa / AA+ AAA	2.78 2.71
TOTAL PORTFOLIO		20,100,614.15	1.36 %	20,133,001.57 20,125,342.62	1.44 %	20,106,722.19 76,892.38	100.00 % (18,620.43)	Aa1 / AA AAA	1.86 1.72
TOTAL MARKET VALUE PLUS ACCRUED						20,183,614.57			



Transaction Ledger

7/31/17 Thru 8/31/17

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	08/01/2017	31846V203	3,125.00	First American Govt Obligation Fund	1.000	0.60 %	3,125.00	0.00	3,125.00	0.00
Purchase	08/01/2017	31846V203	75.65	First American Govt Obligation Fund	1.000	0.60 %	75.65	0.00	75.65	0.00
Purchase	08/02/2017	31846V203	984.38	First American Govt Obligation Fund	1.000	0.60 %	984.38	0.00	984.38	0.00
Purchase	08/08/2017	31846V203	1,540.00	First American Govt Obligation Fund	1.000	0.60 %	1,540.00	0.00	1,540.00	0.00
Purchase	08/12/2017	31846V203	1,290.00	First American Govt Obligation Fund	1.000	0.60 %	1,290.00	0.00	1,290.00	0.00
Purchase	08/15/2017	31846V203	8,022.88	First American Govt Obligation Fund	1.000	0.60 %	8,022.88	0.00	8,022.88	0.00
Purchase	08/15/2017	31846V203	150.58	First American Govt Obligation Fund	1.000	0.60 %	150.58	0.00	150.58	0.00
Purchase	08/15/2017	31846V203	8,816.30	First American Govt Obligation Fund	1.000	0.60 %	8,816.30	0.00	8,816.30	0.00
Purchase	08/15/2017	31846V203	112.50	First American Govt Obligation Fund	1.000	0.60 %	112.50	0.00	112.50	0.00
Purchase	08/15/2017	31846V203	22,759.26	First American Govt Obligation Fund	1.000	0.60 %	22,759.26	0.00	22,759.26	0.00
Purchase	08/15/2017	31846V203	104.13	First American Govt Obligation Fund	1.000	0.60 %	104.13	0.00	104.13	0.00
Purchase	08/15/2017	31846V203	11,744.18	First American Govt Obligation Fund	1.000	0.60 %	11,744.18	0.00	11,744.18	0.00
Purchase	08/15/2017	31846V203	14,558.03	First American Govt Obligation Fund	1.000	0.60 %	14,558.03	0.00	14,558.03	0.00
Purchase	08/15/2017	31846V203	11,544.58	First American Govt Obligation Fund	1.000	0.60 %	11,544.58	0.00	11,544.58	0.00
Purchase	08/18/2017	31846V203	402,649.37	First American Govt Obligation Fund	1.000	0.60 %	402,649.37	0.00	402,649.37	0.00
Purchase	08/18/2017	31846V203	3,187.50	First American Govt Obligation Fund	1.000	0.60 %	3,187.50	0.00	3,187.50	0.00
Purchase	08/20/2017	31846V203	2,830.50	First American Govt Obligation Fund	1.000	0.60 %	2,830.50	0.00	2,830.50	0.00
Purchase	08/21/2017	31846V203	15,765.38	First American Govt Obligation Fund	1.000	0.60 %	15,765.38	0.00	15,765.38	0.00
Purchase	08/21/2017	31846V203	142.00	First American Govt Obligation Fund	1.000	0.60 %	142.00	0.00	142.00	0.00
Purchase	08/21/2017	9128282F6	250,000.00	US Treasury Note 1.125% Due 8/31/2021	97.938	1.66 %	244,844.59	1,329.82	246,174.41	0.00
Purchase	08/23/2017	31846V203	2,550.00	First American Govt Obligation Fund	1.000	0.60 %	2,550.00	0.00	2,550.00	0.00
Purchase	08/23/2017	65478GAB6	255,000.00	Nissan Auto Receivables Owner 2017-B A2A 1.56% Due 5/15/2020	99.996	1.57 %	254,989.98	0.00	254,989.98	0.00
Purchase	08/31/2017	31846V203	4,156.25	First American Govt Obligation Fund	1.000	0.61 %	4,156.25	0.00	4,156.25	0.00
	Subtotal		1,021,108.47				1,015,943.04	1,329.82	1,017,272.86	0.00
Short Sale	08/23/2017	31846V203	-254,989.98	First American Govt Obligation Fund	1.000		-254,989.98	0.00	-254,989.98	0.00
	Subtotal		-254,989.98				-254,989.98	0.00	-254,989.98	0.00
TOTAL ACQUISITIONS			766,118.49				760,953.06	1,329.82	762,282.88	0.00



Transaction Ledger

7/31/17 Thru 8/31/17

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Closing Purchase	08/23/2017	31846V203	-254,989.98	First American Govt Obligation Fund	1.000		-254,989.98	0.00	-254,989.98	0.00
	Subtotal		-254,989.98				-254,989.98	0.00	-254,989.98	0.00
Sale	08/18/2017	912828RH5	400,000.00	US Treasury Note 1.375% Due 9/30/2018	100.136	1.25 %	400,545.54	2,103.83	402,649.37	133.86
Sale	08/21/2017	31846V203	246,174.41	First American Govt Obligation Fund	1.000	0.60 %	246,174.41	0.00	246,174.41	0.00
Sale	08/23/2017	31846V203	254,989.98	First American Govt Obligation Fund	1.000	0.60 %	254,989.98	0.00	254,989.98	0.00
	Subtotal		901,164.39				901,709.93	2,103.83	903,813.76	133.86
Paydown	08/15/2017	43814HAC2	8,015.68	Honda Auto Receivables 2014-3 A3 0.88% Due 6/15/2018	100.000		8,015.68	7.20	8,022.88	0.00
Paydown	08/15/2017	43814QAC2	0.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	100.000		0.00	150.58	150.58	0.00
Paydown	08/15/2017	477877AD6	8,778.54	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	100.000		8,778.54	37.76	8,816.30	0.00
Paydown	08/15/2017	47787XAB3	0.00	John Deere Owner Trust 2017-A A2 1.5% Due 10/15/2019	100.000		0.00	112.50	112.50	0.00
Paydown	08/15/2017	47788MAB6	22,682.01	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	100.000		22,682.01	77.25	22,759.26	0.00
Paydown	08/15/2017	654747AB0	0.00	Nissan Auto Receivables 2017-A A2A 1.47% Due 1/15/2020	100.000		0.00	104.13	104.13	0.00
Paydown	08/15/2017	65478WAB1	11,648.51	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 5/15/2019	100.000		11,648.51	95.67	11,744.18	0.00
Paydown	08/15/2017	89231LAB3	14,424.38	Toyota Auto Receivables Owner 2016-D 1.06% Due 5/15/2019	100.000		14,424.38	133.65	14,558.03	0.00
Paydown	08/15/2017	89236WAC2	11,462.83	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	100.000		11,462.83	81.75	11,544.58	0.00
Paydown	08/21/2017	43813NAC0	15,659.90	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	100.000		15,659.90	105.48	15,765.38	0.00
Paydown	08/21/2017	43814TAB8	0.00	Honda Auto Receivables 2017-1 A2 1.42% Due 7/22/2019	100.000		0.00	142.00	142.00	0.00
	Subtotal		92,671.85				92,671.85	1,047.97	93,719.82	0.00
Security Withdrawal	08/03/2017	31846V203	1,676.92	First American Govt Obligation Fund	1.000		1,676.92	0.00	1,676.92	0.00



Transaction Ledger

7/31/17 Thru 8/31/17

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Security Withdrawal	08/25/2017	31846V203	104.17	First American Govt Obligation Fund	1.000		104.17	0.00	104.17	0.00
	Subtotal		1,781.09				1,781.09	0.00	1,781.09	0.00
TOTAL DISPOSITIONS			740,627.35				741,172.89	3,151.80	744,324.69	133.86
OTHER TRANSACTIONS										
Interest	08/01/2017	3137EADK2	500,000.00	FHLMC Note 1.25% Due 8/1/2019	0.000		3,125.00	0.00	3,125.00	0.00
Interest	08/02/2017	3135G0N33	225,000.00	FNMA Note 0.875% Due 8/2/2019	0.000		984.38	0.00	984.38	0.00
Interest	08/08/2017	594918BN3	280,000.00	Microsoft Note 1.1% Due 8/8/2019	0.000		1,540.00	0.00	1,540.00	0.00
Interest	08/12/2017	69371RN36	215,000.00	Paccar Financial Corp Note 1.2% Due 8/12/2019	0.000		1,290.00	0.00	1,290.00	0.00
Interest	08/18/2017	857477AS2	250,000.00	State Street Bank Note 2.55% Due 8/18/2020	0.000		3,187.50	0.00	3,187.50	0.00
Interest	08/20/2017	3133EEQM5	510,000.00	FFCB Note 1.11% Due 2/20/2018	0.000		2,830.50	0.00	2,830.50	0.00
Interest	08/23/2017	037833BQ2	300,000.00	Apple Inc Note 1.7% Due 2/22/2019	0.000		2,550.00	0.00	2,550.00	0.00
Interest	08/31/2017	9128282F6	250,000.00	US Treasury Note 1.125% Due 8/31/2021	0.000		1,406.25	0.00	1,406.25	0.00
Interest	08/31/2017	912828L32	400,000.00	US Treasury Note 1.375% Due 8/31/2020	0.000		2,750.00	0.00	2,750.00	0.00
	Subtotal		2,930,000.00				19,663.63	0.00	19,663.63	0.00
Dividend	08/01/2017	31846V203	47,564.07	First American Govt Obligation Fund	0.000		75.65	0.00	75.65	0.00
	Subtotal		47,564.07				75.65	0.00	75.65	0.00
TOTAL OTHER TRANSACTIONS			2,977,564.07				19,739.28	0.00	19,739.28	0.00



Income Earned

7/31/17 Thru 8/31/17

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal GrL Total Income
Fixed Income						
02665WAZ4	American Honda Finance Note 2.45% Due 09/24/2020	02/07/2017 02/10/2017 250,000.00	252,152.99 0.00 0.00 252,094.95	2,160.76 0.00 2,671.18 510.42	0.00 58.04 (58.04) 452.38	0.00 452.38
037833BQ2	Apple Inc Note 1.7% Due 02/22/2019	02/16/2016 02/23/2016 300,000.00	299,973.45 0.00 0.00 299,974.90	2,238.33 2,550.00 113.33 425.00	1.45 0.00 1.45 426.45	0.00 426.45
06406HCW7	Bank of New York Callable Note Cont 8/11/2019 2.3% Due 09/11/2019	10/26/2016 10/31/2016 300,000.00	304,415.92 0.00 0.00 304,230.93	2,683.33 0.00 3,258.33 575.00	0.00 184.99 (184.99) 390.01	0.00 390.01
22160KAJ4	Costco Wholesale Corp Note 2.15% Due 05/18/2021	07/25/2017 07/28/2017 250,000.00	250,780.25 0.00 0.00 250,762.80	1,089.93 0.00 1,537.85 447.92	0.00 17.45 (17.45) 430.47	0.00 430.47
24422ESL4	John Deere Capital Corp Note 2.8% Due 03/04/2021	06/07/2017 06/12/2017 200,000.00	205,296.02 0.00 0.00 205,170.79	2,286.67 0.00 2,753.33 466.66	0.00 125.23 (125.23) 341.43	0.00 341.43
3133782M2	FHLB Note 1.5% Due 03/08/2019	02/09/2016 02/10/2016 500,000.00	504,013.05 0.00 0.00 503,800.03	2,979.17 0.00 3,604.17 625.00	0.00 213.02 (213.02) 411.98	0.00 411.98
313378J77	FHLB Note 1.875% Due 03/13/2020	07/12/2016 07/13/2016 500,000.00	510,626.96 0.00 0.00 510,282.00	3,593.75 0.00 4,375.00 781.25	0.00 344.96 (344.96) 436.29	0.00 436.29
313379EE5	FHLB Note 1.625% Due 06/14/2019	Various Various 480,000.00	484,660.09 0.00 0.00 484,448.26	1,018.34 0.00 1,668.34 650.00	0.00 211.83 (211.83) 438.17	0.00 438.17
313380FB8	FHLB Note 1.375% Due 09/13/2019	06/23/2016 06/24/2016 400,000.00	402,681.84 0.00 0.00 402,574.29	2,108.33 0.00 2,566.67 458.34	0.00 107.55 (107.55) 350.79	0.00 350.79
313381C94	FHLB Note 1.25% Due 12/13/2019	07/15/2016 07/18/2016 500,000.00	502,193.02 0.00 0.00 502,114.33	833.33 0.00 1,354.17 520.84	0.00 78.69 (78.69) 442.15	0.00 442.15



Income Earned

7/31/17 Thru 8/31/17

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
3133EDDV1	FFCB Note 1.16% Due 10/23/2017	01/29/2015 01/30/2015 185,000.00	185,120.13 0.00 0.00 185,075.26	584.19 0.00 763.02 178.83	0.00 44.87 (44.87) 133.96	0.00 133.96
3133EEQM5	FFCB Note 1.11% Due 02/20/2018	08/28/2015 08/31/2015 510,000.00	510,463.82 0.00 0.00 510,392.99	2,531.73 2,830.50 172.98 471.75	0.00 70.83 (70.83) 400.92	0.00 400.92
3133EFW52	FFCB Note 1.15% Due 07/01/2019	04/25/2016 04/26/2016 600,000.00	600,245.64 0.00 0.00 600,234.75	575.00 0.00 1,150.00 575.00	0.00 10.89 (10.89) 564.11	0.00 564.11
3135G0E33	FNMA Note 1.125% Due 07/20/2018	Various Various 500,000.00	499,666.46 0.00 0.00 499,695.75	171.87 0.00 640.62 468.75	29.29 0.00 29.29 498.04	0.00 498.04
3135G0E58	FNMA Note 1.125% Due 10/19/2018	Various Various 495,000.00	494,890.63 0.00 0.00 494,898.26	1,577.82 0.00 2,041.88 464.06	14.48 6.85 7.63 471.69	0.00 471.69
3135G0G72	FNMA Note 1.125% Due 12/14/2018	10/30/2015 11/03/2015 515,000.00	514,662.55 0.00 0.00 514,683.48	756.41 0.00 1,239.22 482.81	20.93 0.00 20.93 503.74	0.00 503.74
3135G0H63	FNMA Note 1.375% Due 01/28/2019	01/06/2016 01/08/2016 500,000.00	499,919.42 0.00 0.00 499,924.01	57.29 0.00 630.21 572.92	4.59 0.00 4.59 577.51	0.00 577.51
3135G0N33	FNMA Note 0.875% Due 08/02/2019	07/29/2016 08/02/2016 225,000.00	224,747.65 0.00 0.00 224,758.36	978.91 984.38 158.59 164.06	10.71 0.00 10.71 174.77	0.00 174.77
3135G0ZY2	FNMA Note 1.75% Due 11/26/2019	07/31/2015 07/31/2015 325,000.00	326,849.17 0.00 0.00 326,781.49	1,026.91 0.00 1,500.87 473.96	0.00 67.68 (67.68) 406.28	0.00 406.28
3137EADK2	FHLMC Note 1.25% Due 08/01/2019	04/29/2015 05/01/2015 500,000.00	498,533.42 0.00 0.00 498,595.70	3,125.00 3,125.00 520.83 520.83	62.28 0.00 62.28 583.11	0.00 583.11
3137EADM8	FHLMC Note 1.25% Due 10/02/2019	05/27/2015 05/28/2015 500,000.00	497,256.93 0.00 0.00 497,364.29	2,065.97 0.00 2,586.81 520.84	107.36 0.00 107.36 628.20	0.00 628.20



Income Earned

7/31/17 Thru 8/31/17

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
3137EADZ9	FHLMC Note 1.125% Due 04/15/2019	03/18/2016 03/21/2016 475,000.00	474,912.95 0.00 0.00 474,917.29	1,573.44 0.00 2,018.75 445.31	4.34 0.00 4.34 449.65	0.00 449.65
3137EAAE5	FHLMC Note 1.5% Due 01/17/2020	01/12/2017 01/17/2017 400,000.00	399,645.33 0.00 0.00 399,657.56	233.33 0.00 733.33 500.00	12.23 0.00 12.23 512.23	0.00 512.23
437076BQ4	Home Depot Note 1.8% Due 06/05/2020	05/24/2017 06/05/2017 250,000.00	249,862.54 0.00 0.00 249,866.64	700.00 0.00 1,075.00 375.00	4.10 0.00 4.10 379.10	0.00 379.10
43813NAC0	Honda Auto Receivables 2015-2 A3 1.04% Due 02/21/2019	05/13/2015 05/20/2015 106,050.74	121,702.89 0.00 15,659.90 106,044.36	35.16 105.48 30.64 100.96	1.37 0.00 1.37 102.33	0.00 102.33
43814HAC2	Honda Auto Receivables 2014-3 A3 0.88% Due 06/15/2018	08/12/2014 08/20/2014 1,808.51	9,824.19 0.00 8,015.68 1,808.51	3.84 7.20 0.71 4.07	0.00 0.00 0.00 4.07	0.00 4.07
43814QAC2	Honda Auto Receivables 2016-2 A3 1.39% Due 04/15/2020	05/24/2016 05/31/2016 130,000.00	129,998.24 0.00 0.00 129,998.30	80.31 150.58 80.31 150.58	0.06 0.00 0.06 150.64	0.00 150.64
43814TAB8	Honda Auto Receivables 2017-1 A2 1.42% Due 07/22/2019	03/21/2017 03/28/2017 120,000.00	119,997.56 0.00 0.00 119,997.66	47.33 142.00 47.33 142.00	0.10 0.00 0.10 142.10	0.00 142.10
47787AD6	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	Various Various 33,566.72	42,345.99 0.00 8,778.54 33,567.13	20.14 37.76 15.96 33.58	0.31 0.63 (0.32) 33.26	0.00 33.26
47787XAB3	John Deere Owner Trust 2017-A A2 1.5% Due 10/15/2019	02/22/2017 03/02/2017 90,000.00	89,999.70 0.00 0.00 89,999.71	60.00 112.50 60.00 112.50	0.01 0.00 0.01 112.51	0.00 112.51
47788BAB0	John Deere Owner Trust 2017-B A2A 1.59% Due 04/15/2020	07/11/2017 07/18/2017 115,000.00	114,990.15 0.00 0.00 114,990.46	66.03 0.00 218.40 152.37	0.31 0.00 0.31 152.68	0.00 152.68
47788MAB6	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	02/23/2016 03/02/2016 57,929.85	80,611.75 0.00 22,682.01 57,929.78	41.20 77.25 29.61 65.66	0.04 0.00 0.04 65.70	0.00 65.70



Income Earned

7/31/17 Thru 8/31/17

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
594918BN3	Microsoft Note 1.1% Due 08/08/2019	08/01/2016 08/08/2016 280,000.00	279,805.89 0.00 0.00 279,814.05	1,480.11 1,540.00 196.78 256.67	8.16 0.00 8.16 264.83	0.00 264.83
654747AB0	Nissan Auto Receivables 2017-A A2A 1.47% Due 01/15/2020	03/21/2017 03/28/2017 85,000.00	84,999.62 0.00 0.00 84,999.64	55.53 104.13 55.53 104.13	0.02 0.00 0.02 104.15	0.00 104.15
65478GAB6	Nissan Auto Receivables Owner 2017-B A2A 1.56% Due 05/15/2020	08/16/2017 08/23/2017 255,000.00	0.00 254,989.98 0.00 254,990.07	0.00 0.00 88.40 88.40	0.09 0.00 0.09 88.49	0.00 88.49
65478WAB1	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 05/15/2019	08/02/2016 08/10/2016 95,650.45	107,296.22 0.00 11,648.51 95,648.13	51.03 95.67 45.49 90.13	0.42 0.00 0.42 90.55	0.00 90.55
68389XAX3	Oracle Corp Note 2.25% Due 10/08/2019	10/04/2016 10/07/2016 250,000.00	254,312.19 0.00 0.00 254,144.67	1,765.63 0.00 2,234.38 468.75	0.00 167.52 (167.52) 301.23	0.00 301.23
69353REP9	PNC Bank Callable Note 5/2/2020 2.3% Due 06/01/2020	06/07/2017 06/12/2017 250,000.00	251,821.86 0.00 0.00 251,765.66	958.33 0.00 1,437.50 479.17	0.00 56.20 (56.20) 422.97	0.00 422.97
69371RN36	Paccar Financial Corp Note 1.2% Due 08/12/2019	08/04/2016 08/11/2016 215,000.00	215,000.00 0.00 0.00 215,000.00	1,211.17 1,290.00 136.17 215.00	0.00 0.00 0.00 215.00	0.00 215.00
74005PBC7	Praxair Note 1.05% Due 11/07/2017	02/09/2017 02/10/2017 150,000.00	149,955.36 0.00 0.00 149,969.48	367.50 0.00 498.75 131.25	14.12 0.00 14.12 145.37	0.00 145.37
74005PBP8	Praxair Note 2.25% Due 09/24/2020	04/25/2017 04/28/2017 250,000.00	252,034.44 0.00 0.00 251,979.60	1,984.38 0.00 2,453.13 468.75	0.00 54.84 (54.84) 413.91	0.00 413.91
747525AG8	Qualcomm Inc Note 1.4% Due 05/18/2018	Various Various 370,000.00	369,844.99 0.00 0.00 369,861.56	1,021.61 0.00 1,453.28 431.67	16.57 0.00 16.57 448.24	0.00 448.24
808513AK1	Charles Schwab Corp Callable Note Cont 2/10/2018 1.5% Due 03/10/2018	Various Various 315,000.00	314,996.86 0.00 0.00 314,997.30	1,850.63 0.00 2,244.38 393.75	9.45 9.01 0.44 394.19	0.00 394.19



Income Earned

7/31/17 Thru 8/31/17

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
857477AS2	State Street Bank Note 2.55% Due 08/18/2020	06/07/2017 06/12/2017 250,000.00	254,801.79 0.00 0.00 254,668.04	2,886.46 3,187.50 230.21 531.25	0.00 133.75 (133.75) 397.50	0.00 397.50
89231LAB3	Toyota Auto Receivables Owner 2016-D 1.06% Due 05/15/2019	10/04/2016 10/12/2016 136,880.16	151,296.19 0.00 14,424.38 136,872.96	71.28 133.65 64.49 126.86	1.15 0.00 1.15 128.01	0.00 128.01
89236TDE2	Toyota Motor Credit Corp Note 1.4% Due 05/20/2019	05/17/2016 05/20/2016 300,000.00	299,748.00 0.00 0.00 299,759.89	828.33 0.00 1,178.33 350.00	11.89 0.00 11.89 361.89	0.00 361.89
89236WAC2	Toyota Auto Receivables Owner 2015-A 1.12% Due 02/15/2019	02/24/2015 03/04/2015 76,125.66	87,586.06 0.00 11,462.83 76,123.88	43.60 81.75 37.89 76.04	0.65 0.00 0.65 76.69	0.00 76.69
91159HHL7	US Bancorp Callable Note 1X 12/29/2020 2.35% Due 01/29/2021	04/18/2017 04/21/2017 300,000.00	302,749.15 0.00 0.00 302,680.75	39.17 0.00 626.67 587.50	0.00 68.40 (68.40) 519.10	0.00 519.10
912828F6	US Treasury Note 1.125% Due 08/31/2021	08/18/2017 08/21/2017 250,000.00	0.00 244,844.59 0.00 244,883.14	0.00 76.43 7.77 84.20	38.55 0.00 38.55 122.75	0.00 122.75
912828L32	US Treasury Note 1.375% Due 08/31/2020	01/09/2017 01/10/2017 400,000.00	396,678.32 0.00 0.00 396,769.77	2,301.63 2,750.00 15.19 463.56	91.45 0.00 91.45 555.01	0.00 555.01
912828RH5	US Treasury Note Due 09/30/2018	12/04/2014 12/05/2014 0.00	400,428.84 0.00 400,411.68 0.00	1,848.36 2,103.83 0.00 255.47	0.00 17.16 (17.16) 238.31	0.00 238.31
912828SX9	US Treasury Note 1.125% Due 05/31/2019	09/29/2015 09/30/2015 495,000.00	494,894.72 0.00 0.00 494,899.60	943.34 0.00 1,415.01 471.67	4.88 0.00 4.88 476.55	0.00 476.55
912828T34	US Treasury Note 1.125% Due 09/30/2021	07/24/2017 07/25/2017 350,000.00	341,563.44 0.00 0.00 341,735.39	1,323.26 0.00 1,656.76 333.50	171.95 0.00 171.95 505.45	0.00 505.45
912828UB4	US Treasury Note 1% Due 11/30/2019	10/29/2015 10/30/2015 500,000.00	495,856.82 0.00 0.00 496,007.75	846.99 0.00 1,270.49 423.50	150.93 0.00 150.93 574.43	0.00 574.43



Income Earned

7/31/17 Thru 8/31/17

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
912828UV0	US Treasury Note 1.125% Due 03/31/2020	02/09/2016 02/10/2016 500,000.00	500,931.78 0.00 0.00 500,902.09	1,890.37 0.00 2,366.80 476.43	0.00 29.69 (29.69) 446.74	0.00 446.74
912828VA5	US Treasury Note 1.125% Due 04/30/2020	01/28/2016 01/29/2016 480,000.00	477,458.02 0.00 0.00 477,536.58	1,365.00 0.00 1,815.00 450.00	78.56 0.00 78.56 528.56	0.00 528.56
912828XH8	US Treasury Note 1.625% Due 06/30/2020	01/27/2017 01/30/2017 400,000.00	400,081.14 0.00 0.00 400,078.77	565.22 0.00 1,112.77 547.55	0.00 2.37 (2.37) 545.18	0.00 545.18
912828XM7	US Treasury Note 1.625% Due 07/31/2020	01/09/2017 01/10/2017 400,000.00	399,908.86 0.00 0.00 399,911.44	17.66 0.00 565.22 547.56	2.58 0.00 2.58 550.14	0.00 550.14
92826CAB8	Visa Inc Note 2.2% Due 12/14/2020	05/09/2017 05/12/2017 200,000.00	201,169.07 0.00 0.00 201,139.63	574.44 0.00 941.11 366.67	0.00 29.44 (29.44) 337.23	0.00 337.23
94974BFG0	Wells Fargo Corp Note 1.5% Due 01/16/2018	09/09/2014 09/10/2014 300,000.00	299,807.29 0.00 0.00 299,842.85	187.50 0.00 562.50 375.00	35.56 0.00 35.56 410.56	0.00 410.56
TOTAL Fixed Income			18,188,067.62 499,834.57 493,083.53 18,168,012.09	63,782.35 21,485.61 64,327.44 22,030.70	910.94 2,111.89 (1,200.95) 20,829.75	0.00 20,829.75

Cash & Equivalent

06417GPR3	Bank of Nova Scotia Yankee CD 1.35% Due 09/27/2017	03/10/2017 03/14/2017 500,000.00	500,056.68 0.00 0.00 500,025.85	5,737.50 0.00 6,318.75 581.25	0.00 30.83 (30.83) 550.42	0.00 550.42
21687AY31	Rabobank Nederland NV NY Discount CP 1.29% Due 11/03/2017	02/07/2017 02/07/2017 400,000.00	398,652.67 0.00 0.00 399,097.00	0.00 0.00 0.00 0.00	444.33 0.00 444.33 444.33	0.00 444.33
31846V203	First American Govt Obligation Fund	Various Various 57,602.06	44,439.07 261,118.49 247,955.50 57,602.06	0.00 75.65 0.00 75.65	0.00 0.00 0.00 75.65	0.00 75.65



Income Earned

7/31/17 Thru 8/31/17

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
86958JJB6	Svenska Handelsbanken Yankee CD 1.205% Due 09/01/2017	02/07/2017 02/07/2017 500,000.00	500,002.04 0.00 0.00 500,000.00	3,029.24 0.00 3,548.06 518.82	0.00 2.04 (2.04) 516.78	0.00 516.78
89113WZM1	Toronto Dominion NY Yankee CD 1.21% Due 09/27/2017	03/15/2017 03/16/2017 475,000.00	475,000.00 0.00 0.00 475,000.00	2,203.21 0.00 2,698.13 494.92	0.00 0.00 0.00 494.92	0.00 494.92
TOTAL Cash & Equivalent			1,932,602.06	1,931,724.91	2,082.10	2,082.10
			20,106,218.08	74,752.30	1,355.27	
			760,953.06	21,561.26	2,144.76	
			741,039.03	76,892.38	(789.49)	0.00
TOTAL PORTFOLIO			20,100,614.15	23,701.34	22,911.85	22,911.85



Cash Flow Report

From 08/31/2017

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
09/01/2017	Maturity	86958JJB6	500,000.00	Svenska Handelsbanken Yankee CD	500,000.00	3,548.06	503,548.06
09/04/2017	Interest	24422ESL4	200,000.00	John Deere Capital Corp Note 2.8% Due 3/4/2021	0.00	2,800.00	2,800.00
09/08/2017	Interest	3133782M2	500,000.00	FHLB Note 1.5% Due 3/8/2019	0.00	3,750.00	3,750.00
09/10/2017	Interest	808513AK1	315,000.00	Charles Schwab Corp Callable Note Cont 2/10/2018 1.5% Due 3/10/2018	0.00	2,362.50	2,362.50
09/11/2017	Interest	06406HCW7	300,000.00	Bank of New York Callable Note Cont 8/11/2019 2.3% Due 9/11/2019	0.00	3,450.00	3,450.00
09/13/2017	Interest	313380FB8	400,000.00	FHLB Note 1.375% Due 9/13/2019	0.00	2,750.00	2,750.00
09/13/2017	Interest	313378J77	500,000.00	FHLB Note 1.875% Due 3/13/2020	0.00	4,687.50	4,687.50
09/15/2017	Paydown	47787XAB3	90,000.00	John Deere Owner Trust 2017-A A2 1.5% Due 10/15/2019	4,482.09	112.50	4,594.59
09/15/2017	Paydown	47788BAB0	115,000.00	John Deere Owner Trust 2017-B A2A 1.59% Due 4/15/2020	5,947.36	289.51	6,236.87
09/15/2017	Paydown	47788MAB6	57,929.85	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	5,925.67	55.52	5,981.19
09/15/2017	Paydown	89236WAC2	76,125.66	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	13,704.99	71.05	13,776.04
09/15/2017	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	3,990.03	150.58	4,140.61
09/15/2017	Paydown	477877AD6	33,566.72	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	11,664.26	29.93	11,694.19
09/15/2017	Paydown	654747AB0	85,000.00	Nissan Auto Receivables 2017-A A2A 1.47% Due 1/15/2020	2,880.90	104.13	2,985.03
09/15/2017	Paydown	65478GAB6	255,000.00	Nissan Auto Receivables Owner 2017-B A2A 1.56% Due 5/15/2020	7,559.61	243.10	7,802.71
09/15/2017	Paydown	65478WAB1	95,650.45	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 5/15/2019	4,494.87	85.29	4,580.16
09/15/2017	Paydown	89231LAB3	136,880.16	Toyota Auto Receivables Owner 2016-D 1.06% Due 5/15/2019	8,369.12	120.91	8,490.03
09/21/2017	Paydown	43813NAC0	106,050.74	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	7,260.85	91.91	7,352.76
09/21/2017	Paydown	43814TAB8	120,000.00	Honda Auto Receivables 2017-1 A2 1.42% Due 7/22/2019	4,929.68	142.00	5,071.68
09/24/2017	Interest	02665WAZ4	250,000.00	American Honda Finance Note 2.45% Due 9/24/2020	0.00	3,062.50	3,062.50



Cash Flow Report

From 08/31/2017

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
09/24/2017	Interest	74005PBP8	250,000.00	Praxair Note 2.25% Due 9/24/2020	0.00	2,812.50	2,812.50
09/27/2017	Maturity	06417GPR3	500,000.00	Bank of Nova Scotia Yankee CD 1.35% Due 9/27/2017	500,000.00	6,806.25	506,806.25
09/27/2017	Maturity	89113WZM1	475,000.00	Toronto Dominion NY Yankee CD 1.21% Due 9/27/2017	475,000.00	3,113.23	478,113.23
09/30/2017	Interest	912828T34	350,000.00	US Treasury Note 1.125% Due 9/30/2021	0.00	1,968.75	1,968.75
09/30/2017	Interest	912828UV0	500,000.00	US Treasury Note 1.125% Due 3/31/2020	0.00	2,812.50	2,812.50
Sep 2017					1,556,209.43	45,420.22	1,601,629.65
10/02/2017	Interest	3137EADM8	500,000.00	FHLMC Note 1.25% Due 10/2/2019	0.00	3,125.00	3,125.00
10/08/2017	Interest	68389XAX3	250,000.00	Oracle Corp Note 2.25% Due 10/8/2019	0.00	2,812.50	2,812.50
10/15/2017	Interest	3137EADZ9	475,000.00	FHLMC Note 1.125% Due 4/15/2019	0.00	2,671.88	2,671.88
10/15/2017	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	3,994.65	145.96	4,140.61
10/15/2017	Paydown	47788BAB0	115,000.00	John Deere Owner Trust 2017-B A2A 1.59% Due 4/15/2020	5,798.64	144.49	5,943.13
10/15/2017	Paydown	47788MAB6	57,929.85	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	5,655.12	49.84	5,704.96
10/15/2017	Paydown	65478GAB6	255,000.00	Nissan Auto Receivables Owner 2017-B A2A 1.56% Due 5/15/2020	7,569.94	321.67	7,891.61
10/15/2017	Paydown	65478WAB1	95,650.45	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 5/15/2019	4,500.82	81.28	4,582.10
10/15/2017	Paydown	89231LAB3	136,880.16	Toyota Auto Receivables Owner 2016-D 1.06% Due 5/15/2019	8,185.58	113.52	8,299.10
10/15/2017	Paydown	477877AD6	33,566.72	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	11,189.17	19.53	11,208.70
10/15/2017	Paydown	47787XAB3	90,000.00	John Deere Owner Trust 2017-A A2 1.5% Due 10/15/2019	4,401.67	106.90	4,508.57
10/15/2017	Paydown	654747AB0	85,000.00	Nissan Auto Receivables 2017-A A2A 1.47% Due 1/15/2020	2,884.44	100.60	2,985.04
10/15/2017	Paydown	89236WAC2	76,125.66	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	13,298.67	58.26	13,356.93
10/19/2017	Interest	3135G0E58	495,000.00	FNMA Note 1.125% Due 10/19/2018	0.00	2,784.38	2,784.38
10/21/2017	Paydown	43813NAC0	106,050.74	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	7,100.91	85.62	7,186.53



Cash Flow Report

From 08/31/2017

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
10/21/2017	Paydown	43814TAB8	120,000.00	Honda Auto Receivables 2017-1 A2 1.42% Due 7/22/2019	4,935.74	136.17	5,071.91
10/23/2017	Maturity	3133EDDV1	185,000.00	FFCB Note 1.16% Due 10/23/2017	185,000.00	1,073.00	186,073.00
10/31/2017	Interest	912828VA5	480,000.00	US Treasury Note 1.125% Due 4/30/2020	0.00	2,700.00	2,700.00
Oct 2017					264,515.35	16,530.60	281,045.95
11/03/2017	Maturity	21687AY31	400,000.00	Rabobank Nederland NV NY Discount CP 1.29% Due 11/3/2017	400,000.00	0.00	400,000.00
11/07/2017	Maturity	74005PBC7	150,000.00	Praxair Note 1.05% Due 11/7/2017	150,000.00	787.50	150,787.50
11/15/2017	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	3,999.28	141.33	4,140.61
11/15/2017	Paydown	477877AD6	33,566.72	John Deere Owner Trust 2014-B A3 1.07% Due 11/15/2018	10,713.30	9.55	10,722.85
11/15/2017	Paydown	654747AB0	85,000.00	Nissan Auto Receivables 2017-A A2A 1.47% Due 1/15/2020	2,888.00	97.06	2,985.06
11/15/2017	Paydown	65478GAB6	255,000.00	Nissan Auto Receivables Owner 2017-B A2A 1.56% Due 5/15/2020	7,580.29	311.83	7,892.12
11/15/2017	Paydown	65478WAB1	95,650.45	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 5/15/2019	4,506.76	77.27	4,584.03
11/15/2017	Paydown	89231LAB3	136,880.16	Toyota Auto Receivables Owner 2016-D 1.06% Due 5/15/2019	8,001.79	106.29	8,108.08
11/15/2017	Paydown	47787XAB3	90,000.00	John Deere Owner Trust 2017-A A2 1.5% Due 10/15/2019	4,321.09	101.40	4,422.49
11/15/2017	Paydown	47788BAB0	115,000.00	John Deere Owner Trust 2017-B A2A 1.59% Due 4/15/2020	5,649.61	136.81	5,786.42
11/15/2017	Paydown	47788MAB6	57,929.85	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	5,383.46	44.42	5,427.88
11/15/2017	Paydown	89236WAC2	76,125.66	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	12,891.87	45.85	12,937.72
11/18/2017	Interest	22160KAJ4	250,000.00	Costco Wholesale Corp Note 2.15% Due 5/18/2021	0.00	2,687.50	2,687.50
11/20/2017	Interest	747525AG8	370,000.00	Qualcomm Inc Note 1.4% Due 5/18/2018	0.00	2,590.00	2,590.00
11/20/2017	Interest	89236TDE2	300,000.00	Toyota Motor Credit Corp Note 1.4% Due 5/20/2019	0.00	2,100.00	2,100.00
11/21/2017	Paydown	43813NAC0	106,050.74	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	6,940.76	79.46	7,020.22
11/21/2017	Paydown	43814TAB8	120,000.00	Honda Auto Receivables 2017-1 A2 1.42% Due 7/22/2019	4,941.81	130.33	5,072.14



Cash Flow Report

From 08/31/2017

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
11/26/2017	Interest	3135G0ZY2	325,000.00	FNMA Note 1.75% Due 11/26/2019	0.00	2,843.75	2,843.75
11/30/2017	Interest	912828SX9	495,000.00	US Treasury Note 1.125% Due 5/31/2019	0.00	2,784.38	2,784.38
11/30/2017	Interest	912828UB4	500,000.00	US Treasury Note 1% Due 11/30/2019	0.00	2,500.00	2,500.00
Nov 2017					627,818.02	17,574.73	645,392.75
12/01/2017	Interest	69353REP9	250,000.00	PNC Bank Callable Note 5/2/2020 2.3% Due 6/1/2020	0.00	2,875.00	2,875.00
12/05/2017	Interest	437076BQ4	250,000.00	Home Depot Note 1.8% Due 6/5/2020	0.00	2,250.00	2,250.00
12/13/2017	Interest	313381C94	500,000.00	FHLB Note 1.25% Due 12/13/2019	0.00	3,125.00	3,125.00
12/14/2017	Interest	313379EE5	480,000.00	FHLB Note 1.625% Due 6/14/2019	0.00	3,900.00	3,900.00
12/14/2017	Interest	3135G0G72	515,000.00	FNMA Note 1.125% Due 12/14/2018	0.00	2,896.88	2,896.88
12/14/2017	Interest	92826CAB8	200,000.00	Visa Inc Note 2.2% Due 12/14/2020	0.00	2,200.00	2,200.00
12/15/2017	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	4,003.91	136.70	4,140.61
12/15/2017	Paydown	47788BAB0	115,000.00	John Deere Owner Trust 2017-B A2A 1.59% Due 4/15/2020	5,500.26	129.33	5,629.59
12/15/2017	Paydown	47788MAB6	57,929.85	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	5,110.68	39.26	5,149.94
12/15/2017	Paydown	65478GAB6	255,000.00	Nissan Auto Receivables Owner 2017-B A2A 1.56% Due 5/15/2020	7,590.64	301.98	7,892.62
12/15/2017	Paydown	65478WAB1	95,650.45	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 5/15/2019	4,512.72	73.25	4,585.97
12/15/2017	Paydown	89231LAB3	136,880.16	Toyota Auto Receivables Owner 2016-D 1.06% Due 5/15/2019	7,817.77	99.22	7,916.99
12/15/2017	Paydown	47787XAB3	90,000.00	John Deere Owner Trust 2017-A A2 1.5% Due 10/15/2019	4,240.37	95.99	4,336.36
12/15/2017	Paydown	654747AB0	85,000.00	Nissan Auto Receivables 2017-A A2A 1.47% Due 1/15/2020	2,891.55	93.52	2,985.07
12/15/2017	Paydown	89236WAC2	76,125.66	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	12,484.61	33.81	12,518.42
12/21/2017	Paydown	43813NAC0	106,050.74	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	6,780.39	73.45	6,853.84
12/21/2017	Paydown	43814TAB8	120,000.00	Honda Auto Receivables 2017-1 A2 1.42% Due 7/22/2019	4,947.88	124.48	5,072.36



Cash Flow Report

From 08/31/2017

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
12/31/2017	Interest	912828XH8	400,000.00	US Treasury Note 1.625% Due 6/30/2020	0.00	3,250.00	3,250.00
Dec 2017					65,880.78	21,697.87	87,578.65
01/01/2018	Interest	3133EFW52	600,000.00	FFCB Note 1.15% Due 7/1/2019	0.00	3,450.00	3,450.00
01/15/2018	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	4,008.55	132.06	4,140.61
01/15/2018	Paydown	654747AB0	85,000.00	Nissan Auto Receivables 2017-A A2A 1.47% Due 1/15/2020	2,895.10	89.98	2,985.08
01/15/2018	Paydown	65478GAB6	255,000.00	Nissan Auto Receivables Owner 2017-B A2A 1.56% Due 5/15/2020	7,601.02	292.11	7,893.13
01/15/2018	Paydown	89231LAB3	136,880.16	Toyota Auto Receivables Owner 2016-D 1.06% Due 5/15/2019	7,633.50	92.31	7,725.81
01/15/2018	Paydown	47787XAB3	90,000.00	John Deere Owner Trust 2017-A A2 1.5% Due 10/15/2019	4,159.49	90.69	4,250.18
01/15/2018	Paydown	47788BAB0	115,000.00	John Deere Owner Trust 2017-B A2A 1.59% Due 4/15/2020	5,350.61	122.04	5,472.65
01/15/2018	Paydown	47788MAB6	57,929.85	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	4,836.78	34.36	4,871.14
01/15/2018	Paydown	65478WAB1	95,650.45	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 5/15/2019	4,518.69	69.22	4,587.91
01/15/2018	Paydown	89236WAC2	76,125.66	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	12,076.87	22.16	12,099.03
01/16/2018	Maturity	94974BFG0	300,000.00	Wells Fargo Corp Note 1.5% Due 1/16/2018	300,000.00	2,250.00	302,250.00
01/17/2018	Interest	3137EAEE5	400,000.00	FHLMC Note 1.5% Due 1/17/2020	0.00	3,000.00	3,000.00
01/20/2018	Interest	3135G0E33	500,000.00	FNMA Note 1.125% Due 7/20/2018	0.00	2,812.51	2,812.51
01/21/2018	Paydown	43814TAB8	120,000.00	Honda Auto Receivables 2017-1 A2 1.42% Due 7/22/2019	4,953.97	118.62	5,072.59
01/21/2018	Paydown	43813NAC0	106,050.74	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	6,619.82	67.57	6,687.39
01/28/2018	Interest	3135G0H63	500,000.00	FNMA Note 1.375% Due 1/28/2019	0.00	3,437.50	3,437.50
01/29/2018	Interest	91159HHL7	300,000.00	US Bancorp Callable Note 1X 12/29/2020 2.35% Due 1/29/2021	0.00	3,525.00	3,525.00
01/31/2018	Interest	912828XM7	400,000.00	US Treasury Note 1.625% Due 7/31/2020	0.00	3,250.00	3,250.00



Cash Flow Report

From 08/31/2017

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
Jan 2018					364,654.40	22,856.13	387,510.53
02/01/2018	Interest	3137EADK2	500,000.00	FHLMC Note 1.25% Due 8/1/2019	0.00	3,125.00	3,125.00
02/02/2018	Interest	3135G0N33	225,000.00	FNMA Note 0.875% Due 8/2/2019	0.00	984.38	984.38
02/08/2018	Interest	594918BN3	280,000.00	Microsoft Note 1.1% Due 8/8/2019	0.00	1,540.00	1,540.00
02/12/2018	Interest	69371RN36	215,000.00	Paccar Financial Corp Note 1.2% Due 8/12/2019	0.00	1,290.00	1,290.00
02/15/2018	Paydown	47787XAB3	90,000.00	John Deere Owner Trust 2017-A A2 1.5% Due 10/15/2019	4,078.46	85.49	4,163.95
02/15/2018	Paydown	654747AB0	85,000.00	Nissan Auto Receivables 2017-A A2A 1.47% Due 1/15/2020	2,898.65	86.44	2,985.09
02/15/2018	Paydown	65478GAB6	255,000.00	Nissan Auto Receivables Owner 2017-B A2A 1.56% Due 5/15/2020	7,611.41	282.23	7,893.64
02/15/2018	Paydown	65478WAB1	95,650.45	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 5/15/2019	4,524.65	65.20	4,589.85
02/15/2018	Paydown	89231LAB3	136,880.16	Toyota Auto Receivables Owner 2016-D 1.06% Due 5/15/2019	7,448.97	85.57	7,534.54
02/15/2018	Paydown	89236WAC2	76,125.66	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	11,668.65	10.89	11,679.54
02/15/2018	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	4,013.19	127.42	4,140.61
02/15/2018	Paydown	47788BAB0	115,000.00	John Deere Owner Trust 2017-B A2A 1.59% Due 4/15/2020	5,200.66	114.95	5,315.61
02/15/2018	Paydown	47788MAB6	57,929.85	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	4,561.74	29.73	4,591.47
02/18/2018	Interest	857477AS2	250,000.00	State Street Bank Note 2.55% Due 8/18/2020	0.00	3,187.50	3,187.50
02/20/2018	Maturity	3133EEQM5	510,000.00	FFCB Note 1.11% Due 2/20/2018	510,000.00	2,830.50	512,830.50
02/21/2018	Paydown	43813NAC0	106,050.74	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	6,459.03	61.83	6,520.86
02/21/2018	Paydown	43814TAB8	120,000.00	Honda Auto Receivables 2017-1 A2 1.42% Due 7/22/2019	4,960.06	112.76	5,072.82
02/23/2018	Interest	037833BQ2	300,000.00	Apple Inc Note 1.7% Due 2/22/2019	0.00	2,550.00	2,550.00
02/28/2018	Interest	9128282F6	250,000.00	US Treasury Note 1.125% Due 8/31/2021	0.00	1,406.25	1,406.25
02/28/2018	Interest	912828L32	400,000.00	US Treasury Note 1.375% Due 8/31/2020	0.00	2,750.00	2,750.00



Cash Flow Report

From 08/31/2017

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
Feb 2018					573,425.47	20,726.14	594,151.61
03/04/2018	Interest	24422ESL4	200,000.00	John Deere Capital Corp Note 2.8% Due 3/4/2021	0.00	2,800.00	2,800.00
03/08/2018	Interest	3133782M2	500,000.00	FHLB Note 1.5% Due 3/8/2019	0.00	3,750.00	3,750.00
03/10/2018	Maturity	808513AK1	315,000.00	Charles Schwab Corp Callable Note Cont 2/10/2018 1.5% Due 3/10/2018	315,000.00	2,362.50	317,362.50
03/11/2018	Interest	06406HCW7	300,000.00	Bank of New York Callable Note Cont 8/11/2019 2.3% Due 9/11/2019	0.00	3,450.00	3,450.00
03/13/2018	Interest	313378J77	500,000.00	FHLB Note 1.875% Due 3/13/2020	0.00	4,687.50	4,687.50
03/13/2018	Interest	313380FB8	400,000.00	FHLB Note 1.375% Due 9/13/2019	0.00	2,750.00	2,750.00
03/15/2018	Paydown	47787XAB3	90,000.00	John Deere Owner Trust 2017-A A2 1.5% Due 10/15/2019	3,997.27	80.40	4,077.67
03/15/2018	Paydown	47788BAB0	115,000.00	John Deere Owner Trust 2017-B A2A 1.59% Due 4/15/2020	5,050.39	108.06	5,158.45
03/15/2018	Paydown	47788MAB6	57,929.85	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	4,285.59	25.35	4,310.94
03/15/2018	Paydown	65478WAB1	95,650.45	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 5/15/2019	4,530.64	61.16	4,591.80
03/15/2018	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	4,017.84	122.77	4,140.61
03/15/2018	Paydown	654747AB0	85,000.00	Nissan Auto Receivables 2017-A A2A 1.47% Due 1/15/2020	2,902.21	82.89	2,985.10
03/15/2018	Paydown	65478GAB6	255,000.00	Nissan Auto Receivables Owner 2017-B A2A 1.56% Due 5/15/2020	7,621.81	272.33	7,894.14
03/15/2018	Paydown	89231LAB3	136,880.16	Toyota Auto Receivables Owner 2016-D 1.06% Due 5/15/2019	7,264.20	78.99	7,343.19
03/21/2018	Paydown	43814TAB8	120,000.00	Honda Auto Receivables 2017-1 A2 1.42% Due 7/22/2019	4,966.15	106.89	5,073.04
03/21/2018	Paydown	43813NAC0	106,050.74	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	6,298.02	56.24	6,354.26
03/24/2018	Interest	74005PBP8	250,000.00	Praxair Note 2.25% Due 9/24/2020	0.00	2,812.50	2,812.50
03/24/2018	Interest	02665WAZ4	250,000.00	American Honda Finance Note 2.45% Due 9/24/2020	0.00	3,062.50	3,062.50
03/31/2018	Interest	912828T34	350,000.00	US Treasury Note 1.125% Due 9/30/2021	0.00	1,968.75	1,968.75



Cash Flow Report

From 08/31/2017

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
03/31/2018	Interest	91282UV0	500,000.00	US Treasury Note 1.125% Due 3/31/2020	0.00	2,812.50	2,812.50
Mar 2018					365,934.12	31,451.33	397,385.45
04/02/2018	Interest	3137EADM8	500,000.00	FHLMC Note 1.25% Due 10/2/2019	0.00	3,125.00	3,125.00
04/08/2018	Interest	68389XAX3	250,000.00	Oracle Corp Note 2.25% Due 10/8/2019	0.00	2,812.50	2,812.50
04/15/2018	Interest	3137EADZ9	475,000.00	FHLMC Note 1.125% Due 4/15/2019	0.00	2,671.88	2,671.88
04/15/2018	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	4,022.49	118.12	4,140.61
04/15/2018	Paydown	47788BAB0	115,000.00	John Deere Owner Trust 2017-B A2A 1.59% Due 4/15/2020	4,899.80	101.37	5,001.17
04/15/2018	Paydown	47788MAB6	57,929.85	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	4,008.29	21.25	4,029.54
04/15/2018	Paydown	65478WAB1	95,650.45	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 5/15/2019	4,536.63	57.12	4,593.75
04/15/2018	Paydown	47787XAB3	90,000.00	John Deere Owner Trust 2017-A A2 1.5% Due 10/15/2019	3,915.93	75.40	3,991.33
04/15/2018	Paydown	654747AB0	85,000.00	Nissan Auto Receivables 2017-A A2A 1.47% Due 1/15/2020	2,905.79	79.33	2,985.12
04/15/2018	Paydown	65478GAB6	255,000.00	Nissan Auto Receivables Owner 2017-B A2A 1.56% Due 5/15/2020	7,632.23	262.42	7,894.65
04/15/2018	Paydown	89231LAB3	136,880.16	Toyota Auto Receivables Owner 2016-D 1.06% Due 5/15/2019	7,079.19	72.57	7,151.76
04/19/2018	Interest	3135G0E58	495,000.00	FNMA Note 1.125% Due 10/19/2018	0.00	2,784.38	2,784.38
04/21/2018	Paydown	43813NAC0	106,050.74	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	6,136.81	50.78	6,187.59
04/21/2018	Paydown	43814TAB8	120,000.00	Honda Auto Receivables 2017-1 A2 1.42% Due 7/22/2019	4,972.26	101.01	5,073.27
04/30/2018	Interest	91282VA5	480,000.00	US Treasury Note 1.125% Due 4/30/2020	0.00	2,700.00	2,700.00
Apr 2018					50,109.42	15,033.13	65,142.55
05/15/2018	Paydown	47787XAB3	90,000.00	John Deere Owner Trust 2017-A A2 1.5% Due 10/15/2019	3,834.45	70.50	3,904.95
05/15/2018	Paydown	47788BAB0	115,000.00	John Deere Owner Trust 2017-B A2A 1.59% Due 4/15/2020	4,748.92	94.87	4,843.79
05/15/2018	Paydown	65478WAB1	95,650.45	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 5/15/2019	4,542.62	53.08	4,595.70



Cash Flow Report

From 08/31/2017

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
05/15/2018	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	4,027.15	113.46	4,140.61
05/15/2018	Paydown	47788MAB6	57,929.85	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	3,729.85	17.41	3,747.26
05/15/2018	Paydown	654747AB0	85,000.00	Nissan Auto Receivables 2017-A A2A 1.47% Due 1/15/2020	2,909.36	75.77	2,985.13
05/15/2018	Paydown	65478GAB6	255,000.00	Nissan Auto Receivables Owner 2017-B A2A 1.56% Due 5/15/2020	7,642.66	252.50	7,895.16
05/15/2018	Paydown	89231LAB3	136,880.16	Toyota Auto Receivables Owner 2016-D 1.06% Due 5/15/2019	6,893.93	66.32	6,960.25
05/18/2018	Interest	22160KAJ4	250,000.00	Costco Wholesale Corp Note 2.15% Due 5/18/2021	0.00	2,687.50	2,687.50
05/18/2018	Maturity	747525AG8	370,000.00	Qualcomm Inc Note 1.4% Due 5/18/2018	370,000.00	2,561.22	372,561.22
05/20/2018	Interest	89236TDE2	300,000.00	Toyota Motor Credit Corp Note 1.4% Due 5/20/2019	0.00	2,100.00	2,100.00
05/21/2018	Paydown	43813NAC0	106,050.74	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	5,975.38	45.46	6,020.84
05/21/2018	Paydown	43814TAB8	120,000.00	Honda Auto Receivables 2017-1 A2 1.42% Due 7/22/2019	4,978.37	95.13	5,073.50
05/26/2018	Interest	3135G0ZY2	325,000.00	FNMA Note 1.75% Due 11/26/2019	0.00	2,843.75	2,843.75
05/31/2018	Interest	91282UB4	500,000.00	US Treasury Note 1% Due 11/30/2019	0.00	2,500.00	2,500.00
05/31/2018	Interest	91282SX9	495,000.00	US Treasury Note 1.125% Due 5/31/2019	0.00	2,784.38	2,784.38
May 2018					419,282.69	16,361.35	435,644.04
06/01/2018	Interest	69353REP9	250,000.00	PNC Bank Callable Note 5/2/2020 2.3% Due 6/1/2020	0.00	2,875.00	2,875.00
06/05/2018	Interest	437076BQ4	250,000.00	Home Depot Note 1.8% Due 6/5/2020	0.00	2,250.00	2,250.00
06/13/2018	Interest	313381C94	500,000.00	FHLB Note 1.25% Due 12/13/2019	0.00	3,125.00	3,125.00
06/14/2018	Interest	313379EE5	480,000.00	FHLB Note 1.625% Due 6/14/2019	0.00	3,900.00	3,900.00
06/14/2018	Interest	3135G0G72	515,000.00	FNMA Note 1.125% Due 12/14/2018	0.00	2,896.88	2,896.88
06/14/2018	Interest	92826CAB8	200,000.00	Visa Inc Note 2.2% Due 12/14/2020	0.00	2,200.00	2,200.00
06/15/2018	Paydown	47787XAB3	90,000.00	John Deere Owner Trust 2017-A A2 1.5% Due 10/15/2019	3,752.81	65.71	3,818.52



Cash Flow Report

From 08/31/2017

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
06/15/2018	Paydown	654747AB0	85,000.00	Nissan Auto Receivables 2017-A A2A 1.47% Due 1/15/2020	2,912.93	72.21	2,985.14
06/15/2018	Paydown	65478GAB6	255,000.00	Nissan Auto Receivables Owner 2017-B A2A 1.56% Due 5/15/2020	7,653.10	242.57	7,895.67
06/15/2018	Paydown	89231LAB3	136,880.16	Toyota Auto Receivables Owner 2016-D 1.06% Due 5/15/2019	6,708.42	60.23	6,768.65
06/15/2018	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	4,031.82	108.79	4,140.61
06/15/2018	Paydown	47788BAB0	115,000.00	John Deere Owner Trust 2017-B A2A 1.59% Due 4/15/2020	4,597.71	88.58	4,686.29
06/15/2018	Paydown	47788MAB6	57,929.85	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	3,450.28	13.83	3,464.11
06/15/2018	Paydown	65478WAB1	95,650.45	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 5/15/2019	4,548.62	49.03	4,597.65
06/21/2018	Paydown	43813NAC0	106,050.74	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	5,813.74	40.28	5,854.02
06/21/2018	Paydown	43814TAB8	120,000.00	Honda Auto Receivables 2017-1 A2 1.42% Due 7/22/2019	4,984.49	89.24	5,073.73
06/30/2018	Interest	912828XH8	400,000.00	US Treasury Note 1.625% Due 6/30/2020	0.00	3,250.00	3,250.00
Jun 2018					48,453.92	21,327.35	69,781.27
07/01/2018	Interest	3133EFW52	600,000.00	FFCB Note 1.15% Due 7/1/2019	0.00	3,450.00	3,450.00
07/15/2018	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	4,036.49	104.12	4,140.61
07/15/2018	Paydown	47788MAB6	57,929.85	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	3,169.56	10.52	3,180.08
07/15/2018	Paydown	654747AB0	85,000.00	Nissan Auto Receivables 2017-A A2A 1.47% Due 1/15/2020	2,916.51	68.64	2,985.15
07/15/2018	Paydown	65478GAB6	255,000.00	Nissan Auto Receivables Owner 2017-B A2A 1.56% Due 5/15/2020	7,663.56	232.62	7,896.18
07/15/2018	Paydown	89231LAB3	136,880.16	Toyota Auto Receivables Owner 2016-D 1.06% Due 5/15/2019	6,522.65	54.31	6,576.96
07/15/2018	Paydown	47787XAB3	90,000.00	John Deere Owner Trust 2017-A A2 1.5% Due 10/15/2019	3,671.02	61.02	3,732.04
07/15/2018	Paydown	47788BAB0	115,000.00	John Deere Owner Trust 2017-B A2A 1.59% Due 4/15/2020	4,446.19	82.49	4,528.68
07/15/2018	Paydown	65478WAB1	95,650.45	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 5/15/2019	4,554.64	44.97	4,599.61
07/17/2018	Interest	3137EAAE5	400,000.00	FHLMC Note 1.5% Due 1/17/2020	0.00	3,000.00	3,000.00



Cash Flow Report

From 08/31/2017

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
07/20/2018	Maturity	3135G0E33	500,000.00	FNMA Note 1.125% Due 7/20/2018	500,000.00	2,812.51	502,812.51
07/21/2018	Paydown	43814TAB8	120,000.00	Honda Auto Receivables 2017-1 A2 1.42% Due 7/22/2019	4,990.62	83.34	5,073.96
07/21/2018	Paydown	43813NAC0	106,050.74	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	5,651.89	35.24	5,687.13
07/28/2018	Interest	3135G0H63	500,000.00	FNMA Note 1.375% Due 1/28/2019	0.00	3,437.50	3,437.50
07/29/2018	Interest	91159HHL7	300,000.00	US Bancorp Callable Note 1X 12/29/2020 2.35% Due 1/29/2021	0.00	3,525.00	3,525.00
07/31/2018	Interest	912828XM7	400,000.00	US Treasury Note 1.625% Due 7/31/2020	0.00	3,250.00	3,250.00
Jul 2018					547,623.13	20,252.28	567,875.41
08/01/2018	Interest	3137EADK2	500,000.00	FHLMC Note 1.25% Due 8/1/2019	0.00	3,125.00	3,125.00
08/02/2018	Interest	3135G0N33	225,000.00	FNMA Note 0.875% Due 8/2/2019	0.00	984.38	984.38
08/08/2018	Interest	594918BN3	280,000.00	Microsoft Note 1.1% Due 8/8/2019	0.00	1,540.00	1,540.00
08/12/2018	Interest	69371RN36	215,000.00	Paccar Financial Corp Note 1.2% Due 8/12/2019	0.00	1,290.00	1,290.00
08/15/2018	Paydown	47787XAB3	90,000.00	John Deere Owner Trust 2017-A A2 1.5% Due 10/15/2019	3,589.07	56.43	3,645.50
08/15/2018	Paydown	654747AB0	85,000.00	Nissan Auto Receivables 2017-A A2A 1.47% Due 1/15/2020	2,920.09	65.07	2,985.16
08/15/2018	Paydown	65478GAB6	255,000.00	Nissan Auto Receivables Owner 2017-B A2A 1.56% Due 5/15/2020	7,674.03	222.66	7,896.69
08/15/2018	Paydown	89231LAB3	136,880.16	Toyota Auto Receivables Owner 2016-D 1.06% Due 5/15/2019	6,336.65	48.54	6,385.19
08/15/2018	Paydown	43814QAC2	130,000.00	Honda Auto Receivables 2016-2 A3 1.39% Due 4/15/2020	4,041.16	99.45	4,140.61
08/15/2018	Paydown	47788BAB0	115,000.00	John Deere Owner Trust 2017-B A2A 1.59% Due 4/15/2020	4,294.36	76.60	4,370.96
08/15/2018	Paydown	47788MAB6	57,929.85	John Deere Owner Trust 2016-A A2 1.15% Due 10/15/2018	2,887.68	7.49	2,895.17
08/15/2018	Paydown	65478WAB1	95,650.45	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 5/15/2019	4,560.66	40.91	4,601.57
08/18/2018	Interest	857477AS2	250,000.00	State Street Bank Note 2.55% Due 8/18/2020	0.00	3,187.50	3,187.50
08/21/2018	Paydown	43813NAC0	106,050.74	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	5,489.82	30.34	5,520.16



Cash Flow Report

From 08/31/2017

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
08/21/2018	Paydown	43814TAB8	120,000.00	Honda Auto Receivables 2017-1 A2 1.42% Due 7/22/2019	4,996.75	77.44	5,074.19
08/23/2018	Interest	037833BQ2	300,000.00	Apple Inc Note 1.7% Due 2/22/2019	0.00	2,550.00	2,550.00
08/31/2018	Interest	912828L32	400,000.00	US Treasury Note 1.375% Due 8/31/2020	0.00	2,750.00	2,750.00
08/31/2018	Interest	9128282F6	250,000.00	US Treasury Note 1.125% Due 8/31/2021	0.00	1,406.25	1,406.25
Aug 2018					46,790.27	17,558.06	64,348.33
Total					4,930,697.00	266,789.19	5,197,486.19



STAFF REPORT
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: ANDY HALL, CITY MANAGER *AH*
MEETING DATE: OCTOBER 18, 2017
ORIGINATING DEPT.: CITY MANAGER'S OFFICE
SUBJECT: SECOND READING AND ADOPTION OF ORDINANCE NO. 2017-1166 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA AMENDING TITLE 8 CHAPTER 8.84 OF THE IMPERIAL BEACH MUNICIPAL CODE TO REGULATE THE USE OF ELECTRONIC SMOKING DEVICES

EXECUTIVE SUMMARY:

The proposed ordinance would make changes to the City's smoking regulations by including "electronic smoking devices" within the definition of "smoking" for all places where smoking is prohibited in the City.

FISCAL IMPACT:

While enforcement officials may experience an increase in activity, Staff does not anticipate increased costs.

RECOMMENDATION:

That the City Council conducts the second reading and adopts Ordinance No. 2017-1166 by title only and waives full reading of the ordinance to regulate the use of electronic smoking devices.

OPTIONS

- Conduct second reading of Ordinance No. 2017-1166.
- Request additional information.
- Provide direction to the City Manager to take another specific action.

BACKGROUND:

On an increasingly regular basis, electronic smoking devices are being used to inhale nicotine and other substances. At the current time, the City of Imperial Beach does not have any specific legislation addressing electronic smoking devices, although the City does currently prohibit smoking of tobacco or any other weed or plant in public places and places of employment.

In the past few years, several cities in California have amended their municipal codes to define "smoking" to include the use of electronic smoking devices. Some such cities in San Diego

County include Vista, Carlsbad, Poway, El Cajon, and Solana Beach. The County of San Diego has also modified its policy regarding the use, prevention and cessation of tobacco products to include e-cigarettes. Lemon Grove also revised its municipal code to regulate the use of electronic smoking devices in public areas. The City of Los Angeles passed a similar ordinance that would treat e-cigarettes in the same manner as regular cigarettes, only allowing for smoking these devices in vape lounges where consumers can try the different products. Indeed, as of January 2016, 155 cities and counties in California had regulated the use of electronic smoking devices through secondhand smoke laws. Most of these policies define electronic smoking devices as “tobacco products” or include them within the “smoke” or “smoking” definitions.

In light of the increase in popularity of such devices and the lack of regulation in the City of Imperial Beach, Staff presents this item to Council.

City Council conducted the first reading and introduction of Ordinance No. 2017-1166 at their meeting of October 4, 2017.

CURRENT DISCUSSION:

Electronic smoking devices, often called “e-cigarettes,” are battery-powered products, usually delivering nicotine, flavorings and other chemicals that are often used in addition to or as an alternative to tobacco cigarettes. The devices allow the user to inhale nicotine in varying doses down to a zero dose. The liquid can contain flavoring with the nicotine or consist of just flavoring. The nicotine and/or flavoring is delivered through a heated water vapor that does not contain tobacco or produce fire, smoke, ash or carbon monoxide. Electronic smoking devices are now being used more commonly to also inhale marijuana and other drugs. The use of electronic smoking devices for marijuana is expected to increase in light of the passage of Proposition 64 and legalization of recreational marijuana.

A. Potential Negative Effects

Despite the potential use of electronic smoking devices as an aid to quitting smoking, there are significant health concerns related to electronic smoking devices. In particular, a limited analysis by the Food and Drug Administration found that electronic smoking devices do contain carcinogens, including nitrosamines as well as toxic chemicals such as diethylene glycol. Although electronic smoking devices do not produce the same smoke as traditional cigarettes, they do produce a cloud of vapors containing unknown substances and sometimes produce an unpleasant odor. The possible health effects of bystanders breathing or absorbing these vapors through their skin is unknown.

A 2016 systematic review of research on secondhand exposure to electronic smoking device aerosol concluded that passive exposure to electronic smoking device aerosol shows the potential for health impacts. It concluded that individuals passively exposed to the aerosol of electronic smoking device users are exposed to numerous pollutants at concentrations that are associated with potential adverse health effects.

B. Current Regulation of E-Cigarettes and Electronic Smoking Devices

State law defines “tobacco product” to include “an electronic device that delivers nicotine or other vaporized liquids to the person inhaling from the device, including, but not limited to, an electronic cigarette, cigar, pipe, or hookah.” (Bus. & Prof. Code sec. 22950.5(d)(1).) As such,

the use of electronic smoking devices is prohibited wherever smoking is prohibited under State law. (Bus. & Prof. Code sec. 22950.5(c).)

The State has also banned the sale of electronic cigarettes to persons under the age of 21, with the exception of active duty military personnel who must be at least 18 (see Bus. & Prof. Code secs. 22958, 22963). California also requires electronic cigarette cartridges and solutions to be sold in child-resistant packaging. (Health & Safety Code sec. 119406(a).) As mentioned above, cities and counties are also attempting to regulate the use and distribution of electronic smoking device products and cities have been granted the authority for such regulations which can be more restrictive than state law. (Gov. Code sec. 7597.)

In 2016, the U.S. Food and Drug Administration (“FDA”) finalized a rule extending its regulatory authority to cover all tobacco products, including vaporizers, vape pens, hookah pens, electronic cigarettes, and all other electronic nicotine delivery systems. The FDA now regulates the manufacture, import, packaging, labeling, advertising, promotion, sale and distribution of electronic smoking devices, with the exception of those products marketed for therapeutic purposes such as to help people quit smoking.

Proposed Ordinance Language

The proposed ordinance prohibits the use of electronic smoking devices wherever tobacco smoking is prohibited under the Imperial Beach Municipal Code (“IBMC”). Tobacco smoking is currently prohibited in the IBMC in the following types of places: elevators, restrooms, hotels, performing arts facilities, health facilities, retail food establishments, public transportation facilities and vehicles, public meeting rooms, public parks, public beaches, and public buildings.

This approach could be accomplished by amending the definition of “smoking” in the City’s current IBMC Section 8.84.020:

“Smoke” or “smoking” as defined in this chapter means and includes: (1) the carrying or use of a lighted pipe, or lighted cigar, or lighted cigarette of any kind, or the lighting of a pipe, cigar, or cigarette of any kind; or (2) the carrying, holding, or use of an electronic cigarette (“e-cigarette”) as defined in California Revenue and Tax Code Section 30121(c) or a similar device intended to emulate smoking that permits a person to inhale vapors or mists that may or may not include nicotine. “Smoking” also includes emitting or exhaling the fumes or vapor of any pipe, cigar, cigarette, or any other lighted smoking equipment used for burning any tobacco product, weed, plant or any other combustible substance, or any e-cigarette, hookah, or other similar device.

The definition of electronic cigarette adopted by the State of California includes only those devices that deliver nicotine. As such, the proposed definition above seeks to include other similar devices.

ENVIRONMENTAL DETERMINATION:

Not a project as defined by CEQA.

Attachments:

1. Ordinance 2017-1166
2. IBMC Chapter 8.84 (redline)

ORDINANCE NO. 2017-1166

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA AMENDING TITLE 8 CHAPTER 8.84 OF THE IMPERIAL BEACH MUNICIPAL CODE TO REGULATE THE USE OF ELECTRONIC SMOKING DEVICES

WHEREAS, electronic smoking devices or “e-cigarettes” are battery-operated devices designed to deliver nicotine, flavors, and other substances through a vapor inhaled by the user; and

WHEREAS, during the past several years the popularity of electronic smoking devices including electronic cigarettes or “e-cigarettes” in this country has grown exponentially; and

WHEREAS, existing studies on electronic smoking devices’ vapor emissions and cartridge contents have found a number of potentially dangerous substances, including carcinogens, such as nickel and chromium; and

WHEREAS, at least one study has indicated there may be potentially harmful effects from passive inhalation of the vapors on bystanders; and

WHEREAS, California state law prohibits the sale of electronic smoking devices to minors; and

WHEREAS, the use of electronic smoking devices in locations where other types of cigarettes, pipes and cigars may cause confusion and uncertainty and make it more difficult to enforce bans on smoking; and

WHEREAS, the City Council of the City of Imperial Beach wishes to update the definition of “smoke” or “smoking” to include electronic smoking devices and other similar devices in Section 8.84.020 of the Imperial Beach Municipal Code in order to promote a smoke-free environment for its citizens and visitors in the City of Imperial Beach.

NOW, THEREFORE, IT IS ORDAINED BY THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH AS FOLLOWS:

Section 1. The above recitals are true and correct and incorporated herein as though fully set forth in full.

Section 2. Section 8.84.020 of the Imperial Beach Municipal Code Chapter 8.84, entitled “Smoking in Public Places and Places of Employment,” is hereby amended to read as follows:

“Section 8.84.020. Definitions.

The following definitions shall govern construction of this chapter unless the context clearly requires otherwise:

“Enclosed area” means all space between a floor and ceiling which is enclosed on all sides by solid walls or windows (exclusive of doors or passageways) and which extends from the floor to the ceiling, including all space therein screened by partitions which do not extend to the ceiling or are not solid, “office landscaping” or similar structures.

“Place of employment” means any enclosed area under the control of a public or private employer which employees normally frequent during the course of employment, including, but not limited to, work areas, employee lounges, conference rooms, and employee cafeterias. A private residence is not a “place of employment” except when used as child-care or health-care facilities subject to licensing requirements.

“Public place” means any enclosed area to which the public is invited or in which the public is permitted, including, but not limited to, retail stores, retail service establishments, retail food production and marketing establishments, restaurants, theaters, waiting rooms, reception areas, educational facilities, health facilities and public transportation facilities. A private residence is not a “public place.”

“Smoke” or “smoking” as defined in this chapter means and includes: (1) the carrying or use of a lighted pipe, or lighted cigar, or lighted cigarette of any kind, or the lighting of a pipe, cigar, or cigarette of any kind; or (2) the carrying, holding, or use of an electronic cigarette (“e-cigarette”) as defined in California Revenue and Tax Code Section 30121(c) or a similar device intended to emulate smoking that permits a person to inhale vapors or mists that may or may not include nicotine. “Smoking” also includes emitting or exhaling the fumes or vapor of any pipe, cigar, cigarette, or any other lighted smoking equipment used for burning any tobacco product, weed, plant or any other combustible substance, or any e-cigarette, hookah, or other similar device.”

Section 3. Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Chapter, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases of this Chapter, or its application to any other person or circumstance. The City Council declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof, irrespective of the fact that any one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases hereof be declared invalid or unenforceable.

Section 4. The City Clerk is directed to prepare and have published a summary of this Ordinance no less than five days prior to the consideration of its adoption and again within fifteen days following adoption indicating votes cast.

EFFECTIVE DATE: This Ordinance shall be effective thirty days after its adoption.

INTRODUCED AND FIRST READ at a regular meeting of the City Council of the City of Imperial Beach, California, on the 4th day of October 2017;

THEREAFTER ADOPTED at a regular meeting of the City Council of the City of Imperial Beach, California, on the 18th day of October 2017, by the following vote:

AYES:
NAYS:
ABSENT:

Serge Dedina, Mayor

ATTEST:

Jacqueline Kelly, City Clerk

APPROVED AS TO FORM:

Jennifer M. Lyon, City Attorney

I, City Clerk of the City of Imperial Beach, do hereby certify the foregoing to be an exact copy of Ordinance No. 2017 -XXXX, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA AMENDING TITLE 8 CHAPTER 8.84 OF THE IMPERIAL BEACH MUNICIPAL CODE TO REGULATE THE USE OF ELECTRONIC SMOKING DEVICES."

JACQUELINE KELLY, CITY CLERK

DATE

Chapter 8.84. SMOKING IN PUBLIC PLACES AND PLACES OF EMPLOYMENT

8.84.010. Purpose and findings.

The City Council finds that the smoking of tobacco, or any other weed or plant, is a positive danger to health and a material annoyance, inconvenience, discomfort and a health hazard to those who are present in confined spaces, and in order to serve public health, safety and welfare, the declared purpose of this chapter is to prohibit the smoking of tobacco, or any weed or plant, in public places and places of employment except in designated smoking areas. (Ord. 2006-1044 § 1, 2006)

8.84.020. Definitions.

The following definitions shall govern construction of this chapter unless the context clearly requires otherwise:

“Enclosed area” means all space between a floor and ceiling which is enclosed on all sides by solid walls or windows (exclusive of doors or passageways) and which extends from the floor to the ceiling, including all space therein screened by partitions which do not extend to the ceiling or are not solid, “office landscaping” or similar structures.

“Place of employment” means any enclosed area under the control of a public or private employer which employees normally frequent during the course of employment, including, but not limited to, work areas, employee lounges, conference rooms, and employee cafeterias. A private residence is not a “place of employment” except when used as child-care or health-care facilities subject to licensing requirements.

“Public place” means any enclosed area to which the public is invited or in which the public is permitted, including, but not limited to, retail stores, retail service establishments, retail food production and marketing establishments, restaurants, theaters, waiting rooms, reception areas, educational facilities, health facilities and public transportation facilities. A private residence is not a “public place.”

“Smoke” or “smoking” as defined in this chapter means and includes: (1) the carrying or use of a lighted pipe, or lighted cigar, or lighted cigarette of any kind, or the lighting of a pipe, cigar, or cigarette of any kind; or (2) the carrying, holding, or use of an electronic cigarette (“e-cigarette”) as defined in California Revenue and Tax Code Section 30121(c) or a similar device intended to emulate smoking that permits a person to inhale vapors or mists that may or may not include nicotine. “Smoking” also includes emitting or exhaling the fumes or vapor of any pipe, cigar, cigarette, or any other lighted smoking equipment used for burning any tobacco product, weed, plant or any other combustible substance, or any e-cigarette, hookah, or other similar device.

8.84.030. Prohibition of smoking.

A. Public and Other Places Where Smoking Is Prohibited. Except as otherwise provided by this chapter or by State or Federal law, smoking is prohibited everywhere in the City, including but not limited to:

1. Elevators;
2. Restrooms;
3. Indoor service lines;
4. Laundromats;
5. Hotels;
6. Facilities that are primarily used as theaters, auditoriums, or halls; or that are used for exhibiting motion pictures, stage dramas, musical performances, ballets, lectures, debates, or other similar performances, except when smoking is part of any such performance;
7. Waiting rooms, hallways, wards, and rooms and offices of health facilities, including but not limited to, hospitals, clinics, physical therapy facilities, doctors' offices, and dentists' offices;
8. Retail food marketing establishments, including grocery stores, convenience stores, warehouse stores, and supermarkets;
9. Lobbies, hallways, and other common areas in multiple-unit commercial facilities;
10. Buses, taxicabs and other means of public transit under the authority of public entities, and in ticket, boarding and waiting areas of public transit depots; provided, however, that this prohibition does not prevent the establishment of separate waiting areas for smokers and nonsmokers provided that at least sixty percent of a given waiting area shall be designated as a nonsmoking area;
11. Public Meeting Rooms. Smoking is prohibited and is unlawful in hearing rooms, conference rooms, chambers, and places of public assembly in which public business is conducted, when the public business requires or provides participation or observation by the general public;
12. Any public park;
13. Any public beach;

14. Inside any public building (as that term is defined in Government Code Section 7596) or within twenty feet of any entrance, exit or window of a public building. (Ord. 2006-1044 § 1, 2006)

8.84.040. Smoking—Optional areas.

A. Notwithstanding any other provisions of this chapter, the following areas shall not be subject to the smoking restrictions of this chapter, unless the City code or any other provision of law or regulation otherwise regulates smoking or the use of combustible materials:

1. Private residences, except when used as a child care facility, health care facility, or community care facility;

2. Smoking optional hotel rooms rented to guests, which shall not include meeting and banquet facilities. Hotels shall reserve and maintain no less than fifty percent of the enclosed areas of guest rooms as smoke-free rooms;

3. Retail stores that deal exclusively in the sale of tobacco and smoking paraphernalia;

4. Vehicles;

5. Enclosed areas, while bingo games are being conducted pursuant to Penal Code Section 326.5 and with a valid conditional use permit; provided that: (a) no person under the age of eighteen is present on the premises; (b) physically separate smoke-free room(s) are provided to patrons, and (c) a separate ventilation system is provided for the smoke-free room(s). The operator of a bingo game shall comply with the requirements of this chapter within six months of the effective date of the ordinance codified in this chapter.

B. Notwithstanding any other provision of this chapter, any owner, operator, manager, or other person who controls any property may prohibit smoking within the entire property or a portion of the property. (Ord. 2006-1044 § 1, 2006)

8.84.050. Posting of signs.

Signs which designate smoking or no-smoking areas established by this chapter shall be clearly, sufficiently and conspicuously posted in every room, building or other place so covered by this chapter. No-smoking signs shall be specifically placed in retail food production and marketing establishments, including grocery stores and supermarkets open to the public, so that they are clearly visible to persons upon

entering the store, clearly visible to persons in checkout lines, and clearly visible to persons at meat and produce counters. The manner of such posting including the wording, size, color, design and place of posting whether on the walls, doors, tables, counters, stands or elsewhere shall be at the discretion of the owner, operator, manager or other person having control of such room, building or other place so long as clarity, sufficiency and conspicuousness are apparent in communicating the intent of this chapter. (Ord. 2006-1044 § 1, 2006)

8.84.060. Disposal of smoking waste.

No person shall dispose of any cigarette, cigar or tobacco, or any part of a cigarette or cigar, in any place where smoking is prohibited under this chapter, except in a designated waste disposal container. (Ord. 2006-1044 § 1, 2006)

8.84.070. Application to City-owned facilities.

Smoking is prohibited in all buildings, vehicles or other enclosed areas occupied by City employees owned or leased by the City, or otherwise operated by the City. (Ord. 2006-1044 § 1, 2006)

8.84.080. Penalties and enforcement.

A. A violation of this chapter is an infraction and shall be punished by a fine of two hundred fifty dollars.

B. The City Manager shall be responsible for compliance with this chapter when facilities which are owned, operated or leased by the City of Imperial Beach are involved.

C. It shall be the responsibility of employers to disseminate information concerning the provisions of this chapter to employees.

D. Punishment under this chapter shall not preclude punishment pursuant to Health and Safety Code Section 13002, Penal Code Section 374.4, or any other law proscribing the act of littering. Nothing in this chapter shall preclude any person for seeking any other remedies, penalties or procedures provided by law.

E. The City Prosecutor, City Attorney, any peace officer or City code enforcement officer may enforce this chapter. (Ord. 2006-1044 § 1, 2006)

8.84.090. Severability.

If any provision, clause, sentence or paragraph of this chapter or the application thereof to any person or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of the provisions of this chapter which can be given effect without the invalid provision or application, and to this end the provisions of this chapter are declared to be severable. (Ord. 2006-1044 § 1, 2006)

**THIS PAGE
INTENTIONALLY LEFT BLANK**



STAFF REPORT
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: ANDY HALL, CITY MANAGER ^{AA}
MEETING DATE: OCTOBER 18, 2017
ORIGINATING DEPT.: CITY CLERK
SUBJECT: CHANGE IN 2017 CITY COUNCIL REPRESENTATION
ASSIGNMENT TO THE SOUTH COUNTY ECONOMIC
DEVELOPMENT COUNCIL

EXECUTIVE SUMMARY:

Prior to the start of a new calendar year, the Mayor, with advice from Members of the City Council, establishes assignments for individual Councilmembers to represent the City on various intergovernmental positions and other outside organizations. Due to other commitments, Mayor Dedina is recommending Councilmember West as the Primary representative to the South County Economic Development Council (SCEDC) with the Mayor as the alternate representative.

FISCAL IMPACT:

None.

RECOMMENDATION:

Approve the Mayor's recommendation to have Councilmember West serve as the Primary representative to the SCEDC.

OPTIONS:

- Approve the Mayor's recommendation.
- Request additional information and an additional report.

BACKGROUND/ ANALYSIS:

The SCEDC, a non-profit organization, was formed in 1989 by a group of South San Diego County business and community leaders, to promote education and encourage economic development in the South San Diego County Region. The member cities include Chula Vista, Coronado, Imperial Beach, National City, San Diego, San Diego County, and the Port of San Diego. They also work with partners in the northern portion of Baja California in the cities of Mexicali, Tijuana, Tecate, Rosarito and Ensenada. Meetings are held on the first Tuesday of each month at 8:00 a.m.

ENVIRONMENTAL DETERMINATION:

Not a project as defined by CEQA.

**THIS PAGE
INTENTIONALLY LEFT BLANK**

MINUTES

Item No. 2.7

**CITY OF IMPERIAL BEACH
CITY COUNCIL
PLANNING COMMISSION
PUBLIC FINANCING AUTHORITY
HOUSING AUTHORITY
IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY**

SEPTEMBER 28, 2017

Location:

**Wooden Observation Deck located at the
Southern end of Seacoast Drive
Imperial Beach, CA 91932**

SPECIAL MEETING – 11:00 A.M.

SPECIAL MEETING CALL TO ORDER

Mayor Dedina called the Special Meeting to order at 11:08 a.m.

ROLL CALL

Councilmembers present: West, Spriggs
Councilmembers absent: Patton
Mayor Pro Tem absent: Bragg
Mayor Present: Dedina

PUBLIC COMMENTS

None.

PRESS CONFERENCE

Mayor Dedina announced the San Diego Unified Port District and City of Chula Vista are joining the City of Imperial Beach in demanding immediate federal action to halt the flow of toxic waste and sewage from the Tijuana River to the Pacific Ocean. He also announced the delivery of a Notice of Intent to sue the International Boundary and Water Commission and Veolia Water North America over their violations of two U.S. laws designed to protect water quality and public health, the Clean Water Act and Resource Conservation and Recovery Act, in their operation of the South Bay International Wastewater Treatment plant.

Other speakers in support of the City's efforts included Chula Vista Mayor Mary Casillas Salas, Port of San Diego Commissioner Dan Malcolm and Secretary for the U.S. Border Patrol Local 1613 Union Christopher J. Harris.

ADJOURN SPECIAL MEETING

Mayor Dedina adjourned the Special Meeting at 11:27 a.m.

Serge Dedina,
Mayor

Jacqueline M. Kelly, MMC
City Clerk

**THIS PAGE
INTENTIONALLY LEFT BLANK**



**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: ANDY HALL, CITY MANAGER

MEETING DATE: OCTOBER 18, 2017

ORIGINATING DEPT.: CITY ADMINISTRATION

SUBJECT: INTRODUCTION & FIRST READING OF ORDINANCE NO. 2017-1168 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA AMENDING TITLE TWO OF THE IMPERIAL BEACH MUNICIPAL CODE TO ADD CHAPTER 2.11 "CITY COUNCIL COMPENSATION"; APPROVING AN INCREASE IN CITY COUNCIL COMPENSATION; AND ESTABLISHING AN ANNUAL REVIEW OF CITY COUNCIL COMPENSATION

EXECUTIVE SUMMARY:

The City Council salary has not been changed since 1987. In February of 2017, the City Council appointed a task force to review City Council compensation, and the task force recommends an increase to the salary and adoption of an annual review policy. If approved, Ordinance No. 2017-1168 would increase the City Council salary to \$641.00 per month and establish an annual council compensation review policy.

FISCAL ANALYSIS:

The cost of the City Council compensation increase is equivalent to \$341 per month, per member, for a total of approximately \$20,460 per year for the entire Council including existing salary and increase. A budget appropriation in the amount of \$20,460 from the General Fund in FY 2018-19, following the next general election, to the City Council salary account should be done if the City Council approves this Ordinance.

RECOMMENDATION:

That the City Council consider the introduction and first reading of Ordinance No. 2017-1168 approving an increase in City Council compensation in accordance with the provisions of GC Section 36516 and establishing an annual council compensation review policy.

Staff is recommending that the City Council:

- Receive this report
- If desired, Mayor calls for introduction of Ordinance No. 2017-1168
- City Clerk reads title of the Ordinance
- If desired, motion to introduce and hold the first reading of the Ordinance No. 2017-1168 by title only, waive further reading in full, and schedule second reading by title only and adoption of the ordinance on October 4, 2017

OPTIONS:

- Introduce and perform first reading of Ordinance No. 2017-1168 approving an increase in City Council compensation in accordance with the provisions of GC Section 36516 and establishing an annual council compensation review policy.
- Request additional information.
- Provide direction to the City Manager to take another specific action.

BACKGROUND:

The last salary increase for city council members was approved on January 20, 1987, and the monthly salary was set at \$300.00 per month. That salary became effective on March 17, 1987, when a council member started a new term of office. The salary has not changed since that time. On February 14, 2017, the City Council authorized staff to create a task force of three experienced past elected officials to review City Council compensation and to provide a recommendation to the City Council. This process removed any internal bias of staff or members of the city council and resulted an independent recommendation from community members that have experience with how government operates. The task force was comprised of the following volunteers: (1) former Congressman and Imperial Beach Mayor Brian Bilbray, (2) former Imperial Beach Mayor Diane Rose, and (3) former Councilmember Hazel Bailey. Staff conducted a salary and benefit comparison survey among San Diego County jurisdictions, copy attached, and other related research and provided that information to the task force.

ANALYSIS:

State law allows cities to set the salary for city council members of cities with a population up to 35,000 at \$300 per month (Govt Code 36516). State law also allows the City to increase that amount by approving an ordinance as long as the increase does not exceed 5% for each calendar year from the operative date of the last salary adjustment (Govt Code 36516). No ordinance shall provide for automatic future increases in salary (Govt Code 36516). Further, the effective date of any increase to salary is the date at least one council member begins a new term of office (Govt Code 36516.5).

After review of state law and the research conducted by city staff, the task force recommends that the City Council increases City Council compensation by \$341 for a total of \$641 per month, and establishes an annual council compensation review policy. The task force reviewed and considered the following information:

1. Consumer Price Index - The recommended Council compensation increase is based on using the Consumer Price Index (CPI) from 1987 using the current compensation of \$300 a month, from the last date the Ordinance was amended to current year. The CPI resulted in \$641 a month of the current compensation. The effective date of the compensation increase would likely be December 2018, following the next general election. (see chart below)

CPI 1987 - current

Year	CPI Avg	Amount	Year	CPI Avg	Amount
2017	242.839	\$ 641	2001	177.1	\$ 468
2016	240.008	\$ 634	2000	172.2	\$ 455
2015	237.017	\$ 626	1999	166.6	\$ 440
2014	236.736	\$ 625	1998	163	\$ 430
2013	232.957	\$ 615	1997	160.5	\$ 424
2012	229.594	\$ 606	1996	156.9	\$ 414
2011	224.939	\$ 594	1995	152.4	\$ 402
2010	218.056	\$ 576	1994	148.2	\$ 391
2009	214.537	\$ 567	1993	144.5	\$ 382
2008	215.303	\$ 569	1992	140.3	\$ 371
2007	207.342	\$ 548	1991	136.2	\$ 360
2006	201.6	\$ 532	1990	130.7	\$ 345
2005	195.3	\$ 516	1989	124	\$ 327
2004	188.9	\$ 499	1988	118.3	\$ 312
2003	183.96	\$ 486	1987	113.6	\$ 300
2002	179.88	\$ 475			

- The task force also recommends establishing an annual Council compensation review policy considering the lowest cost of living increase (COLA) or salary increase provided to the labor bargaining groups, provided that it does not exceed 5% per year per Government Code ("GC") Section 36516 and the increase of the labor groups. Per GC Section 36516, the salary is based on the population of the City and that it does not exceed an amount equal to 5% for each calendar year from the operative date of the last adjustment of the salary in effect when the ordinance or amendment is enacted as set forth in. Based on GC Section 36516 using the yearly 5%, the current salary could be set at \$750.00 a month.

Based on GC Section 36516, the City Council compensation could be \$750.00 per month, and if the City Council would have elected to implement a 5% increase annually since 1987 as allowed by law, the current salary would be \$1,296.58. That is a difference of \$655.58. The City Council current salary is significantly less than the minimum fair market value and the lowest paid in the San Diego County.

As part of the annual review, the task force further recommends that the City Council review compensation every year no later than October 31st and vote on the results of the City Council compensation increase after the general election.

The task force recognizes the volume of work and dedication of the City Council. They feel that approving the recommended compensation increase will not only compensate them for many of the things they do for the community, most of the time on a voluntary basis, but it will also assist with some of the expenses they encounter when conducting City business meetings and functions. City Council city related expenses and services exceed their currently monthly compensation. The increase in the recommended compensation will also allow increasing the diversity among the City Council in future elections.

ENVIRONMENTAL DETERMINATION:

Not a project as defined by CEQA.

Attachments:

1. Ordinance No. 2017-1168
2. SD County Elected Official Compensation Survey

ORDINANCE NO. 2017-1168

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA AMENDING TITLE TWO OF THE IMPERIAL BEACH MUNICIPAL CODE TO ADD CHAPTER 2.11 "CITY COUNCIL COMPENSATION"; APPROVING AN INCREASE IN CITY COUNCIL COMPENSATION; AND ESTABLISHING AN ANNUAL REVIEW OF CITY COUNCIL COMPENSATION

WHEREAS, the current compensation for each City Council member is \$300.00 per month, which was established by Ordinance No. 703 in 1987; and

WHEREAS, the City of Imperial Beach created a task force to evaluate City Council salary and to make a recommendation as to whether the salary should be increased; and

WHEREAS, based upon the Consumer Price Index, comparisons to salaries of city council members from other jurisdictions in San Diego County, and compensation increases received by non-management City staff, the task force recommends that the City Council salary should be increased; and

WHEREAS, the task force also recommends that the City Council compensation should be reviewed on an annual basis; and

WHEREAS, the City recognizes both the volume of work that City Council members perform and their dedication to the City.

NOW, THEREFORE, IT IS ORDAINED BY THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH AS FOLLOWS:

Section 1. Beginning upon the date that a council member begins a new term of office after the effective date of this Ordinance, each member of the City Council shall be compensated at the rate of six hundred and forty-one dollars per month. The City Manager is authorized to take all actions necessary to carry out the terms of this Ordinance.

Section 2. At such time as the new salary takes effect as explained in Section 1, this Ordinance shall supersede the amount of compensation provided in previous City Council Ordinance 703.

Section 3. Chapter 2.11 entitled "City Council Compensation" is hereby added to the Imperial Beach Municipal Code to read as follows:

"CHAPTER 2.11. CITY COUNCIL COMPENSATION

Section 2.11.010. Amount.

Upon the effective date specified in Ordinance No. 2017-1168, each member of the City Council shall be compensated at the rate of six hundred and forty-one dollars per month.

Section 2.11.020. Annual Review.

A review of the compensation for the City Council shall be performed no later than October 31st of each year. The compensation annual review shall consider the lowest cost of living increase (COLA) or salary increase provided to the labor bargaining groups, provided that it does not exceed 5% per year per Government Code ("GC") Section 36516 and the increase of the labor groups. Any increase to the compensation must be approved by the City Council via an Ordinance and shall be voted by the City Council after the election.

Section 4. The City Clerk is directed to prepare and have published a summary of this Ordinance no less than five days prior to the consideration of its adoption and again within fifteen days following adoption indicating votes cast.

EFFECTIVE DATE: This Ordinance shall be effective thirty days after its adoption.

INTRODUCED AND FIRST READ at a regular meeting of the City Council of the City of Imperial Beach, California, on the 18 day of October 2017;

THEREAFTER ADOPTED at a regular meeting of the City Council of the City of Imperial Beach, California, on the 1 day of November 2017, by the following vote:

AYES:
NAYS:
ABSENT:

Serge Dedina, Mayor

ATTEST:

Jacqueline Kelly, City Clerk

APPROVED AS TO FORM:

Jennifer M. Lyon, City Attorney



Elected Official Compensation Survey
Mayor and Council

Agency	Population 2015 US Census Bureau	Type	MAYOR								COUNCIL								Retirement	Participate in SS	Health Care
			Monthly Compensation	Other Related Comp	Status	Life Insurance	Monthly Expense Allowance	Monthly Cell Allowance	Monthly Car Allowance	Laptop, PC, Tablet Provided	Monthly Compensation	Other Related Comp	Status	Life Insurance	Monthly Expense Allowance	Monthly Cell Allowance	Monthly Car Allowance	Laptop, PC, Tablet Provided			
Carlsbad	113,143	Charter	\$2,152	\$75 per Comm. Dev. Mtg. (max \$150/mo.) \$100 per Water Board Mtg. (max \$300/mo.)	Part Time	\$51,700 (2x annual salary)	Not provided	\$45.75	\$450	iPad	\$2,052	\$75 per Comm. Dev. Mtg. (max \$150/mo.) \$100 per Water Board Mtg. (max \$300/mo.)	Part Time	\$49,300 2x annual base pay	Not provided	\$45.75	\$350	iPad	PEPRA: 2%@62 8% Employee Share	No	EE Only \$273.50 EE+1 \$544.50 Fam \$714 Waive \$136.75
Chula Vista	265,757	Charter	\$10,397	\$50 per Housing Mtg.	Full Time	\$50,000	Not provided	Not provided	\$650	iPad for Council meetings, PC or laptop provided for City business only	\$4,159	\$50 per Housing Mtg.	Part Time	\$50,000	Not provided	Not provided	\$357.50	iPad for Council meetings, PC or laptop provided for City business only	Tier 1: 3%@60, 8% EE share Tier 2: 2%@60, 7% EE share Tier 3: 2%@62, 6.75% EE share	No	Cafeteria Plan: \$1,371.50/mo.
Coronado	24,812	General Law	\$435	Not provided	Part Time	\$25,000	\$175	Not provided	Not provided	Not provided	\$435	Not provided	Part Time	\$25,000	\$75	Not provided	Not provided	Not provided	Classic Members: 3%@60, 8% EE share New Members: 2%@62, 6.25% EE share	Yes	Cafeteria Plan: \$1,612/mo.
Del Mar	4,238	Charter	\$350	Not provided	Part Time	Not provided	Not provided	Not provided	Not provided	Not provided	\$300	Not provided	Part Time	Not provided	Not provided	Not provided	Not provided	Not provided	Not provided	No	Not provided
El Cajon	103,679	Charter	\$2,068	\$100 per Meeting	Part Time	\$62,000 (1.5x annual salary plus \$25,000)	Not provided	Not provided	\$550	Not provided	\$1,434	\$100 per Meeting	Part Time	\$51,000 (1.5x annual salary plus \$25,000)	Not provided	Not provided	\$550	Not provided	Classic Members: 3%@60, 8% EE share New Members: 2%@62, 6.25% EE share	No	Cafeteria Plan: \$1,000/mo.
Encinitas	62,930	General Law	\$1,286	\$100 per Water District Mtg. \$50 per Housing Authority Mtg.	Full Time	\$10,000	Not provided	City cell phone provided	\$350 or IRS rate reimbursement	City laptop, PC or tablet provided	\$1,186	\$100 per Water District Mtg. \$50 per Housing Authority Mtg.	Full Time	\$10,000	Not provided	City cell phone provided	\$350 or IRS rate reimbursement	City laptop, PC or tablet provided	Classic Members: 2%@60, 7% EE share New Members: 2%@62, 6.25% EE share	No	Cafeteria Plan: \$1,108
Escondido	151,451	General Law	\$4,872	Not provided	Full Time	\$50,000	Not provided	City cell phone provided	\$750	City laptop, PC or tablet provided	\$1,726	Not provided	Full Time	\$50,000	Not provided	City cell phone provided	\$750	City laptop, PC or tablet provided	Tier 1: 3%@60, EE share 8% Tier 2: 2%@60, EE share 7% Tier 3: 2%@62, EE share 6.25%	No	EE Only \$448.50 EE + 1 \$897.02 Fam \$1,266.20
Imperial Beach	27,408	General Law	\$1,100	Not provided	Part Time	\$50,000	Not provided	Not provided	Not provided	iPad provided	\$300	Not provided	Part Time	\$50,000	Not provided	Not provided	Not provided	iPad provided	Tier 1: 2.7%@55, EE share 8% Tier 2: 2%@60, EE share 8% Tier 3: 2%@62, EE share 6.25%	Yes	Cafeteria Plan: EE Only \$900 EE+1 \$1,050 Fam \$1,350
La Mesa	60,089	General Law	\$2,000	Not provided	None; Elected	\$25,000	\$83.33	Not provided	\$400	Not provided	\$1,000	Not provided	None; Elected	\$25,000	\$83.33	Not provided	\$350	Not provided	Tier 1: 3%@60, EE share 8% Tier 2: 2.5%@55, EE share 8% Tier 3: 2%@62, EE share 6.25%	Yes	Cafeteria Plan: \$1,354.58/mo. Waiving \$115/mo.
Lemon Grove	26,709	General Law	\$1,234	Not provided	Part Time	\$10,000	Not provided; City pays for business related expenses	\$35	\$150	Not provided	\$803 Effective December 2016	Not provided	Part Time	\$10,000	Not provided; City pays for business related expenses	\$35	\$150	Not provided	2.5%@55, 8% EE share	No	Cafeteria Plan: \$750/mo.

Agency			MAYOR								COUNCIL								Retirement	Participate in SS	Health Care
			Monthly Compensation	Other Related Comp	Status	Life Insurance	Monthly Expense Allowance	Monthly Cell Allowance	Monthly Car Allowance	Laptop, PC, Tablet Provided	Monthly Compensation	Other Related Comp	Status	Life Insurance	Monthly Expense Allowance	Monthly Cell Allowance	Monthly Car Allowance	Laptop, PC, Tablet Provided			
National City	61,060	General Law	\$4,120	Not provided	Full Time	\$25,000	\$350	City cell phone provided	\$750	City laptop, PC or tablet provided	\$1,082	Not provided	Part Time	\$25,000	\$350	City cell phone provided	Not provided	City laptop, PC or tablet provided	Classic Members: 2%@60, 8% EE share New Members: 2%@62, 6.75% EE share	No	Cafeteria Plan: \$1,200/mo. Cash-in-lieu \$850/mo.
Oceanside	175,691	Charter	\$1932.75 Effective 12/16/16	\$350/mo. for Community Development Council \$50/mo. for Harbor Mtg. not to exceed \$200/mo. \$150/mo. for SANDAG Mtg.	Part Time	\$4,800 (1x annual salary)	\$400	Not provided	Not provided	Not provided	\$2,107.91 Effective 12/16/16	\$350/mo. for Community Development Council \$50/mo. for Harbor Mtg. not to exceed \$200/mo. \$75/mo. for NCTD Board	Part Time	\$3,600 (1x annual salary)	\$350	Not provided	Not provided	Not provided	Classic Members: 2%@60, 7% EE share New Members: 2%@62, 6.75% EE share	No	\$1,316/mo. for family plan
Poway	50,157	General Law	\$1,304.05 Effective 1/1/17	\$100 - \$150 per Governmental Body meeting	Part Time	\$15,000	Reimbursed	Option of City cell provided or \$900 cell allowance for Smartphone	\$300 Mileage Allowance	City laptop, PC or tablet provided	\$1,825.67 Effective 1/1/17	\$100 - \$150 per Governmental Body meeting	Part Time	\$15,000	Reimbursed	Option of City cell provided or \$900 cell allowance for Smartphone	\$300 Mileage Allowance	City laptop, PC or tablet provided	Classic Members: 2%@60, 7% EE share New Members: 2%@62, 6.25% EE share	No	City covers 100% for employee only, 50% for dependent
San Diego	1,394,928	Charter	\$8,372	Not provided	Full Time	\$50,000	Reimbursed for out of pocket costs	City cell phone provided	\$799.93	City laptop, PC or tablet provided	\$6,282	Not provided	Full Time	\$50,000	Reimbursed for out of pocket costs	City cell phone provided	\$799.93	City laptop, PC or tablet provided	SD Employees Retirement System 1%@55 to 2.6%@65	No	Cafeteria Plan: EE Only \$836 EE+Child \$1,038 EE+SP \$1,086 Fam \$1,218 Waived \$569
San Marcos	92,931	Charter	\$978	Not provided	Part Time	\$25,000	Not provided	Not provided	\$300	Not provided	\$978	Not provided	Part Time	\$25,000	Not provided	Not provided	\$300	Not provided	Tier 1: 2.7%@55, EE share 8% Tier 2: 2%@55, EE share 7% Tier 3: 2%@62, EE share 6.5%	Yes	City covers 90%
Santee	57,787	Charter	\$2,882 Effective 1/1/17	Not provided	Part Time	Not provided	Not provided	Not provided	\$350	City laptop, PC or tablet provided	\$1,686 Effective 1/1/17	Not provided	Part Time	Not provided	Not provided	Not provided	\$350	City laptop, PC or tablet provided	Tier 1: 2.7%@55, EE share 4% Tier 2: 2%@55, EE share 4% Tier 3: 2%@62, EE share 6.5%	No	Medical Plan: EE Only \$0 EE+Child \$131 EE+SP \$160 Fam \$416
Solana Beach	13,449	General Law	\$713	\$160 per JPA Mtg. \$50 per NCDJPA Mtg.	None; Elected	Not provided	Reimbursed for out of pocket costs	Not provided	\$350	Not provided	\$713	\$160 per JPA Mtg. \$50 per NCDJPA Mtg.	None; Elected	Not provided	Reimbursed for out of pocket costs	Not provided	\$350	Not provided	Classic Members: 2.5%@55, 8% EE share Tier 2: 2%@60, 7% EE share New Members: 2%@62, 6.23% EE share	No	Cafeteria Plan: \$1,119.76/mo. No cash-in-lieu, unused funds into a 457 plan
Vista	100,890	Charter	\$2,722	\$148 per Mtg.	Part Time	\$32,700 (1x annual salary up to \$50,000)	Not provided	City cell phone provided or \$90/mo. allowance	Not provided	Not provided	\$2,622	\$148 per Mtg.	Part Time	\$31,500 (1x annual salary up to \$50,000)	Not provided	City cell phone provided or \$90/mo. allowance	Not provided	Not provided	Classic Members: 3%@60, 8% EE share New Members: 2%@62, 6.75% EE share	No	\$1,933/mo.



STAFF REPORT
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: ANDY HALL, CITY MANAGER ^{AA}
MEETING DATE: OCTOBER 18, 2017
ORIGINATING DEPT.: CITY MANAGER
SUBJECT: ADOPT RESOLUTION NO. 2017-7859 UPDATING THE HEALTH BENEFITS FOR THE MAYOR AND COUNCILMEMBERS AND ADOPT RESOLUTION NO. 2017-7860 AMENDING THE TRAVEL AND EXPENSE REIMBURSEMENT POLICY FOR ELECTED OFFICIALS AND MEMBERS OF THE LEGISLATIVE BODY TO ADD A TRANSPORTATION ALLOWANCE

EXECUTIVE SUMMARY:

Staff is recommending that the City Council adopt Resolution No. 2017-7859 updating the health benefits for the Mayor and Councilmembers and adopt Resolution No. 2017-7860 amending the travel and expense reimbursement policy for elected officials and members of the legislative body to add a transportation allowance.

FISCAL ANALYSIS:

Resolution No. 2017-7860 shall have a fiscal impact of \$300 per month per Councilmember and Mayor, for a total of \$1,500.00 per month; however, the City already reimburses Councilmembers for certain transportation expenses and so the City has already been expending at least a portion of these costs. Resolution No. 2017-7860 saves the City \$300 per month per Councilmember and Mayor, by eliminating the healthcare cash-out option.

RECOMMENDATION:

That the City Council adopt Resolution No. 2017-7859 updating the health benefits for the Mayor and Councilmembers and adopt Resolution No. 2017-7860 amending the travel and expense reimbursement policy for elected officials and members of the legislative body to add a transportation allowance.

OPTIONS:

- Adopt Resolution No. 2017-7859 updating the health benefits for the Mayor and Councilmembers.
- Adopt Resolution No. 2017-7860 amending the travel and expense reimbursement policy for elected officials and members of the legislative body to add a transportation allowance.
- Provide direction to the City Manager to take a specific action.
- Request additional information and an additional report.

BACKGROUND/ANALYSIS:

Health Benefits for the Mayor and Councilmembers

California law allows any member of a legislative body to receive health benefits in an amount no greater than that received by non-safety employees of that public agency. On March 7, 2012, the City Council approved Resolution No. 2012-7163 updating the health benefits for the Mayor and Councilmembers. Under the current Resolution, the Mayor and Councilmembers receive City payment of health care benefits consistent with other management employees and if the Mayor or Councilmembers elect not to be covered under the City's health insurance plans but demonstrate proof of alternative medical coverage, they may receive a cash-in-lieu amount not to exceed their monthly salary (currently \$300 per month for Councilmembers). Any cash-in-lieu amount received by the Mayor or Councilmembers must either be used in the flexible spending account-health care reimbursement program (pre-tax money designated for dental, medical and vision benefits), or placed in a 457 deferred compensation account. The total combined amount contributed each month to a health care reimbursement program or a 457 deferred compensation account cannot not exceed the monthly salary of the Councilmember or Mayor. The Mayor and Councilmembers do not receive the cash-in-lieu amount as a taxable cash benefit.

On August 16, 2017, Council adopted Resolution No. 2017-7844 approving and adopting the Appointive Management & Confidential Salary and Benefits Summary. Because the changes made for City employees affects the amount and structure of benefit that is provided to Council, this item is before Council to update the health benefit provided to the Council to be consistent with attached Resolution No. 2017-7859 which replaces Resolution No. 2012-7163.

Pursuant to the City's Fiscal Year 2017-2018 Salary and Compensation Plan, effective January 1, 2018, all management classifications receive a cafeteria plan allotment of \$1,650 per month for City provided medical, dental and vision plans. In keeping with the City's goal to eliminate the cash-out, the City reduced the amount employees could receive as cash-in-lieu if they opted not to participate in the City's health plans for 2018 and completely removed the cash-out effective 2019. A department head who elects not to be covered under the City's health plan may cash out up to a maximum of \$100 per month in 2018 if hired prior to July 1, 2011 and \$25 per month if hired after July 1, 2011, and no cash-out for those hired after July 1, 2015.

The resolution updating the health benefits for the Mayor and Councilmembers would provide a monthly cafeteria plan allotment to the Mayor and Councilmembers in an amount equivalent to what non-public safety department head employees receive with the exception of removing the cash-out effective January 1, 2018. The benefits described in the Resolution No. 2017-7859 will be effective January 1, 2018. The City's 457 deferred compensation and the flexible spending account plans could continue through payroll deductions, if elected, both of which are available to department head management employees.

Transportation Allowance for the Mayor and Councilmembers

Pursuant to California Government Code section 53234 *et seq.* the City maintains a Travel And Expense Reimbursement Policy ("Policy") to control the cost of travel, training, and meetings and to fairly reimburse individuals for actual and necessary expenses. Among other things, each City Councilmember is expected to and does use his or her personal vehicle in fulfilling his

or her official duties, which include attending City Council meetings, committee meetings, regional Board meetings, visiting constituents, attending ceremonial functions, and viewing development sites. Such vehicle use includes the costs to properly maintain, repair, fuel, and insure the private vehicle. Such vehicle use is actual and necessary and beneficial to the public.

California Government Code section 53234(b) requires that if a local agency offers any type of compensation, salary, or stipend to a member of the legislative body, or provides reimbursement for actual and necessary expenses incurred by the same in the performance of official duties, then the governing body shall adopt a written policy, in a public meeting, specifying the types of occurrences that qualify a member of the legislative body to receive reimbursement of expenses relating to travel, meals, lodging, and other actual and necessary expenses. State law further allows City officers to be given an allowance instead of a mileage rate for the use of vehicles owned or rented and used by them in the performance of their official duties.

The resolution updating the Policy would provide each Councilmember and the Mayor a transportation allowance instead of reimbursing each for the costs of their vehicles. Such transportation allowance is less than what City management employees receive. Accordingly, the attached Policy has been amended to provide each Councilmember and the Mayor with a \$300 per month transportation allowance, effective January 1, 2018. The Policy has also been amended to remove the mileage reimbursement provisions as Councilmembers and the Mayor will no longer receive reimbursements for use of their personal vehicles for their official duties.

ENVIRONMENTAL DETERMINATION:

Not a project as defined by CEQA.

Attachments:

1. Resolution No. 2017-7859
2. Resolution No. 2017-7860 with Exhibit "A" Travel and Expense Reimbursement Policy

RESOLUTION NO. 2017-7859

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, UPDATING THE HEALTH BENEFITS FOR THE MAYOR AND COUNCILMEMBERS

WHEREAS, on March 7, 2012, the City Council approved updating the health benefits for the Mayor and Councilmembers; and

WHEREAS, on August 16, 2017, Council approved the Appointive Management & Confidential Salary and Benefits Summary; and

WHEREAS, the changes made for City employees affects the amount and structure of benefit that is provided to Council; and

WHEREAS, in keeping with the City's goal to eliminate the cash-out, the City reduced the amount employees could receive as cash-in-lieu if they opted not to participate in the City's health plans.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Imperial Beach as follows:

1. The above recitals are true and correct.
2. The City Council approves the following changes to the City Council benefits:
 - A. Effective January 1, 2018, the City will provide a monthly cafeteria plan allotment to the Mayor and Councilmembers in an amount equivalent to what non-public safety department head employees receive.
 - B. Effective January 1, 2018, the City will eliminate the cash-out benefit for the Mayor and Councilmembers.
 - C. The City's 457 deferred compensation and the flexible spending accounts will be available through payroll deductions to the Mayor and Council members, if elected, both of which are available to department head management employees.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 18th day of October 2017, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:

SERGE DEDINA, MAYOR

ATTEST:

**JACQUELINE M. KELLY, MMC
CITY CLERK**

RESOLUTION NO. 2017-7860

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AUTHORIZING A TRANSPORTATION ALLOWANCE FOR MEMBERS OF THE CITY COUNCIL FOR TRAVEL EXPENSES IN LIEU OF MILEAGE REIMBURSEMENT AND AMENDING THE TRAVEL AND EXPENSE REIMBURSEMENT POLICY FOR ELECTED OFFICIALS AND MEMBERS OF THE LEGISLATIVE BODY

WHEREAS, State law allows reimbursement of the actual and necessary expenses that City Councilmembers incur in the performance of their official duties, and members of the City of Imperial Beach City Council ("City Council") regularly travel in the course of performing their official duties; and

WHEREAS, members of the City Council are currently reimbursed the actual and necessary travel expenses they incur as part of their official duties on a mileage basis; and

WHEREAS, State law allows City officers to be given an allowance instead of a mileage rate for the use of vehicles owned or rented and used by them in their performance of their duties; and

WHEREAS, each City Council member is expected to and does use his or her personal vehicle in fulfilling his or her official duties within San Diego County, which includes attending City Council and committee meetings, regional board meetings, visiting constituents, attending ceremonial functions, and viewing development sites; and

WHEREAS, the vehicle use is actual and necessary and beneficial to the public; and

WHEREAS, each City Council member incurs actual and necessary travel expenses of at least \$300.00 month from the use of his or her personal vehicle in performing the aforementioned official duties, to properly maintain repair, fuel, and insure their private vehicle, which also results in depreciation.

NOW, THEREFORE, the City Council of the City of Imperial Beach, California, does resolve as follows:

1. That the above recitations are true and correct.
2. That based on the foregoing recitations and findings, the Mayor and each member of the City Council is to receive a transportation allowance in an amount not to exceed \$300.00 per month, in lieu of reimbursement on a mileage basis, for actual and necessary travel expenses within San Diego County effective January 1, 2018.

3. That the City Council hereby amends the Travel and Expense Reimbursement Policy for elected officials and members of the legislative body as shown in the attached Exhibit "A."

PASSED AND ADOPTED this 18th day of October, 2017, at a regularly scheduled meeting of the City Council of the City of Imperial Beach, California by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

SERGE DEDINA, MAYOR

ATTEST:

JACQUELINE M. KELLY, MMC

EXHIBIT "A"
CITY OF IMPERIAL BEACH
TRAVEL AND EXPENSE REIMBURSEMENT
POLICY

A. PURPOSE

The City of Imperial Beach has adopted this policy to control the cost of travel, training, and meetings and to fairly reimburse individuals for actual and necessary expenses.

B. DEFINITIONS

1. "City" shall mean the City of Imperial Beach.
2. "Employee" shall mean any person who receives a W-2 Form from the City. The term "employee" solely for the purposes of this Policy shall also include any person who serves on a volunteer basis on any City Committee, Commission, Board or other such body established in accordance with a resolution or motion adopted by the City Council. However, by including such persons within the term "employee" herein, the City does not confer or recognize any other right, privilege, or benefit on such person.
3. "Councilmember" shall mean any current member of the City Council.
4. "Legislative Body" shall have the same meaning as set forth in the Brown Act, and include the City Council and any commissions or advisory committees formed by the City Council when the meetings of such commission or advisory committee is subject to the Brown Act.
5. "City Manager" shall mean the City Manager or his or her designee.
6. "Policy" shall mean this Travel and Expense Reimbursement Policy.

C. AUTHORIZED EXPENSES

City funds, equipment, supplies (including letterhead), titles, and staff time must only be used for authorized City business. The following types of occurrences qualify members of the legislative body ("members") to receive payment and/or reimbursement of expenses incurred in connection with the following types of activities, as long as the other requirements of this policy are met:

1. Communicating with representatives of regional, state and national government on City adopted policy positions;

2. Attending educational seminars designed to improve members' skill and information levels;

3. Participating in regional, state and national organizations whose activities affect the City's interests;

4. Recognizing service to the City (for example, thanking a longtime employee with a retirement gift or celebration of nominal value and cost);

5. Attending City events;

6. Implementing a City-approved strategy for attracting or retaining businesses to the City which will typically involve at least one staff member.

All Councilmember travel expenditures outside of San Diego County, except northern Baja, require prior approval by the City governing body. The estimated travel expenses will be placed on the consent agenda of a City Council meeting prior to travel whenever possible. If travel is more urgent and justified, the travel expenses will be placed on the consent agenda of a City Council meeting immediately following the travel.

Examples of personal expenses that the City will not reimburse include, but are not limited to:

1. The personal portion of any trip;

2. Political or charitable contributions or events;

3. Family expenses, including partner's expenses when accompanying a member on agency-related business, as well as children- or pet-related expenses;

4. Entertainment expenses, including theater, movies (either in-room or at the theater), sporting events (including gym, massage and/or golf related expenses), or other cultural events;

5. Non-mileage personal automobile expenses, including repairs, traffic citations, insurance or gasoline; and

6. Personal losses incurred while on City business.

Any questions regarding the propriety of a particular type of expense should be resolved by the approving authority before the expense is incurred.

D. TRANSPORTATION ALLOWANCE

Councilmembers are expected to conduct City business within San Diego County through attendance at meetings of Boards and Commissions, as appointed by the City Council, as well as meetings with City staff, constituents, attendance at events, etc., within San Diego County, during various hours of the day or night. It is determined by the City Council that their effectiveness in representing the City is dependent on frequent and availability of adequate and reliable vehicles. Therefore, the City Council has determined that in lieu of the usual transportation charges or vehicles purchased and maintained by the City and supplied to City Councilmembers, private vehicles owned or rented by Councilmembers are "actual and necessary" to the conduct of the City's business. Inasmuch as members of the City Council are expected to provide their own transportation on a regular basis for the performance of their official duties as described above, the following maximum fixed expense payments are hereby authorized and allowed pursuant to California Government Code Section 1223 in lieu of the usual transportation charges:

Effective January 1, 2018- Fixed Monthly Transportation Allowance for Mayor and Councilmembers shall be: \$300.00.

E. EXPENSE AND REIMBURSEMENT GUIDELINES

To conserve City resources and keep expenses within appropriate standards for public officials, expenditures, whether paid directly by City or reimbursed to a member, should adhere to the following guidelines. Unless otherwise specifically provided, reimbursement for travel, meals, lodging, and other actual and necessary expenses shall be at the Internal Revenue Service rates presently in effect as established in Publication 463 or any successor publication.

Transportation

The most economical mode and class of transportation reasonably consistent with scheduling needs and space requirements must be used, using the most direct and time- efficient route. In the event that a more expensive transportation form or route is used, the cost borne by City will be limited to the cost of the most economical, direct, efficient and reasonable transportation form. Government and group rates must be used when available.

Taxis/Shuttles. Reasonable and necessary charges for public transportation, taxi, or shuttle service are reimbursable at actual cost with receipts.

Car Rental. Rental rates that are equal or less than those available through the State of California's website (<http://www.catravelmart.com>) shall be considered the most economical and reasonable for purposes of reimbursement under this policy. Rental vehicles may be used during out-of-County travel. Itemized original receipts must be submitted with vehicle rental claims.

Airfare. Airfares that are equal or less than those available through the Enhanced Local Government Airfare Program offered through the League of California Cities (www.cacities.org/travel), the California State Association of Counties (<http://www.csac.counties.org>) and the State of California are presumed to be the most economical and reasonable for purposes of reimbursement under this policy.

Lodging

Lodging expenses will be reimbursed or paid for when travel on official City business reasonably requires an overnight stay.

Conference/Meetings. If such lodging is in connection with a conference or organized educational activity, lodging costs should not exceed the group rate published by the conference or activity sponsor for the meeting in question, provided that the group rate is available at the time of booking. Government and group rates offered by a provider of lodging services shall be used when available.

Non-reimbursable lodging-related expenses include, but are not limited to, costs for an extra person staying in the room, costs related to late check out or uncanceled reservations, in-room pay-per-view movie rentals, and non-City business related phone calls. Original itemized receipts must accompany claims for lodging reimbursements.

Meals

Meal expenses and associated gratuities should be moderate, taking into account community standards and the prevailing restaurant costs of the area. The City will not pay for alcohol/personal bar expenses.

Telephone/Fax/Cellular

Members shall be reimbursed for actual telephone and fax expenses incurred on City business. Telephone bills should identify which calls were made on City business. For cellular calls when the member has a particular number of minutes included in the official's plan, the member can identify the percentage of calls made on public business.

Airport Parking

Long-term parking must be used for travel exceeding 24-hours.

Cash Advance Policy

From time to time, it may be necessary for a member to request a cash advance to cover anticipated expenses while traveling or doing business on the City's behalf. Such request for an advance should be submitted to the City Manager or his designee

fourteen (14) days prior to the need for the advance with the following information:

1. The purpose of the expenditure(s);
2. The benefits of such expenditure to the residents of City;
3. The anticipated amount of the expenditure(s) (for example, hotel rates, meal costs, and transportation expenses); and
4. The dates of the expenditure(s).

Any unused advance must be returned to the City treasury within thirty (30) days of the member's return, along with an expense report and receipts documenting how the advance was used in compliance with this expense policy.

In the event the City Manager or his designee is uncertain as to whether a request complies with this policy, such individual must seek resolution from the City governing board.

Credit Card Use Policy

City office holders may use the City's credit card for such purposes as airline tickets and hotel reservations by following the same procedures for cash advances. Receipts documenting expenses incurred on the City credit card and compliance with this policy must be submitted within thirty (30) business days of use.

City credit cards may not be used for personal expenses, even if the member subsequently reimburses the City.

Other

Reasonable and standard baggage handling fees will be reimbursed.

Miscellaneous expenses for registration, tuition, parking, and phone are reimbursable for City authorized business. Miscellaneous expenses must be supported with original itemized receipts.

Expenses for which members receive reimbursement from another agency are not reimbursable.

F. EXPENSE REPORT CONTENT AND SUBMISSION DEADLINE

Expense reports must document that the expense in question met the requirements of this policy of any value. For example, if a Councilmember is meeting with a legislator, the Councilmember should explain whose meals were purchased, what issues were discussed, and how those relate to the City's adopted legislative positions and priorities.

Members must submit their expense reports within thirty (30) days of an expense being incurred, accompanied by receipts documenting each expense. Restaurant

receipts, in addition to any credit card receipts, are also part of the necessary documentation.

Inability to provide such documentation or to provide it in a timely fashion will result in the expense being borne by the member.

G. AUDITS OF EXPENSE REPORTS

All expenses are subject to verification of compliance with this policy.

H. REPORTS TO GOVERNING BOARD

At the following City governing body meeting, each member shall briefly report on meetings attended at City's expense. If multiple members attended, a joint report may be made.

I. COMPLIANCE WITH LAWS

Members should keep in mind that some expenditures may be subject to reporting under the Political Reform Act and other laws. All documents related to reimbursable agency expenditures are public records subject to disclosure under the California Public Records Act.

J. VIOLATION OF THIS POLICY

Misuse of public resources or falsifying expense reports in violation of this policy may result in any or all of the following: 1) loss of reimbursement privileges, 2) a demand for restitution to the City, 3) the City's reporting the expenses as income to the elected official to state and federal tax authorities, 4) civil penalties of up to \$1,000 per day and three times the value of the resources used, and 5) prosecution for misuse of public resources.

K. ETHICS TRAINING REQUIREMENT

Each member of a City of Imperial Beach legislative body who receives compensation or is eligible for the reimbursement of expenses is required to fulfill an ethics training requirement. Each member shall receive at least two hours of training in general ethics principles and ethics laws relevant to his or her public service every two years. New members shall receive this training within their first year of service on a legislative body. The City may develop its own ethics training course or use an outside provider. If the City develops its own ethics training, the City must consult with the Fair Political Practices and the State Attorney General. The City shall maintain all records relating to the ethics training of the legislative body for at least five years. These documents are public records subject to disclosure.



**STAFF REPORT
CITY OF IMPERIAL BEACH**

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: ANDY HALL, CITY MANAGER *AH*
MEETING DATE: OCTOBER 18, 2017
ORIGINATING DEPT.: COMMUNITY DEVELOPMENT DEPARTMENT *SD*
SUBJECT: REPORT: CONSIDER COLOR SCHEME FOR A RESIDENTIAL PROJECT CONSISTING OF NINE UNITS AT 640 FLORIDA STREET (APN 626-170-27-00).

EXECUTIVE SUMMARY:

On June 21, 2017, the City Council adopted Resolution 2017-7827, approving the construction of a residential project consisting of nine units at 640 Florida Street (APN 626-170-27-00). One of the conditions of approval for the project was that the project would return to the City Council for consideration of an alternate color scheme. The applicant has proposed a revised color scheme with shades of grey for the Council's consideration.

FISCAL ANALYSIS:

The applicant has deposited \$6,500.00 to fund processing of the application.

RECOMMENDATION:

That the City Council consider and approve the revised color scheme.

RATIONALE:

The revised color scheme provides an alternative to those presented to Council on June 21, 2017.

OPTIONS:

In addition to receiving this report and adopting staff's recommendations, the City Council can:

- Approve a revised color scheme with modifications requested by the City Council; or



- Continue the Report to a specific future meeting to allow for additional information upon which a decision can be rendered.

BACKGROUND/ANALYSIS:

On June 21, 2017, the City Council adopted Resolution 2017-7827 approving the construction of a residential project consisting of nine units at 640 Florida Street (APN 626-170-27-00). Although the site layout, massing, and other characteristics of the project were approved, the City Council did not approve either of the proposed color schemes (one scheme was blue and beige and the other was shades of green). The City Council placed a condition of approval on the project where the Council would consider an alternate color scheme for the buildings. The applicant has proposed an alternate color scheme that includes shades of grey for the Council's consideration.

Design Review Board

The Design Review Board reviewed the project on May 18, 2017 and recommended approval of the project's design with the blue and beige color scheme with a vote of 4-0 (1 absent). The revised color scheme was not presented to the Design Review Board, as the City Council is the decision-maker for the project's color scheme.

ENVIRONMENTAL IMPACT:

This project was determined to be categorically exempt pursuant to the California Environmental Quality Act (CEQA) Guidelines Section 15332 as a Class 32 project (In-Fill Development Projects). The consideration of a revised color scheme would not be considered a new project.

COASTAL JURISDICTION:

This property is located in the coastal zone as defined by the California Coastal Act of 1976. The City Council held a public hearing on June 21, 2017 which served as the required coastal permit hearing and approved the coastal development for project on June 21, 2017. The property is not located in the Appeal Jurisdiction of the California Coastal Commission and, as such, the decision was not appealable to the California Coastal Commission under Section 30603(a) of the California Public Resources Code. In addition, consideration of a revised color scheme would not be appealable to the California Coastal Commission.

Attachments:

1. Revised Color Scheme
2. Previously Considered Color Schemes for Reference

c: file MF 1237



DONNA CROSSMAN
DESIGN
711 BALBOA AVENUE
CORONADO, CA 92118
619.435.0564
CROSSMANNDESIGN@GMAIL.COM

ALLEN 9 APARTMENTS
640 FLORIDA STREET, IMPERIAL BEACH 91932

Issue/Revisions	Date
01 Prelim Review	10/11/16
02 Prelim Review	10/24/16
03 Prelim Review	11/17/16
04 Prelim Review	01/30/17
05 Prelim Review	03/03/17
06 DR Submittal	04/28/17

All drawings and written material appearing herein constitute original and unpublished work of Donna Crossman and may not be duplicated, used or disclosed without her prior written consent.

RENDERINGS

SCALE 1/8"=12"





STAFF REPORT
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: ANDY HALL, CITY MANAGER *AH*
MEETING DATE: OCTOBER 18, 2017
ORIGINATING DEPT.: COMMUNITY DEVELOPMENT *SD*
STEVEN J. DUSH, AICP
SUBJECT: INFORMATIONAL DISCUSSION REGARDING SHORT
TERM RENTALS (STR's) WITHIN THE COMMUNITY.

EXECUTIVE SUMMARY:

During a previous City Council meeting, following a citizen comment alleging unauthorized short term rental activity, the City Council requested that a report on the status of STR activity be provided. This report outlines the areas where STR's are allowed, how many, revenue generated, and the number that are operating in unauthorized zones.

FISCAL ANALYSIS:

There is no fiscal impact associated with this report.

RECOMMENDATION:

That the City Council receives this report and discuss options to address any needs, issues and opportunities and direct the City Manager accordingly.

OPTIONS:

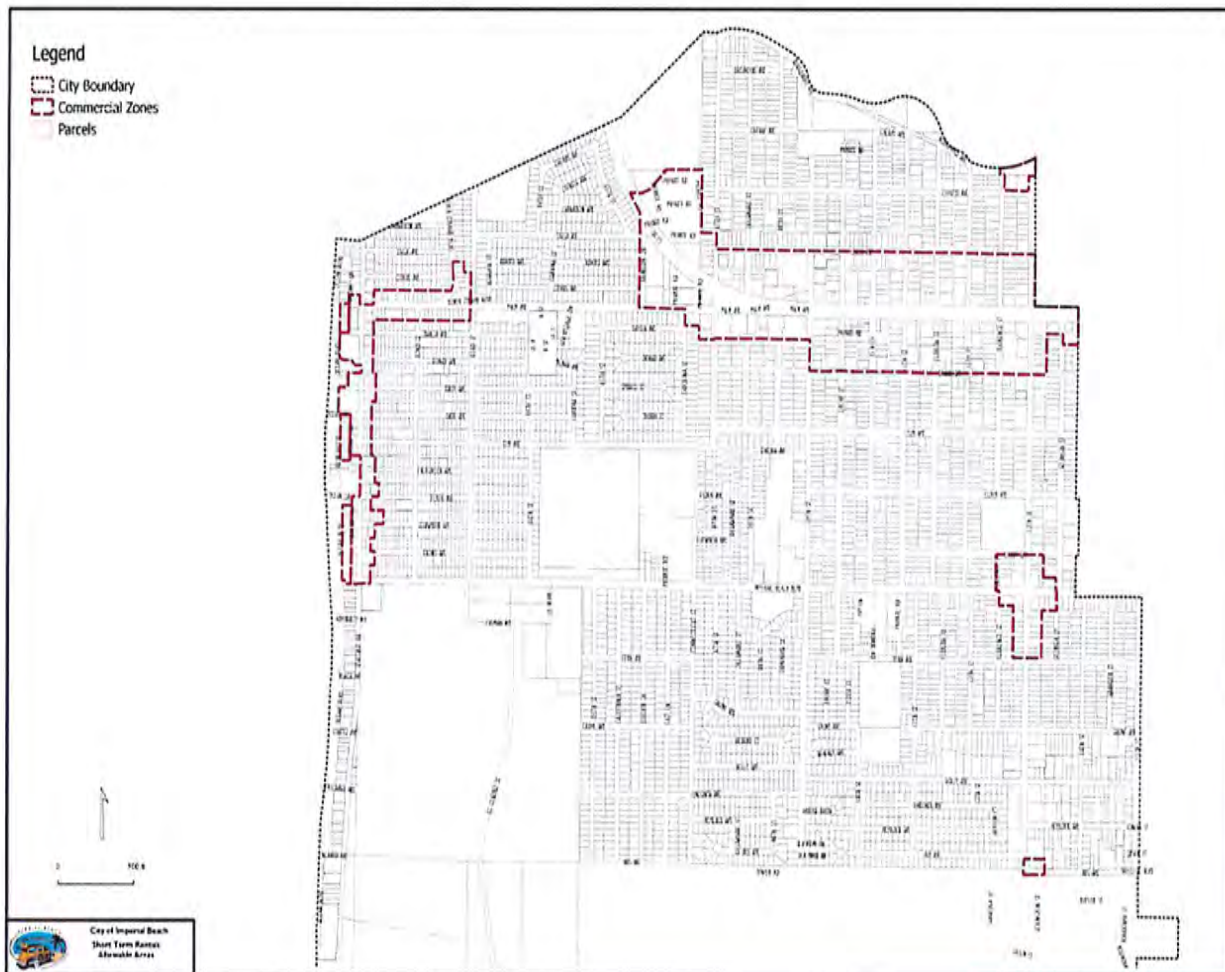
- Consider the information and do nothing at this time; or
- Provide direction to City Staff to conduct additional research.

BACKGROUND/ANALYSIS:

As Imperial Beach continues to prosper, the desire for visitors to stay and recreate in the community increases. The accommodations for tourists in Imperial Beach are currently provided by two hotels (Pier South-78 rooms and Sandcastle Inn-16 rooms) and STR's. The ability to conduct a STR requires the proper zoning and the approval of a Short Term Permit Application and Agreement Form Attachment 1. The purpose of the Permit and Agreement Form allows for the necessary life safety reviews and operational requirements identified via Resolution 2002-5575 (Attachment 2) as well as the ability to obtain the appropriate licenses and taxes.

There are approximately 1,100 residential units located within the zoning districts where STR's are permitted. These areas are illustrated by **Figure 1**.

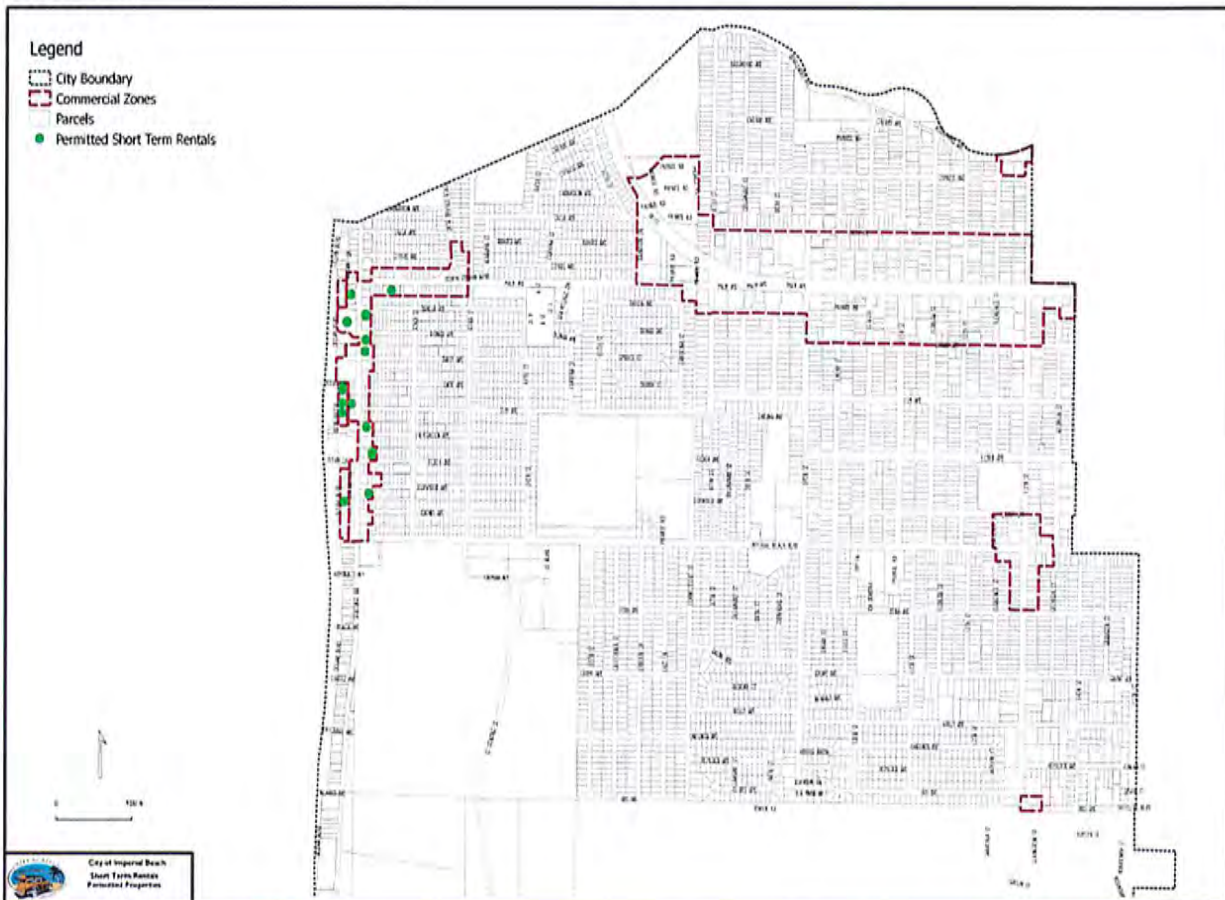
FIGURE 1



Within the zoning districts that allow STR's, there are currently 50 known STR's as illustrated by **Figure 2**. Of the 50 STR's, 42 have obtained the requisite licenses and staff is working to get the 8 non-compliant, to become compliant. In FY16/17 the compliant STR's generated approximately \$190,000, which averages approximately \$4,500/year per STR. Please note the absence of any legal STR outside of the Seacoast Drive and Old Palm areas. This is noteworthy for the number of available units in this area is approximately 250 units, which translates into 20% of the residential housing stock in that area is a STR.

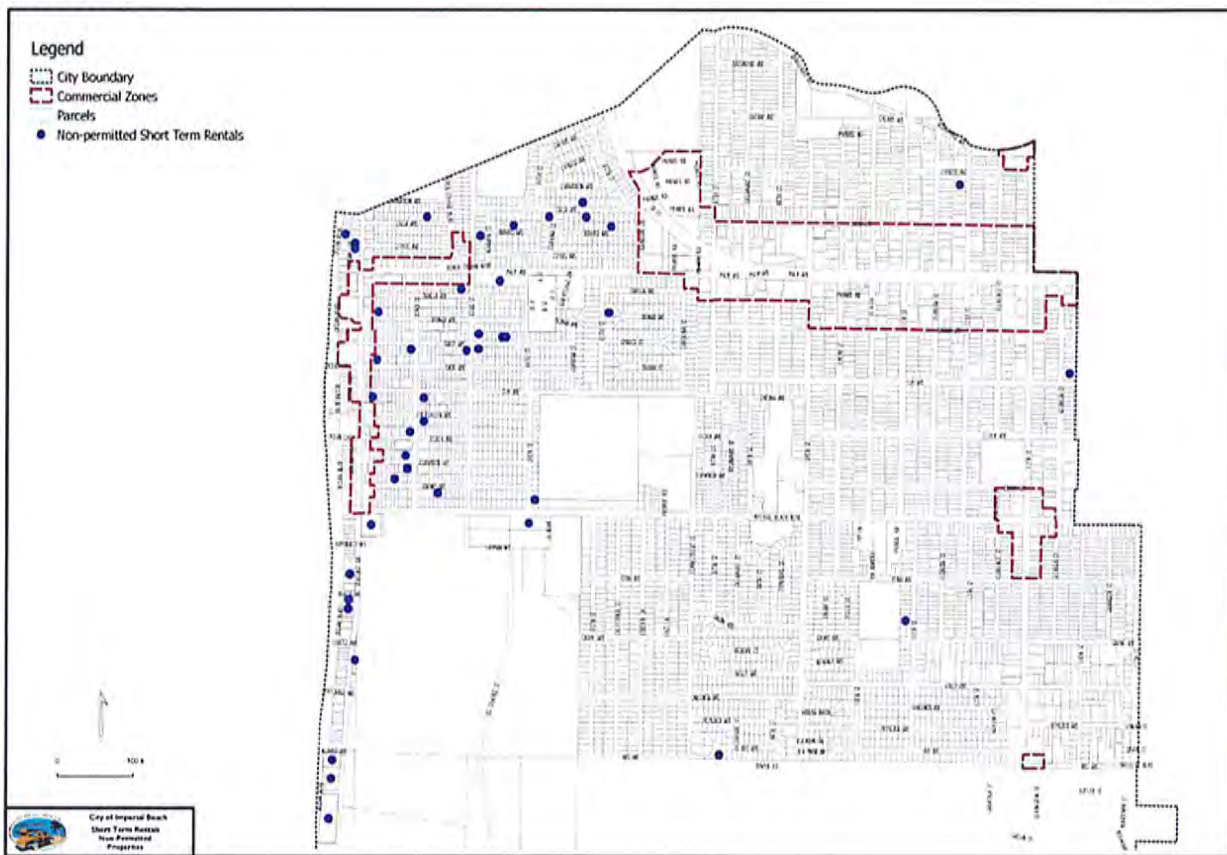
NOTE:
20% of the housing stock along Seacoast is a STR

FIGURE 2



However, staff has identified 38 locations that are being advertised for STR, but not located within the correct zoning districts. To complicate this matter, there are additional units, that are being advertised for rent beyond 30 days, which is the number of days needed to not be deemed a STR, yet through complaints and subsequent staff investigations has revealed they operate as STR's. Staff estimates that there are approximately 11 of these "STR's". Figure 3 illustrates the locations of advertised STR's that are not located in the appropriate zoning districts.

FIGURE 3



Potential Discussion Questions

1. Should the areas for STR's be expanded?
2. If they should be expanded, where?
3. Should additional compatibility provisions be considered?
4. If area not to be expanded – how aggressively shall compliance be sought?
5. Other?

ENVIRONMENTAL DETERMINATION:

This is not a project as defined by CEQA

Attachments:

1. Short Term Permit Application and Agreement Form
2. Resolution 2002-5575
3. Figure 1
4. Figure 2
5. Figure 3

STANDARD SHORT TERM PERMIT CONDITIONS PER RESOLUTION NO. 2002-5575

- A. Within ten (10) days of issuance of a Short-Term Permit, the owner must obtain and pay the appropriate fee for any City of Imperial Beach license, pursuant to the IBMC for each specific rental unit.
- B. The owner or agent must present proof that the Covenants, Conditions and Restrictions (CC&R's) for the subject property do not prohibit the short-term rental of dwelling units.
- C. The owner or agent shall limit overnight occupancy of the short term rental unit to a specific number of occupants, with the number of occupants not to exceed that permitted by the provisions of Uniform Housing Code as adopted by Chapter 15.24 of the IBMC (one person per 200 square feet, plus one person).
- D. The owner or agent shall use best efforts to insure that the occupants and/or guests of the short-term rental unit do not create unreasonable noise or disturbances, engage in disorderly conduct, or violate provisions of the IBMC or any State law pertaining to noise, disorderly conduct, the consumption of alcohol or the use of illegal drugs.
- E. A notice not exceeding 8-1/2" by 11" in size shall be posted at each short-term rental unit. This required notice shall be displayed in a window, in a location which is clearly visible from a common area or public right-of-way, and shall clearly state the name of the managing agency, agent, property manager, or owner of the unit, permit number, and a local or toll free telephone number at which that party may be reached on a 24-hour basis, in lettering of sufficient size to be easily read.
- F. The owner or agent shall ensure that a representative is available by telephone through a local or toll free number on a 24-hour basis to respond to calls regarding the condition and/or operation of the short-term rental unit. Failure to respond to calls in a timely and appropriate manner may result in revocation of the Short-Term Permit. For purposes of this section, responding in a timely and appropriate manner shall mean that a response to an initial call shall be made within one (1) hour of the time the call was made, and within twelve (12) hours of the initial call, corrective action shall be commenced to address any violation of this Resolution or the Short-Term Permit.
- G. The owner or agent shall, upon notification that occupants and/or guests of his/her short-term rental have created unreasonable noise or disturbances, engaged in disorderly conduct or committed violations of the IBMC or any State law pertaining to noise, disorderly conduct, the consumption of alcohol or the use of illegal drugs, promptly use best efforts to prevent a recurrence of such conduct by occupants or guests.
- H. The owner or agent of a short-term rental unit shall use best efforts to insure compliance with all the provisions of Chapter 8.36 of the IBMC regarding garbage and refuse.
- I. The owner of the short-term rental unit shall post a copy of the Short-Term Permit and a copy of the conditions set forth in this Resolution in a conspicuous place within the unit.
- J. The City Manager shall have the authority to impose additional conditions as he/she deems necessary to achieve the objectives of this Resolution.
- K. Information as to Ordinance No. 2003-1013 and Resolution No. 2002-5575 and any extensions thereof shall be stated in the rental information and rental agreement provided by the owner or agent to prospective renters or prospective purchasers, prior to their occupancy or purchase of the unit.
- L. A violation of the Short-Term Permit constitutes a violation of the Imperial Beach Municipal Code, which may be abated as a public nuisance under Chapter 1.16 of the Code or as an infraction under Chapter 1.12 of the Code.

RESOLUTION NO. 2002-5575

**RESOLUTION ADOPTING AN APPLICATION FOR
A SHORT-TERM RENTAL PERMIT,
ESTABLISHING CRITERIA, STANDARDS AND A PROCEDURE
FOR CITY MANAGER REVIEW OF SUCH APPLICATIONS,
AND ESTABLISHING AN APPLICATION FEE**

WHEREAS, on March 6, 2002, the Imperial Beach City Council adopted Ordinance No. 2002-977 amending the zoning ordinance (Title 19) to prohibit short-term rental of residential property for remuneration in residential zones and allowing short-term rental of residential property in the C-2 (Seacoast Commercial) and MU-2 (Mixed Use Overlay) Zones; and

WHEREAS, pursuant to that ordinance, short-term rental of residential property is defined as the commercial use, by any person, of residential property for transient lodging uses where the term of occupancy, possession or tenancy of the property by the person entitled to such occupancy, possession or tenancy is less than thirty (30) consecutive calendar days; and

WHEREAS, the City Council desires to establish criteria, standards and conditions to be used by the City Manager in approving Short-Term Rental Permits for those units engaging in short-term rental of residential property for remuneration within the C-2 (Seacoast Commercial) and MU-2 (Mixed Use Overlay) Zones; and

WHEREAS, the City Council has also determined that it is in the best interests of the residents of the City to adopt a fee for processing an application for a Short-Term Rental Permit, which fee shall not exceed the cost of processing the application.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH AS FOLLOWS:

1. All property owners, managers or agents who rent dwelling units as short-term rentals within the C-2 (Seacoast Commercial) and MU-2 (Mixed Use Overlay) Zones shall apply for a Short-Term Rental Permit (hereinafter "Short-Term Permit").
2. A property owner, or manager or agent of the property owner, shall make application with the City for a Short Term Permit, as set forth herein.
3. Application shall be made on the form designated by the City Manager.
4. The application for a Short-Term Permit shall be accompanied by a non-refundable application fee of one hundred dollars (\$100).
5. In making a determination as to issuance of a Short-Term Permit for a particular dwelling unit or dwelling units, the City Manager shall consider the following criteria:
 - A. The dwelling unit must be located in the C-2 or MU-2 zones;
 - B. Evidence that the property owner, or manager or agent of the property owner, possesses a valid City of Imperial Beach business license; and
 - C. Evidence that the appropriate returns have been or will be filed and transient occupancy taxes have been or will be collected from the transient and remitted to the City, in accordance with Chapter 3.24 of the Imperial Beach Municipal Code (IBMC), for all rental periods of less than 30 consecutive calendar days for that dwelling unit.
6. All Short-Term Permits issued pursuant to this Resolution shall be subject to the following

standard conditions:

- A. Within ten (10) days of issuance of a Short-Term Permit, the owner must obtain and pay the appropriate fee for any City of Imperial Beach license, pursuant to the IBMC for each specific rental unit.
- B. The owner or agent must present proof that the Covenants, Conditions and Restrictions (CC&R's) for the subject property do not prohibit the short-term rental of dwelling units.
- C. The owner or agent shall limit overnight occupancy of the short term rental unit to a specific number of occupants, with the number of occupants not to exceed that permitted by the provisions of Uniform Housing Code as adopted by Chapter 15.24 of the IBMC (one person per 200 square feet, plus one person).
- D. The owner or agent shall use best efforts to insure that the occupants and/or guests of the short-term rental unit do not create unreasonable noise or disturbances, engage in disorderly conduct, or violate provisions of the IBMC or any State law pertaining to noise, disorderly conduct, the consumption of alcohol or the use of illegal drugs.
- E. A notice not exceeding 8-1/2" by 11" in size shall be posted at each short-term rental unit. This required notice shall be displayed in a window, in a location which is clearly visible from a common area or public right-of-way, and shall clearly state the name of the managing agency, agent, property manager, or owner of the unit, permit number, and a local or toll free telephone number at which that party may be reached on a 24-hour basis, in lettering of sufficient size to be easily read.
- F. The owner or agent shall ensure that a representative is available by telephone through a local or toll free number on a 24-hour basis to respond to calls regarding the condition and/or operation of the short-term rental unit. Failure to respond to calls in a timely and appropriate manner may result in revocation of the Short-Term Permit. For purposes of this section, responding in a timely and appropriate manner shall mean that a response to an initial call shall be made within one (1) hour of the time the call was made, and within twelve (12) hours of the initial call, corrective action shall be commenced to address any violation of this Resolution or the Short-Term Permit.
- G. The owner or agent shall, upon notification that occupants and/or guests of his/her short-term rental have created unreasonable noise or disturbances, engaged in disorderly conduct or committed violations of the IBMC or any State law pertaining to noise, disorderly conduct, the consumption of alcohol or the use of illegal drugs, promptly use best efforts to prevent a recurrence of such conduct by occupants or guests.
- H. The owner or agent of a short-term rental unit shall use best efforts to insure compliance with all the provisions of Chapter 8.36 of the IBMC regarding garbage and refuse.
- I. The owner of the short-term rental unit shall post a copy of the Short-Term Permit and a copy of the conditions set forth in this Resolution in a conspicuous place within the unit.
- J. The City Manager shall have the authority to impose additional conditions as he/she deems necessary to achieve the objectives of this Resolution.
- K. Information as to Ordinance No. 2002-977 and Resolution No. 2002-5575 and any extensions thereof shall be stated in the rental information and rental agreement provided by the owner or agent to prospective renters or prospective purchasers, prior to their occupancy or purchase of the unit.
- L. A violation of the Short-Term Permit constitutes a violation of the Imperial Beach Municipal Code, which may be abated as a public nuisance under Chapter 1.16 of the Code or as an infraction under Chapter 1.12 of the Code.

7. Permits and fees required by this Resolution shall be in addition to any license, permit or fee required under the IBMC. The issuance of a permit pursuant to this Resolution shall not relieve the owner or agent of the obligation to comply with all provisions of the IBMC pertaining to the use and occupancy of the dwelling unit or the property on which it is located.
8. The failure of an agent to comply with any provision of this Resolution shall be deemed non-compliance by the property owner.
9. Existing owners of short-term rental units shall make application for a Short-Term Permit pursuant to this Resolution within thirty (30) days after adoption of this Resolution.
10. If an application for a Short-Term Permit is denied by the City Manager, the owner or agent may, within ten days of the date of denial, appeal to the City Council by written notice of appeal filed with the City Clerk. Such appeal shall specifically set forth the basis for such appeal.
11. Upon receipt of such appeal, the City Clerk shall set the matter for public hearing in the manner prescribed and shall forward the findings of fact to the City Council.
12. The City Council may, after the public hearing and consideration of the matter, affirm, modify, or overturn the decision of the City Manager. The decision of the City Council shall be final and conclusive.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Imperial Beach at its meeting held on the 20th of March, 2002, by the following roll call vote:

AYES:	COUNCILMEMBERS: MCCOY, ROGERS, WINTER, ROSE
NOES:	COUNCILMEMBERS: NONE
ABSENT:	COUNCILMEMBERS: NONE
DISQUALIFIED:	COUNCILMEMBERS: BENDA (due to a potential conflict of interest)

Diane Rose

DIANE ROSE, MAYOR

ATTEST:




Linda A. Troyan

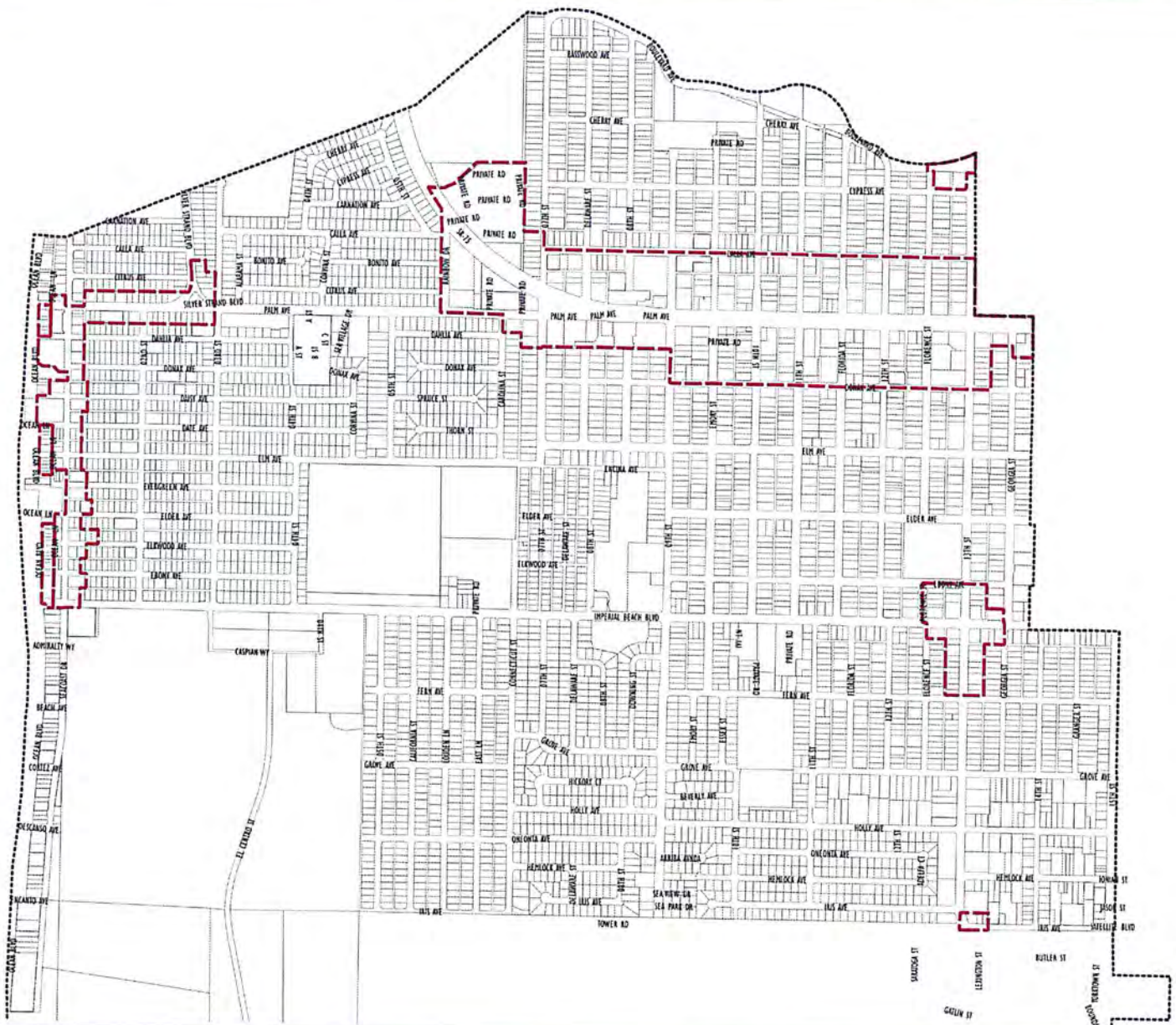

LINDA A. TROYAN

I, City Clerk of the City of Imperial Beach, do hereby certify the foregoing to be a true and exact copy of Resolution No. 2002-5575 – A Resolution adopting criteria, standards and conditions to be used by the City Manger in approving Short-Term Rental Permits for the short-term rental of residential property pursuant to Ordinance No. 2002-977.

CITY CLERK





DATE


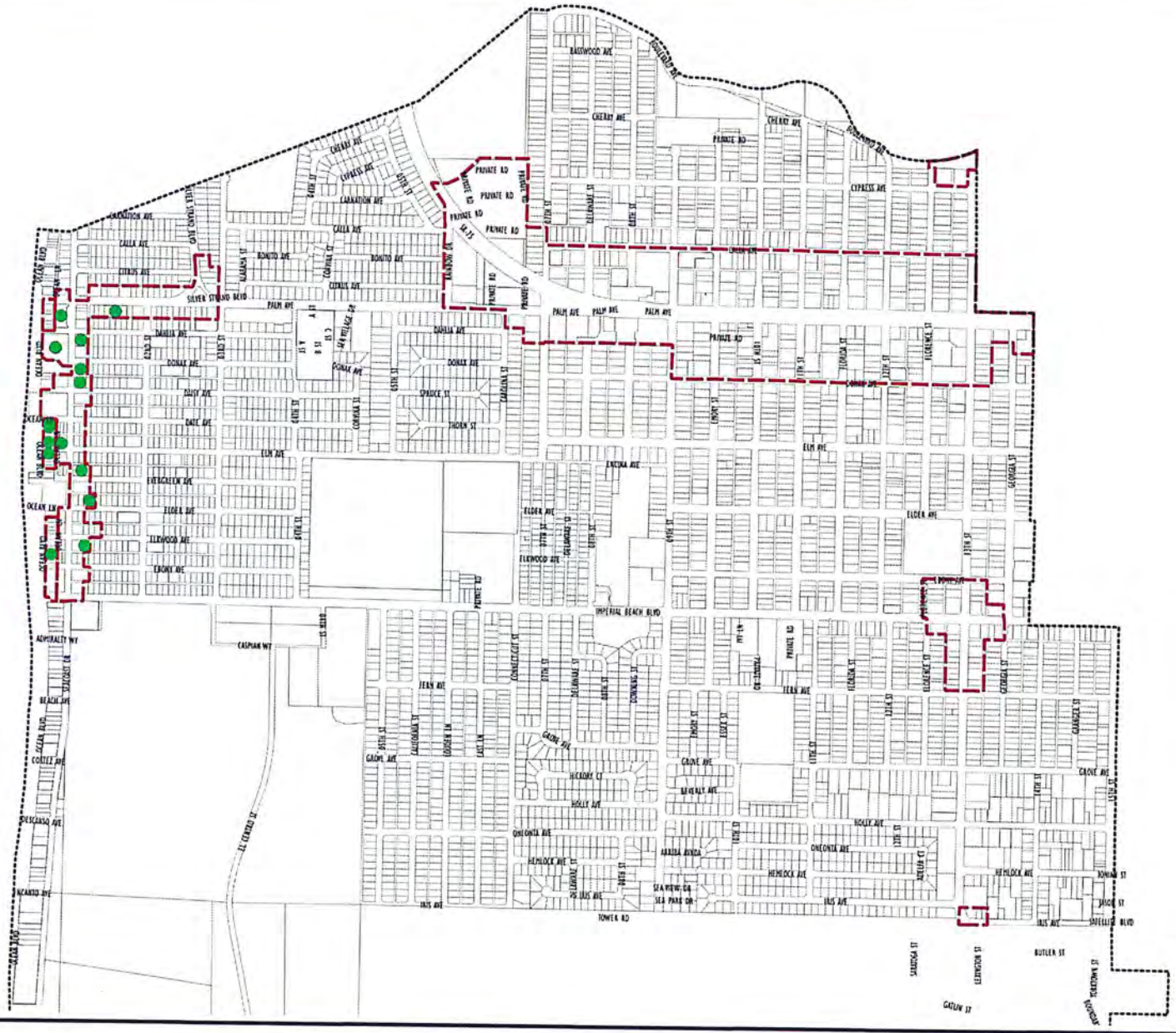
- Legend**
-  City Boundary
 -  Commercial Zones
 -  Parcels

City of Imperial Beach
Short Term Rentals
Allowable Areas





Legend

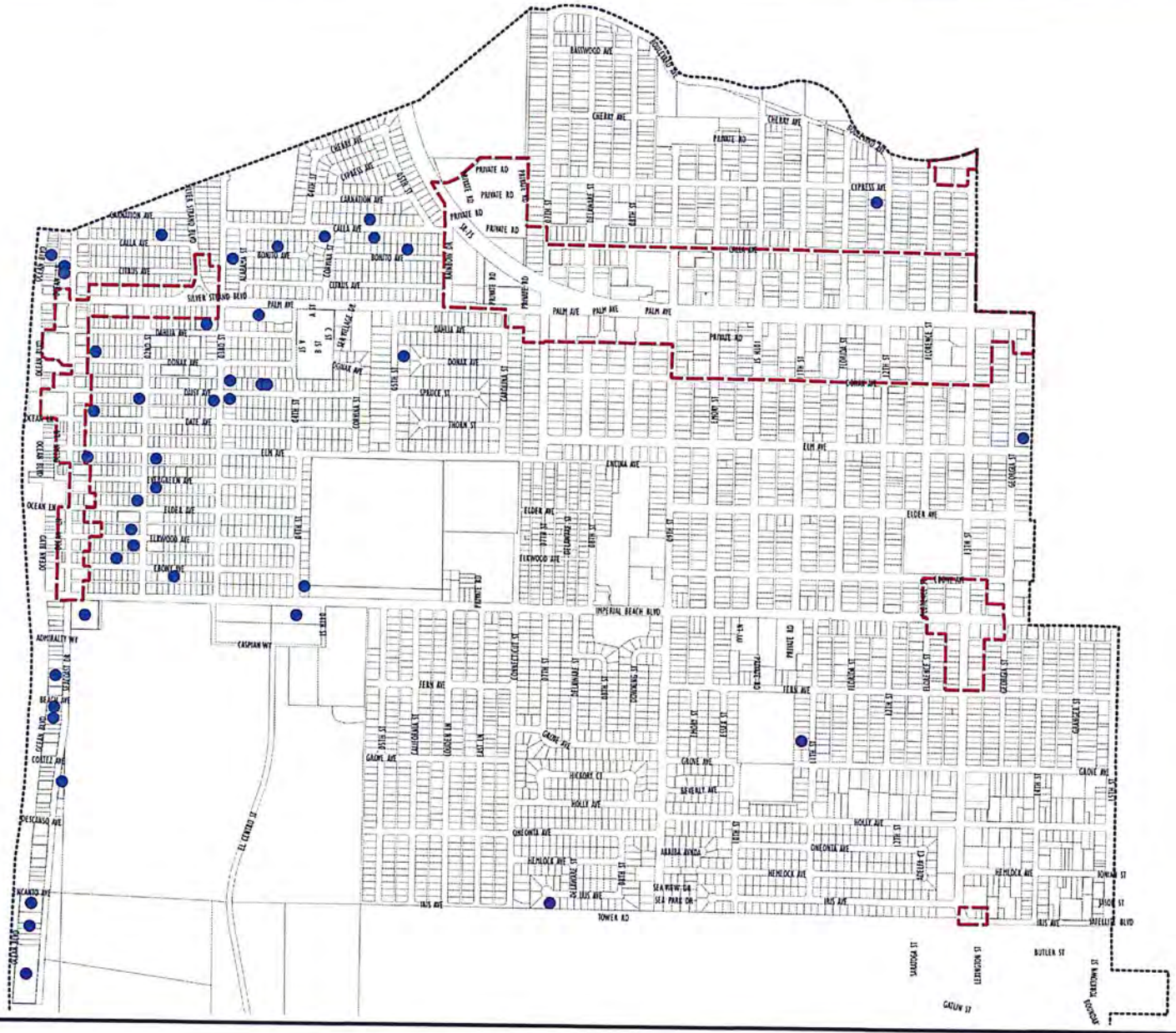
-  City Boundary
-  Commercial Zones
-  Parcels
-  Permitted Short Term Rentals




City of Imperial Beach
Short Term Rentals
Permitted Properties

Legend

-  City Boundary
-  Commercial Zones
-  Parcels
-  Non-permitted Short Term Rentals



 City of Imperial Beach
Short Term Rentals
Non-Permitted
Properties

**THIS PAGE
INTENTIONALLY LEFT BLANK**



STAFF REPORT
CITY OF IMPERIAL BEACH

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: ANDY HALL, CITY MANAGER

MEETING DATE: OCTOBER 18, 2017

ORIGINATING DEPT.: CITY MANAGER'S OFFICE

SUBJECT: RECEIVE A REPORT FROM STAFF REGARDING THE PURCHASE OF THE SUPER 8 HOTEL LOCATED AT 1788 PALM AVENUE BY THE CITY OF SAN DIEGO FOR USE AS TRANSITIONAL HOUSING FOR LOW LEVEL CRIMINAL, HABITUAL HOMELESS PERSONS.

EXECUTIVE SUMMARY:

On July 17, 2017, the San Diego City Council authorized the purchase of the Super 8 Hotel located at 1788 Palm Avenue to be converted into a transitional facility to house low level criminals who are habitually homeless. Staff is seeking direction from the City Council about whether to oppose the proposed project.

FISCAL ANALYSIS:

Staff does not anticipate any significant costs associated with this item.

RECOMMENDATION:

City Council provides direction regarding the proposal of the City of San Diego to convert the Super 8 Hotel located at 1788 Palm Avenue into transitional housing for low level criminals that are habitually homeless.

OPTIONS:

- Direct staff to prepare a letter of opposition and submit the letter to the City of San Diego.
- Direct staff to obtain additional information and provide further input to the City Council.
- Direct staff to continue to monitor the situation, but refrain from preparing and submitting a letter of opposition to the City of San Diego.

BACKGROUND:

On July 17, 2017, the San Diego City Council authorized the purchase of the Super 8 Hotel by the City in order to convert the hotel into transitional housing for low level criminals who are habitually homeless. Since that time, the City of San Diego has conducted a couple of public outreach meetings and despite overwhelming opposition, has determined to proceed with the project. At this point in time, an application (Conditional Use Permit) has not been submitted for review, so staff has very little detailed information. However, in previous meetings, staff has been informed that the facility will include:

- Low level criminals that are habitually homeless. In different meetings, it has been stated that there could be between 60 and 120 residents.
- The residents will be sentenced from the downtown San Diego Justice Center and this will be their last option. In other words, they will be given the choice of entering the transitional housing or being booked into jail.
- Walk-in services for the homeless persons will not be allowed in this location. Rather the residents will be transported from downtown to this location.
- The residents are not detained. They are able to leave the facility when they choose, but must return to complete job training, satisfy parole conditions, etc.

Staff has been informed that both the City of Coronado and the South County Economic Development Council have submitted letters of opposition for the project. Additionally, the California Coastal Commission has issued two separate letters indicating that the proposal is inconsistent with the Coastal Act, the City of San Diego Otay Mesa-Nestor Community Plan and the City's Coastal Overlay Zone (attached). The Community Plan in particular states, "...retention and rehabilitation of the existing hotels, retail, and visitor-oriented commercial areas along the southern edge of the San Diego Bay in order to maintain visitor-oriented uses and public access to coastal resources." On the contrary, the City of San Diego has stated that they do not believe that this use represents an expansion of the current use so a Coastal Permit is not needed. Further, the City of San Diego is relying on other language in the plan that calls for affordable housing in the planning area.

Because an official project has not been submitted to the City Council for review, the details of the proposal are unknown. However, it is clear that the proposal is inconsistent with previously approved plans. It is certainly a stretch to refer to the transitional housing as "affordable." Although it may be free to the residents, they are there by court order, rather than going to jail. Furthermore, they are not from the vicinity, but rather brought in from downtown. Therefore, this project does very little to address the housing needs of south San Diego.

Staff has invited representatives from both the City of San Diego and the California Coastal Commission to provide comments at the City Council meeting. At the time this report was written, neither entity has responded. However, it is possible that there could be representatives at the meeting that could provide additional information.

ENVIRONMENTAL DETERMINATION:

Not a project as defined by CEQA.

Attachment:

1. Letters from the California Coastal Commission dated June 7, 2017 and September 8, 2017

CALIFORNIA COASTAL COMMISSION

SAN DIEGO AREA
7575 METROPOLITAN DRIVE, SUITE 103
SAN DIEGO, CA 92108-4421
(619) 767-2370



June 7, 2017

Councilmember David Alvarez
City of San Diego
202 C Street, MS 10A
San Diego, CA 92101

Re: Conversion of Super 8 Motel at 1788 Palm Avenue into Transitional or Affordable Housing

Dear Councilmember Alvarez:

Thank you for your letter of May 30, 2017 asking for Commission staff input on the possible conversion of a Super 8 motel into a transitional housing and/or affordable housing facility. The existing motel is located on the north side of Palm Avenue, in the Otay Mesa/Nestor community. The site is covered by the City's certified Local Coastal Program (LCP), in an area where coastal development permits are appealable to the Coastal Commission.

The site is designated for Community Commercial in the certified Otay Mesa-Nestor Community Plan/Land Use Plan and zoned Commercial-Community (CC-4-2) in the City's zoning code. The purpose of the Community Commercial land use and zone designations are to provide a wide range of commercial development types and facilities. Neighborhood and Visitor Commercial uses are also typical uses found under this land use designation.

Staff's understanding is that the City's Land Development Code permits both Transitional Housing Facilities and Multiple Dwelling Units in the CC-4-2 zone, although there are many specific regulations that apply to transitional housing and multiple dwelling units including limits on ground floor uses, parking, facility size, etc., which any such use would have to comply with. However, the certified Otay Mesa-Nestor Community Plan includes specific language protecting existing motels, recommending "retention and rehabilitation of the existing hotels, retail, and visitor-oriented commercial areas along the southern edge of the San Diego Bay in order maintain visitor-oriented uses and public access to coastal resources." Conversion of an existing motel to a residential use would not be consistent with this policy. Thus, before the City could issue a coastal development permit for the conversion, an amendment to the City's Community/Land Use Plan would be required.

With regard to Coastal Act issues associated with a permit or LCP amendment allowing conversion of a motel to a residential use, visitor-serving uses such as overnight accommodations are high-priority uses under the Coastal Act and the certified LCP, particularly lower-cost accommodations, which would appear to include the existing motel. The Coastal Commission has the responsibility to both protect existing lower-cost

facilities, and to ensure that a range of affordable facilities be provided in new development along the coastline of the state. Neither the City of San Diego nor Imperial Beach currently have an abundance of existing lower cost overnight accommodations within close access to the coast. Thus, the Commission has typically discouraged the conversion of existing lower-cost overnight accommodations into lower priority residential uses. When such projects are proposed, the Commission has typically required that when existing lower or moderate cost overnight accommodations are removed, the inventory be replaced with units that are of comparable cost and recreational value to the public as the existing units being removed.

If replacement of the lower or moderate cost units is not part of a proposed project (either on-site or elsewhere in the City), then the development should include, as a condition of approval for a CDP, some kind of mitigation to provide for the construction or funding for the establishment of lower cost overnight visitor accommodations within the City of San Diego, preferably in South San Diego County, for each of the lower cost units removed/converted on a 1:1 basis. As part of the analysis of impacts to affordable overnight accommodations that should be undertaken for any redevelopment of the site, a survey of the availability and cost-range of existing and proposed overnight visitor accommodations in the vicinity of the proposed hotel should be undertaken. That analysis should also consider how payment of a fee or other offsetting measures in-lieu of actual provision of affordable overnight accommodations could help mitigate the impact of removing lower-cost visitor-serving facilities.

It is Commission staff's expectation that the above issues would be analyzed and considered by the City as part of the LUP amendment which would have to be approved by the Commission prior to issuance of an appealable coastal development permit. Given the limited availability of lower-cost accommodations in the City's Coastal Zone, while we acknowledge the need for transitional and affordable housing options, Commission staff would encourage the City to retain and rehabilitate, as needed, the existing motel and look to other alternatives and sites to address the City's housing needs.

Please let me know if you have any additional questions.

Sincerely,

Signature on file

Diana Lilly
Senior Planner



CALIFORNIA COASTAL COMMISSION

SAN DIEGO AREA
7575 METROPOLITAN DRIVE, SUITE 103
SAN DIEGO, CA 92108-4421
(619) 767-2370



September 8, 2017

Jeffrey Peterson
City of San Diego Development Services Dept.
1222 First Avenue, MS 302
San Diego, CA 92101-4155

Re: Off-Line Reviewer Notification for Project Number 569136 Conversion of Super 8 Motel at 1788 Palm Avenue into Transitional or Affordable Housing

Dear Mr. Peterson:

Thank you for the opportunity to comment on the above-referenced project. The information submitted indicates that the required discretionary permit associated with the project is a Conditional Use Permit. The subject site is within the City's Coastal Overlay Zone, and the project consists of conversion of a motel to transitional housing. This is a change in intensity of use, which is development requiring approval of a coastal development permit from the City. A coastal development permit issued by the City on the subject site would be appealable to the Coastal Commission.

Staff previously commented on this project in June of this year, and this letter is attached for your review. To briefly summarize, the certified Otay Mesa-Nestor Community Plan includes specific language protecting existing motels, recommending "retention and rehabilitation of the existing hotels, retail, and visitor-oriented commercial areas along the southern edge of the San Diego Bay in order maintain visitor-oriented uses and public access to coastal resources." Conversion of an existing motel to a residential use resulting the loss of 64 lower-cost motel units would not be consistent with this policy. Thus, before the City could issue a coastal development permit for the conversion, an amendment to the City's Community/Land Use Plan is required.

Specific comments on the Coastal Act requirements that visitor-serving facilities be protected are included in the attached letter. Thank you again for the opportunity to comment, and please let me know if you have any questions.

Sincerely,

Signature on file

Diana Lilly
Senior Planner